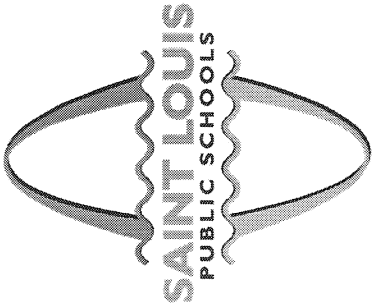




BOARD MEETING

THURSDAY, APRIL 5, 2012

(RESCHEDULED FROM APRIL 12, 2012)

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

**HR TRANSACTION
REPORT**

Meeting Agenda

Meeting Agenda

Meeting Agenda

SPECIAL ADMINISTRATIVE BOARD MEETING

(RESCHEDULED FROM APRIL 12, 2012)

ADMINISTRATIVE BUILDING-801 N. 11TH STREET

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
5. Recognition(s)
6. Public Comments
7. Superintendent's Report
 - a) Information Item(s)
 - 1) Budget
 - 2) Food Services
 - b) Business Items
 - 1) Consent Agenda
8. Board Member Updates
9. Adjournment

NOTES:

**ST. LOUIS PUBLIC SCHOOLS
SUPERINTENDENT'S REPORT**

April 5, 2012

(RESCHEDULED FROM APRIL 12, 2012)

1.0 Preliminary

1.1 CONSENT AGENDA

a) Information Item(s)

- 1) Budget
- 2) Food Services

1.2 b) Business Items

- 1) Consent Agenda

04-12-12-01 To approve and adopt the FY 2012-2013 School Calendar.

04-12-12-02 To approve Summer School 2012 at a total cost not to exceed \$3,000,000, pending funding availability.
FUNDING SOURCE: Non-GOB

04-12-12-03
Approved at the 3/13/12 Meeting
To approve the amendment of the contract with IPNS, LLC previously approved under Board Resolution Number 02-16-12-28 for CISCO network equipment and end-of life maintenance services. The Board originally approved a limitation of \$30,703.92. This request is for an additional dollar increase of \$78,398.58. If granted, the total dollar limitation for this contract will now be \$109,102.50
FUNDING SOURCE: GOB

04-12-12-04
To approve the amendment of the contract renewal with Charter Business Solutions previously approved under Board Resolution Number 03-10-11-10 with a dollar limitation of \$60,000. This request is for an additional dollar increase of \$21,000 to increase the bandwidth of the internet access which will increase the speed. If this request is granted, the total dollar limitation for this contract will now be \$81,000.
FUNDING SOURCE: GOB

04-12-12-05
Approved at the 3/13/12 Meeting
To approve a contract renewal with AT&T for cellular/wireless telephone services for the period July 1, 2012 through June 30, 2013 in an amount not to exceed \$28,000, pending the availability of funds.
FUNDING SOURCE: GOB

04-12-12-06
To approve a contract renewal with Achievement Commitment Excellence Learning Centers (ACE) to provide the alternative Summer School Program for the period June 4, 2012 through June 28, 2012 at a cost not to exceed \$160,000, pending the availability of funds.
FUNDING SOURCE: Non-GOB

04-12-12-07
To approve the renewal and amendment of the contract with Teach for America to provide recruiting and training for 70 first year teachers for the 2012/2013 school year at a cost of \$2,500 per teacher. In addition, a payment of \$2,500 per teacher for 70 second year teachers is also required. The cost of the contract for the 2012/2013 school year is not to exceed \$350,000.
FUNDING SOURCE: GOB

04-12-12-08
To approve a sole source contract renewal with Dr. Elizabeth Sale for evaluation services of the 21st Century Learning Center Programs for the period April 13, 2012 through June 30, 2012 at a cost not to exceed \$11,500.
FUNDING SOURCE: Non-GOB

04-12-12-09
*Approved at the
3/13/12 Meeting*

To approve a contract with J.L. Brown Contracting to renovate the Greenhouse at Gateway High School. The work shall begin on March 14, 2012 and completed by May 30, 2012 at a cost not to exceed \$215,600 that includes a 10% contingency of \$19,600.
FUNDING SOURCE: Prop S

04-12-12-10
*Approved at the
3/13/12 Meeting*

(At the request of Superintendent Adams, this item was amended to reflect an additional cost of \$15,634.32 to increase the dimension of the signs.)
To approve a contract with Hankins Construction to provide signs in front of the schools listing the Prop S work to be made. The work shall begin on April 1, 2012 and completed by August 1, 2012 at a cost not to exceed \$66,784.32 (~~\$51,150~~) that includes a 7.483% (~~4.0%~~) contingency of \$4,650.
FUNDING SOURCE: Prop S

04-12-12-11
*Approved at the
3/13/12 Meeting*

To approve a contract with World Wide Technology to replace all network equipment within the District for the period July 1, 2012 through February 1, 2014 at a cost not to exceed \$874,765.
FUNDING SOURCE: Prop S

04-12-12-12

To approve the purchase of services from Riddell/All-American to recondition and sanitize all of the football helmets and shoulder pads for the high schools for the period April 13, 2012 through June 1, 2012 at a cost not to exceed \$25,500.
FUNDING SOURCE: GOB

04-12-12-13

To approve a sole source purchase from Scholastic Education of the technology plans for middle and high school using Read 180 at a cost not to exceed \$39,161.25.
FUNDING SOURCE: GOB

MAY 3, 2012 ITEM(S) FOR CONSIDERATION

05-03-12-01

To approve the amendment of the contract renewal with Netchemia that was approved under Board Resolution Number 06-30-11-18 with a dollar amount of \$12,600. This request is for an additional dollar amount of \$5,750 to create SAP interface. If this request is granted, the total dollar limitation for this contract will now be \$18,350.
FUNDING SOURCE: GOB

05-03-12-02

To approve the amendment of the contract renewal with Supplemental Health Care (also included vendor Maxim Staffing, but not utilized) that was approved under Board Resolution Number 06-30-11-45 with a total combined dollar amount of \$171,080. This request is for an additional dollar amount of \$210,000 to service additional Early Childhood Special Education students. If this request is granted, the total dollar limitation for this contract will now be \$381,080.
FUNDING SOURCE: Non-GOB

05-03-12-03

To approve the amendment of the contract renewal with Midwest Music Therapy Services that was approved under Board Resolution Number 06-16-11-13 with a dollar amount of \$47,500. This request is for an additional dollar amount of \$30,000 to service additional special education students. If this request is granted, the total dollar limitation for this contract will now be \$77,500.
FUNDING SOURCE: Non-GOB

05-03-12-04

To approve a contract renewal with US Bank for the period July 1, 2012 through June 30, 2013 at no cost to the District. This renewal is the third year of the total five year period.
FUNDING SOURCE: N/A

- 05-03-12-05** To approve a contract renewal with Dirsec for the period July 1, 2012 through June 30, 2013 for the internet filtering solution for the District at a cost not to exceed \$33,400, pending funding availability.
FUNDING SOURCE: GOB
- 05-03-12-06** To approve a contract renewal for the license to use the SafeSchools Training website for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$16,500, pending funding availability.
FUNDING SOURCE: GOB
- 05-03-12-07** To approve a sole source contract with the Cooperating School Districts Virtual Learning Center to design and deliver a Summer Technology Academy. The classroom technology training will be held for seven dates between May 29, 2012 and September 29, 2012 at a cost not to exceed \$8,500.
FUNDING SOURCE: Non-GOB
- 05-03-12-08** To approve a contract with an SAP qualified vendor, i.e., Belcan InfoServices, to provide additional temporary technical personnel to be used in the Technology Department to support training and/or specific program changes for the period May 4, 2012 through June 30, 2012 at a cost not to exceed \$20,000.
FUNDING SOURCE: GOB
- 05-03-12-09** To approve a contract with Linn State Technical College for the period June 11, 2012 through June 28, 2012 to provide the pilot project, *Technical Scholars Academy* for twelve students to earn industry-recognized civil and construction technology certifications as well as college credits. The cost for the project will not exceed \$43,300, pending funding availability.
FUNDING SOURCE: GOB
- 05-03-12-10** To approve a contract with National Design Build Services to upgrade the mechanical system at Buder Elementary School at a cost not to exceed \$1,917,109 that includes a 10% contingency of \$174,283. The work shall begin on May 25, 2012 and completed by November 16, 2012.
FUNDING SOURCE: HVAC Bond
- 05-03-12-11** To approve a contract with National Design Build Services to upgrade the mechanical system at Mallinckrodt Elementary School at a cost not to exceed \$1,523,222 that includes a 10% contingency of \$138,474. The work shall begin on May 25, 2012 and completed by November 16, 2012.
FUNDING SOURCE: HVAC Bond
- 05-03-12-12** To approve a contract with Advanced Environmental Services for hazmat demolition at Mallinckrodt Elementary School at a cost not to exceed \$443,619 that includes a 10% contingency of \$40,329. The work shall begin on April 23, 2012 and completed by July 3, 2012.
FUNDING SOURCE: HVAC Bond
- 05-03-12-13** To approve a contract with Advanced Environmental Services to clean the ductwork in preparation for demolition of the ductwork at Central VPA High School at a cost not to exceed \$165,854 that includes a 10% contingency of \$15,077. The work shall begin on April 9, 2012 and completed by May 11, 2012.
FUNDING SOURCE: Prop S
- 05-03-12-14** To approve a contract with Spray Services to abate and demolish the boilers at Gateway IT High School in preparation for the installation of replacement boilers at a cost not to exceed \$173,911 that includes a 10% contingency of \$15,810. The work shall begin on April 9, 2012 and completed by May 11, 2012.
FUNDING SOURCE: Prop S

- 05-03-12-15** To approve a contract with General Waste Services for hazardous material demolition at Buder Elementary School at a cost not to exceed \$439,378 that includes a 10% contingency of \$39,943. The work shall begin on April 23, 2012 and completed by July 3, 2012.
FUNDING SOURCE: HVAC Bond
- 05-03-12-16** To approve a contract with ADT Security Services to install card readers on exterior doors of all opened schools in the District at a cost not to exceed \$1,178,933 that includes a 10% contingency of \$107,176. The work shall begin on April 20, 2012, and completed by September 5, 2012.
FUNDING SOURCE: Prop S
- 05-03-12-17** To approve a contract with Brinkman-Simms to renovate the auditorium and cafeteria at Central VPA at a cost not to exceed \$7,227,382 that includes a 10% contingency of \$657,035. The work shall begin on April 20, 2012, and completed by July 5, 2012.
FUNDING SOURCE: Prop S
- 05-03-12-18** To approve a contract with Raineri Construction to install 87 A/C window units in classrooms at Gateway IT High School at a cost not to exceed \$708,040 that includes a 10% contingency of \$64,367. The work shall begin on April 20, 2012, and completed by July 5, 2012.
FUNDING SOURCE: Prop S
- 05-03-12-19** To approve a contract with ARAMARK Management Services Limited partnership to provide Facilities Management Services for maintenance, custodial and grounds for all building in the District at a cost not to exceed \$5,379,330 for the period July 1, 2012 through June 30, 2012.
FUNDING SOURCE: GOB
- 05-03-12-20** To approve the renewal of a Memorandum of Understanding with the University of Missouri Extension for the period May 4, 2012 through June 30, 2013 to provide nutrition education and health awareness activities.
FUNDING SOURCE: N/A
- 05-03-12-21** To approve the renewal of a Memorandum of Understanding with Operation Food Search for the period May 4, 2012 through June 30, 2013 to provide nutrition education and to implement the child feeding program, Operation Backpack.
FUNDING SOURCE: N/A
- 05-03-12-22** To approve a sole source maintenance agreement with Harland Technology Services, a division of Scantron Corporation for the period June 24, 2012 through June 23, 2013 for two Opscan scanners at a total combined cost not to exceed \$19,498.
FUNDING SOURCE: GOB
- 05-03-12-23** To approve the membership renewal dues with Focus Saint Louis for the period May 31, 2012 through May 31, 2013 at a cost not to exceed \$6,000.
FUNDING SOURCE: GOB
- 05-03-12-24** To approve the payment of the Excess Worker's Compensation Insurance Policy premium audit of \$29,143 to Arch Insurance Company through our insurance broker Marsh USA.
FUNDING SOURCE: GOB
- 05-03-12-25** To approve a price increase of \$.10 for all paid meals for the upcoming school year, 2012-2013.
FUNDING SOURCE: N/A

April 5, 2012



BOARD RESOLUTION

Date: March 7, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Deanna Anderson, Exec. Dir., Transportation

Agenda Item: 04-12-12-01

Action: ☒

Action to be Approved: School Calendar

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: Request approval to adopt the FY12-13 School Calendar.

BACKGROUND: Attached is the FY12-13 School Calendar submitted for approval. In the proposed FY12-13 School Calendar, please note the following: two (1) additional Professional Development days; the first day for students occurs on Monday, August 13; last class day occurs May 24, 2012; winter break is scheduled for December 26 to December 31; spring break is scheduled for March 18 to March 22; 2 recordkeeping days; and six (6) snow days are in the calendar as required by Missouri State Statutes. There is a total of 176 student days totaling 1,135.2 hours. The hours of instruction per school day are 6 hours and 27 minutes.

Accountability Plan Goals:

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: NA		Requisition #: NA
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Operations

Requestor: Deanna J. Anderson

Deanna J. Anderson
Deanna Anderson, Exec. Dir., Transportation

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 5, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Nicole Williams, Dep. Supt., Academics

Agenda Item : 04-12-12-002

Action: ☒

Action to be Approved: Summer School 2012

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 04-21-11-02

Approved Cost \$2,000,000.00

SUBJECT: Request for approval to operate Summer School 2012. There will be a four week session for identified Saint Louis Public School students beginning June 4, 2012 through June 28, 2012. The cost of the Summer School Program is not to exceed \$3,000,000.00. This cost is inclusive of salaries, professional development, ACE Alternative School Program, and operating costs such as supplies and instructional materials.

BACKGROUND: The Saint Louis Public Schools will provide summer school instruction to identified students. A project-based program will be offered to provide students with increased opportunities for educational experiences, as well as reinforce and extend the traditional school year.

Please see Page 2 for additional background information.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.D.4.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source:	Non-GOB	Requisition #:
Amount: \$3,000,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$3,000,000.00	☒ Pending Funding Availability	Vendor #:

Department: Academic Office

Requestor:

Sheila Smith Anderson
Sheila Smith Anderson, Exec. Dir., Curr. Instruc
3/7/12

Angela Banks, Budget Director

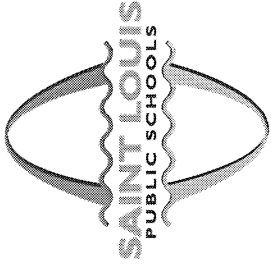
Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

Board Resolution: Summer School 2012

Background: (Continued) The following groups have been identified to receive services: 1) First-time kindergartners without prior pre-k experiences and identified pre-3 and pre-4 students, 2) K-8 students for enrichment, 3) elementary students who qualify for services under Senate Bill 319, 4) student who have IEPs and are eligible for extended services, 5) all K-8 students who receive services in the ELL/ESOL program, 6) eighth grade middle school students transitioning into the ninth grade for select schools that are part of the High School Initiative Grant and, 7) high school students who need to earn academic credits to make-up courses to assist them in maintaining academic schedules/courses of study and intervention in Algebra I, and World Literature. In the elementary grades, teachers will follow a project-based curriculum to increase academic proficiency in communication arts and math. A pre-test and post-test will be administered for students in grades 3-4 to determine eligibility under SB319. Attendance and credits earned toward graduation will be evaluated at the secondary level.



ITEM 04-12-12-03

**APPROVED
AT THE
3/13/12 MEETING**



Board Resolution

Date: March 7, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 04-12-23-04

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

☒ Contract Increase/Decrease
Previous Board Resolution 03-10-11-10
Approved Amount \$ 60,000.00

SUBJECT:

To approve the amendment of the contract renewal with Charter Business Solutions previously approved under Board Resolution 03-10-11-10 to provide High Speed Internet Access. The total cost of the contract will be increased by \$21,000.00. The total cost of the contract will not exceed \$81,000.00. The cost reflected is the total cost of the contract, pending receipt of the 2011-12 E-Rate Funding Commitment Decision Letter. The SLPS discounted portion is anticipated to increase from \$7,200 to \$10,350 (SLPS match based on the Free & Reduced Rate).

BACKGROUND:

This service is needed to ensure internet access for all SLPS District locations. The increase in cost is to increase the bandwidth of the internet access which will increase the speed of use for the students and staff. This contract is paid via the Billed Entity Applicant Reimbursement Method.

Accountability Plan Goal: Goal III: Facilities, Resources Support Objective/Strategy: III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	54	-	110	-	2828	-	6319	GOB	Requisition #:
Amount:	\$						21,000.00				
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:											
Cost not to Exceed:	\$						21,000.00			Pending Funding Availability	Vendor #: 600013545

Department: Technology Services

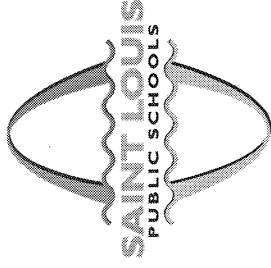
Cheryl VanNoy
Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



ITEM 04-12-12-05

**APPROVED
AT THE
3/13/12 MEETING**



BOARD RESOLUTION

Date: March 7, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Debra Falkner, Director, Innovative Pathways

Agenda Item : 04/12/12-06

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution #
Prior Year Cost

05-05-11-11
\$152,000.00

SUBJECT: To approve a contract renewal with the Achievement Commitment Excellence Learning Centers (ACE) to provide the alternative Summer School Program for the period June 4, 2012 through June 28, 2012 in an amount not to exceed \$160,000.00. The cost of the renewal contract is included in the \$3,000,000.00 proposed cost of the Summer School Program.

