



## SLPS Online Registration Guidelines

### I. Introduction

Welcome to the Saint Louis Public Schools online registration portal. To ensure a smooth and efficient registration process, please follow the guidelines outlined below.

### II. Step-by-Step Registration Process

#### 1. Preparation

Ensure you have an email address and all required documents and information handy, such as birth certificate or passport, proof of residency, immunization record, identification, contact details.

#### 2. Accessing the Registration Portal

- **Visit the Website:** Go to [www.slps.org](http://www.slps.org) → Register Now
- **Account Creation/ Login:** Go to → Parent
  - If you are a new family, click on “Register New Family” and go through all steps.
  - If are an existing family, connect to your account, and start with **step 2 on page 7**



#### St. Louis Public Schools

Staff	<u>Parent</u>	Student
<input type="text" value="Username"/>		
<input type="password" value="Password"/>		
<a href="#">Register New Family</a>		<input checked="" type="checkbox"/>
<a href="#">Forgot your parent password?</a>		Login

### Select Language

English

Español

[Next](#)  Cancel

## Register New Family

This option is intended for use by families who are **new** to the district.

This means none of the students in the family are currently attending any of the schools in the district and none of the students have attended any of the schools in the district in the past.



## Register New Family

Step 1 of 5

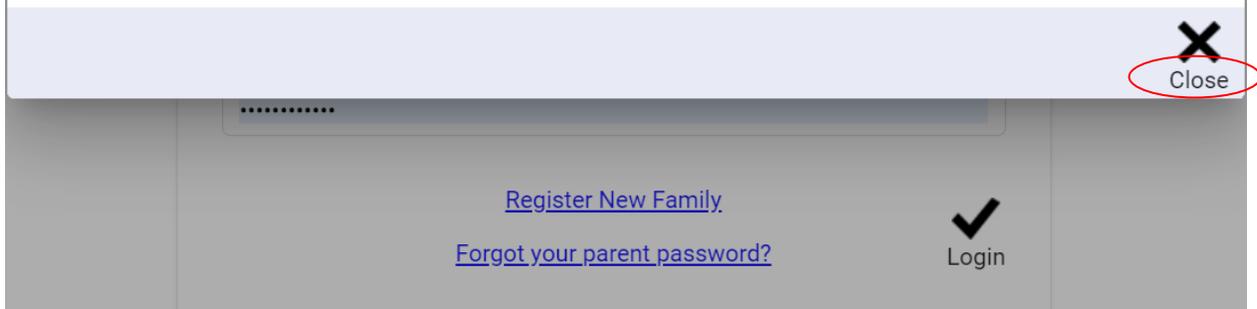
Please provide your email address, then select Next.

