

## **Columbia Elementary School**

**2021-2022**

### **School Parent and Family Engagement Policy**

Family and Community Engagement allows parents to be able to speak about their concerns of the school in a safe environment and have a voice about what is happening in the schools. This engagement lets the parent know that someone is listening to what they are saying and care about their input. Parents also receive help to benefit them to improve their lives or lifestyle.

#### **Methods by which the school promotes and provides parental engagement:**

- A parental engagement meeting will be held in August 2021 and February 2022 in order to educate parents on their rights and school policies
- Virtual Open House
- Parents are able to obtain up-to-date information regarding their student's academic progress via Parent Portal.
- School resource center is available to parents during school hours, which provides information regarding but not limited to DESE and Title 1 program guidelines
- Volunteer opportunities at the school and/or special events
- Parent-Teacher conferences at the end of each semester
- The Family Community Specialist will contact the parents of students with chronic absentees
- Academic Coach provides information on the curriculum and content that is aligned with the MAP
- Provide student expectations and appropriate behavior
- The principal involves parents in the planning and review of the PIP
- Title 1 Review and Revision meeting
- Link families with needed resources via the school social worker

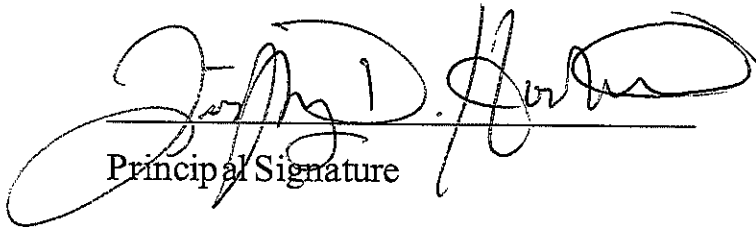
#### **Methods of Communication Employed to Inform Parents of Opportunities:**

- The Family and Community Specialist is the main point of contact for parental engagement
- Phone calls home made by staff and an automatic dialing system
- Emails

- Telephone calls
- Postal service
- Letters sent home with students
- Virtual School Meetings
- Important phone numbers (i.e. school, transportations, central office) will be provided in monthly newsletter, and are available online and on a variety of SLPS publications
- Grades can be accessed online by a parent via parent portal

**Parental Accountability:**

- Attend parent-teacher conferences virtually
- Call if a meeting/conference must be canceled or rescheduled
- Attend at least one parent engagement event per school year (more if schedule and transportation permit)
- Call the school when the student is absent; send appropriate documentation
- Voice opinions, comments, concerns, and questions via one of the parental engagement opportunities or communication avenues (phone calls, virtual school meeting, etc.)
- Ensure that their students(s) attend school every day (maintain a minimum of 90% attendance rate)



Principal Signature

8-25-2021

Date