BACKGROUND: The Achievement Commitment Excellence Learning Centers (ACE) will provide alternative summer school programs to serve student referrals identified by the Innovative Pathways Division. The ACE Learning Center will provide 300 slots @ \$533.33 per slot.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.1.A,

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: TBD	Non-GOB	Requisition #:
Amount: \$160,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$160,000.00	☒ Pending Funding Availability	Vendor #:

Department: Parent/Student Engagement

Michael Haggen
Michael Haggen, Assoc. Supt., Office of Innovation

Angela Banks
Angela Banks, Budget Director

Dr. Dan Edwards
Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Nicole Williams
Dr. Nicole Williams, Dep. Supt., Academics

3/7/2012

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final XX Quarterly ☐		Report Date: February 22, 2012	
Dept / School: Secondary Education Office		Reported By: Dan Edwards	
Vendor: ACE Learning Center		Vendor #: 600007614	
Contract # / P.O. #: 4500157613		Contract Name: Alternative Summer School Program	
Contract Amount: \$ 152,000.00		Award Date: 05-05-11	
Purpose of Contract (Brief Description): Provide an alternative Summer School Program to serve student referrals identified by the Innovative Pathways Division.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X 4 3 2 1	Customer service is excellent. ACE brings their own team to service the students and District.	
Timeliness of Delivery or Performance	5 X 4 3 2 1	Eighteen percent of the SLPS graduates last school year attended ACE programs.	
Business Relations	5 X 4 3 2 1	Excellent working relationship.	
Customer Satisfaction	5 X 4 3 2 1	Eighteen percent of the SLPS graduates last school year attended ACE programs.	
Cost Control	5 X 4 3 2 1	ACE makes every attempt to keep costs down.	
Average Score	5.0	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check		Yes XX	No ☐

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this is a final report or a quarterly report (3 months)

Report Date

The date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or services being reported

Contract Name

The official name used when the contract was solicited

Contract Amount

The total dollar value of the contract: the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

BOARD RESOLUTION

Date: March 8, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Sharonica Hardin, Chief Human Resource Officer

Agenda Item : 04-12-12-07

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Prior Board Resolution 06-16-11-52

Prior Year Cost \$350,000.00

SUBJECT: To approve the renewal and amendment of the contract with Teach for America to provide recruiting and training for 70 first year teachers for the 2012/2013 school year at a cost of \$2,500 per teacher. In addition, a payment of \$2,500 per teacher for 70 second year teachers is also required. The cost of the contract for the 2012/2013 school year is not to exceed \$350,000.

BACKGROUND: The District approved a multi-year contract with Teach for America to recruit and train highly qualified teachers who are specifically equipped to positively impact student achievement in under-resourced communities. The annual contract cost was established in Board Resolution 02-13-07-04 as follows: \$186,000 (07-08); \$200,000 (0-09, 09-10, and 10-11). Subsequent changes in staffing needs caused the District to use additional teachers supplied by Teach for America in the 08-09; 09-10 and 10-11 school years. This request is to renew and amend that initial multi-year agreement for one year at a cost not to exceed \$350,000.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.F.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: 350000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$350,000.00	☒ Pending Funding Availability	Vendor #: 600010140

Department: Human Resources

Requestor:



Sharonica Hardin, Chief Human Resource Officer



Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent



Board Resolution

Date: March 5, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Nicole Williams, Dep. Supt., Academics

Agenda Item: 04/12/2012

Action: X

Action to be Approved:

X

Contract Renewal

Previous Bd. Res.: 02-17-11-05
Prior Year Cost \$ 12,000.00

Other Transaction Descriptors: Sole Source

SUBJECT:

To approve a sole source contract renewal with Dr. Elizabeth Sale for evaluation services for the 21st Century Learning Center Programs for services to be provided from April 13, 2012 to June 30, 2012. The cost will not exceed \$11,500.00.

BACKGROUND:

Outside evaluation of the 21st Century Learning Center Programs is required as a part of the grant. Dr. Sale was the evaluator written into the grant and has provided evaluation since the inception of the program. Consistency with an evaluator from year to year has provided evaluations which exceed State and Federal requirements. The evaluations are required to verify the quality of the program as well as to identify areas for improvement for future programming.

Accountability Plan Goal: Goal I: Student Performance

Objective/Strategy:

I.A.1.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	827 - Q1 - 292 - 1663 - 1619	Non GOB	Requisition #:	10128049
Amount:	\$ 1,500.00			
Fund Source:	827 - RQ - 292 - 1663 - 1619	Non GOB	Requisition #:	10128050
Amount:	\$ 1,000.00			
Fund Source:	827 - QV - 292 - 1663 - 1619	Non GOB	Requisition #:	10128052
Amount:	\$ 1,000.00			
Fund Source:	827 - V4 - 292 - 1663 - 1619	Non GOB	Requisition #:	10128053
Amount:	\$ 8,000.00			
Cost not to Exceed:	\$ 11,500.00		Pending Funding Availability	Vendor #: 600012950

Department:

Community Education

Angela Banks, Budget Director

John Windom, Exec. Dir., Community Education

Ends Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Judith King	Date: February 6, 2012
Department / School: 21 st Century Grant Program	Phone Number: 314-345-4409
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below) Program uniquely designed to evaluate students ages 5-21 at 21 st Century Community Learning Centers as required by grant.	
Vendor Name: Dr. Elizabeth Sales	Email: Liz.Sales@mimh.edu
Vendor Contact: Dr. Elizabeth Sales	Phone Number 314-877-6483
Justification Information	
1. Why the uniquely specified goods are required? 21 st Century Community Learning Grant requires evaluation and encourages consistency with the evaluator from year to year. Evaluator is written into each grant as required by DESE.	
2. Why good or services available from other vendors /competitors are not acceptable? Need of evaluators who support and are trained in the evaluation of programs for children. Can identify best practices for sound programming for children at risk in an after school environment.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...) Provides a 5year, yearly evaluation of the program from the same evaluator. We are currently in the 3 rd year of the 5 year grant.	
4. List the Names of other Vendors contacted & Price Quotes: To meet the consistency goal of DESE and the Grant, no other individuals were contacted.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole-source request will not be approved without the required signatures below:	
<i>John Sales</i> Department Head	<i>3/7/12</i> Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

X One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

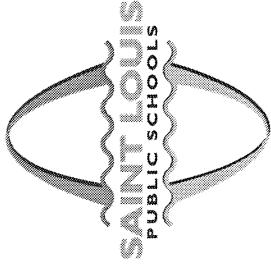
☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

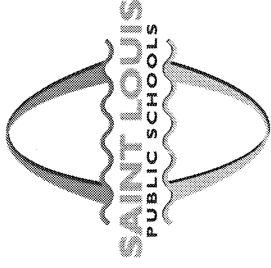
2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are no met, then the item must be bid.



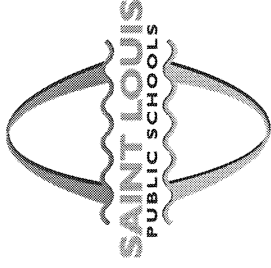
ITEM 04-12-12-09

**APPROVED
AT THE
3/13/12 MEETING**



ITEM 04-12-12-10

**APPROVED
AT THE
3/13/12 MEETING**



ITEM 04-12-12-11

**APPROVED
AT THE
3/13/12 MEETING**



BOARD RESOLUTION

Date: March 6, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Agenda Item : 04-12-12-12

Action: ☒

Action to be Approved: Purchase of Service (s) Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-26-11-07
Prior Year Cost \$ 25,090.35

SUBJECT: To approve the purchase of services from Riddell / All-American to recondition and sanitize all of the football helmets and shoulder pads for the high schools. The services will be performed between April 13, 2012 and June 1, 2012 at a cost not to exceed \$25,500.00.

BACKGROUND: The helmets must be recertified each year to ensure that they are still structurally sound and can protect our football players from injury. The recertification is a mandatory requirement for all schools according to the National Federation of High Schools. Those helmets that cannot be recertified, will not be returned to the schools and will be replaced by the new helmets that are being purchased as a part of the helmet replacement program.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 833-00-110-1422-6338	GOB	Requisition #: 10128350
Amount: \$25,500.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$25,500.00	☐ Pending Funding Availability	Vendor #: 600000969

Department: High School Athletics

Requestor: Travis Brown

Angela Banks, Budget Director

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final XX Quarterly ☐		Report Date: February 22, 2012	
Dept / School: Public High League Office		Reported By: Martin Jenkins	
Vendor: Riddell/All American Sports Corp.		Vendor #: 600000969	
Contract # / P.O. #: 4500157517		Contract Name: Football Equipment Reconditioning	
Contract Amount: \$ 25,090.35		Award Date: 05-26-11	
Purpose of Contract (Brief Description): To recondition and sanitize all high school football helmets and shoulder pads.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X 4 3 2 1	The sanitization process used by Riddell goes above and beyond what is available from other vendors.	
Timeliness of Delivery or Performance	5 4 X 3 2 1	The helmets were delivered in late June.	
Business Relations	5 X 4 3 2 1	The Riddell representative is very responsive to questions and needs of SLPs.	
Customer Satisfaction	5 X 4 3 2 1	The PHL office and the school athletic directors are all highly complimentary of the service.	
Cost Control	5 X 4 3 2 1		
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes XX No ☐			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this is a final report or a quarterly report (3 months)

Report Date

The date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or services being reported

Contract Name

The official name used when the contract was solicited

Contract Amount

The total dollar value of the contract: the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

Riddell / All-American

Gary Boevers, # 10 Castlewood Ct., St. Peters, MO 63376
Phone & Fax 636-926-2624, email: Gboevers@riddellsales.com

February 21, 2012

Kevin Coyne
St. Louis Public Schools

Mr. Coyne,

This letter is to confirm the extension of reconditioning bid #RFP021-0910, awarded to All American Reconditioning. All unit pricing to carry forward, item and parts count will be determined after on-sight evaluation, scheduled for next week. The following information is a preliminary estimate based on last year's numbers along with the influx of new helmets. Please note this estimate is a ceiling figure and will not exceed, but may be less the estimated. Again, quantities are approximations.

CARNAHAN HS	55 HELMETS	50 PADS	\$2,100
SUMNER HS	50 HELMETS	45 PADS	\$2,000
ROOSEVELT HS	55 HELMETS	50 PADS	\$2,100
VASHON HS	67 HELMETS	50 PADS	\$3,200
CLEVELAND NJROTS	60 HELMETS	50 PADS	\$2,200
SOLDAN HS	45 HELMETS	45 PADS	\$2,000
GATEWAY TECH	65 HELMETS	55 PADS	\$2,800
MILLER CAREER ACADEMY	70 HELMETS	60 PADS	\$2,900
NORTHWEST/BEAUMONT	100 HELMETS	90 PADS	\$5,200
<u>SHIPPING</u>			<u>\$1,000</u>
TOTAL (NOT TO EXCEED)			\$25,500

Cordially,



Gary Boevers
Riddell/All-American
C) 636-399-3093



BOARD RESOLUTION

Date: March 5, 2012

Agenda Item : 04-12-12-13

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sheila Smith-Anderson, Exec. Dir., Curr. Instruc

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source purchase from Scholastic Education of the technology plans for the middle schools and high schools using Read 180 at a cost not to exceed \$39,161.25.

BACKGROUND: Per the budget request submitted for the 2011-2012 school year and approve, this purchase is for technology plans to ensure: students receive the current Read 180 program and Scholastic Reading Inventory (SRI) upgrades; buildings receive updated information and program support; our technology department staff receives the support needed to solve program technology issues; and on-site visits, technical webinars, phone, email, technical newsletters, and web support as needed.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1.d.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-00-110-2218	GOB	Requisition #: 10128123
Amount: \$39,161.25		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$39,161.25	☐ Pending Funding Availability	Vendor #: 600013873

Department: Curriculum & Instruction

Requestor:


Sheila Smith-Anderson, Exec. Dir., Curr. Instruc


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent


Dr. Nicole Williams, Dep. Supt., Academics

3/7/2012



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Sheila Smith-Anderson	Date: January 31, 2012
Department / School: Curriculum & Instruction	Phone Number: 345-4486
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
All of our middle schools and some of our high schools are using and have been using the READ 180 program since 2008. The technology plans are to support continued use of READ 180.	
Vendor Name: Scholastic Education	Email: RAnderson2@Scholastic.com
Vendor Contact: Robert Anderson	Phone Number 800-387-1437 ext 356
Justification Information	
1. Why the uniquely specified goods are required?	
As Scholastic changes and upgrades technology to improve the program, our teachers, District and building technology department staff need to receive support to solve program technology issues, have the availability of on-site program technicians, connections to technical webinars, phone, email, newsletters, and web support in order for the program to be efficiently utilized by students.	
2. Why good or services available from other vendors /competitors are not acceptable?	
There are no other providers of this intensive Reading intervention program and assessment.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
Quote Attached.	
4. List the Names of other Vendors contacted & Price Quotes:	
This program has been utilized in the District continuously since 2008. This request is for technology support and upgrades that come available as we continue to use the program.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

xx One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

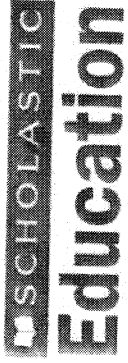
☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.



Quotation

Scholastic Education Inside Sales
2315 Dean Street, Suite 600, St. Charles, IL 60175
Phone: (800) 387-1437 Fax: (877) 242-5865

Prepared for:

Ms. Cathy Cassy,
ST LOUIS CITY SCHOOL DISTRICT
801 N 11th St
Saint Louis, mo 63101

Prepared by:

Bob Anderson
Technical Services Sales Rep
800-387-1437 ext. 356
randerson2@scholastic.com

Date: 12/8/2011

ISBN #	Description	QTY	Unit Price	Subtotal	Discount Amount	Total
951725	Premium Product Maintenance and Support Plan for 11-20 schools (one year, price per school)	14	\$2,950.00	\$41,300.00	\$4,130.00	\$37,170.00

For schools with no current plans, plans will start on the order date and end in one year.

600070310 BUSCH ACADEMIC-ATHLETIC ACAD

600070246 CARR LANE VPA MIDDLE SCHOOL

600109142 COMPTON-DREW ILC MIDDLE SCHOOL

600156675 GATEWAY MATH & SCIENCE PREP

600070275 LONG MIDDLE CEC SCH

600070285 PEABODY EMINTS ELEMENTARY SCH

600070308 YEATMAN MIDDLE SCHOOL

600070273 LANGSTON MIDDLE SCHOOL

600070271 L'OUVERTURE MIDDLE SCHOOL

600070258 FANNING MIDDLE SCHOOL

600070299 VASHON HIGH SCHOOL

600109140 LYON@BLOW

600070286 ROOSEVELT HIGH SCHOOL

600070292 SOLDAN H S

951725	Premium Product Maintenance and Support Plan for 11-20 schools (one year, price per school)	1	\$2,212.50	\$2,212.50	\$221.25	\$1,991.25
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600070294 STEVENS MIDDLE SCHOOL From 2/4/2012 to 11/15/2012 9 months

The Premium Maintenance and Support Service includes access to the READ180 Interactive Teaching System (ITS) & Digital Training Zone (DTZ), phone support, email support, Web chat, online FAQs, software updates and maintenance releases, and on-site service to resolve identified software issues that cannot be resolved remotely or over the phone. In addition to covering READ180 and System 44, this plan covers ReadAbout, Scholastic Phonics Inventory, Scholastic Reading Inventory, Scholastic Reading Counts!, Zip Zoom English, WiggleWorks, FASTT Math, Fraction Nation and Scholastic Math Inventory-all for one low price per school!

Subtotal	\$43,512.50	\$4,351.25	\$39,161.25
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Shipping and Handling	\$0.00
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Sales Tax	\$0.00
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Prices are valid for 90 days.

63101705

Please fax or email your purchase order - attn: Bob Anderson
fax # 877-242-5865 email: eProcurement@scholastic.com

Total	\$39,161.25
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Terms and Conditions: State law requires that sales tax be added to your order unless we have a sales tax exemption certificate on file. Scholastic's terms are FOB shipping point unless otherwise noted on the purchase order. Customers must notify Scholastic in writing no less than five (5) business days in advance of any cancellation or rescheduling of training, in-classroom support, or other onsite services. If such notice is not received by Scholastic, customers will be charged (or forfeit prepayment) for cancelled or missed days. Unless otherwise noted, all services must be delivered within 24 months of purchase.

May 3, 2012



BOARD RESOLUTION

Date: March 22, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Sharonica Hardin, Chief Human Resource Officer

Agenda Item: 05-03-12-01

Action: ☒

Action to be Approved:
Contract Increase/Decrease
Previous Board Resolution # 06-30-11-18
Approved Cost \$12,600.00

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the amendment of the contract renewal with Netchemia previously approved under Board Resolution 06-30-11-18 for an increased total dollar limitation to allow for the use of Netchemia to create an SAP interface. The contract with Netchemia will be increased by \$5,750.00. The total cost of the contract including the amendment will be \$18,350.00.