Email Address

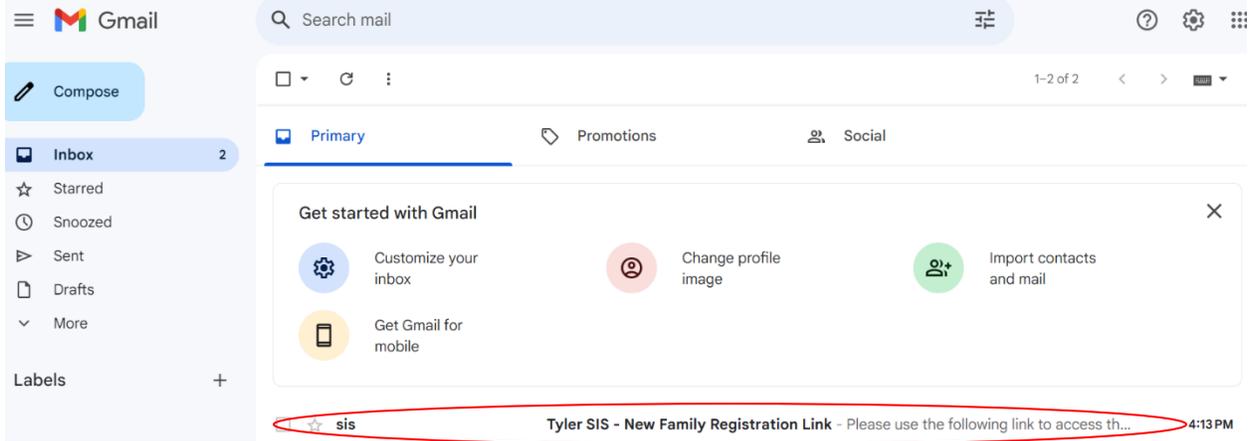


## Email Sent

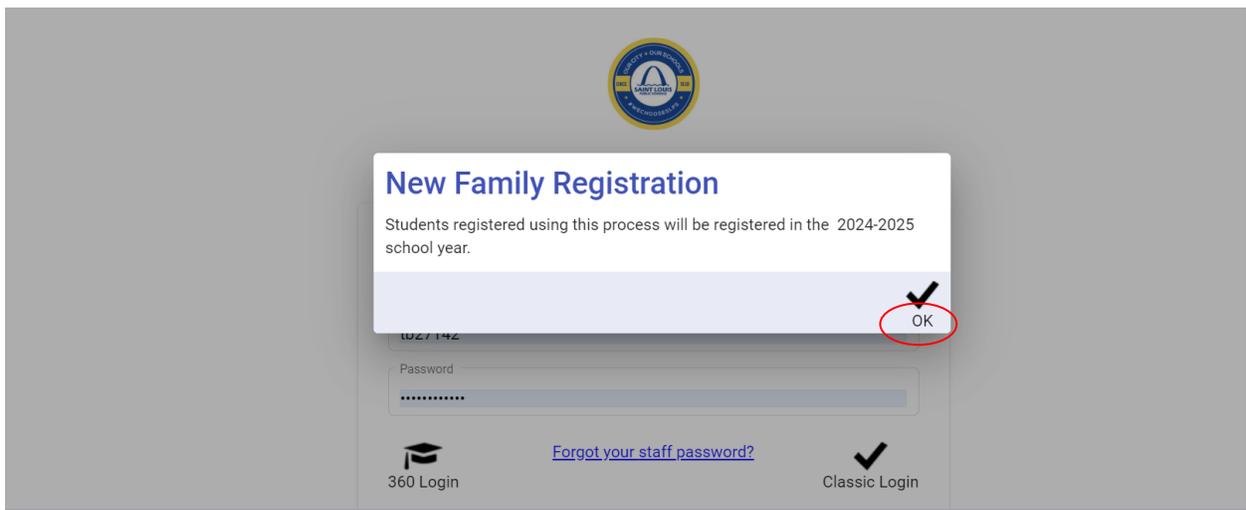
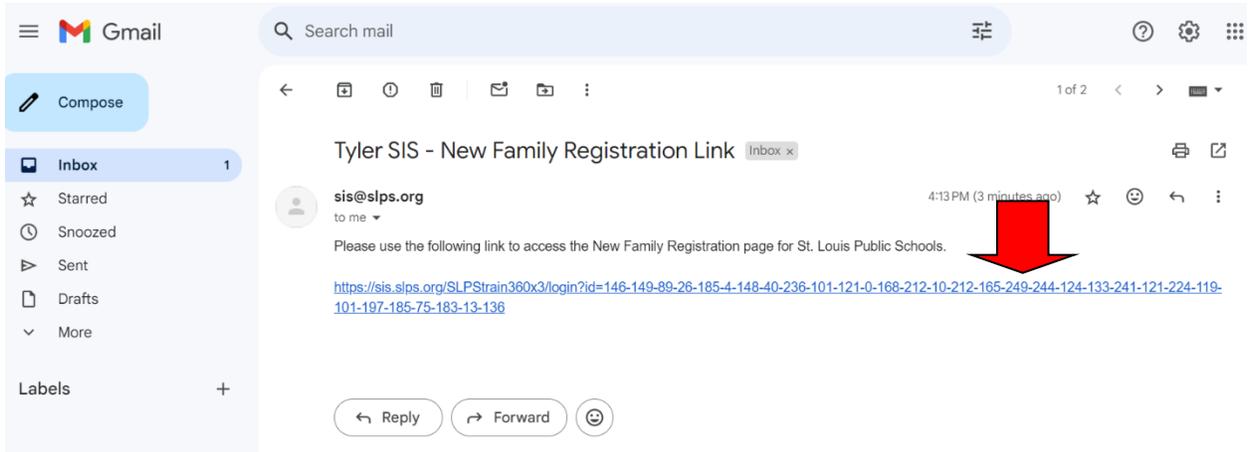
An email has been sent to studentsofslps@gmail.com. Please use the link in the email to proceed to the next step.



➤ **Please Go to your Email box:**



➤ **Click on the link:**



### 3. Fill Out the Registration Form since you have an account

- **Household Information:** Enter your personal details accurately, including full name, date of birth, and contact information.
- **Additional Information:** Provide any additional details required, such as emergency contacts, medical information, or previous qualifications.
- **Uploading Documents:** Upload the necessary documents. Ensure that the files meet the specified format and size requirements.

#### Step 1. New Family Registration

##### New Family Registration

Academic Year - 2024-2025

##### Parent/Guardian Information - Step 2 of 5

Please provide some information about the person you want considered as the primary parent of this family.

