



## SYNOPSIS OF THE QUARTER 2 SCHOOL PLAN

**SCHOOL:** Washington Montessori Elementary School

**PRINCIPAL:** Dr. Lisa Small, [lisa.small@slps.org](mailto:lisa.small@slps.org)

**INSTRUCTIONAL PLAN:** Five-day-a-week hybrid instruction. Teachers will accommodate in-person and learners who have opted to remain virtual

**CLASSROOM CAPACITY:** Approximately 14 students per classroom. Larger classroom spaces, such as the gym and the library can accommodate more students. At all times, we will follow social distancing guidelines.

**SCHOOL HOURS:** 9:10AM – 3:07PM

**ARRIVAL PROCEDURE:** Bus riders will arrive on Euclid Avenue and enter at Door 11. Students who are car riders will be dropped off on Bayard Avenue and enter at Door 4.

**DAILY HEALTH PROCEDURE:** Bus riders will complete health screenings outside of their assigned classroom upon arrival. Car riders will complete health screenings Door 4. If students are late (arrive after 9:10AM) students should report to Door 1 for health screenings before reporting to class.

**MEALS:** Breakfast and lunch will be delivered to PK and K classrooms. Students in grades 1-5 will be escorted to the cafeteria to pick up breakfast and return to their classrooms.

**VISITOR PROCEDURES:** Parents and guardians are not permitted in the building at this time. All visitors are encouraged to call the school and make an appointment prior to conducting business in person. All visitors must wear a mask and complete a health screening. Parents and guardians will not be able to visit classrooms.

**DISMISSAL PROCEDURE:** Bus riders will be called via the school's intercom system by their routes and will prepare for boarding outside of the main office at Door 1 on Euclid Ave. Once students have gathered, staff members will escort students to their buses. Car riders will also be called from the classroom and directed/escorted to meet their pick-up designee on Bayard Avenue at Door 4. Parents are encouraged to wait in their cars and use the PikMyKid app on their mobile device, which will notify the school of their arrival and track the confirmation of student pick-ups. Families who are not using the app will receive a car tag and their student(s) will be notified via walkie radio and the school's intercom system. Walkers will exit from Door 1.

**WHOM TO CONTACT FOR A MORE DETAILED PLAN:** Dr. Lisa Small, [lisa.small@slps.org](mailto:lisa.small@slps.org)