BACKGROUND: The amendment will allow Netchemia to interface SAP data with the web-based recruiter application that the District currently licenses from Netchemia. The interface will automatically import the data file into the TalentEd Recruit and Hire System. The benefit will be to reduce the amount of data entry needed by the Human Resources staff when creating a new record in the system.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

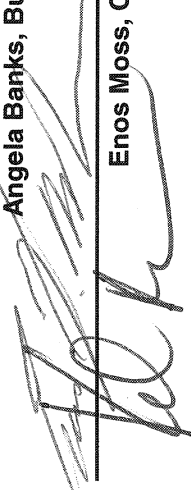
Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$5,750.00		
Fund Source:		Requisition #:
Amount:		Requisition #:
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$5,750.00	☐ Pending Funding Availability	Vendor #: 600013650

Department: Human Resources

Requestor: Charles Burton


Sharonica Hardin, Chief Human Resource Officer


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Mary M. Houlihan, Dep. Supt., Operations


Dr. Kelvin R. Adams, Superintendent



NETCHEMIA™

Reshaping the way education works

STREAMLINE ADMINISTRATIVE PROCESSES

OPTIMIZE INFORMATION FLOW

ENRICH COMMUNICATIONS

*** Proposed By:**

Nick De Buy
nick.debuy@netchemia.com
1.800.490.9686

Proposal for St. Louis City School District

Quote # 439-05 - TalentEd Recruit & Hire / SAP Integration
Proposal Date: 3/21/2012

Offer Valid for 45 days from Proposal Date

Bill To:

Patricia Canada
St. Louis City School District
patricia.canada@slsps.org
(314) 345-2293
801 North 11th Street
St Louis, MO 63101

Terms and Conditions

Contract Dates: Your subscription contract begins upon signing of the agreement.

Length of Contract: Subscription will be for 3(three) months of service, or until June 30, 2012. The subscription will automatically renew at the end of the initial term unless written notice is provided by the client sixty (60) days prior to the renewal date. The renewal will be a yearly subscription of \$3,000.

Invoicing Date(s): Setup and subscription amounts are due upon signing of the agreement.

PLEASE READ: if there is anything in this proposal that you are expecting to see that is not described in the product section below, please contact your Netchemia representative.

Products

TalentEd Recruit & Hire One-Way Custom Integration – SAP Flat File	One Time Investment	\$	5,000
TalentEd Recruit & Hire Integration – SAP Flat File	Prorated - Yearly Subscription (3 months)	\$	750
Total:		\$	5,750

This legally binding Order Form is governed by the Master Subscription Agreement between Customer and Netchemia, LLC.

Authorization – Fax to 800.877.9586

I accept the proposal for TalentEd Recruit & Hire / SAP Integration

Please bill me PO#

Signature

Date

Print Name and Title



BOARD RESOLUTION

Date: March 29, 2012

Agenda Item : 15-03-12-02

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Sheryl Davenport, Exec. Dir., Early Childhood

Action to be Approved: Contract Amendment

Other Transaction Descriptors: Amendment
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-45

Current Contract Cost \$171,080

SUBJECT: To approve the amendment of a contract with Supplemental Health Care originally approved under Board Resolution Number 06-30-11-45, to increase the total dollar limitation by \$210,000. The original approved dollar limitation of \$171,080 did not allow for cost to service additional Early Childhood Special Education students. If this request is granted, the total dollar amount for this contract will now be \$381,080 for the current fiscal year.

BACKGROUND: Supplemental Health Care will provide nursing services to students including Early Childhood Special Education as described in their Individual Education Programs(IEPs). The original board resolution approved contracts with Supplemental Health Care and Maxim Staffing Solutions for a total combined cost of \$171,080. Only Supplemental Health Care has been utilized for this service.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 840-00-222-1243-6319	Non-GOB	Requisition #:
Amount: \$204,420		
Fund Source: 828-MZ-140-2132-6319	Non-GOB	Requisition #:
Amount: \$5,580		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$210,000.00	☐ Pending Funding Availability	Vendor #: 600013310

Department: Early Childhood

Requestor: Sheryl Davenport

Angela Banks, Budget Director

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

chm



BOARD RESOLUTION

Date: March 29, 2012

Agenda Item : 05-03-12-03

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved: Contract Amendment

Other Transaction Descriptors: Amendment
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-13

Current Contract Cost \$47,500

SUBJECT: To approve the amendment of a contract with Midwest Music Therapy Services, Inc. originally approved under Board Resolution Number 06-16-11-13, to increase the total dollar limitation by \$30,000. The original approved dollar limitation of \$47,500 did not allow for cost to service additional students. If this request is granted, the total dollar amount for this contract will now be \$77,500 for the current fiscal year.

BACKGROUND: Midwest Music Therapy Services, Inc. will provide music therapy services to students as described in their Individual Education Programs(IEPs).

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 828-00-272-2132-6319	Non-GOB	Requisition #:
Amount: \$30,000		
Fund Source:	Non-GOB	Requisition #:
Amount: \$		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$30,000.00	☐ Pending Funding Availability	Vendor #: 600013853

Department: Special Education

Requestor: Dr. Chip Jones

Angela Banks, Budget Director

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 22, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Enos Moss, CFO/Treasurer

Agenda Item: 05-03-12-04
Action: ☒

Action to be Approved: Contract Renewal
Previous Board Resolution # 06-30-11-25
Prior Year Cost \$ 0

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract renewal with US Bank to provide the District's banking services for the period July 1, 2012 through June 30, 2013. The original agreement was for two years with the option to renew annually for three additional years. This renewal would be the third year of the total five year period. There is no cost associated with this request.

BACKGROUND: There are no costs associated with this resolution, as US Bank has offered an annual credit, which when applied monthly will eliminate the monthly banking fees.

Accountability Plan Goals: Goal III: Facilities, Resources Support Objective/Strategy: III.D

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

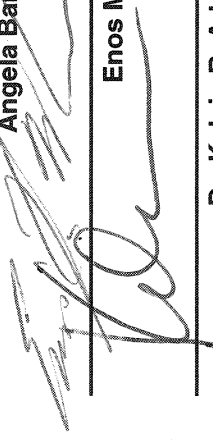
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #: 600012051

Department: Treasurer's Office

Requester: Donna Johnson




Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Mary M. Hodlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: March 22, 2012
Dept / School: Treasury		Reported By: Donna Johnson
Vendor: US Bank		Vendor #: 600012051
Contract # / P.O. #:		Contract Name: District Banking Services
Contract Amount: \$ 0		Award Date: 06-30-11
Purpose of Contract (Brief Description): To provide the District's banking services.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4X 3 2 1	
Timeliness of Delivery or Performance	5X 4 3 2 1	
Business Relations	5 4 3X 2 1	
Customer Satisfaction	5 4 3X 2 1	
Cost Control	5X 4 3 2 1	
Average Score	4.0	Add above ratings; divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this is a final report or a quarterly report (3 months)

Report Date

The date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or services being reported

Contract Name

The official name used when the contract was solicited

Contract Amount

The total dollar value of the contract; the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give

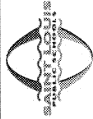
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: March 22, 2012

Agenda Item: 15-133-12-25

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

☒ Contract Renewal

Previous Bd. Res.: 06-16-11-23

Prior Year Cost \$41,266

SUBJECT:

To approve a contract renewal with Dirsec for the internet filtering solution for use at St. Louis Public Schools. This is a requirement for e-Rate funding and an integral part of the technology plan. The contract is for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$33,400.00

BACKGROUND:

This internet filtering solution is a product that blocks or restricts the use of inappropriate websites. The filter prevents students and employees from accessing these sites. The internet filtering solution It is a requirement of e-Rate and is also a critical part of our technology plan.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.3.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	75	-	110	-	2828	-	6319	GOB	Requisition #:
Amount:	\$						33,400.00				
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:							-				
Fund Source:	-	-	-	-	-	-	-	-	-		Requisition #:
Amount:							-				
Cost not to Exceed:	\$						33,400.00	☒	Pending Funding Availability	Vendor #:	600012122

Department: Technology Services

Cheryl VanNoy
Cheryl VanNoy, Exec. Dir. Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep., Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: March 22, 2012
Dept / School: Technology Services		Reported By: Cheryl VanNoy
Vendor: Dirsec		Vendor #: 600012122
Contract # / P.O. #: 4500157612		Contract Name: Internet Filtering Solution
Contract Amount: \$ 41,266		Award Date: 06-16-11
Purpose of Contract (Brief Description): To provide the District's internet filtering solution.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X 4 3 2 1	
Timeliness of Delivery or Performance	5 X 4 3 2 1	
Business Relations	5 4 X 3 2 1	
Customer Satisfaction	5 X 4 3 X 2 1	
Cost Control	5 X 4 3 2 1	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this is a final report or a quarterly report (3 months)

Report Date

The date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or services being reported

Contract Name

The official name used when the contract was solicited

Contract Amount

The total dollar value of the contract: the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: March 26, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 05-03-12-06

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

☒ Contract Renewal
Previous Bd. Res.: 07-07-11-02
Prior Year Cost \$16,500

SUBJECT:

To approve a contract renewal for the license to use the SafeSchools Training website. The contract is for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$16,500.00.

BACKGROUND:

This license for the SafeSchools Training website provides on-line training to our employees. While the specific intent is to provide additional safety training, the site also includes topics of more general interest, such as Technology, Human Resources and Food Services. Each department or division can assign pre-designed training to its employees. The license also includes a tracking system that will alert management if the mandatory training has not been viewed by a specific time.

Accountability Plan Goal: Goal III: Facilities, Resources Support				Objective/Strategy: III.D.3.			
FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)							
Fund Source:	981	- 75	- 110	- 2828	- 6319	GOB	Requisition #:
Amount:	\$	16,500.00					
Fund Source:	-	-	-	-	-		Requisition #:
Amount:							
Fund Source:	-	-	-	-	-		Requisition #:
Amount:							
Cost not to Exceed:	\$	16,500.00		X	Pending Funding Availability		Vendor #: 600014603

Department: Technology Services

Cheryl VanNoy
Cheryl VanNoy, Exec. Dir., Technology Services

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Mary M. Houlihan
Mary M. Houlihan, Dep., Supt., Operations

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: March 22, 2012
Dept / School: Risk Management		Reported By: Kevin Coyne
Vendor: SafeSchools Training Website		Vendor #: 600014603
Contract # / P.O. #: 4500158231		Contract Name: Safety Training Website
Contract Amount: \$ 16,500		Award Date: 07-07-11-02
Purpose of Contract (Brief Description): To provide the safety training website and support.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X 4 3 2 1	
Timeliness of Delivery or Performance	5 4 X 3 2 1	
Business Relations	5 X 4 3 2 1	
Customer Satisfaction	5 X 4 3 2 1	
Cost Control	5X 4 3 2 1	
Average Score	4.8	Add above ratings; divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report

Identify if this is a final report or a quarterly report (3 months)

Report Date

The date the report is prepared

Department

Indicate the name of the reporting department

Reported By

Please sign your name

Vendor

Enter the vendor's name

Vendor Number

Enter the vendor's assigned number

Contract # / PO #

Enter the assigned contract # or the purchase order # for the goods or services being reported

Contract Name

The official name used when the contract was solicited

Contract Amount

The total dollar value of the contract: the amount listed on the Board Resolution

Award Date

Enter the date that the Board approved this contract

Contract Description

Provide a brief description of the work being done under the contract

Performance Ratings

In the comment column provide the rationale for the rating you give

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
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Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: March 26, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Nahed Chapman, Exec. Dir., ESOL

Agenda Item : 05-03-12-07
Action: ☒

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with the Cooperating School Districts (CSD) Virtual Learning Center to design and deliver a Summer Technology Academy consisting of 33 hours of classroom technology training. The Academy will be held on seven dates between May 29, 2012 and September 29, 2012. The cost of the Academy will not exceed \$8,500.00.

BACKGROUND: CSD's Virtual Learning Center will support District initiatives and the goals of the Math Success for ELLs Math Science Partnership (MSP). The Academy will serve to orient MSP-participating teachers with the technological tools suggested by the pending Common Core State Standards, Math (CCSSM) assessments. It will also provide the strategies teachers will need to introduce and implement the use of technology in the classroom. Their work will be evaluated according to the MSP's "Eight Professional Development Principles" and additional MSP participant assessments, measuring MSP PD implementation.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source: 838-VU-292-1152-6319	Non-GOB	Requisition #: 10128977
Amount: \$8,500.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$8,500.00	☐ Pending Funding Availability	Vendor #: 600001085

Department: ESOL Program

Requestor:

Nahed Chapman, Exec. Dir., ESOL
3/26/2012

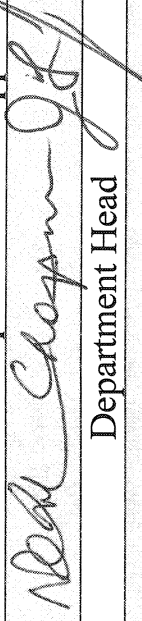
Angela Banks
Angela Banks, Budget Director
Enos Moss
Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Nahed Chapman	Date: March 15, 2012
Department / School: ESOL Program	Phone Number: (314) 664-1066
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Professional development sessions will consist of 33 hours; two CSD instructors will facilitate each PD session. Dates, times and cost breakdowns are as follows: May 29 & 30 (Tu/Wed)- Intro to iPad use and iPad apps appropriate to math education (2 sessions x3 hours, each) June 4 (two sessions), July 27 (two sessions), and Aug 28 & 29 (split session) - Intro to Discovery Education streaming, focus on math instruction (3 hours, each session) Sept 29 (Sat.)- Intermediate/Advanced-level Discovery streaming: IWB & Media Creation (2 concurrent sessions, 6 hours, each)	
Vendor Name: CSD: Virtual Learning Center	Email: ngeorge@csd.org
Vendor Contact: Nancy George	Phone Number (314) 692-1251
Justification Information	
1. Why the uniquely specified goods are required?	
MSP grant participants need math PD directly in support of the technological tools they are being provided (i.e. Discovery Education Digital streaming, Promethean Boards, and iPads), targeted at the needs of their ELL students, in alignment with the grant's stated goals.	
2. Why good or services available from other vendors /competitors are not acceptable?	
No other vendor in St. Louis can provide targeted technology PD specific to classroom instruction, that addresses our various grant-provided technological tools .	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	3/16/12
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

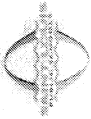
☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.



Board Resolution

Date: March 29, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 05-08-1208

Action: X

Action to be Approved:

☒ Contract

Other Transaction Descriptors: _____

SUBJECT:

To approve a contract with an SAP qualified vendor (such as Belcan InfoServices) to provide additional temporary technical personnel to be used in the Technology Department to support training and/or specific program changes in SAP. The contract will be for the period May 4, 2012 through June 30, 2012. The contract will not exceed \$20,000.00.

BACKGROUND:

Belcan InfoServices and other SAP qualified vendors specialize in providing temporary and direct hire technical personnel. As a result of changes in staffing in the Technology Department, a need has been identified for an individual with the technical and/or training knowledge to support the SAP program and its modules.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	981	-	75	-	110	-	2828	-	6319	GOB	Requisition #:
Amount:	\$						20,000.00				
Fund Source:	-		-		-		-		-		Requisition #:
Amount:							-				
Fund Source:	-		-		-		-		-		Requisition #:
Amount:							-				
Cost not to Exceed:	\$						20,000.00			Pending Funding Availability	Vendor #: 600013993

Department:

Technology Services

Cheryl VanNoy

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan

Mary M. Houlihan, Dep., Supt., Operations

Angela Banks

Angela Banks, Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 26, 2012

Agenda Item: 05-03-12-09

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Linn State Technical College (LSTC) to provide a Technical Scholars Academy (TSA) for twelve SLPS students. The Academy is a summer program offered by LSTC. The contract will be for the period June 11, 2012 to June 28, 2012 on the LSTC campus. The cost of the Academy will not exceed \$43,300.00.

BACKGROUND: This proposed pilot program will afford students the opportunity to earn industry-recognized civil and construction technology (MODOT) certifications and college credit, explore multiple technical career fields, and participate in team building skills while living on the college campus.

Accountability Plan Goals: Superintendent's Initiatives

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source:	GOB	Requisition #:
Amount: \$43,300.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$43,300.00	☒ Pending Funding Availability	Vendor #:

Department: Career & Technical Educ

Requestor: Tim M. Murrell

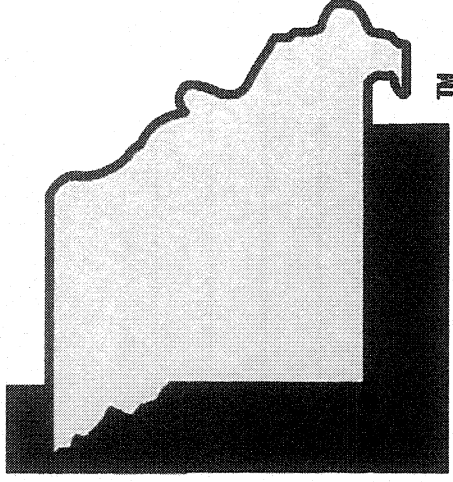
Tim M. Murrell
Timothy Murrell, Exec. Dir., Career Technical Ed

3/26/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



LINN STATE

TECHNICAL COLLEGE

2012

Proposed Pilot

St. Louis Public Schools Technology Scholars Academy

June 11 thru 28

Linn State Technical College Campus, Linn Missouri

“Missouri’s State Technical College”

Linn State Technical College prepares students for
profitable employment and a life of learning.

One Technology Drive

Linn, Missouri 65051

573.897.5000

www.linnstate.edu

Table of Contents

Narrative	
General Information.....	
Schedule of Activities	
Instructional Schedule	
Budget.....	

St. Louis Public Schools - Technology Scholars Academy

Summary:

This pilot project is a partnership between St. Louis Public Schools (SLPS) and Linn State Technical College (LSTC) in Linn Missouri to provide a Technology Scholars Academy (TSA) during the summer of 2012. The TSA is intended to provide students with a “jump start” to their senior year by providing academic and personal growth experiences during a three week period in June of 2012. Successful participation will yield industry recognized credentials, college credit, and team building skills in a structured, safe, and fun academy environment.