Your First Name*	<input type="text" value="Stephen"/>
Middle Name	<input type="text"/>
Last Name*	<input type="text" value="Curry"/>
Phone - Work	<input type="text" value="(314) 555-2226"/>
Phone - Cell	<input type="text"/>
Email Address*	<input type="text" value="studentsofslps@gmail.com"/>
Employer	<input type="text"/>
Email Address - Work	<input type="text"/>
Marital Status	<input type="text"/>
Relationship to student(s)*	<input type="text" value="Father"/>

\*Required Fields

[Next](#)

## New Family Registration

Academic Year - 2024-2025

### Address Information - Step 3 of 5

Please tell us where you live. If mail should be sent to a different address, provide that as well.

#### Primary Residence

House #	<input type="text"/>
Direction	<input type="text"/>
Street*	<input type="text" value="1010 Laclede"/>
Street Type	<input type="text"/>
Apt/Lot	<input type="text"/>
Zip Code*	<input type="text" value="63110"/>
City*	<input type="text" value="ST LOUIS"/>
State*	<input type="text" value="MO"/>
Home Phone 1	<input type="text"/>
Home Phone 2	<input type="text"/>
Language Spoken At Home	<input type="text"/>

\*Required Fields

← Previous **Next** → × Cancel

## New Family Registration

Academic Year - 2024-2025

### Student Information - Step 4 of 5

Please provide information about your student(s).

Fields for the first student are provided. To register additional students, add their information by selecting the Add Student button in the bottom bar.

#### Student 1

First Name*	<input type="text" value="TEO"/>	Ethnicity*	<input type="text" value="Non-Hispanic/Latino"/>
Last Name*	<input type="text" value="Curry"/>	Race*	<input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input checked="" type="checkbox"/> Black or African American <input type="checkbox"/> Hispanic <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input checked="" type="checkbox"/> White
Birth Date*	<input type="text" value="01/10/2020"/> <small>mm/dd/yyyy</small>		

Gender\* Male

Grade Level\* K-Kindergarten  
(for 2024-2025)

Phone - Cell

Lives With

\*Required Fields

+ Add Student

← Previous **→ Next** ✕ Cancel

➤ Please add students if you have more than one.

New Family Registration Academic Year - 2024-2025

**Student Information - Step 4 of 5**

Please provide information about your student(s).  
Fields for the first student are provided. To register additional students, use the Add Student button in the bottom bar.

Birth Date\* 01/10/2020  
mm/dd/yyyy

Gender\* Male

Phone - Cell

Lives With

**Did you forget anyone?**

You will not be able to add students beyond this step.

If you have not provided information for all the students you want to register, select the Cancel button, then use the Add Student button in the bottom bar to add fields for the additional students' information.

Otherwise, select Proceed to Step 5.

+ Add Student

← Previous **→ Next** ✕ Cancel

➤ Please Create a Password

New Family Registration Academic Year - 2024-2025

**Student Information - Step 4 of 5**

Please provide information about your student(s).  
Fields for the first student are provided. To register additional students, use the Add Student button in the bottom bar.

Birth Date\* 01/10/2020  
mm/dd/yyyy

Gender\* Male

Phone - Cell

Lives With

**Login Information**

Your account has been established and your email address will be your username.

Username: studentsofslps@gmail.com

Password: .....

Re-enter Password: .....

**Please make a note of this information** so you can use it from now on when you want to access the parent portal. If you need to exit this registration process for some reason before completion, log in using the information above and you will be able to complete the process.

\*Required Fields

+ Add Student

← Previous **→ Next** ✕ Cancel

**Step 2.** Please complete all form to submit your application

SIS K-12			
New Family Registration			Academic Year - 2024-2025
Online Registration - Step 5 of 5			
Please complete the following forms.			
The information already provided will appear on some of the forms and can be edited as needed.			
For each form, provide the requested information, check the box at the bottom to indicate the form is complete, then click the "Next" button in the bottom bar to move to the next form.			
Click the Edit link next to the first form to begin.			
Actions	Form	Status	Last Updated
<b>Household of Stephen Curry</b>			
<a href="#">Edit</a>	Household Parents	Incomplete	
<a href="#">Edit</a>	Household Parent document	Incomplete	
<a href="#">Edit</a>	Household Addresses	Incomplete	
<a href="#">Edit</a>	Household Address document	Incomplete	
<a href="#">Edit</a>	Emergency Contacts	Incomplete	
<a href="#">Edit</a>	Student Information	Incomplete	
<b>TEO Curry</b>			
<a href="#">Edit</a>	Questions necessary to meet Missouri Department of Education guidelines	Incomplete	
<a href="#">Edit</a>	Birth Certificate document	Incomplete	
<a href="#">Edit</a>	Missouri Safe Schools Act Disciplinary Information	Incomplete	
<a href="#">Edit</a>	Shot Record document	Incomplete	
<a href="#">Edit</a>	Media Release form	Incomplete	

➤ **Household Parents: Check the box, save and click on next once the information is completed.**

SIS K-12

The people on this form are parents or legal guardians living in this household. Other parents not in this household should be on the Non-resident Parents form.