Need:

Providing students with experiences that helps them better understand themselves and their abilities can be important in goal setting. Experiences that challenge students in specific technical areas combined with broad based exposure to other technical content and personal growth opportunities are ways to provide the construct for students to visualize career options. Furthermore, reinforcement of learned skills by projects, on-site visits and exposure to professionals in the field can stimulate decision making.

The TSA is designed to provide some of these experiences in expectation that students will gain experiences to establish goals for which they will bring motivation and purpose toward the completion of their senior year. Students who have and prepare for attainment of goals tend to stay in school and be better prepared for post-secondary education and college.

Goals:

The TSA is structured to attain the following goals:

1. Provide challenging technical immersion in Civil and Construction Technology to obtain industry recognized certificate(s).
2. Provide exploratory technical exposure to broaden experiences for further career inquiry.
3. Provide personal growth experiences through activities designed to increase team building, problem solving, and communication skills.
4. Provide other activities and experiences unique to Mid-Missouri in a structured, safe, and fun academy environment.

Design:

1. TSA scholarships will be awarded to 12 student participants. The scholarships provide full cost to attend the TSA and a laptop for coursework to keep after the academy.
2. Provide full college experience by enrollment in courses, MyLSTC portal, Moodle course management system, library, and activity center access.
3. Three weeks of instruction consisting of 45 hours in Civil and Construction Technology with 18 hours in three exploratory technical areas.
4. Capstone technical presentation to reinforce TSA experience and demonstrate selected competencies.
5. Three or four teams will be formed to provide competition and motivation for activities for which industry sponsorship will be sought for each team.
6. Industry site visits and field trips will be identified to reinforce technical instruction.
7. Provide high and low ropes activity and other team building, problem solving and communication activities to provide personal growth experiences.
8. Visit cultural, historic, and recreational activities in Mid-Missouri area.
9. Establish contact with key industry, legislative, and government entities for support and appropriate involvement.

Budget:

The budget has been developed to encompass all costs except for transportation to and from St. Louis, a mentor provided by the district, and laptops. Furthermore, this budget provides for all costs associated with marketing, invitation and meals for graduation guests, and other meetings and travel associated with planned activities.

Plan of Operation:

The following pages provide a plan of operation of the TSA:

1. General Information
2. Schedule of Activities
3. Instructional Schedule
4. Budget

Technology Scholars Academy
Linn State Technical College
Linn, Missouri
General Information

Dates June 11 thru 28th, 2012 Monday thru Thursday
Graduation June 28th, 2012 10:00 a.m.

Goals

1. Provide technical immersion in core subject area
Construction and Civil Technology
2. Obtain industry recognized certification(s)
MoDOT Aggregate
OSHA
First Aid/CPR/AED
3. Provide exploratory technical exposure in multiple areas:
Automotive Technology
Commercial Turf and Grounds (Small Gas Engines)
Design Drafting Technology
Machine Tool Technology
Telecommunications
4. Transcribed course credit
5. Provide life skills, team building, and communications activities
6. Provide activities and experiences unique to Mid-Missouri
7. Structured, safe, and fun

General Schedule

CORE Instruction equals 45 hrs
Exploratory technical subject A (6 hrs)
Exploratory technical subject B (6 hrs)
Exploratory technical subject C (6 hrs)
Week (Monday Morning to Thursday Afternoon)
On/Off Campus Activities three nights per week, total 9 nights
Two Off-Campus activities per week
One On-Campus activity per week

**Technology Scholars Academy
Linn State Technical College
Linn, Missouri**

SCHEDULE OF ACTIVITIES

June 11 thru 28th, 2012

Monday Schedule

10:00 Arrive from St. Louis
Team Building/Other Activity
10:30 CORE Technical Classes (1 hr)
11:30 Lunch
12:00 CORE Technical Classes (2 hrs)
2:00 Break
2:30 Exploratory Technology Area A (Week one)
Exploratory Technology Area B (Week one)
Exploratory Technology Area C (Week one)
4:30 Off-Campus Trip

Tuesday & Wednesday Schedule

7:00 Breakfast
8:00 Team Building/Other Activity
8:30 CORE Technical Classes (2.5 hrs)
Morning Break
Team Building/Other Activity
11:30 Lunch
12:00 CORE Technical Classes (2 hrs)
2:00 Break & Activity
2:30 (Tuesday & Wednesday)
Exploratory Technology Area A (Week one)
Exploratory Technology Area B (Week one)
Exploratory Technology Area C (Week one)
4:30 Activity: On-Campus (Tues) / Off-Campus (Wed)

Thursday Schedule

7:00 Breakfast
8:00 CORE Technical Classes (3 hrs)
10:00 Team Building/Project
11:30 Lunch
12:00 Depart to St. Louis

Evening Activities

Week 1 Day 1 Capitol/State Government
Week 1 Day 2 Activity Center - Archery
Week 1 Day 3 Site visit related to Core/Exploratory Instruction
Week 2 Day 1 Area outdoor activity
Week 2 Day 2 Activity Center - Futsal
Week 2 Day 3 Site visit related to Core/Exploratory Instruction
Week 3 Day 1 Historic Missouri State Penitentiary Tour
Week 3 Day 2 Activity Center - Other TBA
Week 3 Day 3 Site visit related to Core/Exploratory Instruction



BOARD RESOLUTION

Date: March 29, 2012

Agenda Item : 05-03-12-10

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract
Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 14-1112 Mechanical Modernization at Buder Elementary School

SUBJECT: To approve a contract with National Design Build Services to upgrade the mechanical system at Buder Elementary. The work should begin on or about May 25, 2012 and end on November 16, 2012 at a cost not to exceed \$1,917,109 which includes a 10% contingency of \$174,283. This project will be funded through the HVAC Bond Program.

BACKGROUND: The work will include all mechanical upgrades to the heating, air conditioning, low voltage electrical and necessary building/classroom construction needed to effectively complete the work at the listed school. The above listed contractor will provide these services as a design builder for a cost not to exceed \$1,917,109 including a 10% contingency. This project will provide a new mechanical plant complete with air conditioning thereby making the school environment more conducive to learning for the students, faculty and other facility users. This project will be funded with the Air Conditioning Mechanical Modernization Bond Program. With this project approved, the balance of the Air Conditioning Mechanical Modernization Bond Program budget is \$3,298,053.54.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 420-HE-909-2624-6522	HVAC Bond	Requisition #:
Amount: \$1,917,109.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed:	☐ Pending Funding Availability	Vendor #: TBD
\$1,917,109.00		

Department: Operations

Requestor: Linda McKnight

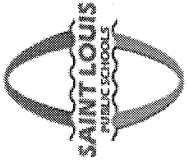
Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *LSM*

RE: Bid Evaluation Record for RFP# 014-1112 Mechanical Modernization
At Buder Elementary School

The evaluation began at 3/1/12, 10:00 a.m. and concluded at 3/1/12, 11:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
C.E. Jarrell	\$1,861,234	255	No
C&R Mechanical	\$1,760,700	233	No
Icon Mechanical	\$1,930,361	240	No
National Design Build Services	\$1,767,826	300	Yes
Wiegmann and Associates	\$1,719,389	224	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

CONTRACTOR	PRICE	M/WBE	SLPS PAST	P CARD	VENDOR	SCORE	NOTES
Wiegmann and Associates	\$1,719,389	43% MBE 5% WBE	Unsatisfactory poor communication w/District	No	Satisfactory		Did not have CD at bid opening. 110 Ton Trane chiller, (1) Trane AHU, (2) Lochinvar 950 MBU Boilers, (33) Vav's, F/A system Delta Controls
	Max 40% (30)	Max 30% (30)	Max 10% (5)	Max 10% (0)	Max 10% (10)	75	
Icon Mechanical	\$1,930,361	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Did not include permit cost. York Chiller, (1) York AHU, (2) Lochinvar Boilers, VAV's F/A system, Johnson Controls
	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80	
National Design Build Services	\$1,767,826	43.7% MBE 5.8% WBE	Satisfactory	Yes	Satisfactory		130 ton McQuay Chiller, (2) McQuay AHU's (1) Trane RTU, (2) Lochinvar Boilers, (40) Vav's, All exhaust systems, water heater, Delta Controls
	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100	
C.E. Jarrell	\$1,861,234	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Trane Chiller, (1) Aerosonics AHU, (2) Lochinvar Boilers, (1) Trane RTU, water heater, (32) vav's, Trane Controls
	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85	
C&R Mechanical	\$1,760,700	43% MBE 1.6% WBE	Unsatisfactory Slow to close Projects	Yes	Satisfactory		Submitted 4 copies of bid. Carrier chiller (2) Campus Boilers, (1) RTU, (2) Carrier AHU's, (32) Vav's, F/A system, Johnson Controls
	Max 40% (35)	Max 30% (20)	Max 10% (4)	Max 10% (10)	Max 10% (10)	79	
	MAX 40% ()	MAX 30% ()	MAX 10% ()	MAX 10% ()	MAX 10% ()		

CONTRACTOR	PRICE	M/WBE	SLPS PAST	P CARD	VENDOR	SCORE	NOTES
Wiegmann and Associates	\$1,719,389	43% MBE 5% WBE	Unsatisfactory	No	Satisfactory		Did not have CD at bid opening. 110 Ton Trane chiller, (1) Trane AHU, (2) Lochinvar 950 MBU Boilers, (33) Vav's, F/A system Delta Controls
	Max 40% (30)	Max 30% (30)	Max 10% (4)	Max 10% (0)	Max 10% (10)	74	
Icon Mechanical	\$1,930,361	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Did not include permit cost. York Chiller, (1) York AHU, (2) Lochinvar Boilers, VAV's F/A system, Johnson Controls
	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80	
National Design Build Services	\$1,767,826	43.7% MBE 5.8% WBE	Satisfactory	Yes	Satisfactory		130 ton McQuay Chiller, (2) McQuay AHU's (1) Trane RTU, (2) Lochinvar Boilers, (40) Vav's, All exhaust systems, water heater, Delta Controls
	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100	
C.E. Jarrell	\$1,861,234	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Trane Chiller, (1) Aerosonics AHU, (2) Lochinvar Boilers, (1) Trane RTU, water heater, (32) vav's, Trane Controls
	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85	
C&R Mechanical	\$1,760,700	43% MBE 1.6% WBE	Unsatisfactory Slow to close Projects Jefferson, Mullamphy	Yes	Satisfactory		Submitted 4 copies of bid. Carrier chiller (2) Campus Boilers, (1) RTU, (2) Carrier AHU's, (32) Vav's, F/A system, Johnson Controls
	Max 40% (35)	Max 30% (20)	Max 10% (2)	Max 10% (10)	Max 10% (10)	77	
	MAX 40% ()	MAX 30% ()	MAX 10% ()	MAX 10% ()	MAX 10% ()		

CONTRACTOR	PRICE	M/WBE	SLPS PAST	P CARD	VENDOR	SCORE	NOTES
Wiegmann and Associates	\$1,719,389	43% MBE 5% WBE	Unsatisfactory Unreliable Control System	No	Satisfactory		Did not have CD at bid opening. 110 Ton Trane chiller, (1) Trane AHU, (2) Lochinvar 950 MBU Boilers, (33) Vav's, F/A system Delta Controls
	Max 40% (30)	Max 30% (30)	Max 10% (5)	Max 10% (0)	Max 10% (10)	75	
Icon Mechanical	\$1,930,361	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Did not include permit cost. York Chiller, (1) York AHU, (2) Lochinvar Boilers, VAV's F/A system, Johnson Controls
	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80	
National Design Build Services	\$1,767,826	43.7% MBE 5.8% WBE	Satisfactory	Yes	Satisfactory		130 ton McQuay Chiller, (2) McQuay AHU's (1) Trane RTU, (2) Lochinvar Boilers, (40) Vav's, All exhaust systems, water heater, Delta Controls
	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100	
C.E. Jarrell	\$1,861,234	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Trane Chiller, (1) Aerosonics AHU, (2) Lochinvar Boilers, (1) Trane RTU, water heater, (32) vav's, Trane Controls
	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85	
C&R Mechanical	\$1,760,700	43% MBE 1.6% WBE	Unsatisfactory Unauthorized Change Order	Yes	Satisfactory		Submitted 4 copies of bid. Carrier chiller AHU's, (32) Vav's, F/A system, Johnson Controls
	Max 40% (35)	Max 30% (20)	Max 10% (2)	Max 10% (10)	Max 10% (10)	77	
	MAX 40% ()	MAX 30% ()	MAX 10% ()	MAX 10% ()	MAX 10% ()		



BOARD RESOLUTION

Date: March 27, 2012

Agenda Item: 15-03-12-11

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 15-1112 Mechanical Modernization at Mallinckrodt Elementary School

SUBJECT: To approve a contract with National Design Build Services to upgrade the mechanical system at Mallinckrodt Elementary. The work should begin on or about May 25, 2012 and end on November 16, 2012 at a cost not to exceed \$1,523,222 which includes a 10% contingency of \$138,474. This project will be funded through the HVAC Bond Program.

BACKGROUND: The work will include all mechanical upgrades to the heating, air conditioning, low voltage electrical and necessary building/classroom construction needed to effectively complete the work at the listed school. The above listed contractor will provide these services as a design builder for a cost not to exceed \$1,523,222 including a 10% contingency. This project will provide a new mechanical plant complete with air conditioning thereby making the school environment more conducive to learning for the students, faculty and other facility users. This project will be funded with the Air Conditioning Mechanical Modernization Bond Program. With this project approved, the balance of the Air Conditioning Mechanical Modernization Bond Program budget is \$1,307,954.54.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 524-HE-909-2624-6522	HVAC Bond	Requisition #:
Amount: \$1,523,222.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$1,523,222.00	☐ Pending Funding Availability	Vendor #: TBD

Department: Operations

Requestor: Linda McKnight

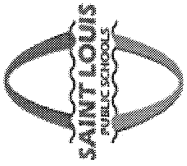
Roger CayCe
Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *for*

RE: Bid Evaluation Record for RFP# 015-1112 Mechanical Modernization
At Mallinckrodt Elementary School

The evaluation began at 3/1/12, 11:30 a.m. and concluded at 3/1/12, 12:30 p.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
C.E. Jarrell	\$1,590,654	255	No
C&R Mechanical	\$1,450,555	234	No
Icon Mechanical	\$1,848,387	240	No
National Design Build Services	\$1,384,748	300	Yes
Wiegmann and Associates	\$1,525,928	253	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

CONTRACTOR	PRICE	M/WBE	SLPS PAST	P CARD	VENDOR	SCORE	NOTES
Wiegmann and Associates	\$1,525,928	40% MBE 5% WBE	Unsatisfactory Unreliable Control System	No	Satisfactory	85	Did not bring CD's to bid open. 110 Ton Trane chiller, (2) Lochinvar boilers, (1) Trane AHU, (1) RTU, (33) Vav's, F/A system, Delta Controls
Icon Mechanical	\$1,848,387	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Did not include permit fee. York chiller, (1) York AHU, (2) Lochinvar Boilers, 1 RTU F/A system, Johnson Controls
National Design Build Services	\$1,384,748	43.7% MBE 5.8% WBE	Satisfactory	Yes	Satisfactory	100	McQuay Chiller, (2) McQuay AHU's, (1) Trane RTU, (2) Lochinvar Boilers, All exhaust systems, F/A system, Delta Controls
C.E. Jarrell	\$1,590,654	40 % MBE 5% WBE	Satisfactory	Yes	Satisfactory	85	Trane Chiller, (1) Trane RTU, (1) Aero-sonic AHU, (2) Lochinvar boilers, (32) Vav's F/A System, Trane Controls
C&R Mechanical	\$1,450,555	43% MBE 1.6% WBE	Unsatisfactory Unauthorized Change Order	Yes	Satisfactory	77	Submitted 4 copies of bid, Carrier chiller, (2) Carrier AHU's, (1) Carrier RTU, (2) Campus Boilers, F/A system, Johnson Controls
	MAX 40% (30)	MAX 30% (30)	MAX 10% (5)	MAX 10% (0)	MAX 10% (10)		
	MAX 40% (20)	MAX 30% (30)	MAX 10% (10)	MAX 10% (10)	MAX 10% (10)		
	MAX 40% (35)	MAX 30% (20)	MAX 10% (2)	MAX 10% (10)	MAX 10% (10)		
	MAX 40% ()	MAX 30% ()	MAX 10% ()	MAX 10% ()	MAX 10% ()		

CONTRACTOR	PRICE	M/WBE	SLPS PAST	P CARD	VENDOR	SCORE	NOTES
Wiegmann and Associates	\$1,525,928	40% MBE 5% WBE	Unsatisfactory	No	Satisfactory	84	Did not bring CD's to bid open. 110 Ton Trane chiller, (2) Lochinvar boilers, (1) Trane AHU, (1) RTU, (33) Vav's, F/A system, Delta Controls
Icon Mechanical	\$1,848,387	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Did not include permit fee. York chiller, (1) York AHU, (2) Lochinvar Boilers, 1 RTU F/A system, Johnson Controls
	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10%(10)	Max 10% (10)	80	
National Design Build Services	\$1,384,748	43.7% MBE 5.8% WBE	Satisfactory	Yes	Satisfactory		McQuay Chiller, (2) Mcquay AHU's, (1) Trane RTU,(2) Lochinvar Boilers, All exhaust systems, F/A system, Delta Controls
	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10%(10)	Max 10% (10)	100	
C.E. Jarrell	\$1,590,654	40 % MBE 5% WBE	Satisfactory	Yes	Satisfactory		Trane Chiller, (1) Trane RTU, (1) Aero-sonic AHU, (2) Lochinvar boilers, (32) Vav's F/A System, Trane Controls
	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10%(10)	Max 10% (10)	85	
C&R Mechanical	\$1,450,555	43% MBE 1.6% WBE	Unsatisfactory Slow to close Projects	Yes	Satisfactory		Submitted 4 copies of bid, Carrier chiller, (2) Carrier AHU's, (1) Carrier RTU, (2) Campus Boilers, F/A system, Johnson Controls
	Max 40% (35)	Max 30% (20)	Max 10% (3)	Max 10%(10)	Max 10%(10)	78	
	MAX 40% ()	MAX 30% ()	MAX 10% ()	MAX 10% ()	MAX 10% ()		

CONTRACTOR	PRICE	M/WBE	SLPS PAST	P CARD	VENDOR	SCORE	NOTES
Wiegmann and Associates	\$1,525,928	40% MBE 5% WBE	Unsatisfactory Poor communication with District	No	Satisfactory		Did not bring CD's to bid open. 110 Ton Trane chiller, (2) Lochinvar boilers, (1) Trane AHU, (1) RTU, (33) Vav's, F/A system, Delta Controls
	Max 40% (30)	Max 30% (30)	Max 10% (4)	Max 10% (0)	Max 10% (10)	84	
Icon Mechanical	\$1,848,387	40% MBE 5% WBE	Satisfactory	Yes	Satisfactory		Did not include permit fee. York chiller, (1) York AHU, (2) Lochinvar Boilers, 1 RTU F/A system, Johnson Controls
	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80	
National Design Build Services	\$1,384,748	43.7% MBE 5.8% WBE	Satisfactory	Yes	Satisfactory		McQuay Chiller, (2) Mcquay AHU's, (1) Trane RTU, (2) Lochinvar Boilers, All exhaust systems, F/A system, Delta Controls
	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100	
C.E. Jarrell	\$1,590,654	40 % MBE 5% WBE	Satisfactory	Yes	Satisfactory		Trane Chiller, (1) Trane RTU, (1) Aero-sonic AHU, (2) Lochinvar boilers, (32) Vav's F/A System, Trane Controls
	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85	
C&R Mechanical	\$1,450,555	43% MBE 1.6% WBE	Unsatisfactory Slow to close Projects	Yes	Satisfactory		Submitted 4 copies of bid, Carrier chiller, (2) Carrier AHU's, (1) Carrier RTU, (2) Campus Boilers, F/A system, Johnson Controls
	Max 40% (35)	Max 30% (20)	Max 10% (4)	Max 10% (10)	Max 10% (10)	79	
	MAX 40% ()	MAX 30% ()	MAX 10% ()	MAX 10% ()	MAX 10% ()		



BOARD RESOLUTION

Date: March 27, 2012

Agenda Item : 05-03-12-12

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 17-1112 Hazardous Material Demolition at Mallinckrodt Elementary School for Mechanical Modernization

SUBJECT: To approve a contract with Advanced Environmental Services for the hazardous material demolition at Mallinckrodt Elementary. The work should begin on or about April 23, 2012 and end on July 3, 2012 at a cost not to exceed \$443,619 which includes a 10% contingency of \$40,329. This project will be funded through the HVAC Bond Program.

BACKGROUND: The work will remove hazardous materials at Mallinckrodt Elementary to allow the Air Conditioning Mechanical Modernization Program to continue. The listed company will provide this service at a time and material rate with a total cost not to exceed \$443,619. This project will be funded with the Air Conditioning Mechanical Modernization Bond Program. With this project approved, the balance of the Air Conditioning Mechanical Modernization Bond Program budget is \$864,335.54.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 420-HE-909-2624-6522	HVAC Bond	Requisition #:
Amount: \$443,619.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$443,619.00	☐ Pending Funding Availability	Vendor #: 600012552

Department: Operations

Requestor: Linda McKnight

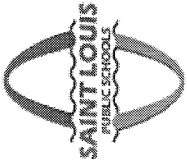
Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *for*

RE: Bid Evaluation Record for RFP# 017-1112 Hazardous Material Demolition
At Mallinckrodt Elementary School for Mechanical Modernization

The evaluation began at 3/2/12, 11:30 a.m. and concluded at 3/2/12, 12:30 p.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Jeffrey Faust	Principal	Environmental Consultants

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Advanced Environmental Services	\$403,290	370	Yes
Envirotech, Inc.-Bid Incomplete	\$351,000	0	No
Midwest Service Group	\$841,250	340	No
Spray Services	\$472,768	362	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

BID SUMMARY FOR RFP 017-1112 MALLINCKRODT ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Envirotech, Inc. - Bid Incomplete	\$351,000		Yes	Yes	Yes	-
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Spray Services, Inc.	\$472,768	40%MBE/5%WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$403,290	45% MBE, 5%WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$841,250	40%MBE/5%WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 017-1112 MALLINCKRODT ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Envirotech, Inc. - Bid Incomplete	\$351,000	Yes	Yes	Yes	Yes	-
Score	Max 40% (0)	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	0%
Spray Services, Inc.	\$472,768	40%MBE/5%WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$403,290	45% MBE, 5%WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$841,250	40%MBE/5%WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 017-1112 MALLINCKRODT ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/ Past Performance	P Card	Vendor Experience	Scores
Envirotech, Inc. - Bid Incomplete	\$351,000	Yes	Yes	Yes	Yes	-
Score	Max 40% (0)	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	0%
Spray Services, Inc.	\$472,768	40%MBE/5%WBE	Yes	Yes	Yes	92
Score	Max 40% (32)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$403,290	45% MBE, 5%WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$841,250	40%MBE/5%WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 017-1112 MALLINCKRODT ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/ Past Performance	P Card	Vendor Experience	Scores
Envirotech, Inc. - Bid Incomplete	\$351,000	Yes	Yes	Yes	Yes	-
Score	Max 40% (0)	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	0%
Spray Services, Inc.	\$472,768	40%MBE/5%WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$403,290	45% MBE, 5%WBE	Yes	Yes	Yes	97
Score	Max 40% (37)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$841,250	40%MBE/5%WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



BOARD RESOLUTION

Date: March 27, 2012

Agenda Item : 05-03-12-13

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS 24-1112 Hazmat Activities to Support the Auditorium/Kitchen Renovations at Central VPA

SUBJECT: To approve a contract with Advanced Environmental Services, Inc. to clean ductwork in preparation for demolition of the ductwork at Central VPA High School. The work should begin on or about April 9, 2012 and will be completed by May 11, 2012 at a cost not to exceed \$165,854 which includes a 10% contingency of \$15,077. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The work will include the cleaning of all ductwork associated with the mechanical systems for the auditorium and cafeteria, to prepare for demolition of the ductwork. The new system will make the school environment more conducive to learning for the students, faculty and other facility users. The above listed contractor will provide these services as a design builder. This project will be funded by the Proposition S Bond Program under the Labs, Library, Auditorium upgrade estimated at \$15,000,000. With this project approval, the balance of the Labs, Library, Auditorium budget is \$9,528,602.50.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Proposition S	Requisition #:
Amount: \$165,854.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$165,854.00	☐ Pending Funding Availability	Vendor #: 600012552

Department: Operations

Requestor: Linda McKnight

Angela Banks, Budget Director

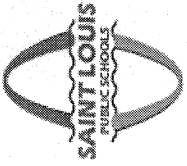
Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

BID SUMMARY FOR RFP 024-1112 HAZMAT ACTIVITIES (Duct Cleaning) AT CENTRAL VPA HIGH SCHOOL						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$150,777	45% M/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100
Midwest Service Group	\$219,450	50% M/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
Spray Services	\$297,132	45% M/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80
Envirotech	\$231,240	45% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	90
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *flw*

RE: Bid Evaluation Record for RFP# 024-1112 Hazmat Activities to Support the Auditorium/Kitchen Renovations at Central VPA High School

The evaluation began at 3/9/12, 2:00 p.m. and concluded at 3/9/12 4:00 p.m.. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Advanced Environmental Services	\$150,777	300	Yes
Midwest Service Group	\$219,450	285	No
Spray Services	\$297,132	250	No
Envirotech	\$231,240	275	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

BID SUMMARY FOR RFP 024-1112 HAZMAT ACTIVITIES (Duct Cleaning) AT CENTRAL VPA HIGH SCHOOL						
Contractor	Price	M/WBE	SLP/Spast	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$150,777	45% M/WBE	Satisfactory	Yes	Satisfactory	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$219,450	50% M/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
Spray Services	\$297,132	45% M/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85
Envirotech	\$231,240	45% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	90
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 024-1112 HAZMAT ACTIVITIES (Duct Cleaning) AT CENTRAL VPA HIGH SCHOOL						
Contractor	Price	M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Advanced Environmental Services	\$150,777	45% M/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100
Midwest Service Group	\$219,450	50% M/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
Spray Services	\$297,132	45% M/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85
Envirotech	\$231,240	45% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



BOARD RESOLUTION

Date: March 27, 2012

Agenda Item : 05-03-12-14

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS 23-1112 Hazmat Abatement and Demolition of the Boilers and Associated Components and Piping at Gateway IT High School

SUBJECT: To approve a contract with Spray Services to abate and demolish the boilers at Gateway IT High School in preparation for the installation of replacement boilers. The work should begin on or about April 9, 2012 and will be completed by May 11, 2012 at a cost not to exceed \$173,911 which includes a 10% contingency of \$15,810. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The work will include the demolition and removal of the steam boilers, components and all associated piping and controls, and will provide space for a new heating system to be installed. The above listed contractor will provide these services as a design builder. This project will be funded by the Proposition S Bond Program under the Building Envelope upgrades estimated at \$18,000,000.00. With this project approved, the balance of the Building Envelope budget is \$6,739,182.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Proposition S	Requisition #:
Amount: \$173,911.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$173,911.00	☐ Pending Funding Availability	Vendor #: 600013120

Department: Operations

Requestor: Linda McKnight

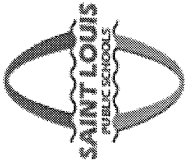
Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *lc*

RE: Bid Evaluation Record for RFP# 023-1112 Hazmat Abatement and Demolition
Of the Boilers at Gateway IT High School

The evaluation began at 3/7/12, 10:00 a.m. and concluded at 3/7/12, 11:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Jeffrey Faust	Principal	Environmental Consultants

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Advanced Environmental	\$343,333	335	No
Brand-Disqualified	\$307,300	0	No
Envirotech	\$328,500	365	No
General Waste Services	\$659,000	320	No
Midwest Service Group	\$241,150	377	No
Spray Services	\$158,101	400	Yes

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

BID SUMMARY FOR RFP 023-1112 HAZMAT ABATEMENT OF BOILERS AT GATEWAY HIGH SCHOOL						
Contractor	Price	M/WBE	SLP/SPast	P Card	Vendor Experience	Scores
Midwest Service Group	\$241,150	40 % MBE/ 5%WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
General Waste Services	\$659,000	50% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80
Spray Services	\$158,101	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100
Advanced Environmental	\$343,333	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80
Envirotech	\$328,500	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	90
Brand (Disqualified)	\$307,300					
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 023-1112 HAZMAT ABATEMENT OF BOILERS AT GATEWAY HIGH SCHOOL						
Contractor	Price	M/WBE	SLPSPast	P Card	Vendor Experience	Scores
Midwest Service Group	\$241,150	40 % MBE/ 5%WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
General Waste Services	\$659,000	50% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80
Spray Services	\$158,101	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100
Advanced Environmental	\$343,333	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85
Envirotech	\$328,500	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	90
Brand (Disqualified)	\$307,300					
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 023-1112 HAZMAT ABATEMENT OF BOILERS AT GATEWAY HIGH SCHOOL						
Contractor	Price	M/WBE	SLP/SPast	P Card	Vendor Experience	Scores
Midwest Service Group	\$241,150	40 % MBE/ 5%/WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (33)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	92
General Waste Services	\$659,000	50% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80
Spray Services	\$158,101	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100
Advanced Environmental	\$343,333	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	80
Envirotech	\$328,500	40% MBE/ 5% WBE	Satisfactory	Yes	Satisfactory	
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95
Brand (Disqualified)	\$307,300					
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



BOARD RESOLUTION

Date: March 27, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Agenda Item : 05-03-12-15

Action: ☒

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 16-1112 Hazardous Material Demolition at Buder Elementary School for Mechanical Modernization

SUBJECT: To approve a contract with General Waste Services for the hazardous material demolition at Buder. The work should begin on or about April 23, 2012 and end on July 3, 2012 at a cost not to exceed \$439,378 which includes a 10% contingency of \$39,943. This project will be funded through the HVAC Bond Program.

BACKGROUND: The work will remove hazardous materials at Buder Elementary to allow the Air Conditioning Mechanical Modernization Program to continue. The listed company will provide this service at a time and material rate with a total cost not to exceed \$439,378. This project will be funded with the Air Conditioning Mechanical Modernization Bond Program. With this project approved, the balance of the Air Conditioning Mechanical Modernization Bond Program budget is \$2,831,176.54.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 420-HE-909-2624-6522	HVAC Bond	Requisition #:
Amount: \$439,378.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$439,378.00	☐ Pending Funding Availability	Vendor #: 600013068

Department: Operations

Requestor: Linda McKnight

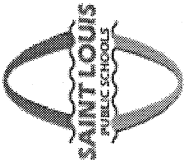
Roger CayCe
Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *lcw*

RE: Bid Evaluation Record for RFP# 016-1112 Hazardous Material Demolition
At Buder Elementary School for Mechanical Modernization

The evaluation began at 3/2/12, 10:00 a.m. and concluded at 3/2/12, 11:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Jeffrey Faust	Principal	Environmental Consultants

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Advanced Environmental Services	\$417,777	380	No
Envirotech-Bid Incomplete	0	0	No
General Waste Services	\$399,435	400	Yes
Midwest Service Group	\$855,350	335	No
Spray Services	\$511,321	355	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

BID SUMMARY FOR RFP 016-1112 BUDER ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$511,321	40%MBE, 5% WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$417,777	50%MBE, 5%WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$855,350	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$399,435	50%MBE, 5%WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech - Bid Incomplete						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 016-1112 BUDER ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$511,321	40%MBE, 5% WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$417,777	50%MBE, 5%WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$855,350	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$399,435	50%MBE, 5%WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech - Bid Incomplete						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 016-1112 BUDER ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$511,321	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$417,777	50%MBE, 5%WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$855,350	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$399,435	50%MBE, 5%WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech - Bid Incomplete						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 016-1112 BUDER ELEMENTARY SCHOOL HAZMAT ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$511,321	40%MBE, 5% WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$417,777	50%MBE, 5%WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Midwest Service Group	\$855,350	40%MBE, 5% WBE	Yes	Yes	Yes	80
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$399,435	50%MBE, 5%WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech - Bid Incomplete						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



BOARD RESOLUTION

Date: March 27, 2012

Agenda Item : 05 03-12-16

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS 28-1112 Installation of Card Readers on Exterior Doors of all opened schools in the District

SUBJECT: To approve a contract with ADT Security Services to install card readers on exterior doors of all opened school in the District. The work should begin on or about April 20, 2012 and will be completed by September 5, 2012 at a cost not to exceed \$1,178,933 which includes a 10% contingency of \$107,176. This project will be funded through the Proposition S Bond Program.

BACKGROUND: This project consists of providing and installing a card access control system at the entrance of 72 school buildings to provide authorized individuals with safe and secure access in and out of the buildings; and installing new doors and repairing doors and frames as needed. The project also consists of providing and installing a new security alarm control panel (key pad) at required vestibules to allow the occupants convenient access to deactivate the security alarm system in a timely manner. It also includes the installation of video surveillance systems at various schools presently not being monitored. The project will be funded by the Proposition S Bond Program under the Electrical Service upgrades estimated at \$24,300,000.00. With this project approved, the balance of the Electrical Services budget is \$22,648,823.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Proposition S	Requisition #:
Amount: \$1,178,933.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$1,178,933.00	☐ Pending Funding Availability	Vendor #: 600004803

Department: Operations

Requestor: Linda McKnight


Angela Banks, Budget Director


Roger CayCe, Exec. Dir., Operations/Bldg. Comm.


Enos Moss, CFO/Treasurer


Mary M. Houlihan, Dep. Supt., Operations

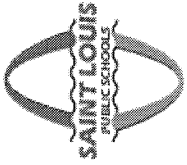

Dr. Kelvin R. Adams, Superintendent

Revised 07/06/2011

Reviewed By: _____

Reviewed By: _____

Reviewed By: _____



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *LMcKnight*

RE: Bid Evaluation Record for RFP# 028-1112 Installation of Card Readers on Exterior Doors of all Opened Schools in the District

The evaluation began at 2/14/12, 10:00 a.m. and concluded at 2/14/12, 11:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
ADT Security Services	\$1,071,757	360	Yes
Raineri Construction, Inc.	\$1,353,486	331	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

BID SUMMARY FOR RFP 028-1112 INSTALLATION OF CARD READER ON EXTERIOR DOORS						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
ADT Security Services	\$1,071,757	58% MBE, 4% WBE	Yes	Yes	Yes	90
	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Rainier Construction, Inc.	\$1,353,486	52% MBE, 29% WBE	Yes	Yes	Yes	86
	Max 40% (26)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 028-1112 INSTALLATION OF CARD READER ON EXTERIOR DOORS						
Contractor	Price	M/WBE Participation	SLP/Spast Performance	P Card	Vendor Experience	Scores
ADT Security Services	\$1,071,757	58% MBE, 4% WBE	Yes	Yes	Yes	90
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Rainier Construction, Inc.	\$1,353,486	52% MBE, 29% WBE	Yes	Yes	Yes	80
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 028-1112 INSTALLATION OF CARD READER ON EXTERIOR DOORS						
Contractor	Price	M/WBE Participation	SLP/Pass Performance	P Card	Vendor Experience	Scores
ADT Security Services	\$1,071,757	58% MBE; 4% WBE	Yes	Yes	Yes	90
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Rainier Construction, Inc.	\$1,353,486	52%MBE; 29%WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



BID EVALUATION

PROJECT NAME: Door Card Access and Security Alarm System Upgrade

PROJECT NUMBER: RFP# PS28-1112

EVALUATED BY: Prop S Construction Management Team

EVALUATION DATE: February 14, 2012

Bid Proposals

Five bid proposals were received and publically opened on January 13, 2012 at 10:00 a.m. from the following contractor for the project:

1. ADT Security Services:
Base Bid: \$1,071,757
2. Raineri Construction, Inc
Base Bid: \$1,353,486

ADT Security Services

ADT Security Services is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 26% lower than Raineri's bid proposal. They have a total of 62% M/WBE participation; 58% MBE and 4% WBE. They have no exclusions and have acknowledged the issued addendum # 1. They are in agreement with the schedule and are willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 90%.