Online Registration  
Academic Year - 2024-2025

Household Parents

More First Name\* Middle Name Last Name\* Relationship\*

Stephen Curry Father

Phone - Work (314) 555-2226 Email Address \* studentsofsips@gmail.com

Phone - Cell Email Address - Work

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry  
07/19/24

Expand All Collapse All Add Parent 2 Previous Return to List Next Form 1 of 11 Save Start Over

➤ Ensure you have the required document "Parent\_ID"

SIS K-12

Household of Stephen Curry

Online Registration  
Academic Year - 2024-2025

Household Parent document

Attach a copy of parent or guardian state ID or driver's license.

Parent\_ID.jpg DELETED

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry  
07/19/24

Previous Return to List Next Form 2 of 11 Save Start Over

➤ Fill out the information

SIS K-12

If changes need to be made to information shown on this form which is not editable, please contact the school.

Online Registration  
Academic Year - 2024-2025

Household Addresses

Primary Residence

House #

Direction NW - North West

Street\* 1010 Laclède

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry  
07/19/24

Previous Return to List Next Form 3 of 11 Save Start Over

➤ Ensure you have the required document "Proof of Residence"

SIS K-12

Household of Stephen Curry

Online Registration  
Academic Year - 2024-2025

Household Address document

Please attach proof of residence (gas bill, electric bill, water bill, apartment lease, or house deed)

Electric\_Bill.jpg DELETED

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry  
07/19/24

Previous Return to List Next Form 4 of 11 Save Start Over

➤ Add an emergency contact, by clicking on “Add Contact “

SIS K-12 Online Registration  
Academic Year - 2024-2025

Please provide information about any additional people you would like to have as emergency contacts for your student(s). Use the Add Contact button in the bottom bar to add more contacts. Select the icon in the Actions column to edit the information for a contact. Contacts will be called in the order in which they are listed. To change the order, select a row and drag it up or down.

Emergency Contacts

More	First Name*	Middle Name	Last Name*	Actions
------	-------------	-------------	------------	---------

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry 07/19/24

Expand All Collapse All Add Contact Previous Return to List Next Form 5 of 11 Save Start Over

➤ Review and make changes if necessary

SIS K-12 Online Registration  
Academic Year - 2024-2025

If changes need to be made to information shown on this form which is not editable, please contact the school.

Student Information

More First Name\* Middle Name Last Name\* Suffix Actions

TEO Curry

Birth Date\* 01/10/2020 Ethnicity\* Non-Hispanic/Latino

Gender\* Male Race\* Select all that apply  
 American Indian or Alaska Native

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry 07/19/24

Expand All Collapse All Add Student Previous Return to List Next Form 6 of 11 Save Start Over

➤ Fill out the information

SIS K-12 Online Registration  
Academic Year - 2024-2025

TEO Curry  
Grade K

Questions necessary to meet Missouri Department of Education guidelines

All of the following questions MUST be completed in accordance with Missouri Department of Education guidelines.

Has your child attend school before? Yes No

Does your student use a language other than English? Yes No

Please specify: French

Is a language other than English used at your student's home? Yes No

Please specify: French

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry 07/19/24

Previous Return to List Next Form 7 of 11 Save Start Over

➤ Ensure you have the required document “Birth Certificate”

SIS K-12

TEO Curry  
Grade K

Online Registration  
Academic Year - 2024-2025

Birth Certificate document

Please attach a copy of the student's birth certificate.

Birth\_Certificate.jpg DELETE

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry  
07/19/24

Previous Return to List Next Form 8 of 11 Save Start Over

➤ Fill out the information

SIS K-12

TEO Curry  
Grade K

Online Registration  
Academic Year - 2024-2025

Missouri Safe Schools Act Disciplinary Information

**Missouri Safe Schools Act Disciplinary Information:(Providing false disciplinary information is a Class B misdemeanor.)**

Is student presently under suspension or expulsion from another school or district for violating school board policies relating to weapons, alcohol, drugs, willful infliction of injury to another person?  Yes  No

Has student been charged or convicted of any delinctor?  Yes  No

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry  
07/19/24

Previous Return to List Next Form 9 of 11 Save Start Over

➤ Ensure you have the required document “Shot Record”

SIS K-12

TEO Curry  
Grade K

Online Registration  
Academic Year - 2024-2025

Shot Record document

Please attach your shot record

Shot\_Record\_Document.jpg DELETE

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry  
07/19/24

Previous Return to List Next Form 10 of 11 Save Start Over

- Read the Saint Louis Public Schools Media Release Form and sign it if you agree to it.