Raineri Construction, Inc.

Raineri Construction is the second low and responsive bidder because they have complied with the bid requirements and their bid proposal is 26% higher than ADT's bid proposal. They have a total of 81% M/WBE participation; 52% MBE and 29% WBE. They have no exclusions and have acknowledged the issued addendum # 1. They are in agreement with the schedule and are willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 80%.

Recommendation

Therefore, we recommend awarding the contract to ADT Security Services for the amount of \$1,071,757 inclusive of all items per the scope without exclusions.

Note:

Items that were show blank on the proposal were discussed with ADT's official to confirm that they are included. The officials have confirmed verbally that nothing has been excluded. Everything included on the scope is covered.

10

tyco

Fire &
Security

ADT

ADT Security Services, Inc.
3401 Rider Trail South
Earth City, MO 63045

Tele: 314 621 4600

Franz Sanon
Ron Roberts
Kwame Building Group

3/9/2012

Gentlemen:

The card access system being proposed for the St. Louis City Public Schools is Select Entry. This is a scalable card access system that can be expanded from one door to an unlimited number of door controllers. Door controllers can be connected together to allow the building access to be controlled with a single log-on.

The design of this project is to control the Main entry door so the best option was the Edge Panel, however, if the School District decides to add additional doors to the system, another Edge Control Panel or a multiple-door control panel can be used. The availability of single and multiple-door control panels provide a cost effective way for the school district to expand their card access and add additional doors onto the system, without costly software upgrade. The Aparato appliance that is being utilized in the Security Office can be programmed for any additional doors.

If the school district decides to add a door or multiple doors, the requirement would be to install a door controller hardware, wire it to the existing Edge Controller, install an electric strike or locking door hardware and then program the door into the Aparato appliance at the head end.

Please let us know if any other information is required



Mark Bozich
Commercial Sales Manager
ADT Security

This email (including any attachments) may contain information that is private or business confidential. If you received this email in error, please delete it from your system without copying it and notify sender by reply email so that our records can be corrected.

 **St. Louis City Public Schools Access Control.pdf**
85K

Ronald Roberts <rroberts@kwamebuildinggroup.com>
To: "Hessler, Kevin (Earth City)" <khessler@adt.com>
Cc: "Bozich, Mark E" <MBozich@adt.com>, Micaela Cole <mcole@kwamebuildinggroup.com>, props@kwamebuildinggroup.com>

Wed, Mar 14, 2012 at 12:36 PM

What would be the up-charge to go to the multiple door set-up initially rather than the single door concept?
[Quoted text hidden]

Hessler, Kevin (Earth City) <khessler@adt.com>
To: Ronald Roberts <rroberts@kwamebuildinggroup.com>

Wed, Mar 14, 2012 at 1:55 PM

A couple of questions:

1. The system head end is already set up for multiple doors, so the software portion is fine.
2. The door hardware depends on WHERE the doors are in the building, as to whether we utilize as single door controller or a multiple door controller to add onto the system. This is the bonus of this particular system because it lets you shorten the expensive wire and use "in-the-field" door controllers instead of putting the door controllers in a centralized room and running the expensive wire a long way.

Here is what it would be to add a door to a school: \$3200. This includes the labor, wire, the electric strike, door reader, and a reader on a multi- door controller etc. The price is also if you only want add 1 door for each school or multiple doors at each school.

If you want to add doors onto the base contract rather than deal with change orders. I understand either way and we are open to how you need things completed. If I am not clear enough I am more than happy to meet about any clarifications. I also want to add that all work done by us is and will always be your property. Thanks again

Kevin Hessler

Commercial Account Executive

ADT Security

St. Louis, MO



BOARD RESOLUTION

Date: March 27, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Agenda Item : 05-03-12-17

Action: ☒

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 47-1112 Auditorium/Cafeteria Renovations at Central VPA

SUBJECT: To approve a contract with Brinkman-Simms to renovate the auditorium and cafeteria at Central VPA. The work should begin on April 20, 2012 and end on September 5, 2012 at a cost not to exceed \$7,227,382 which includes a 10% contingency of \$657,035. This project will be funded through Proposition S Bond Program.

BACKGROUND: The scope consists of major renovations of the existing auditorium, scene shop and kitchen areas. The following will be completed under this proposal: structural repair of the existing stage; ADA compliance upgrades at the seating area; three classrooms will be converted to provide space for a Green Room, Dressing Room and Restroom, coupled with fire code upgrades. The existing HVAC system will be replaced with a system suitable for a performance venue. The scope also includes site work, such as concrete pads and chain link enclosures at HVAC equipment and condensers; and sanitary, storm sewer improvements. This work will be funded by the Proposition S Bond Program under the upgrade of Labs, Library, and Auditorium estimated at \$15,000,000.00. With this project approved, the balance of the Labs, Library, and Auditorium budget is \$2,467,075.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:	905-00-910-2629-6333	Requisition #:	TBD
Amount:	\$7,227,382.00		
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Cost not to Exceed \$7,227,382.00	☐ Pending Funding Availability	Vendor #:	

Department: Operations

Requestor:

Roger L. CayCe

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Angela Banks

Angela Banks, Budget Director

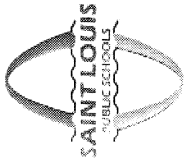
Enos Moss

Enos Moss, CFO/Treasurer

Mary M. Houlihan

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# PS47-1112 Auditorium/Kitchen Renovations at Central VPA

The evaluation began at 2/19/07, 2:00 p.m. and concluded at 2/19/07 4:00 p.m. The evaluation committee consisted of the following:

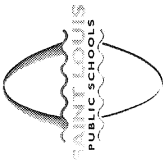
Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Brinkmann-Simms	\$6,570,347	325	Yes
Hankins Construction-Nonresponsive	\$5,216,421	290	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department



BID EVALUATION

PROJECT NAME: Central VPA Kitchen and Auditorium Renovation
PROJECT NUMBER: RFP# PS47-1112
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: March 27, 2012

Bid Proposals

Three bid proposals were received and publically opened on March 19, 2012 at 3:00 p.m. from the following contractor for the project:

1. Brinkmann Constructors/Simms Building Group:

Base Bid:	<u>\$6,570,347</u>
Alternate 1 (Deduct)	\$26,660
Alternate 2-4 (Add)	\$208,438

2. Hankins Construction:

Base Bid:	<u>\$5,216,421</u>
Alternate 1 (Deduct)	\$3,029
Alternate 2-4 (Deduct)	\$316,705

Brinkmann Constructors/Simms Building Group

Brinkmann Constructors/Simms Building Group is the apparent low and responsive bidder because they have complied with the bid requirements of the bid documents. Their bid amount cannot be compared with Hankins' because Hankins' bid is incomplete. Hankins failed to include the Electrical portion of the bid. Brinkmann's bid amount is within the budget estimate for the project. Brinkmann plans to have a total of 55% M/WBE participation; 44.8% MBE and 19% WBE. They have no exclusions and are in agreement with the schedule. They are willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 80%.

Hankins Construction

Hankins Construction is the second low and is a nonresponsive bidder because they have not complied with the bid requirements. They have excluded the electrical portion of bid. They have a total of 42% M/WBE participation; 40% MBE and 2% WBE. They are in agreement with the schedule. They are willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 70%.

Recommendation

Therefore, we recommend awarding the contract to Brinkmann Constructors/Simms Building Group for the amount of \$6,570,347 inclusive of all items per the scope without exclusions.

[illegible]

NAME: Mike Dobbs

[illegible]

BID SUMMARY FOR RFP# PS47-1112 – Central VPA Kitchen and Auditorium Renovation											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included	score	Vendor's Experience	score	Total Score
Brinkmann Constructors/Simms Building Group	\$6,570,347		64%								
	Max 40%	30	Max 30%	30	Max 10%	5	Max 10%	10	Max 10%	10	85
Hankins Construction	\$5,216,421		42%								
	Max 40%	20	Max 30%	30	Max 10%	10	Max 10%	10	Max 10%	10	80
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

[illegible]



BOARD RESOLUTION

Date: March 28, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Agenda Item : 05-03-12-18

Action: ☒

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 053-1112 Installation of Window Air Conditioning Units and Buss Duct Installation at Gateway IT High School

SUBJECT: To approve a contract with Rainier Construction to install 87 A/C window units in classrooms at Gateway IT High School. The work should begin on April 20, 2012 and end on July 5, 2012 at a cost not to exceed \$708,040 which includes a 10% contingency of \$64,367. This project will be funded through the Proposition S Bond Program.

BACKGROUND: This project consists of providing labor and material to install 87 window A/C units and provide all permanent electrical power necessary to the units at Gateway IT High School. This project also consists of replacing an electrical buss duct at Gateway IT High School. This project will be funded by the Proposition S Bond Program under electrical service upgrades estimated at \$24,300,000.00. With this project approved, the balance of the electrical service upgrades budget is \$23,119,716.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Proposition S	Requisition #: TBD
Amount: \$708,040.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$708,040.00	☐ Pending Funding Availability	Vendor #: 600014566

Department: Operations

Requestor: Linda C. McKnight

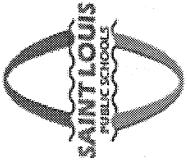
Angela Banks, Budget Director

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *LCK*

RE: Bid Evaluation Record for RFP# 053-1112 Installation of Window Air Conditioning Units and Buss Duct Installation at Gateway IT High School

The evaluation began at 3/26/12, 2:00 p.m. and concluded at 3/26/12, 4:00 p.m. The evaluation committee consisted of the following:

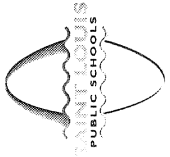
Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Raineri Construction	\$643,673	250	Yes
Gundaker Commercial	\$701,416	132	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department



BID EVALUATION

PROJECT NAME: Window A/C Units Installation at Gateway High School
PROJECT NUMBER: RFP# PS53-1112
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: March 26, 2012

Bid Proposals

Three bid proposals were received and publically opened on March 19, 2012 at 10:00 a.m. from the following contractor for the project:

1. Raineri Construction:
Base Bid: \$643,673
2. Gundaker Commercial
Base Bid: \$701,416

Raineri Construction

Raineri Construction is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 9% lower than Gundaker's bid proposal. They are a MBE firm and plan to have a total of 45% M/WBE participation; 29% MBE and 16% WBE. They have promised to increase the MBE participation higher than 30%. They have no exclusions and are in agreement with the schedule. They are willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 80%.

Gundaker Commercial

Gundaker Commercial is the second low is a nonresponsive bidder because they have not complied with the bid requirements and their bid proposal is 9% higher Raineri bid proposal. They have a total of 0% M/WBE participation; 0% MBE and 0% WBE. They have no exclusions and are in agreement with the schedule. They are not willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 46%.

Recommendation

Therefore, we recommend awarding the contract to Raineri Construction for the amount of \$643,673 inclusive of all items per the scope without exclusions.

B. BASE BID PROPOSAL

The following describes our cost/pricing proposal to provide services specified in this RFP for Window A/C Unit Installation at Gateway High School, PS#53-1112 dated February 29, 2012

Dollars and (in words)

Total Cost

\$643,673.00 Six hundred forty three thousand, six hundred seventy three +00/100 dollars.

1. Brief Explanation of the Services to be provided under the above cost/pricing proposal.

Provide new electrical panels, glazing, and circuits for new window units. Deliver and install the new window units.

2. Optional Proposal

Elements of Cost / Pricing

N/A

Cost

\$ _____
\$ _____
\$ _____
\$ N/A

Total

3. Please attach the detail addressing Sections 5.3 as Attachment B

Signature of Authorized Official

Date

Rainer Construction

Company Name

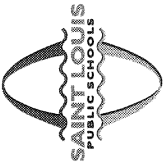
NAME: Roger L. Cayce

BID SUMMARY FOR RFP# PS43-1112 – Window A/C Unit Installation at Gateway High School											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Rainieri Construction	\$643,673		45%								
Score	Max 40%	35	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	85
Gundaker Commercial	\$701,416		0%								
Score	Max 40%	25	Max 30%	-	Max 10%	2	Max 10%	2	Max 10%	10	39
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

BID SUMMARY FOR RFP# PS43-1112 – Window A/C Unit Installation at Gateway High School											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Rainieri Construction	\$643,673		45%								
	Max 40%	40	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	90
Gundaker Commercial	\$701,416		0%								
Score	Max 40%	35	Max 30%	2	Max 10%	-	Max 10%	2	Max 10%	10	49
	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%										
	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%										
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Score	Max 40%										
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Score	Max 40%										
	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS43-1112 – Window A/C Unit Installation at Gateway High School											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "P" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Rainier Construction	\$643,673	45%									
Score	Max 40%	35	Max 30%	10	Max 10%	10	Max 10%	10	Max 10%	10	75
Gundaker Commercial	\$701,416		0%								
Score	Max 40%	30	Max 30%	-	Max 10%	2	Max 10%	2	Max 10%	10	44
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	
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Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%</				



BID EVALUATION

PROJECT NAME: Window A/C Units Installation at Gateway High School
PROJECT NUMBER: RFP# PS53-1112
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: March 26, 2012

Bid Proposals

Two bid proposals were received and publically opened on March 19, 2012 at 10:00 a.m. from the following contractor for the project:

1. Raineri Construction:
Base Bid: \$643,673
2. Gundaker Commercial
Base Bid: \$701,416

Raineri Construction

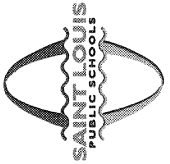
Raineri Construction is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 9% lower than Gundaker's bid proposal. They are a MBE firm and plan to have a total of 45% M/WBE participation; 29% MBE and 16% WBE. They have promised to increase the MBE participation higher than 30%. They have no exclusions and are in agreement with the schedule. They are willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 80%.

Gundaker Commercial

Gundaker Commercial is the second low is a nonresponsive bidder because they have not complied with the bid requirements and their bid proposal is 9% higher Raineri bid proposal. They have a total of 0% M/WBE participation; 0% MBE and 0% WBE. They have no exclusions and are in agreement with the schedule. They are not willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 46%.

Recommendation

Therefore, we recommend awarding the contract to Raineri Construction for the amount of \$643,673 inclusive of all items per the scope without exclusions.



BID EVALUATION

PROJECT NAME: Central VPA Kitchen and Auditorium Renovation
PROJECT NUMBER: RFP# PS47-1112
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: March 27, 2012

Bid Proposals

Two bid proposals were received and publically opened on March 19, 2012 at 3:00 p.m. from the following contractor for the project:

1. Brinkmann Constructors/Simms Building Group:

Base Bid:	<u>\$6,570,347</u>
Alternate 1 (Deduct)	\$26,660
Alternate 2-4 (Add)	\$208,438

2. Hankins Construction:

Base Bid:	<u>\$5,216,421</u>
Alternate 1 (Deduct)	\$3,029
Alternate 2-4 (Deduct)	\$316,705

Brinkmann Constructors/Simms Building Group

Brinkmann Constructors/Simms Building Group is the apparent low and responsive bidder because they have complied with the bid requirements of the bid documents. Their bid amount cannot be compared with Hankins' because Hankins' bid is incomplete. Hankins failed to include the Electrical portion of the bid. Brinkmann's bid amount is within the budget estimate for the project. Brinkmann plans to have a total of 63.8% M/WBE participation; 44.8% MBE and 19% WBE. They have no exclusions and are in agreement with the schedule. They are willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 80%.

Hankins Construction

Hankins Construction is the second low and is a nonresponsive bidder because they have not complied with the bid requirements. They have excluded the electrical portion of bid. They have a total of 42% M/WBE participation; 40% MBE and 2% WBE. They are in agreement with the schedule. They are willing to use "p" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 70%.

Recommendation

Therefore, we recommend awarding the contract to Brinkmann Constructors/Simms Building Group for the amount of \$6,570,347 inclusive of all items per the scope without exclusions.

A. ADDENDA

The Bidder hereby acknowledges receipt of the following Addenda and further acknowledges that the provisions of each Addendum have been included in the preparation of the Bidder's proposal:

Addendum No. :	<u>1</u>	Date:	<u>3/5/12</u>
Addendum No. :	<u>2</u>	Date:	<u>3/5/12</u>
Addendum No. :	<u>3</u>	Date:	<u>3/9/12</u>
Addendum No. :	<u>4</u>	Date:	<u>3/12/12</u>

B. BASE BID PROPOSAL

Bid Package PS #47-1112- Central VPA Kitchen & Auditorium Renovations

Base Bid Amount: (\$ 6,570,347.⁰⁰) *(INCLUDES AN AMOUNT OF 1,000,000 FOR ELECTRIC)*

(in words)

C. ALTERNATES:

Alternate Price #1 - Provide costs for materials, labor and equipment necessary to delete ceramic tile and accessories on walls in the kitchen servicing area. The alternate price shall include cost to install epoxy paint (PT-3) and stainless steel corner guards, in lieu of the noted ceramic tile, on Serving Walls and Columns. All anticipated overtime, overhead and profit should be included as part of the overall alternate costs.