SIS K-12 Online Registration Academic Year - 2024-2025

TEO Curry Grade K

**Saint Louis Public Schools Media Release Form**

I certify that I have read the Media Release Form statement and fully understand its terms and conditions.

Student Name: Teo Curry

Birthdate: 01/10/2020

Parent/Guardian Name: Stephen Curry

Date: 7/13/2024

I have completed this form and understand that checking this box is considered to be my electronic signature of the form, certifying that the information above is true and accurate.

Stephen Curry 07/19/24

Previous Return to List Next Form 11 of 11 Save Start Over

- All form has been completed

SIS K-12 New Family Registration Online Registration - Step 5 of 5 Academic Year - 2024-2025

Please complete the following forms.

The information already provided will appear on some of the forms and can be edited as needed. For each form, provide the requested information, check the box at the bottom to indicate the form is complete, then click the "Next" button in the bottom bar to move to the next form. Click the Edit link next to the first form to begin.

**Forms Completed**

All of the forms have been marked complete but changes can still be made if desired. When you are satisfied with the information on all of the forms, then select the Submit Forms button in the bottom bar to submit them.

Actions	Form	Status	Last Updated
<b>Edit</b>	Household of Stephen Curry	Complete	07/19/24
<b>Edit</b>	Household Parents	Complete	07/19/24
<b>Edit</b>	Household Parent document	Complete	07/19/24
<b>Edit</b>	Household Addresses	Complete	07/19/24
<b>Edit</b>	Household Address document	Complete	07/19/24

Submit Forms Cancel

- Click on the Submit button to submit your application

SIS K-12 New Family Registration Online Registration - Step 5 of 5 Academic Year - 2024-2025

Please complete the following forms.

The information already provided will appear on some of the forms and can be edited as needed. For each form, provide the requested information, check the box at the bottom to indicate the form is complete, then click the "Next" button in the bottom bar to move to the next form. Click the Edit link next to the first form to begin.

Actions	Form	Status	Last Updated
<b>Edit</b>	Household of Stephen Curry	Complete	07/19/24
<b>Edit</b>	Household Parents	Complete	07/19/24
<b>Edit</b>	Household Parent document	Complete	07/19/24
<b>Edit</b>	Household Addresses	Complete	07/19/24
<b>Edit</b>	Household Address document	Complete	07/19/24

Submit Forms Cancel

➤ **Congratulations! Application has been submitted.**

The screenshot shows the 'SIS K-12' interface for 'New Family Registration' (Step 5 of 5) for the 'Academic Year - 2024-2025'. A modal dialog box with the title 'Congratulations!' is displayed in the center. The dialog text reads: 'Your information has been submitted. Everything will now be reviewed by the school district. If any changes need to be made, you will receive an email letting you know. Otherwise, you will receive an email telling you the forms have been accepted and the process is complete.' There is a checkmark icon and the text 'OK' at the bottom right of the dialog. In the background, a table lists forms for 'Household of Stephen Curry' with columns for 'Actions', 'Form', 'Status', and 'Last Updated'. The forms listed are: 'Household Parents' (Complete, 07/19/24), 'Household Parent document' (Complete, 07/19/24), 'Household Addresses' (Complete, 07/19/24), and 'Household Address document' (Complete, 07/19/24). At the bottom right of the table area, there are 'Submit Forms' and 'Cancel' buttons.

Actions	Form	Status	Last Updated
<a href="#">Edit</a>	Household Parents	Complete	07/19/24
<a href="#">Edit</a>	Household Parent document	Complete	07/19/24
<a href="#">Edit</a>	Household Addresses	Complete	07/19/24
<a href="#">Edit</a>	Household Address document	Complete	07/19/24

### III. Important Notes

- **Accuracy:** Ensure all information provided is accurate and up to date.
- **Technical Issues:** If you encounter any technical issues during the registration process, please contact our support team at [onlineregistration@slps.org](mailto:onlineregistration@slps.org)

**Thank you for choosing Saint Louis Public Schools. We look forward to serving you!**

**You Can Go Anywhere From Here!**