DEDUCT \$ 26,660.⁰⁰ / LS

Twenty-six thousand and six hundred and sixty dollars
(in words)

Alternate Price #2 – Provide costs for materials, labor and equipment to complete the project as outlined in section 012300-3.1. All anticipated overtime, overhead and profit should be included as part of the overall alternate costs.

Ass
~~DEDUCT~~ \$ 16,035.⁰⁰ / LS

Sixteen thousand and thirty-five dollars
(in words)

Alternate Price #3 – Provide costs for materials, labor and equipment to complete the project as outlined in section 012300-3.1. All anticipated overtime, overhead and profit should be included as part of the overall alternate costs.

Ass
~~DEDUCT~~ \$ 64,135.⁰⁰ / LS

Sixty-four thousand and one hundred and thirty-five dollars
(in words)

Alternate Price #4 – Provide costs for materials, labor and equipment to complete the project as outlined in section 012300-3.1. All anticipated overtime, overhead and profit should be included as part of the overall alternate costs.

Ass
~~DEDUCT~~ \$ 128,268 / LS

One hundred and twenty-eight thousand and sixty-eight dollars
(in words)

D. CONTRACTOR LABOR RATES (attach additional sheets as necessary)

With this bid, contractor shall provide the cost per hour for all labor classifications in its employ. These rates will be used for any extra work ordered by the school district or construction manager and should include all wages, taxes, tools, and any other miscellaneous costs deemed necessary by the contractor. Provide for each work classification. All rates shall be costs per hour. Overhead and profit should NOT be included in this rate.



BOARD RESOLUTION

Date: March 28, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Agenda Item : 05-03-12-19

Action: ☒

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Action to be Approved: Contract

RFP/Bid # 019-1112 Facilities Management for Maintenance, Custodial and Grounds Services

Prior Year Cost \$5,876,628

SUBJECT: To approve a contract with ARAMARK Management Services Limited Partnership to provide Facilities Management Services for maintenance, custodial and grounds services for all buildings in the District. The work should begin on July 1, 2012 and end on June 30, 2013 at a cost not to exceed \$5,379,330. This cost represents a savings of \$497,298 from the previous year. This project will be funded through GOB, pending legal review and availability of funds.

BACKGROUND: The vendor will be responsible for providing all management, administrative and plant operations for maintenance, custodial and grounds/landscaping services; maintenance and custodial supplies; snow removal; vehicles' leasing, operations & maintenance; energy management plan; support of capital improvements and bond issues; safety and risk management; and business performance and reporting. This contract is for one (1) year with a four (4) year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6319	GOB	Requisition #:
Amount: \$5,379,330.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$5,379,330.00	☒ Pending Funding Availability	Vendor #: 600010294

Department: Operations

Requestor: Linda C. McKnight

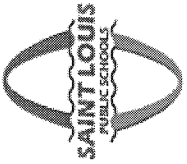
Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Mary M. Houlihan, Dep. Supt., Operations



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *LSM*

RE: Bid Evaluation Record for RFP# 019-1112 Facilities Management for Maintenance, Custodial and Grounds Services

The evaluation began at 3/15/12, 10:00 a.m. and was concluded at 3/15/12, 11:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Aramark Management Services	\$5,379,330	280	Yes
Sodexho	Declined to Bid	0	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department



BOARD RESOLUTION

Date: March 27, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Althea Albert-Santiago, Director, Food Service

Agenda Item : 05-03-18-20
Action: ☒

Action to be Approved:
Memorandum of Understanding
Previous Board Resolution # 04-21-11-13

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the renewal of a Memorandum of Understanding (MOU) with the University of Missouri Extension to provide nutrition education in the St. Louis Public Schools (11 schools) and to participate in community health awareness activities. The MOU will be for the period May 4, 2012 to June 30, 2013.

BACKGROUND: The nutrition education program includes lessons for students in grades 1-12. The program is currently in 20 schools and has been very well received by staff and students. The program is currently active at Henry, Farragut, Lexington, Hamilton, Adams, Walbridge, Cote Brillante, Cleveland, Laclede, Long and Hickey and serves approximately 1,650 students.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Food Services

Requestor:


Althea Albert-Santiago, Director, Food Service


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the _____ University of Missouri Extension _____ (“Agency”) on this 4th day of _____ May _____, 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between _____ University of Missouri Extension _____ and the St. Louis Public Schools in order to: provide nutrition education in the St. Louis Public Schools and to participate in community health awareness activities.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- (a) Provide a staff member to be present and aid in the supervision of the classroom during FNEP programming.
- (b) Provide a quiet space for nutrition education activities which is favorable to learning.
- (c) Work to schedule classes to assure an efficient use of time.
- (d) Provide in-kind documentation (match) verification. St. Louis Public Schools authorizes that Althea Albert-Santiago, Health & Wellness Coordinator and Director of Food Service to work as a contact point for St. Louis Public Schools.

6. Obligations of Agency:

- (a) Provide a series of lessons appropriate for the grade level that meet the Missouri Grade Level Expectations.
- (b) Notify the agency of any schedule changes or absences that will result in a cancellation of classes for the day.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency’s compliance with the following performance standards:

- (a) _____

- (b) _____

(c) _____

8. Term and Termination: The term of the MOU will be from the Effective Date, until June 30, 2013 earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

University of Missouri Extension

By: _____
Name: _____
Title: _____

By: Sue Wille
Name: Sue Wille
Title: Program Coordinator

Memorandum of Understanding

Performance Standard(s)

Report

Agency: University of Missouri Extension

School: Multiple Schools

From: May 1, 2011

To: May 1, 2012

Performance Standard 1: The agency will provide a series of lessons appropriate for the grade level that meet the Missouri Grade Level Expectations

Status: This agency has developed nutrition lessons that are aligned with the GLEs in every core subject. The agency conducts both a pre-test and a post-test to measure the impact of the classes. All agency educators have done a great job ensuring that the students are enjoying the classes.

Performance Standard 2: The Agency will participate in Health fairs, parent assembly meetings and PTO programs offered throughout the District

Status: The staff is always available to assist the Food Service Department with various programs throughout the District as well as supplying material for special events

Performance Standard 3: Will provide nutrition education to over 100 students during the school year

Status: This agency has educated over 200 students during the school year

Performance Standard 4: The Agency will evaluate nutrition education programming at the end of each session.

Status: This agency evaluates the nutrition program offered to the students before and after each session to ensure that the students understand the material taught in each class.

Performance Standard 5: The Agency will keep current records of SLPS students participating in Mo Extension Nutrition programs and submit a monthly all students participating in the program.

Status: The Program Manager sends a monthly report of all classes taught throughout the District

Submitted by: *Adriana Albert Santoyo*

Date: 3-27-2013

Reviewed by: _____

Date: _____

Recommendation:

☒ Continue

☐ Discontinue



BOARD RESOLUTION

Date: March 27, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Althea Albert-Santiago, Director, Food Service

Agenda Item : DB-12-81
Action: ☒

Action to be Approved:
Memorandum of Understanding
Previous Board Resolution # 04-21-11-14

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the renewal of a Memorandum of Understanding (MOU) with Operation Food Search to provide nutrition education in the St. Louis Public Schools and to establish a cooperative relationship to implement the Agency's child feeding program, Operation Backpack. The MOU will be for the period May 4, 2012 to June 30, 2013.

BACKGROUND: The nutrition education program includes lessons for students in grades 1-12. Operation Backpack will be implemented with Operation Food Search providing feedback on the acceptability of the food provided and how the food was used. The Cooking Matters courses have been taught at 11 schools (Clay, Herzog, Compton Drew, Lyon, Vashon, Peabody, Lexington, Nance, Stix, Hodgen and Sherman) this year and 8 schools (Walbridge, Dunbar, Mullanphy, Mann, Dewey, Monroe, Shaw and Froebel) are included in the Operation Backpack program.

Accountability Plan Goals: Goal IV: Parent Community Involvement

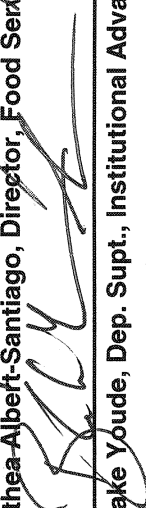
Objective/Strategy: IV.A.

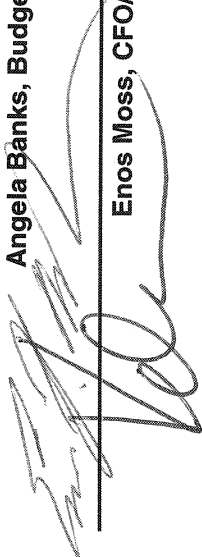
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Fund Source:		Requisition #:	
Amount:			
Cost not to Exceed: \$	0.00	☐ Pending Funding Availability	Vendor #:

Department: Food Services

Requestor:


Althea Albert-Santiago, Director, Food Service

Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the Operation Food Search (“Agency”) on this 4th day of May, 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between Operation Food Search and the St. Louis Public Schools in order to provide nutrition education to the student population at the SLPS. In addition to nutrition education, the purpose of this MOU to formally establish a cooperative relationship with SLPS staff in implementing the Agency’s child feeding program, Operation Backpack.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

(a) SLPS will provide the space, participants and staff needed to implement successful nutrition education programming

(b) SLPS will provide the space, participants and staff needed to implement the Operation Backpack. SLPS will adhere to the Agency’s guidelines/standards for administering the Operation Backpack program.

(c) _____

(d) The terms of the document titled _____ and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

(a) Within the means of the Agency, will provide nutrition education to various SLPS schools requesting nutrition education programming. The Agency will provide all materials need to administer and implement nutrition education programming.

(b) Within the means of the Agency, will provide a weekend child feeding program, Operation Backpack, to various SLPS schools requesting the program.

(c) _____

(d) The terms of the document titled _____ and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) The Agency will evaluate nutrition education programming at the end of each session.
- (b) The Agency will keep current records of SLPS students participating in Operation Backpack. The agency will conduct personal interviews with a sample of students participating in Operation Backpack. The interview will provide the Agency with important feedback information, such as acceptability of food provided, how food was used, and simply did they use the food provided.
- (c) The Agency will provide at least one employee to participate in the Health and Wellness program.

8. Term and Termination: The term of the MOU will be from the Effective Date until June 30, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Operation Food Search

By: _____
Name: _____
Title: _____

By: ***Leslie Bertsch***
Name: Leslie Bertsch
Title: Nutrition Education Manager

Memorandum of Understanding

Performance Standard(s)

Report

Agency: Operation Food Search

School: Multiple Schools

From: May 1, 2011

To: May 1, 2012

Performance Standard 1: The Agency will evaluate nutrition education programming at the end of each session.

Status: This agency gives a post test after each class ensuring the students understand the material.

Performance Standard 2: The Agency will keep current records of SLPS students participating in Operation Backpack. The agency will conduct personal interviews with a sample of students participating in Operation Backpack. The interview will provide the Agency with important feedback information, such as acceptability of food provided, how food was used, and simply did they use the food provided.

Status: Operation Food Search sends a report to the Food Service Director showing how many students are participating in the program as well as how many schools are being served through the program.

Performance Standard 3: The Agency will provide at least one employee to participate in the Health and Wellness program.

Status: This agency has been participating on the District Health and Wellness Council all school year

Performance Standard 4: _____

Status: _____

Performance Standard 5: _____

Status: _____

Submitted by: Avery Alburquerque
Date: 3.27.2012

Reviewed by: _____

Date: _____

Recommendation:

X Continue

☐ Discontinue



BOARD RESOLUTION

Date: March 29, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

Agenda Item : 05-03-18-22
Action: ☒

Action to be Approved: Maintenance
Agreement Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source maintenance agreement with Harland Technology Services (HTS), a division of Scantron Corporation, to provide maintenance, labor and parts for the two (2) OpScan scanners that are used to score formative assessments for the period June 24, 2012 through June 23, 2013 at a cost not to exceed \$19,498.00.

BACKGROUND: The OpScan machines are essential to scoring the assessments and evaluation/surveys. The current service agreement will expire on June 23, 2012. In order to maintain functionality and receive optimal performance from the machinery, we request HTS to continue performing the services.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

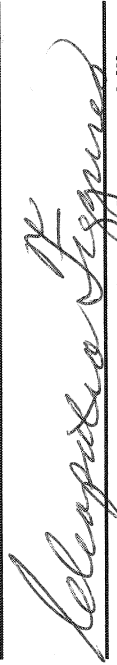
Fund Source: 984-00-110-2822-6338	GOB	Requisition #: 10129095
Amount: \$19,498.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$19,498.00	☐ Pending Funding Availability	Vendor #: 600001703

Department: Assessment and Evaluation

Requestor: Bertha Doar


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

Dr. Cleopatra Figgures, Dep. Supt., Accountability



OPTICAL MARK READER MAINTENANCE SERVICE AGREEMENT

SERVICE AGREEMENT # _____

Bill to:
Customer #:
Salesperson: Patrice M. Downs
Effective Dates: 06-24-2012

Purchase Order #:
Branch: Omaha
Thru: 06-23-2013

P. O. Box 45550, Omaha, NE 68145-0550 (800) 228-3628 • FAX (402) 697-3352

Billing Data:		**** PLEASE FILL OUT ****		Site Data:	Customer #:	128135 000
Name:		Name:	SAINT LOUIS CITY SD			
Address:		Address:	801 N 11 TH ST			
City:		City:	SAINT LOUIS			
State/Zip:		State/Zip:	MO 63101			
Contact:		Contact::	BERTHA DOAR			
Phone #:		Phone #:	314-345-2360			

Harland Technology Services ("HTS"), a division of Scantron Corporation, hereby offers the customer signing below ("Customer") this Optical Mark Reader ("OMR") Maintenance Service Agreement (the "Agreement") for the equipment listed in the schedule below (the "Equipment") and located at the site addresses set forth herein. This service is intended to aid Customer in keeping the Equipment in good operating condition and in minimizing breakdowns. The service is offered subject to the terms and conditions set forth below in this Agreement. The Equipment to be covered under this Agreement consists of the following:

Model	Serial #	Location (Room, Dept, etc.)	Charge Amount
10/60	1001037	1-YEAR ONSITE MAINTENANCE AGREEMENT	\$8532.00
1091	I0128135102739	OPSCAN 10 - BARCODE READER	\$852.00
6175	MYL1020R01 / CWC10T7L	SYSTEM SCANNER PC W/MONITOR	\$ 0
STX301	006110994	SCANTOOLS PLUS APP - SOFTWARE	\$365.00
**** PLEASE ADD TO AGREEMENT: 00194468 ****			
Total Agreement Amount:			\$9749.00
Zone: X A B C	Service Offerings: X ONSITE	Initial Term: X 1-YEAR	

ACCEPTED: CUSTOMER

ACCEPTED: HARLAND TECHNOLOGY SERVICES, A DIVISION OF
SCANTRON CORPORATION

By: _____
Name: _____
Date: _____
Tax Exempt No.: _____

By: *Patrice M. Downs*
Name: Patrice M. Downs
Date: March 15, 2012
Federal ID No.: 95-2767912

OPTICAL MARK READER MAINTENANCE SERVICE AGREEMENT TERMS AND CONDITIONS

1. Harland Technology Services ("HTS"), a division of Scantron Corporation, will provide the customer ("Customer") signing this Optical Mark Reader ("OMR") Maintenance Service Agreement (the "Agreement") services to repair or replace parts necessary to keep the equipment listed in the attached schedule (the "Equipment") in proper operating condition and will make necessary adjustments to keep the Equipment in proper operating condition.
2. Customer, by its acceptance signature hereon, agrees to furnish HTS with quantities, model numbers, and when possible, serial numbers for the Equipment to be covered. Customer also agrees to notify HTS of modifications to the Equipment inventory.
3. Preventive maintenance and cleaning inspections will be performed according to HTS' published Preventive Maintenance Schedule.
4. Replacement parts will be provided at no charge except for those parts which by their nature are considered consumable (example: ribbons, paper, print bands, organic photo conductor kits). HTS agrees to maintain at its location the stock of parts it considers adequate to maintain the Equipment.
5. Customer, by its acceptance signature hereon, agrees to notify HTS by telephone or in writing of all service call requests. HTS agrees to respond to those calls in a timely manner.
6. Onsite
7. Service calls will be made at Customer's premises during regular business hours defined as Monday through Friday between 8 A.M. and 5 P.M. except for HTS' observed holidays. The cost of mileage and labor to affect such service calls will be borne by HTS.
8. Enhanced Depot
9. Onsite
10. Service calls will be made at Customer's premises during regular business hours defined as Monday through Friday between 8 A.M. and 5 P.M. except for HTS' observed holidays. The cost of mileage and labor to affect such service calls will be borne by HTS.
11. Depot
12. Customer shall ship, at their own expense, failed Equipment to HTS' Depot Service Center. HTS will restore the equipment to good operating condition. HTS will then ship the equipment back to the Customer location. The cost of return shipping shall be paid by HTS.
13. Costs of mileage and labor necessary to make service calls other than during normal business hours will be charged to Customer separately at HTS' then current rates.
14. Maintenance provided under this Agreement shall extend to service, repairs and replacements made necessary by normal wear and usage of the Equipment. Maintenance provided under this Agreement shall not include any service, repairs or replacements required or made necessary as a result of the use of non-Scantron software, hardware or forms, electrical power failure, fire, theft, software virus, water, casualty, employee negligence, abuse, misuse, inadequate or inappropriate environment, room size, inadequate ventilation, or other external forces.
15. HTS warrants that the maintenance services provided under this Agreement will be provided in a professional and workmanlike manner. HTS' responsibility under this Agreement is limited to providing service, replacement or repair in full satisfaction of all of Customer's claims relating to the maintenance services. HTS DOES NOT WARRANT THAT CUSTOMER'S USE OF THE EQUIPMENT WILL BE SECURE, UNINTERRUPTED, OR ERROR-FREE OR THAT DEFECTS IN THE EQUIPMENT WILL BE CORRECTED. THE WARRANTIES AND REMEDIES SET FORTH IN THIS SECTION 12. ARE EXCLUSIVE AND ARE IN SUBSTITUTION FOR ALL OTHER WARRANTIES, OBLIGATIONS AND LIABILITIES OF HTS. CUSTOMER HEREBY WAIVES ALL OTHER RIGHTS AND REMEDIES WITH RESPECT TO ANY SERVICE, MAINTENANCE OR OTHER ITEM FURNISHED BY OR ON BEHALF OF HTS UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
16. HTS' entire liability, whether in contract, tort (including negligence), product liability, or other legal or equitable theory, for any claim arising from or related to this Agreement or any maintenance, services or other items furnished or to be furnished under this Agreement, will in no event exceed the fees paid to HTS by Customer for such services during the three (3) month period immediately preceding the occurrence of the event giving rise to the cause of action. No action related to this Agreement may be brought more than two (2) years after the occurrence of the event giving rise to the cause of action.
17. IN NO EVENT WILL HTS BE LIABLE TO CUSTOMER OR ANY OTHER PERSON OR ENTITY FOR LOST DATA, LOST PROFITS, INTEREST OR COST OF MONEY; OR FOR COVER; OR FOR ANY DIRECT, PUNITIVE, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF HTS' PERFORMANCE OR NONPERFORMANCE OR THE USE OF, INABILITY TO USE OR RESULTS OF USE OF ANY ITEM OF MAINTENANCE OR SERVICES.
18. During the term of the Agreement, and for a period of one (1) year thereafter, neither party shall hire personnel of the other party involved in the efforts performed hereunder, without the express written consent of the other party.
19. Customer further agrees to pay net due invoices rendered by HTS within thirty (30) days of the invoice date in consideration of the above-described service. Interest will be assessed on all outstanding balances at the rate of 1.5% per month, or the maximum rate allowed by law, whichever is less. Customer agrees that HTS shall have the right to offset any amounts owed by HTS to Customer under other contracts, purchase orders, or agreements between the two parties against any non-current, unpaid invoices, claims, or demands for payment owed to HTS by Customer hereunder.
20. Customer shall pay or reimburse HTS for any taxes now or hereafter imposed, levied or based on this Agreement, or on the services rendered or parts supplied pursuant to this Agreement, including the sales and use taxes, personal property taxes and excise taxes based on gross revenue.
21. This Agreement shall become effective upon acceptance by HTS. It shall remain in effect for the period stated and be automatically extended for successive periods of one (1) year unless and until terminated. However, either party may, at any time, terminate this Agreement upon ninety (90) days written notice. If terminated, HTS will in turn prorate on a basis of 1/12 per month, the unused portion of any fee which has been paid.
22. If applicable, software maintenance and support services will be provided in accordance with the enclosed Software Maintenance and Support Services Schedule.

Notice of Renewal – Return With PO#

SCANTRON®



PAGE: 1

2020 S 156th Circle
Omaha, NE 68130
(F) 402.697.3352
(E) renewals@harlands.com
Questions: 800.228.3628
Renewals: x3251
Invoice Questions: x3281

Renewal Notice Sent To: 128135 - 320128135
PURCHASING
SAINT LOUIS CITY SD
801 N 11TH ST
SAINT LOUIS, MO 63101-1015

Invoice Sent To: 128135
SAINT LOUIS CITY SD
ATTN: ACCOUNTS PAYABLE
801 N 11TH ST
SAINT LOUIS, MO 63101-1015

Scantron Corporation and Harland Technology Services ("HTS"), a division of Scantron Corporation ("Scantron"), currently provides you maintenance services for the products referenced in the schedule below and located at the address(es) set forth herein. The services keep the products in good operating condition and minimize breakdowns. The services are offered subject to the terms and conditions below, on the back of this form, and within any applicable enclosures (the "Agreement").
Schedule of Service And Products

Scantron and HTS will provide maintenance services at the prices indicated from 06/24/2012 to 06/23/2013. This Agreement will remain in effect after that date unless cancelled or modified by either party in accordance with Agreement terms and conditions.

Agreement Num: 00194468 Onsite Maint
Previous PO#: 4500157516 (11)

Billing Cycle: Annual

Model	Description	Serial Number	Contact	Rate
CUST# 0128135-000: Saint Louis City Sd, 801 N 11th St, Saint Louis, MO 63101-1015				
10/60	OPSCAN 10 MDL 60 OMR	1001061	Bertha Doar/yvonne Hampto 314-570-4173 Admin Bldg	8,532.00
1091	BAR CODE READER II, OP10	10128135150649	Cleopatra Figgures 314-345-2597 Admin Bldg	852.00
6175	SYSTEM SCANNER PC W/MONITOR	MXL1020R01 / CWC101T7LM	Cleopatra Figgures Admin Bldg	
STX301	SCANTOOLS PLUS APP DEV/SCORE	006110994	Cleopatra Figgures Admin Bldg	365.00

TOTAL AMOUNT 9,749.00

This price quote does NOT include any sales or use taxes. Applicable taxes will be applied at the time of invoicing.
If payment is made prior to invoicing, please add the appropriate sales or use taxes to your payment.

Nancy Sindelar

HTS Representative Signature

NANCY SINDELAR

3/15/2012

HTS Representative Printed Name

Date

Customer Signature

Title

Notice of Renewal
Return With PO#

Date

Purchase Order #

OPTICAL MARK READER MAINTENANCE SERVICE AGREEMENT TERMS AND CONDITIONS

1. Harland Technology Services ("HTS"), a division of Scantron Corporation, will provide the customer ("Customer") signing this Optical Mark Reader ("OMR") Maintenance Service Agreement (the "Agreement") services to repair or replace parts necessary to keep the equipment listed in the attached schedule (the "Equipment") in proper operating condition and will make necessary adjustments to keep the Equipment in proper operating condition.
2. Customer, by its acceptance signature hereon, agrees to furnish HTS with quantities, model numbers, and when possible, serial numbers for the Equipment to be covered. Customer also agrees to notify HTS of modifications to the Equipment inventory.
3. Preventive maintenance and cleaning inspections will be performed according to HTS' published Preventive Maintenance Schedule.
4. Replacement parts will be provided at no charge except for those parts which by their nature are considered consumable (example: ribbons, paper, print bands, organic photo conductor kits). HTS agrees to maintain at its location the stock of parts it considers adequate to maintain the Equipment.
5. Customer, by its acceptance signature hereon, agrees to notify HTS by telephone or in writing of all service call requests. HTS agrees to respond to those calls in a timely manner.
6. Onsite
7. Service calls will be made at Customer's premises during regular business hours defined as Monday through Friday between 8 A.M. and 5 P.M. except for HTS' observed holidays. The cost of mileage and labor to affect such service calls will be borne by HTS.
Enhanced Depot
8. Central Exchange
Upon equipment failure, Customer shall notify HTS during regular business hours. Upon notification, HTS will ship via next day air a similar/equivalent loaner machine to Customer. Upon receipt, Customer must immediately return failed Equipment via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. HTS will repair the failed Equipment and return to Customer. Upon receipt of the original Equipment, customer will return the loaner machine back to HTS via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. In the event Customer fails to return the loaner equipment within ten (10) business days, the customer shall be charged the full retail value of the loaner machine.
9. Depot
In the case of Equipment failure, Customer shall promptly call HTS' Call Center for diagnosis and consultation. Within one (1) working day of the diagnosis, HTS will ship a replacement for the Equipment. Customer shall install the replacement per HTS' specifications. Within five (5) business days of receipt of the replacement, Customer shall return the original, faulty Equipment to HTS via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. In the event the customer fails to return the failed Equipment within ten (10) business days, Customer shall be charged the full retail value of the Equipment.
10. Costs of mileage and labor necessary to make service calls other than during normal business hours will be charged to Customer separately at HTS' then current rates.
11. Maintenance provided under this Agreement shall extend to service, repairs and replacements made necessary by normal wear and usage of the Equipment. Maintenance provided under this Agreement shall not include any service, repairs or replacements required or made necessary as a result of the use of non-Scantron software, hardware or forms, electrical power failure, fire, theft, software virus, water, casualty, employee negligence, abuse, misuse, inadequate or inappropriate environment, room size, inadequate ventilation, or other external forces.
12. HTS warrants that the maintenance services provided under this Agreement will be provided in a professional and workmanlike manner. HTS' responsibility under this Agreement is limited to providing service, replacement or repair, in full satisfaction of all of Customer's claims relating to the maintenance services. HTS DOES NOT WARRANT THAT CUSTOMER'S USE OF THE EQUIPMENT WILL BE SECURE, UNINTERRUPTED, OR ERROR-FREE OR THAT DEFECTS IN THE EQUIPMENT WILL BE CORRECTED. THE WARRANTIES AND REMEDIES SET FORTH IN THIS SECTION 12, ARE EXCLUSIVE AND ARE IN SUBSTITUTION FOR ALL OTHER WARRANTIES, OBLIGATIONS AND LIABILITIES OF HTS. CUSTOMER HEREBY WAIVES ALL OTHER RIGHTS AND REMEDIES WITH RESPECT TO ANY SERVICE, MAINTENANCE OR OTHER ITEM FURNISHED BY OR ON BEHALF OF HTS UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
13. HTS' entire liability, whether in contract, tort (including negligence), product liability, or other legal or equitable theory, for any claim arising from or related to this Agreement or any maintenance, services or other items furnished or to be furnished under this Agreement, will in no event exceed the fees paid to HTS by Customer for such services during the three (3) month period immediately preceding the occurrence of the event giving rise to the cause of action. No action related to this Agreement may be brought more than two (2) years after the occurrence of the event giving rise to the cause of action.
14. IN NO EVENT WILL HTS BE LIABLE TO CUSTOMER OR ANY OTHER PERSON OR ENTITY FOR LOST DATA, LOST PROFITS, INTEREST OR COST OF MONEY; OR FOR COVER; OR FOR ANY DIRECT, PUNITIVE, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF HTS' PERFORMANCE OR NONPERFORMANCE OR THE USE OF, INABILITY TO USE OR RESULTS OF USE OF ANY ITEM OF MAINTENANCE OR SERVICES.
15. During the term of the Agreement, and for a period of one (1) year thereafter, neither party shall hire personnel of the other party involved in the efforts performed hereunder, without the express written consent of the other party.
16. Customer further agrees to pay net due invoices rendered by HTS within thirty (30) days of the invoice date in consideration of the above-described service. Interest will be assessed on all outstanding balances at the rate of 1.5% per month, or the maximum rate allowed by law, whichever is less. Customer agrees that HTS shall have the right to offset any amounts owed by HTS to Customer under other contracts, purchase orders, or agreements between the two parties against any non-current, unpaid invoices, claims, or demands for payment owed to HTS by Customer hereunder.
17. Customer shall pay or reimburse HTS for any taxes now or hereafter imposed, levied or based on this Agreement, or on the services rendered or parts supplied pursuant to this Agreement, including the sales and use taxes, personal property taxes and excise taxes based on gross revenue.
18. This Agreement shall become effective upon acceptance by HTS. It shall remain in effect for the period stated and be automatically extended for successive periods of one (1) year unless and until terminated. However, either party may, at any time, terminate this Agreement upon ninety (90) days written notice. If terminated, HTS will in turn prorate on a basis of 1/12 per month, the unused portion of any fee which has been paid.
19. If applicable, software maintenance and support services will be provided in accordance with the enclosed Software Maintenance and Support Services Schedule.



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Bertha Doar		Date: March 19, 2012
Department / School: Accountability and Assessment		Phone Number: 345-2360
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>		
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)		
Scanner Service Agreement		
Vendor Name: Harland Technology	Email: Catherine.Dewitt@harlandts.com	
Vendor Contact: Katie Dewitt	Phone Number: 800-824-2023	
Justification Information		
1. Why the uniquely specified goods are required?		
Service agreement for the scanner used to score formative assessments.		
2. Why good or services available from other vendors /competitors are not acceptable?		
Service agreement for the specific scanner used by the District.		
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)		
Annual service agreement for two scanners.		
4. List the Names of other Vendors contacted & Price Quotes:		
None		
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>		
Your sole source request will not be approved without the required signatures below:		
Department Head		Date
CFO		Date
Superintendent		Date

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
Prior to checking this box you must complete each of the following tasks:
 - Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings

 - ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
Prior to checking this box you must complete the following task:
 - Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

 - ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Document a search for additional suppliers

 - ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
Prior to checking this box you must complete each of the following tasks:
 - Document delivery date and quotes from at least two other vendors
 - Document rationale in support of treating the delivery date as mission critical

 - ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Document district adoption of standard (i.e. Textbook adoption)

 - ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Sole supplier (i.e. Regional Distributor)

 - ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.
Prior to checking this box you must complete the following task:
 - Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.



BOARD RESOLUTION

Date: March 22, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Agenda Item : 15-03-12-23
Action: ☒

Action to be Approved: Membership

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 10-04-11-08
Prior Year Cost 6,000.00

SUBJECT: To enter into a membership renewal with Focus Saint Louis. The membership dues for the period of May 31, 2012 through May 31, 2013 will not exceed \$6,000.00.

BACKGROUND: Focus Saint Louis is a high school leadership program for juniors that develops leadership skills, promotes teamwork among diverse groups, and provides a deeper understanding of the St. Louis Region. This program involves the students with hands-on experience in political activities, arts, social service, and criminal justice systems. Six students will be selected to participate from four Saint Louis high schools (Carnahan, Roosevelt, Soldan, and Vashon). Students attend regional sites, meet with leaders and participate in simulations. Topics relate to critical issues facing the St. Louis Region including: crime, poverty, economic development, cultural, and racial harmony. While exploring these topics, students acquire leadership and team building skills, as well as strengthen self-awareness and character development.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.B.11.d

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 816-00-110-2331-6381	GOB	Requisition #: 10128505
Amount: \$6,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,000.00	☐ Pending Funding Availability	Vendor #: 600001446

Department: Secondary Education

Requestor: Dr. Dan Edwards

Angela Banks, Budget Director

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Enos Moss, CFO/Treasurer

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

 BOARD RESOLUTION**Date:** March 22, 2012**To:** Dr. Kelvin R. Adams, Superintendent**From:** Enos Moss, CFO/Treasurer**Agenda Item :** 05-03-18-24**Action:** ☒**Action to be Approved:** Insurance Policy Audit**Other Transaction Descriptors:**
(i.e.: Sole Source, Ratification)**Previous Board Resolution #** 06-24-10-13**Prior Year Cost** \$171,936.00

SUBJECT: To approve the payment of the Excess Workers' Compensation Insurance Policy premium audit to Arch Insurance Company through our insurance broker Marsh USA for the 2010-11 fiscal year. The payroll premium audit will result in an additional premium of \$29,143.00. The total audited premium will be \$201,079.00.

BACKGROUND: The Excess Workers' Compensation Insurance Policy is purchased to protect the District from workers' compensation claims that exceed \$500,000. The Policy is quoted based on a payroll projection. The premium quoted in the original board resolution was a deposit premium, which was based on the payroll projection provided to the insurance carrier. Once the payroll is finalized and audited by the insurance carrier, Arch Insurance Company, the final audited premium is calculated. For the 2010-11 year, the final audited premium exceeds the deposit premium by \$29,400.00, which is the additional premium now due to the insurance carrier.

Accountability Plan Goals: Goal III: Facilities, Resources Support**Objective/Strategy:** III.D.**FUNDING SOURCE:** (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 970-00-170-2514-6261	GOB	Requisition #:
Amount: \$29,143.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$29,143.00	☐ Pending Funding Availability	Vendor #: 600002438

Department: Risk Management**Requestor:** Kevin Coyne
Angela Banks, Budget Director
Enos Moss, CFO/Treasurer
Mary M. Houlihan, Dep. Supt., Operations
Dr. Kelvin R. Adams, Superintendent



Date: March 27, 2012
To: Dr. Kelvin R. Adams, Superintendent
From: Althea Albert-Santiago, Director, Food Service

Agenda Item 15-03-18-25
Action: ☒

Action to be Approved: Meal Price Increase

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a price increase for paid meals - recommend raising price \$.10/meal for all paid meals for FY2013.

BACKGROUND: Per the new Healthy Hunger-Free Kids Act of 2010, all schools are required to provide the same level of support for lunches served to students not eligible for Free & Reduced (i.e., paid lunches) as they are for lunches served to students eligible for free lunches. That amount for SLPs is \$2.51. SLPs will eventually be required to charge a minimum of \$2.51 for lunch (vs. current \$1.00/\$1.10/\$1.25) or subsidize this amount with non-Federal dollars (total estimated at \$308K). This is being phased in over a number of years (how long is still to be determined). Minimum required increase for SLPs for FY13 is \$.10, total \$22.5K incremental revenue. This impacts 11% (2,806) of SLPs student population who do not qualify for F&R meals. If SLPs does not take this increase in FY13, the District will be required to contribute \$21K from the GOB or other non-federal funds to the food service account.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.G.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Food Services

Requestor:

Althea Albert-Santiago, Director, Food Service

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houltham, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent