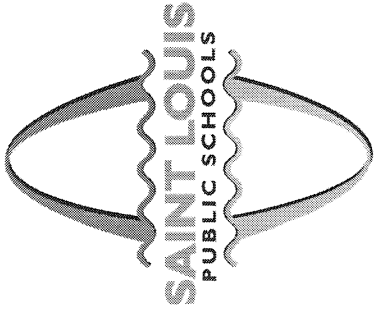




BOARD MEETING

THURSDAY, MAY 26, 2011

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

Meeting Agenda

ADMINISTRATIVE BUILDING-801 N. 11TH STREET

AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Student/Staff Recognition(s)
5. Public Comments
6. Superintendent's Report
 - a) Informational Items
 - Big Brother Big Sister Partnership
 - Teacher Home Visit Update
 - Community Education Full Services Schools Partnership
 - b) Business Action Items - Consent Agenda
7. Board Member Updates
8. Adjournment

NOTES:

[illegible]

**ST. LOUIS PUBLIC SCHOOLS
SUPERINTENDENT'S REPORT**

May 26, 2011

AMENDED 5/24/11

1.0 Preliminary

1.1 CONSENT AGENDA

a) Information Items

- Big Brother Big Sisters Partnership
 - Teacher Home Visit Update
 - Community Education Full Service Schools Partnership
- b) Business Items – Action Required
- Consent Agenda

1.2

05-26-11-01

To approve a contract amendment with the University of Missouri on behalf of the Office of Social and Economic Data Analysis (OSEDa) in the amount of \$6,900 with the total cost of this contract now being \$12,290.15.

FUNDING SOURCE: Non-GOB

05-26-11-02

To approve a sole source contract with Education Northwest for the period June 8–10, 2011 to provide training to the Teacher Learning Facilitators who are assigned to KG-12 schools that provide the 6+1 Traits of Writing Program at a cost not to exceed \$10,250.

FUNDING SOURCE: Non-GOB

05-26-11-03

To approve a sole source contract renewal with the Twenty-Second Judicial Circuit Court of Missouri Family Court – Juvenile Division for the Truancy Initiative for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$65,000, pending the availability of funds.

FUNDING SOURCE: GOB

05-26-11-04

To approve a sole source contract renewal with College Summit for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$260,000, pending the availability of funds.

FUNDING SOURCE: GOB

05-26-11-05

To approve a sole source purchase of six Vision School Software Site Licenses and three Individual Vision School Software Classroom Licenses from Netop at a total combined cost of \$19,896.

FUNDING SOURCE: Non-GOB

05-26-11-06

To approve a sole source purchase of two Autodesk Design Academy Perpetual Software Licenses from Depco, LLC for the Project Lead the Way Program at Gateway Tech and Carnahan High School at a total combined cost not to exceed \$22,310.40.

FUNDING SOURCE: Non-GOB

05-26-11-07

To approve the purchase of services with Riddell/All American Sports to recondition and sanitize all high school football helmets and shoulder pads. Riddell/All American Sports will also recertify each helmet to ensure they are structurally sound and safe for use at a cost not to exceed \$25,090.35.

FUNDING SOURCE: GOB

05-26-11-08

To approve the purchase of replacement textual materials from multiple vendors (listed in "Background" information on Resolution) to replace consumed, lost and/or damaged books in an amount not to exceed \$500,000, pending the availability of funds.

FUNDING SOURCE: GOB

05-26-11-09 To approve a sole source purchase of the Advance Placement Exam slots from the College Board at a cost of \$78.00 per student with a total amount not to exceed \$20,000.

FUNDING SOURCE: GOB

05-26-11-10 To approve a sole source purchase of an additional 5000i Scantron OpScan 10 Scanner from Scantron Corporation that will be used to score formative assessments and academic program evaluations/surveys in an amount not to exceed \$43,415.

FUNDING SOURCE: GOB

05-26-11-11 To approve a contract renewal with nFocus for the period July 1, 2011 through June 30, 2012 for continued support of the electronic registration and accounting system for the Community Education Program at a cost not to exceed \$18,637, pending the availability of funds.

FUNDING SOURCE: GOB

05-26-11-12 To approve the amendment of Board Resolution Number 02-17-11-11 to increase the total dollar limitation by \$2,500,000 for the purchase of computer equipment from Dell Corporation. The Board originally approved a limitation of \$2,000,000 at its September 2010 meeting and then amended that approval in the amount \$1,000,000 per the referenced Resolution Number. If this request is granted, the total dollar limitation to purchase computer equipment will now be \$5,500,000 for the current fiscal year.

05-26-11-13 To approve the amendment of Board Resolution Number 02-17-11-12 to increase the total dollar limitation by \$2,750,000 for the purchase of interactive boards and projection systems from various vendors. The Board originally approved a limitation of \$150,000 at its September 2010 meeting and then amended that approval in the amount \$600,000 per the referenced Resolution Number. If this request is granted, the total dollar limitation to purchase interactive boards and projection systems will now be \$3,500,000 for the current fiscal year.

05-26-11-14 To approve a renewal of the Memorandum of Understanding with The Little Bit Foundation for the period July 1, 2011 through June 30, 2012 to provide basic essentials to those students in need who attend the designated elementary schools.

FUNDING SOURCE: There is no cost associated with this request

05-26-11-15 To approve a renewal of the Memorandum of Understanding with Coat-A-Kid, Inc. for the period July 1, 2011 through June 30, 2012 to be provided new coats, hats and gloves to those students in need who attend the designated elementary schools.

FUNDING SOURCE: There is no cost associated with this request

JUNE 16, 2011 ITEMS FOR CONSIDERATION

06-16-11-01 To approve a Memorandum of Understanding with the Union and Sarah Senior Center to provide school to work transition training in the area of Food Services for special education high school students for the period July 1, 2011 through June 30, 2012.

FUNDING SOURCE: There is no cost associated with this request

06-16-11-02 To approve a Memorandum of Understanding with 99 Billion Better to provide school to work transition training in the area of the Hospitality Industry for special education high school students for the period July 1, 2011 through June 30, 2012.

FUNDING SOURCE: There is no cost associated with this request

- 06-16-11-03** To approve a Memorandum of Understanding with GGA Associates to provide therapeutic counseling services to students at Bevo-Long Community Education Full Service School and Woerner Elementary School for the period June 17, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 06-16-11-04** To approve a Memorandum of Understanding with the St. Louis Science Center to provide school to work transition training in the area of Food Services for special education high school students for the period July 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 06-16-11-05** To approve a Memorandum of Understanding with the St. Louis Science Center to provide school to work transition training in the area of visitor relations and exhibit management for special education high school students for the period July 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 06-16-11-06** To approve the renewal of a Memorandum of Understanding with MERS/Goodwill to provide school to work transition training for Nottingham special education students for the period July 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 06-16-11-07** To approve the renewal of a Memorandum of Understanding with Industrial Aid to provide school to work transition training for Nottingham special education students for the period July 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 06-16-11-08** To approve the renewal of a Memorandum of Understanding with Compass to provide school to work transition training for Nottingham special education students for the period July 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 06-16-11-09** To approve the renewal of a Memorandum of Understanding with Aramark to provide school to work transition training for Nottingham special education students for the period July 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 06-16-11-10** To approve the renewal of a Memorandum of Understanding with The Curators of the University of Missouri on behalf of the University of Missouri to implement and evaluate the Missouri College Advising Corps Program at Gateway High School for the period July 1, 2011 through June 30, 2012.
FUNDING SOURCE: There is no cost associated with this request
- 06-16-11-11** To approve a contract with Listening for Learning to provide audiology services to students with disabilities for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$35,000, pending the availability of funds. The contract is to be written for three (3) years and to be submitted for approval for the annual renewals.
FUNDING SOURCE: Non-GOB
- 06-16-11-12** To approve a contract with Deaf Way Interpreting Services to provide sign language interpreting services to students with disabilities for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$320,000, pending the availability of funds. The contract is to be written for three (3) years and to be submitted for approval for the annual renewals.
FUNDING SOURCE: Non-GOB

06-16-11-13 To approve a contract with Midwest Music Therapy Services, Inc. to provide music therapy services to students with disabilities for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$47,500, pending the availability of funds. The contract is to be written for three (3) years and to be submitted for approval for the annual renewals.
FUNDING SOURCE: Non-GOB

06-16-11-14 To approve a contract with Metropolitan Speech and Language Center to provide foreign language interpreting services to students and their families for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$18,000, pending the availability of funds. The contract is to be written for three (3) years and to be submitted for approval for the annual renewals.
FUNDING SOURCE: Non-GOB

06-16-11-15 To approve contracts with Educational Based Services, City Speech, Cumberland Therapy and Career Staff Unlimited for speech therapy services for students with disabilities for the period July 1, 2011 through June 30, 2012 at a total combined cost not to exceed \$1,299,902.50, pending the availability of funds. The contracts are to be written for three (3) years and to be submitted for approval for the annual renewals.
FUNDING SOURCE: Non-GOB

06-16-11-16 To approve contracts with Annie Malone- Emerson Academy, Edgewood Children's Home, Epworth Children and Family Services, Family Resource Center, Logos School and St. Vincent School for private placement services for students with disabilities for the period July 1, 2011 through June 30, 2012 at a total combined cost not to exceed \$2,056,824, pending the availability of funds. The contracts are to be written for three (3) years and to be submitted for approval for the annual renewals.
FUNDING SOURCE: Non-GOB

06-16-11-17 To approve a contract with Supplemental Health Care for occupational and physical therapy services for students with disabilities for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$892,060, pending the availability of funds. The contract is to be written for three (3) years and to be submitted for approval for the annual renewals.
FUNDING SOURCE: Non-GOB

06-16-11-18 To approve a contract renewal with the Institute for Family Medicine to provide the services of a medical director for the Office of Health Services for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$12,000, pending the availability of funds.
FUNDING SOURCE: GOB

06-16-11-19 To approve a sole source contract with Teaching Strategies (*doing business as Safe and Civil Schools*) to provide professional development training relative to the Smaller Learning Communities Grant for Roosevelt and Gateway High School teachers for the period July 1, 2011 through June 30, 2012 at a total combined cost not to exceed \$15,500.
FUNDING SOURCE: Non-GOB

06-16-11-20 To approve a contract renewal with Blue Hills Community Services to provide services as the District's agent to disburse funds to non-public schools for Title II-A for the period October 1, 2011 through September 30, 2012 at a cost not to exceed \$400,000, pending the availability of funds.
FUNDING SOURCE: Non-GOB

06-16-11-21 To approve a contract with Huber & Associates, Inc. for new IBM servers and equipment to replace/consolidate/virtualize the Data Center and school servers and storage for the period June 30, 2011 through June 30, 2012 at a cost not to exceed \$600,000 which includes a 10% contingency of \$55,000.
FUNDING SOURCE: Non-GOB

06-16-11-22 To approve a contract with HP, Inc. to provide Openview, the Network Node Manager software that is used to monitor the status of the network. The services will be for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$49,000, pending the availability of funds.
FUNDING SOURCE: GOB

06-16-11-23 To approve a sole source contract with DIRSEC, Inc. for implementation of the M86 Security and internet filtering solution for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$42,000, pending the availability of funds.
FUNDING SOURCE: GOB

06-16-11-24 To approve a sole source contract with Haddock Education Technology to provide professional development services in Promethean board use for the period June 25, 2011 through July 14, 2011 at a cost not to exceed \$9,300.
FUNDING SOURCE: Non-GOB

06-16-11-25 To approve the purchase of the upgraded version of the MAGIC Help Desk software that tracks trouble shooting calls made to the Help Desk by means of the state contract through World Wide Technology, Inc. at a cost not to exceed \$20,000.
FUNDING SOURCE: GOB

06-16-11-26 To approve contracts with Schillers, Haddock Education Technology, Microsoft and Intel to provide Interactive Board and Technology Training for the period June 17, 2011 through June 30, 2012 at a total combined cost not to exceed \$20,000.
FUNDING SOURCE: Non-GOB

06-16-11-27 To approve a contract with Engineered Fire Protection, Inc. to provide inspections and repair services for fire sprinklers and associated backflow preventers in select schools and buildings beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$66,100, pending legal review and funding availability.
FUNDING SOURCE: GOB

06-16-11-28 To approve a contract with Advanced Elevator Company, Inc. to provide elevator inspection, maintenance and repair services for schools and buildings beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$250,000, pending legal review and funding availability.
FUNDING SOURCE: GOB

06-16-11-29 To approve a contract with Gateway Contractors, Inc. to design, build, furnish and install playscapes at fifteen elementary schools (Ashland, Humboldt, Hamilton, Henry, Herzog, Hickey, Hodgen, Jefferson, Laclede, Lexington, Mallinckrodt, Mason, Nance, Shaw and Woodard). The work will begin June 2, 2011 through August 5, 2011 at a total combined cost not to exceed \$1,217,700 that includes a 10% contingency of \$110,700.
FUNDING SOURCE: Non-GOB

06-16-11-30 To approve a contract with McCann Pest & Termite Control to provide pest control services to all schools and buildings beginning July 1, 2011 through June 30, 2012 in an amount not to exceed \$27,800, pending legal review and funding availability.
FUNDING SOURCE: GOB

06-16-11-31 To approve a contract extension with IESI (*formally known as Crown/Excel Disposal, LLC*) to provide solid waste management services in select schools and buildings beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$253,300, pending legal review and funding availability.
FUNDING SOURCE: GOB

- 06-16-11-32** To approve a contract renewal with The Brenco Company to provide annual district-wide water treatment and equipment repairs for air conditioning equipment systems beginning July 1, 2011 through June 30, 2012 at an amount not to exceed \$26,071.90, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-33** To approve a contract renewal with Bieg Plumbing Company to provide domestic water backflow inspection, maintenance and repair services for schools and buildings to be provided July 1, 2011 through June 30, 2012 at a cost not to exceed \$36,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-34** To approve a contract renewal with International Systems of America, Inc. to provide annual testing and inspection of services of the fire alarm systems in all schools and buildings beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$75,766, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-35** To approve a contract renewal with Environmental Consultants, LLC to provide Hazardous Materials Consulting beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$95,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-36** To approve a contract renewal with Hackett Security, Inc. to provide daily security alarm monitoring and investigative response services for all schools and buildings beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$200,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-37** To approve a contract renewal with Grease Masters, LLC to provide cleaning and repair of kitchen exhaust hoods in select schools and buildings beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$10,000 pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-38** To approve a contract renewal with Grease Masters, LLC to provide cleaning and repair of kitchen grease traps in select schools and buildings beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$5,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-39** To approve contract renewals with Cord Moving and Storage Company, Fry Wagner Moving and Storage and Brown Kortkamp Moving and Storage to provide moving, relocation and storage services beginning July 1, 2011 through June 30, 2012 at a total combined cost not to exceed \$500,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-40** To approve the Fiscal Year 2011-2012 General Operating and Non-General Operating Budgets.
- 06-16-11-41** To approve the adoption of the policy related to the Governmental Accounting Standards Board (GASBA) Statement 54 – Fund Balance Reporting and Governmental Fund Type Definition for the financial statements beginning with the fiscal year ending June 30, 2011.

- 06-16-11-42** To approve the April 2011 Monthly Budget Transaction Report.
- 06-16-11-43** To approve the renewal of the School Board Management Liability insurance policy from State National Insurance (*doing business as H/SCOX*) through our insurance broker, Marsh USA. The policy is for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$141,067, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-44** To approve the purchase of a renewal Excess Workers' Compensation Bond with Travelers Insurance Company through our insurance broker, Marsh USA. The renewal period is July 1, 2011 through June 30, 2012 at a cost not to exceed \$11,125, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-45** To approve a contract with Stephen Warmack to serve as Principal of the Clyde C. Miller High School for the period July 25, 2011 through June 30, 2012 at a cost not to exceed \$102,786, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-46** To approve a contract renewal with Dr. Alice Roach to serve as Chief of Staff for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$125,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-47** To approve a contract renewal with John Windom to serve as Executive Director of Community Education for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$92,043, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-48** To approve a membership renewal with the University of Missouri-Columbia/Missouri Partnership for Educational Renewal for the period July 1, 2011 through June 30, 2012 in an amount not to exceed \$5,250, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-49** To approve a contract renewal with the University of Missouri-Columbia/Missouri Partnership for Educational Renewal to provide the Teaching Fellows Program for selected first year teachers beginning July 1, 2011 through June 30, 2012 in an amount not to exceed \$103,950, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-50** To revise and adopt Policy 4841 to establish Tobacco Free campuses within the St. Louis Public Schools of the City of St. Louis, MO effective January 1, 2012. This policy shall replace the existing Policy 4841.
- 06-16-11-51** To revise and adopt Policy 4221.0, Civil Rights Discrimination Grievance Procedures to incorporate recent Community Development Administration mandated requirements.
- 06-16-11-52** To approve a contract renewal and amendment with Teach for America to provide recruiting and training for 65 first year teachers and the required payment for 75 second year teachers, both respectively for the 2011-2012 School Year at a total combined cost not to exceed \$350,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-53** To approve the purchase of a renewal Excess Workers' Compensation Insurance Policy with Arch Insurance through our insurance broker, Marsh USA. The policy renewal period is July 1, 2011 through June 30, 2012 at a cost not to exceed \$182,682, pending the availability of funds.
FUNDING SOURCE: GOB

- 06-16-11-54** To approve a contract with Cintas Fire Protection Company to provide fire extinguisher inspection, repair and replacement services for schools and buildings beginning July 1, 2011 through June 30, 2012 at a cost not to exceed \$20,000, pending legal review and funding availability.
FUNDING SOURCE: GOB
- 06-16-11-55** To approve a sole source contract renewal with Tyler Technologies, Inc. for the annual license renewal of the Student Information System for the period July 1, 2011 through June 30, 2012 at a cost not to exceed \$355,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 06-16-11-56** To ratify approval of a sole source contract with Grace Hill to develop the St. Louis Children's Initiative for the period December 1, 2010 through September 30, 2011 at a cost not to exceed \$55,000.
FUNDING SOURCE: GOB
- 06-16-11-57** To ratify approval of a sole source contract with Center for Applied Linguistic to design and deliver an indepth training of the eight components of the Sheltered Instruction Observation Protocol Model for the period May 9, 2011 through August 5, 2011 at a cost not to exceed \$15,000.
FUNDING SOURCE: Non-GOB
- 06-16-11-58** To ratify approval of a sole source contract with Pearson, Inc. – Teacher Education and Development Group to deliver an overview of the Sheltered Instruction Observation Protocol to 64 teachers and 30 administrators for the period May 9, 2011 through August 5, 2011 at a cost not to exceed \$35,000.
FUNDING SOURCE: Non-GOB
- 06-16-11-59** To ratify approval of a sole source contract with Webster University to design and deliver elementary math content training relative to the Sheltered Instruction Observation Protocol to 64 teachers for the period May 9, 2011 through August 5, 2011 at a cost not to exceed \$26,800.
FUNDING SOURCE: Non-GOB

May 26, 2011



BOARD RESOLUTION

Date: April 28, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Dan Edwards, Assoc. Supt., High/Middle Schools

Agenda Item : 15-26-11-01

Information: ☐

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 11-30-10-02

Prior Year Cost \$5,390.15

SUBJECT: To amend the contract with the University of Missouri on behalf of the Office of Social and Economic Data Analysis (OSEDa) to provide data collection and analysis in conjunction with the eMints Technology in Education Grant. The contract is for the period July 1, 2010 through June 30, 2011. The current cost of \$5,390.15 is to be increased by \$6,900.00 for a total cost of \$12,290.15.

BACKGROUND: The University of Missouri on behalf of OSEDa will provide data collection and analysis in conjunction with the eMINTS Technology in Education grant awarded to Carnahan High School of the Future for the fiscal years 2009-2010 and 2010-2011. eMINTS changes how teachers teach and students learn. The instructional model provides a research based approach to organizing instruction and can be implemented in any subject area at any level. eMINTS supports educators at all levels with professional development experiences they need to prepare all learners.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 193-UN-640-1351-6319	Non-GOB	Requisition #: 10124366
Amount: \$6,900.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,900.00	☐ Pending Funding Availability	Vendor #: 600012170

Department: Carnahan HSOF

Requestor: Terrell Henderson


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Dr. Dan Edwards, Assoc. Supt., High/Middle Schools

Dr. Kelvin R. Adams, Superintendent

Revised 09/27/2010

Reviewed By:



TITLE II.D-ARRA eMINTS DATA TEAMS PROJECT

PARTICIPANT INFORMATION and BUDGET EXPLANATION

Participant Information			REQUEST
TEAM LEADER NAME	POSITION / TITLE	EMAIL ADDRESS	
Valerie Taylor	Teaching & Learning Facilitator	valerie.taylor@slps.org	
TEAM MEMBER NAMES	POSITION / TITLE	EMAIL ADDRESS	
Terrell Henderson	Principal	Terrell.henderson@slps.org	
Brooke Presley	Mathematics Teacher	Brooke.presley@slps.org	
Greg Laposa	English Teacher	Greg.laposa@slps.org	
Gegimara Rael	Social Studies Teacher	Gegimara.fluelen@slps.org	
Starlett Frenchie	Asst. Princ./ Spec. Ed. Teacher	Starlett.frenchie@slps.org	
Angel Nave	Mathematics Teacher	Angel.nave@slps.org	
Ronda Williams	Special Education Teacher	Ronda.williams@slps.org	
George Stith	Fine Arts Teacher	George.stith@slps.org	
Budget Explanation			
PROPOSED EXPENDITURES BY OBJECT CODE			REQUEST
6100 SALARIES			
** Stipend – Team Leader [80 @ \$25.52 = \$2042]			\$2,042
** Stipends – Team Members [6 X 66 @ \$25.52 = \$10,106, 1x 66@ 37.92=\$2504 and 1 x 66 @32.87=\$2169]			\$14,780
** Teacher substitutes [6 X 4 @ \$94= \$2256]			\$2,256
			\$19,078
			SALARIES SUB-TOTAL
6200 BENEFITS			
** Benefits for teachers in training [Total Stipend Amount x 10.45%]			\$1,994
			\$1,994
			BENEFITS SUB-TOTAL
6300 PURCHASED SERVICES			
** eMINTS Data Teams Fee (flat fee)			\$35,000
** Mileage for training [e.g., 2 cars X 2 trips x 250 miles @ \$.50 = \$500]			\$500
External Evaluation Contract			\$3,000
			PURCHASED SERVICES SUB-TOTAL
			\$38,500
6400 MATERIALS AND SUPPLIES			
Books: Data Wise [9 x \$25 = \$225]			\$225
Printing costs (paper, toner/ink, \$300)			\$300
USB drives [9 x \$25 = \$225]			\$225
Laptop batteries 4x65			\$390
Paper for chart easels, markers			\$200
			MATERIALS AND SUPPLIES SUB-TOTAL
			\$1340
6500 CAPITAL OUTLAY			
** Team Member Laptops w/docking stations [6 non-eMINTS teachers @ \$1163.00]			\$8,053
[6x\$1900=1074]			\$8,053
			CAPITAL OUTLAY SUB-TOTAL
			TOTAL
			\$68965

TITLE II.D-ARRA eMINTS SUPPLEMENTAL PROFESSIONAL DEVELOPMENT SERVICES PROGRAM

PARTICIPANT INFORMATION and BUDGET EXPLANATION

Districts are eligible to receive \$9,780 to participate in the **e-Learning for Educators: Missouri** program which delivers high quality online professional development designed to increase teacher knowledge and skills to improve student performance. A minimum of \$1,500 must be allocated to cover the registration fees for e-Learning for Educators courses (ten participants at \$150 per registration). The remainder of the allocation may be budgeted for stipends, materials, equipment, and/or additional e-Learning registrations, at \$150 per participant. (NOTES: Course registration fee does not include cost for optional graduate credit of \$100 per credit hour. For questions about the e-Learning program or more information about the courses available, contact Cathie Loesing or Adina Anderson at 573-884-4233.)

DIRECTIONS: 1) Review the course catalog, available at: <http://www.elearningmo.org/register/catalog/>, to select course(s). A minimum of ten staff members must be enrolled in the **same** course, and participants must complete the course during the same time period (7 consecutive weeks). Districts may choose additional courses if at least ten participants are registered. 2) Create/complete a Participant Information and Budget Explanation form, following the format and examples provided below. Modify the form as needed to list additional teachers and/or courses.

Participant Information		
ADMINISTRATIVE LIAISON	POSITION / TITLE	EMAIL ADDRESS
Terrell Henderson	Interim Principal	TERRELL.HENDERSON@SLPS.ORG
COURSE TITLE: 1. Assessment in the 21 st Century Classrooms 2. Differentiated Instruction: Empowering All Learners		
PARTICIPANT NAMES	EMAIL ADDRESSES	
1. Valerie Taylor	Valerie.taylor@slps.org	
2. GegiMara Rael	Gegimara.flueten@slps.org	
3. Brooke Presley	Brooke.presley@slps.org	
4. Angel Nave	Angel.nave@slps.org	
5. Greg Laposa	Greg.laposa@slps.org	
6. Kelly Taylor	Kelly.taylor@slps.org	
7. George Stith	George.stith@slps.org	
8. Jennifer Arvay	Jennifer.arvay@slps.org	
9. Kevin Pulley	Kevin.pulley@slps.org	
10. Candice Deboise	Candice.deboise@slps.org	
11. Robert Landers	Robert.landars@slps.org	
12. Ronda Williams	Ronda.williams@slps.org	
13. Kevin Hall	Kevin.hall@slps.org	
Budget Explanation – Scenario #1: 10 Educators/1 e-Learning course with hourly stipends and equipment		
PROPOSED EXPENDITURES BY OBJECT CODE		REQUEST
6100 Certificated SALARIES		
Stipends – 13 staff X 40 hours (e-Learning estimate of participation time) @ \$25.52/hour (district rate)		\$13270
6200 BENEFITS		SALARIES SUB-TOTAL
\$ 13270 X 13.5%		\$13270
6300 PURCHASED SERVICES		BENEFITS SUB-TOTAL
e-Learning for Educators registrations – 26 @ \$150 (2 classes)		\$1,791
6400 MATERIALS AND SUPPLIES		PURCHASED SERVICES SUB-TOTAL
Dell Laptops – 3@ ~\$790		\$3,900
Miscellaneous supplies – course-related literature, (Data Wise), jump drives, and printing paper/toner		\$3,900
MATERIALS AND SUPPLIES SUB-TOTAL		\$2370
		\$669
		\$3039
TOTAL		\$22,000



BOARD RESOLUTION

Date: April 27, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 05-26-11-02
Information: ☐
Action: ☒

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with Education Northwest to provide a three day workshop on 6 + 1 Traits of Writing to the Teacher Learning Facilitators (TLFs) for the schools with grades K-12. The workshop will occur from June 8-10, 2011 at a cost not to exceed \$10,250.

BACKGROUND: As the District moves to improve student achievement in Communication Arts, the art and skill of writing is an integral part of communication. Data from the schools (Acuity and SchoolNet) indicate a need to provide targeted instruction on writing skills.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

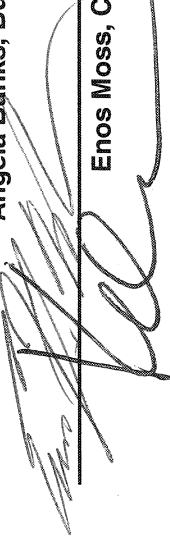
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 814-AZ-290-2214-6319	Non-GOB	Requisition #: 10124370
Amount: \$10,250.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$10,250.00	☐ Pending Funding Availability	Vendor #: 600013257

Department: Professional Development

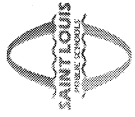

Audrey Jackson, Dir., Professional Development

Dr. Carlinda Purcell, Dep. Supt., Academics

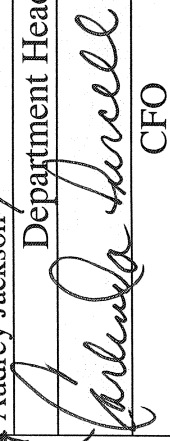

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

			
---	--	--	--



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Audrey Jackson	Date: April 15, 2011
Department / School: Professional Development	Phone Number: 314.345.2425
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Education Northwest is the creator and sole marketer for the 6 + 1 Traits of Writing which includes an assessment model. The model provides a process for evaluating student work and has research to validate the increase of student achievement.	
Vendor Name: Education Northwest	Email: Jan.Littlebear@educationnorthwest.org
Vendor Contact: Jan Littlebear	Phone Number: 503-200-9580
Justification Information	
1. Why the uniquely specified goods are required?	
To successfully address and meet School Improvement needs in Communication Arts as we move toward MSIP 5 th Cycle for grade level improvements and individual student growth.	
2. Why good or services available from other vendors /competitors are not acceptable?	
This model of writing and assessment (6 +1 Traits) is researched based indicating effectiveness.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
The district started with this vendor in 2008.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Audrey Jackson	April 15, 2011
Department Head	Date
	
CFO	Date
Superintendent	Date

JAC

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
Prior to checking this box you must complete each of the following tasks:
 - Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings

 - ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
Prior to checking this box you must complete the following task:
 - Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

 - ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Document a search for additional suppliers

 - ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
Prior to checking this box you must complete each of the following tasks:
 - Document delivery date and quotes from at least two other vendors
 - Document rationale in support of treating the delivery date as mission critical

 - ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Document district adoption of standard (i.e. Textbook adoption)

 - ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Sole supplier (i.e. Regional Distributor)

 - ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.
Prior to checking this box you must complete the following task:
 - Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.

Requisition #: _____ Vendor #: 600013257

CONSULTANT SERVICE AGREEMENT

BETWEEN

Special Administrative Board of the
Transitional School District of the City of St. Louis

AND

“Education Northwest”

THIS CONSULTANT AGREEMENT (“Agreement”) is made and entered into as of the 13th day of April, 2011 by and between the Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter “SLPS,” “the District,” or “SAB”), a school district organized and existing under the laws of the state of Missouri and **“Education Northwest”** (hereinafter “Consultant”). The taxpayer identification number, address, contact person, and telephone number for the Consultant is as follows:

Taxpayer Identification Number: 93-0553346

Address: 101 SW Main Street, Suite 500, Portland OR 97204-3213

Contact Person: Jan Littlebear

Telephone Number: 503 200 9580

WHEREAS, the District is in need of certain consulting services and has selected the Consultant to provide such services; and

WHEREAS, Consultant is willing to provide such services to the District; and

WHEREAS, the District and Consultant desire to memorialize the terms and conditions of their agreement;

NOW, THEREFORE, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the District and Consultant agree as follows:

1. **TERM:** The Consultant shall commence performance of this Agreement on the 8th Day of June, 2011, and shall complete performance to the satisfaction of the District, as herein determined, no later than the **10th Day of June 2011**.
2. **SCOPE OF SERVICES:** The Consultant shall provide services described more fully in Attachment “A” Scope of Services attached hereto, incorporated herein, and made a part of this Agreement (“Scope of Services” or “Services”).
3. **PERFORMANCE:** The Consultant agrees to perform the Services set forth herein in Attachment “A” in a competent and professional manner as determined by the District. The Consultant shall be and shall remain fully responsible for the quality and accuracy of Consultant’s work. Neither acceptance of such work by the District, nor payment therefore shall relieve the Consultant of this responsibility

4. **COMPENSATION:** The District shall compensate the Consultant for the work outlined in the Scope of Services in the amount of \$ 10,250.00 upon full completion of services outlined in the scope of services.

No payment shall be made until the following requirements have been met:

	Requirement	SLPS Administrator
(a)	Evaluation of Consultant's performance by:	Audrey Jackson
(b)	Satisfactory completion of work outlined in the Scope of services as determined and certified by:	Audrey Jackson
(c)	Verification of the receipt of all documents produced by Consultant pursuant to the Scope of Services by:	Audrey Jackson

5. **SUB-CONTRACTING:** The Consultant may not, without the approval of the District, subcontract any rights, responsibilities or obligations under this Agreement. Any subcontract without the express written consent of the District shall render the Agreement void at the election of the District.

6. **PERSONNEL:** The Consultant has the authority to secure at its own expense, all necessary personnel required to perform the services under this Agreement.

7. **SUBCONTRACTS:** The Consultant may not subcontract any portion of the services hereunder without the District's prior written consent. If a subcontractor is agreed to, the Consultant agrees that it will contract with the subcontractor under a separate written agreement, which shall contain a specific provision that said subcontractor shall be bound by the applicable terms and conditions of this Agreement. The Consultant shall be solely responsible to pay any subcontractors it utilizes under this Agreement and the Consultant understands that the District shall have no liability whatsoever relating to such payment. The Consultant assures the District that the Consultant will be responsible for the acts or omissions of said subcontractor and agrees to be liable consistent with the terms of Article 14., to the extent that any acts or omissions of the subcontractor relate to the performance of the services under this Agreement.

8. RECORDS, ACCOUNTING, AND EVALUATIONS OF SERVICES

- a. **Maintenance of Books and Records.** The Consultant will maintain complete and accurate books and records in accordance with recognized accounting practices and standards; such books and records will include, but not be limited to, records reflecting billing, payments, hours worked, and payroll. The Consultant understands that such records must be maintained for at least three (3) years after the termination or expiration of the Agreement. Upon receipt of written notice by the District, the Consultant shall allow the District access, during ordinary business hours, to the books and records relating to the services hereunder as may be reasonably required to verify services provided under this Agreement.
- b. **Right of Audit.** During the term of this Agreement and for three (3) years after its termination or expiration, the District shall have the right to conduct an audit, at its expense, of the relevant books and records during ordinary business hours to

inspect, audit, and copy the books and records. In the event that any audit reveals, whether during the term of this Agreement or during the three (3) years subsequent to its termination or expiration, a discrepancy in the amount billed to the District and the amount paid by the District, the Consultant shall remit the excess amounts paid to the District within forty-five (45) days of notice of discrepancy. The District or its authorized representative will have the right to audit the Consultant's performance under this Agreement.

- c. **Evaluations of Services Performed.** The Consultant agrees to submit evaluations of the program or services performed under this Agreement to the District at the end of the term. The District will use the evaluations to determine the effectiveness of the program or services contracted for under the Agreement. The District will also use the evaluations to make planning and continuation of service decisions.

9. CONFIDENTIALITY

- a. **District Information.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with confidential information relating to ideas, strategies, plans, purposes, and/or agendas that the District may seek to advance. Any reports and information given to or generated by the Consultant hereunder, as well as the terms and conditions of this Agreement, shall also be considered confidential information. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of the confidential information, but instead will use such information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District hereunder or by law. In no event, shall the Consultant be deemed a spokesman for the District in any manner for the purpose of disseminating any information hereunder.

- b. **Student Information.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of said confidential information, but instead will use said information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District hereunder or by law. Finally, the Consultant covenants and agrees that any access to the confidential information of any student shall be in compliance with the Family Education Rights and Privacy Act ("FERPA").

- c. **Student Education/Medical Records.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with the education and/or medical records of students. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of said confidential information, but instead will use said information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District hereunder or by law. Finally, the Consultant covenants and agrees that any access to the education records of any student shall be in compliance with FERPA and any access to the medical records of any student shall be in compliance with the Health Insurance Portability and Accountability Act of 1996.
- d. **Exceptions to Confidentiality Obligations.** Notwithstanding the foregoing, the Consultant's obligations of confidentiality will not include information which:
- i. at the time of disclosure was in the public domain;
 - ii. after such disclosure, immediately becomes generally available to the public other than through any act or omission of the Consultant or its Personnel; and
 - iii. is required to be disclosed by a court of competent jurisdiction, provided that prior written notice of such disclosure is furnished to the District in a timely manner in order to afford the District the opportunity to seek a protective order against such disclosure and the disclosure is strictly limited to the information that the court requires.
- e. **Remedies for Disclosure.** The Consultant understands and agrees that any unauthorized disclosure or use of any confidential information as provided under this article may result in the District seeking injunctive relief. The Consultant agrees to give prompt notice to the District of any unauthorized disclosure, use, or misappropriation of any confidential information and take all steps as requested by the District to limit, stop, or otherwise remedy the disclosure, use, or misappropriation of any confidential information. All steps taken by the Consultant relating to remedy shall be at its sole expense.

- f. **Return of Confidential Information.** After expiration or termination of this Agreement, the Consultant must return all confidential information given to or generated by the Consultant hereunder within five (5) days of the District's written request. The Consultant agrees that it will comply with the District's instructions regarding the return or disposition of its confidential information, including any copies or reproductions.

10. **INDEMNIFICATION** Consultant agrees to indemnify and hold harmless the District and the District's officers, directors, servants, employees, and agents from and against any and all liabilities, losses, damages, costs, and expenses of any kind (including

without limitation, reasonable legal fees and expenses) which may be suffered by, incurred by or threatened against the District or any officers, directors, servants, employees, or agents of the District on account of or resulting from injury, or claim of injury to person or property (including but not limited to consultant and/or its agents) arising out of the operation of the program operated by Consultant under this Agreement or arising out of this Agreement in any manner, including but not limited to the breach or failure to perform any term, covenant, condition or agreement herein provided to be performed by Consultant. This provision shall survive termination or expiration of the Agreement.

11. **WARRANTY FOR SERVICES** Consultant warrants and represents to the District that Consultant possesses the background, experience, expertise and qualifications to undertake and to carry out the Services. Consultant further warrants and represents that the Services will be performed in a professional, good, through and workmanlike manner, and consistent with accepted industry standards.

12. **REMEDIES FOR UNSATISFACTORY SERVICES** In the event Consultant fails to provide the Services consistent with the warranties and representations set forth in Section 8 above, the District at its option, may: (a) require Consultant to reperform the unsatisfactory Services at no cost to the District; (b) refuse to pay Consultant for Services, unless and until Services are corrected and performed satisfactorily; (c) require Consultant to reimburse the District for all amounts paid for such unsatisfactory Services; and/or (d) proceed with, and assert, any and all remedies available at law. The foregoing options and remedies available to the District shall be deemed mutual and severable, and not exclusive.

13. **INSURANCE** Consultant shall maintain occurrence-based insurance including comprehensive general liability in the amounts specified in Attachment A. Such insurance shall be provided by insurance companies authorized to do business in the State of Missouri.

The District shall be included as an additional insured on all required insurance policies, except Worker's Compensation and Employers' Liability, with respect to the liability arising out of the performance of Consultant's services under this Agreement. The Consultant shall provide a certificate of insurance evidencing the coverage required in Attachment A.

14. **TERMINATION**

- a. **Termination without Cause.** The District may terminate this Agreement without cause by giving written notice of the intent to terminate. In the event that such written Notice of Intent to Terminate is provided, termination of this Agreement shall become effective thirty (30) days from the date set forth in the Notice of Intent to Terminate. The Consultant will cease work on said termination date and take all reasonable actions to minimize any expenses. The Consultant will be compensated for those services provided through the date of termination and any approved related expenses within sixty (60) of receipt of a properly submitted invoice.
- b. **Termination with Cause.** Either party reserves the right to terminate this Agreement immediately if the other party fails to comply with any terms or

conditions of this Agreement and such failure continues for ten (10) days following receipt of written notice from the objecting party. In the event that this Agreement is terminated under this Article, the rights and remedies of either party provided under this Agreement shall not be exclusive and are in addition to any other rights and remedies which either party may be entitled to pursue in the event of a breach of this Agreement as provided by law or under the terms and conditions of this Agreement. The Consultant will be compensated for only those services satisfactorily provided through cure date end.

c. **Effect of Termination on the Parties Obligations.** Upon termination of this Agreement for any reason, the parties shall have no further obligations under this Agreement, except as expressly set forth in this Agreement.

d. **Return of Documentation.** Upon the expiration or termination of this Agreement, the Consultant shall, at the option of the District, deliver all finished or unfinished documents, data, studies, reports, and like documents generated by the Consultant hereunder.

15. **GOVERNING LAW – JURISDICTION** This Agreement shall be governed, construed and interpreted under Missouri law, and shall be deemed to be executed and performed in the City of St. Louis, Missouri. Any legal action relating to this Agreement shall be governed by the laws of the State of Missouri, and the parties agree to the exclusive exercise of jurisdiction and venue over them by a court of competent jurisdiction located in the City of St. Louis, Missouri. The parties expressly agree that no action concerning this Agreement, or an alleged breach thereof, may be commenced anywhere but the City of St. Louis, Missouri.

16. **REPORTING** During the term of this Agreement, Consultant shall report to, and confer with, the District's **Audrey Jackson**, and/or her designee on regular basis, and as may be reasonably requested, concerning the Services performed by Consultant and issues related to the Services. Consultant also agrees to meet and confer with other District administrators, officers and employees as directed or as may be necessary or appropriate.

17. **E-VERIFICATION** Pursuant to Missouri Revised Statute 285.530, all business entities awarded any contract in excess of five thousand dollars (\$5,000) with a Missouri public school district must, as a condition to the award of any such contract, be enrolled and participate in a federal work authorization program with respect to the employees working in connection with the contracted services being provided, or to be provided, to the District (to the extent allowed by E-Verify) as set out in **ATTACHMENT B**. Compliance with provision requires completion of **ATTACHMENT C**.

18. **ASSIGNMENT** This Agreement may not be assigned by Consultant without the prior written authorization of the District, which authorization the District may withhold in its sole discretion.

19. **ENTIRE AGREEMENT** This Agreement contains the complete agreement between the parties and shall, as of the effective date hereof, supercede all other agreements between the parties relating to the subject matter of this Agreement. The parties stipulate that neither of them has made any representation with respect to the subject matter of this

Agreement or the execution and delivery hereof except such representations as are specifically set forth herein. All agreements not expressly set forth herein are null and void. Each of the parties hereto acknowledges that they have relied on their own independent judgment in entering into this Agreement and have had the opportunity to consult legal counsel.

20. **MODIFICATION** No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and executed by authorized representatives of both parties, and no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties hereto arising out of or affecting this Agreement, or the rights or obligations of the parties hereunder, unless such waiver or modification is in writing and duly executed by authorized representatives of both parties

21. **NOTICE** Any notice required or permitted pursuant to this Agreement shall be deemed to have been given when delivered in person or sent postage prepaid via certified mail return receipt requested or via a nationally recognized overnight courier service and addressed:

To the District:
The Special Administrative Board of the Transitional
School District of the City of St. Louis
801 North 11th Street
St. Louis, MO 63101
Attn: Superintendent-Legal Notice Enclosed

To Consultant:
Education Northwest
101 SW Main Street, Suite 500
Portland, OR 97204-9754
Legal Notice Enclosed

If such notice is sent by first class or express mail, it shall be deemed to have been given to the person entitled thereto three (3) days after deposit in the United States mail, or if by Federal Express or the overnight courier service, the day after delivery to such service, for delivery to that person.

22. **WAIVER** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or a breach thereof.

23. **SEVERABILITY** If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

24. **HEADINGS** The section headings in this Agreement are intended for convenience of reference and will not affect its interpretation.

25. **COUNTERPARTS** The Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

26. **BINDING EFFECT** The Agreement shall not be binding and effective unless and until it is duly and fully executed by both parties. This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the respective parties.

a. **Special Administrative Board Approval.** It may be necessary to obtain the approval of the Special Administrative Board (hereinafter “SAB” or “Board”) for this Agreement. If so, the Consultant understands and agrees that the obligations of the District are conditioned upon, and subject to, such approval. The District will promptly notify the Consultant of the approval or disapproval of the SAB. The Consultant understands that the District shall not be obligated to compensate it for any services provided prior to approval by the SAB and performance of such services hereunder shall be at the sole risk and liability of the Consultant. In the event of non-approval, the Agreement will not become effective and neither party will have any obligations to the other party arising out of the Agreement.

b. **Executed Agreement.** This Agreement will not become effective unless and until an understanding is reached between the parties and the Agreement has been fully-executed. The Consultant understands and agrees that the obligations of the District are conditioned upon, and subject to, such execution. The Consultant understands that the District shall not be obligated to compensate it for any services provided prior to the execution of this Agreement and performance of such services hereunder shall be at the sole risk and liability of the Consultant.

27. **RIGHTS CUMULATIVE** All the rights and remedies of each party hereunder or pursuant to present or future law shall be deemed to be separate, distinct and cumulative, and no one or more of them, whether exercised or not, or any mention of or reference to any one or more of them herein, shall be deemed to be an exclusion or a waiver of any of the others, or of any of the rights or remedies which such party may have, whether by present or future law or pursuant hereto, and each party shall have, to the fullest extent permitted by law, the right to enforce any rights or remedies separately and to take any lawful action or proceedings to exercise or enforce any right or other remedy without thereby waiving or being barred or stopped from exercising and enforcing any other rights and remedies by appropriate action or proceedings.

28. **CONSULTANT REPRESENTATIONS** Consultant acknowledges and represents that (i) Consultant is legally authorized to transact business in the State of Missouri and to provide the Services required hereunder (ii) the entering into this Agreement has been duly approved by the Consultant, (iii) the undersigned is duly authorized to execute this Agreement on behalf of Consultant and to bind Consultant to the terms hereof, and (iv) Consultant will comply with all State, Federal and local statutes, regulations and ordinances, including civil rights and employment laws, and agrees not to discriminate against any employee or applicant for employment or in the provision of Services on the basis of race, color, national origin, sex, sexual orientation, age or disability. Consultant also agrees to abide by all applicable District policies and regulations.

29. **INDEPENDENT CONTRACTOR** The District and Consultant agree that Consultant will act for all purposes as an independent contractor and not as an employee, in the performance of Consultant's duties under this Agreement. Accordingly, Consultant shall be responsible for payment of all taxes, including federal, state and local taxes arising out of Consultant's services in accordance with this Agreement, including by way of illustration but not limitation, federal and state income tax, Social Security tax, unemployment insurance taxes, and any other taxes. In addition, Consultant's employees shall not be entitled to any vacation, insurance, health, welfare, or other fringe benefits provided by the District. Consultant shall have no authority to assume or incur any obligation or responsibility, or make any warranty for, on behalf of the District, or to attempt to bind the District except with prior written authorization from the Board. Consultant shall pay all costs of conducting its activities hereunder, including all compensation to employees of Consultant.

30. CONSULTANT'S PERSONNEL

- a. **Assignment of the Consultant's Personnel.** The Consultant will employ and assign qualified Personnel to the District's account in a sufficient number in order to provide and successfully complete the services in accordance to the Term under Article 2.1. The Consultant will provide the District with a continuously updated list of all its Personnel assigned to the District and qualifications of such Personnel will be provided without charge to the District within three (3) days of written request.
- b. **Control of Personnel and Work.** The Consultant understands and agrees that it is solely obligated to and responsible for the selection, qualification, performance, workmanship, quality of services, licensing, and compliance with the terms and conditions hereunder for all Personnel providing services relevant to this Agreement and that it shall have sole control over the means and details of performing the services, which shall be consistent with the District's intent hereunder. The Consultant shall use its best efforts, care, and diligence in the administration and performance of services hereunder. The Consultant ensures the District that it will properly supervise all Personnel during the performance of services and/or while any Personnel is on District property.
- c. **Cooperation.** During the performance of its services, the Consultant shall cooperate with the District and its employees, shall not interfere with the conduct of the District's business, and shall observe all District policies and procedures, as well as all rules, regulations, and security requirements concerning the safety of persons and property.
- d. **Background Checks.** All Personnel providing services under this Agreement that may in any way come into contact with students must undergo background checks consistent with those used by the District and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Consultant and the District shall not be liable for such cost under any circumstance. The Consultant assures the District that the Consultant agrees to remove or not hire for the District's account any Personnel who have any Department of Family Services claims: a) that would

raise concerns about inappropriate behavior with children; b) where a criminal offense has been committed that would raise concerns about inappropriate behavior with children; c) where there has been a conviction for any sex-related offense or any other offense indicating a lack of acceptable moral character for associating with children; d) where there has been a determination of any physical and/or mental abuse of children; and/or e) where there has been termination for cause due to inappropriate behavior with children in any project, program, and/or location of services of the Consultant. The District will receive notice of any Personnel so removed or terminated. The Consultant will select, hire, and train replacement Personnel within fifteen (15) days of a vacancy on the District's account, all without any additional cost to the District. Within three (3) days of a written request by the District, the Consultant agrees to provide written confirmation that the background checks on all Personnel hereunder reflected no negative findings and said Personnel passed the background checks and are, therefore, eligible to provide services under this Agreement.

e. **Removal of the Consultant's Personnel.** If the District determines that any of the Consultant's Personnel is not providing satisfactory service, or if any issues of behavior or inappropriate conduct or similar concerns occur, the District shall notify the Consultant in writing and the Consultant shall remove that individual from the District's account. The Consultant will be compensated for any services satisfactorily performed by the removed individual and any expenses as approved by the District, up to and including the date that the Consultant receives the District's written notice. The Consultant will not be compensated for any expenses associated with replacing the individual. The Consultant will select, hire, and train replacement personnel within fifteen (15) days of a vacancy on the District's account.

31. **OWNERSHIP OF COMPLETED SERVICES** Full and exclusive rights and ownership in the Services, including all deliverables, and all materials or information arising from this Agreement, and in any and all related letters, patents, trademarks, copyrights, trade secrets, confidential information or any other proprietary rights, intangible property or work product, that are delivered, produced or created in connection with Consultant Services under this Agreement shall vest in and are hereby assigned to the District. Except as provided in this Agreement, Consultant shall retain no right, ownership or title in the Services including all deliverables and all materials or information arising from this Agreement, or any related letters, patents, trademarks, copyrights, trade secrets, confidential information or any other proprietary rights, intangible property or work product. Consultant acknowledges that any copyrightable works prepared by Consultant under this Agreement shall be deemed works for hire under the copyright laws, it being the intent of this Agreement to vest full and exclusive ownership rights in the District, including, but not limited to the exclusive right to prepare derivative works. The Services and all such rights belong to the District for whatever use it desires, and nothing contained herein shall be deemed to constitute a license or franchise in the District.

32. **INFRINGEMENT** Consultant warrants to the District that Consultant, in connection with performing the Services, will not infringe any patent, trademark, copyright, trade secrets, confidential information or any other proprietary right of any person. Consultant further represents and warrants to the District that neither Consultant or any company or

individual performing services pursuant to this Agreement is under any obligation to assign or give any work done under Agreement to any third party.

33. **USE OF DATA / INFORMATION** Information and other data developed or acquired by or furnished to Consultant in the performance of this Agreement shall remain the District's property and shall be used only in connection with the Services provided to the District.

34. **DEFINITION** For purposes of this Agreement, the term "person" shall mean any natural person, firm, association, partnership, corporation or other form of legal entity.

35. **AUTHORIZATION:** this Agreement is authorized by:

☒ **Board Resolution #** _____, attached hereto.

Or

☐ **Other.** Please describe and attach appropriate documentation

Or under \$5,000

☐ **Emergency Request**

36. **DELIVERABLES:** Please list the specific deliverables associated with this Agreement.

The three day workshop will address the needed professional development in the area of writing as identified by building school improvement plans.

IN WITNESS WHEREOF, the District and Consultant have executed this Agreement as of the day and year first written above.

NAME
ADDRESS
CITY, STATE ZIP CODE

THE SPECIAL ADMINISTRATIVE
BOARD OF THE TRANSITIONAL
SCHOOL DISTRICT OF THE CITY OF
ST. LOUIS

By: _____

By: _____

Title: Consultant _____

Title: _____

Date: _____

Date: _____

Tax I.D. No _____

ATTACHMENT A

SCOPE OF SERVICES

☒ **Consultant Services**

- a. 3 day workshop for Grades K-12 on 6 + 1 Traits of Writing
- b.
- c.

☒ **Insurance Coverage**

Comprehensive General Liability:	\$1,000,000 per occurrence
Automotive Liability:	\$500,000 per occurrence
Workers Compensation:	Statutory Limit
Employer's Liability:	\$500,000.00 (If applicable)
Other:	\$0

PAYMENT SCHEDULE

Upon completion of the scope of services and submission of invoices payment will be made within 60 days of the receipt of invoice.

**CONTRACT COSTS AND EXPENSES
TO BE PAID BY DISTRICT**

The following is a list of the cost and expense that will be paid by the District under the terms of this agreement. Any cost or expense not specifically listed in the section are the responsibility of the Consultant.

FOR OFFICE USE ONLY

Vendor# _____

Requisition# _____

Purchase Order # _____

Board Resolution# _____

ATTACHMENT B

FEDERAL WORK AUTHORIZATION PROGRAM (“E-VERIFY”) ADDENDUM

Pursuant to Missouri Revised Statute 285.530, all business entities awarded any contract in excess of five thousand dollars (\$5,000) with a Missouri public school district must, as a condition to the award of any such contract, be enrolled and participate in a federal work authorization program with respect to the employees working in connection with the contracted services being provided, or to be provided, to the District (to the extent allowed by E-Verify). In addition, the business entity must affirm the same through sworn affidavit and provision of documentation. In addition, the business entity must sign an affidavit that it does not knowingly employ any person who is an unauthorized alien in connection with the services being provided, or to be provided, to the District.

Accordingly, your company:

- a) agrees to have an authorized person execute the attached “Federal Work Authorization Program Affidavit” attached hereto as Exhibit A and deliver the same to the District prior to or contemporaneously with the execution of its contract with the District;
- b) affirms it is enrolled in the “E-Verify” (formerly known as “Basic Pilot”) work authorization program of the United States, and are participating in E-Verify with respect to your employees working in connection with the services being provided (to the extent allowed by E-Verify), or to be provided, by your company to the District;
- c) affirms that it is not knowingly employing any person who is an unauthorized alien in connection with the services being provided, or to be provided, by your company to the District;
- d) affirms you will notify the District if you cease participation in E-Verify, or if there is any action, claim or complaint made against you alleging any violation of Missouri Revised Statute 285.530, or any regulations issued thereto;
- e) agrees to provide documentation of your participation in E-Verify to the District prior to or contemporaneously with the execution of its contract with the District (or at any time thereafter upon request by the District), by providing to the District an E-Verify screen print-out (or equivalent documentation) confirming your participation in E-Verify;
- f) agrees to comply with any state or federal regulations or rules that may be issued subsequent to this addendum that relate to Missouri Revised Statute 285.530; and
- g) agrees that any failure by your company to abide by the requirements a) through f) above will be considered a material breach of your contract with the District.

By: _____ (signature)

Printed Name and Title: _____

For and on behalf of: _____ (company name)

ATTACHMENT C

FEDERAL WORK AUTHORIZATION PROGRAM AFFIDAVIT

I, _____, being of legal age and having been duly sworn upon my oath, state the following facts are true:

1. I am more than twenty-one years of age; and have first-hand knowledge of the matters set forth herein.
2. I am employed by _____ (hereinafter "Company") and have authority to issue this affidavit on its behalf.
3. Company is enrolled in and participating in the United States E-Verify (formerly known as "Basic Pilot") federal work authorization program with respect to Company's employees working in connection with the services Company is providing to, or will provide to, the District, to the extent allowed by E-Verify.
4. Company does not knowingly employ any person who is an unauthorized alien in connection with the services Company is providing to, or will provide to, the District.

FURTHER AFFIANT SAYETH NOT.

By: _____ (individual signature)
For _____ (company name)

Title: _____

Subscribed and sworn to before me on this _____ day of _____, 200____.

NOTARY PUBLIC

My commission expires:



BOARD RESOLUTION

Date: April 27, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 15-26-11-03

Information: ☐

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-24-10-43

Prior Year Cost \$85,000.00

SUBJECT: To approve a renewal of the sole source contract with Twenty-Second Judicial Circuit Court of Missouri Family Court - Juvenile Division of the Truancy Initiative to work collaboratively with the District to provide services for the period July 1, 2011 through June 20, 2012 at a cost not to exceed \$65,000.00.

BACKGROUND: The program has been an ongoing initiative between the District and the Court for 11 years. The goal of the program is to improve the attendance for those students that are identified through the truancy/educational neglect referral process. This year approximately 383 students have been served and the program continues to be successful in improving the attendance rates for the students in the program.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.C.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 880-BG-110-2124-6319	GOB	Requisition #:
Amount: \$65,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$65,000.00	☒ Pending Funding Availability	Vendor #: 600007378

Department: Student Support Services


Dr. Chip Jones, Assoc. Supt., Student Support Serv.


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Carlinda Purcell, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

--	--	--	--



REQUEST FOR SOLE SOURCE PURCHASE

Requestor:	Megan Marietta	Date:	April 20, 2011
Department / School:	Professional Development	Phone Number:	314.345.2425
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>			
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)			
To work with the District to increase attendance of the students referred to Family Court for truancy.			
Vendor Name:	Twenty-Second Judicial Circuit of Missouri Family Court – Juvenile Division	Email:	
Vendor Contact:	Joli Baker	Phone Number:	
Justification Information			
1. Why the uniquely specified goods are required?			
The State of Missouri mandates that school age children attend school on a regular basis. The St. Louis Public Schools has an Accountability Plan goal to increase the attendance of its students.			
2. Why good or services available from other vendors /competitors are not acceptable?			
Twenty-Second Judicial Circuit of Missouri Family Court – Juvenile Division is the only vendor that has the power to hold both the students and parents accountable for compliance with mandatory school attendance.			
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc....)			
4. List the Names of other Vendors contacted & Price Quotes:			
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>			
Your sole source request will not be approved without the required signatures below:			
			
Department Head		Date	
CFO		Date	
Superintendent		Date	

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
- Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings
- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
- Prior to checking this box you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question
- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Document a search for additional suppliers
- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
- Prior to checking this box you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors
 - Document rationale in support of treating the delivery date as mission critical
- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Document district adoption of standard (i.e. Textbook adoption)
- ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Sole supplier (i.e. Regional Distributor)
- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.
- Prior to checking this box you must complete the following task:
- Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: April 20, 2011
Dept / School: Student Support Services		Reported By: Megan Marietta
Vendor: Twenty-Second Judicial Circuit of Missouri Family Court – Juvenile Division		Vendor #: 600007378
Contract # / P.O. #:		Contract Name: Truancy Initiative
Contract Amount: \$ 85,000		Award Date: 06-24-10
Purpose of Contract (Brief Description): To work with the District to increase attendance of the students referred to Family Court for truancy.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 + 3 2 1	
Timeliness of Delivery or Performance	5 4 + 3 2 1	
Business Relations	5 + 4 3 2 1	
Customer Satisfaction	5 4 + 3 2 1	
Cost Control	5 + 4 3 2 1	
Average Score	4.4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes ☒ No ☐		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this is a final report or a quarterly report (3 months)
Report Date The date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name The official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

CONTRACT RENEWAL FOR TRUANCY INITIATIVE PROGRAM

THIS CONTRACT RENEWAL AGREEMENT FOR Truancy Initiative Program ("Agreement") made as of the 1st day of July, 2011, by and between The Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter "SLPS," "the District," or "SAB"), a corporate and metropolitan school district, with its principal office at 801 North 11th Street, Saint Louis, Missouri, and the Family Court of the Twenty-Second Judicial Circuit Family Court, City of St. Louis (hereinafter the "Family Court", with its principal office at 920 N. Vandeventer, St. Louis, MO 63108 (hereinafter referred to as "Contractor").

Whereas, SLPS and Contractor entered into a contractual agreement dated "July 1, 2010", a true and correct Copy of which is attached hereto as ATTACHMENT 1 and hereby incorporated by this reference (hereinafter referred to as "The Contract"),

Whereas, The Contract includes a renewal option,

NOW, THEREFORE, in consideration of the recitals and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the SAB and Contractor agree as follows:

1. **CONTRACT RENEWAL:** SLPS and Contractor agree to renew The Contract under the same terms and conditions with the exception of the dates of service,
2. **SCHEDULE OF COMPLETION:** The start date of the renewal agreement shall be the effective date of this Agreement. The end date shall be no later than June 30, 2012.
3. **CONTRACT AMOUNT:** The agreed upon contract renewal amount is \$ 65,000.
4. **ALL OTHER TERMS AND CONDITIONS:** All other terms and conditions shall be substantially the same as those set out in The Contract.
5. **AUTHORIZATION:** this Agreement is authorized by:
____ Board Resolution # _____, attached hereto.
Or
____ Other: _____
Or
____ Emergency Purchase Request

IN WITNESS WHEREOF, SLPS and Contractor have executed this Agreement as of the day and year first written.

The Special Administrative Board
of the Transitional School District
of the City of St. Louis

CONTRACTOR
Family Court – Juvenile Division
920 North Vandeventer
St. Louis, MO 63108

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



BOARD RESOLUTION

Date: April 28, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 05-26-11-04

Information: ☐

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-08-10-13

Prior Year Cost \$260,000

SUBJECT: To approve a renewal of the sole source contract with College Summit, a nonprofit corporation, for junior and senior year college access services. The contract is for the period July 1, 2011 through June 30, 2012 for an amount not to exceed \$260,000.

BACKGROUND: College Summit is designed to address the Accountability Plan strategy 10 objectives (10.a and 10.b). The MSIP college placement standard is the most significant benchmark College Summit can assist SLPS in meeting. Data for this standard is compiled through the graduate follow-up study process. Additional data is provided to SLPS through CS-NAV an on-line system.

Approximately 1,400 seniors will be enrolled in the College Summit Navigator Class, a credit bearing class to be offered in all SLPS high schools next year that guides students through post-secondary school planning using research-based curricula.

Approximately 20% of the District's senior class (280 seniors), will be trained to become College Summit peer leaders in a four-day residential College Summit Workshop. Partners for the 2011 Summer Workshop are: University of Missouri-St. Louis—flagship partner, Ranken, and Washington University.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 10

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 802-00-110-2325-6319	GOB	Requisition #:
Amount: \$260,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$260,000.00	☒ Pending Funding Availability	Vendor #: 600011386

Department: Academics

Requestor:

Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

--	--	--	--	--



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Carlinda Purcell	Date: 4/20/11
Department / School: Academics	Phone Number: 345-2488
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
College Summit is a national non-profit providing a one-of-a kind college access curriculum and data tracking system. College Summit will assist the district by providing a structured way for students to apply to college. In addition, College Summit will provide real time data to the district on how students are progressing toward their post-secondary goals.	
Vendor Name: College Summit	Email: sclay@collegesummit.org
Vendor Contact: Stacy Clay	Phone Number: 314.323.4025
Justification Information	
1. Why the uniquely specified goods are required?	
College Summit provides services to assist students in applying for college. This supports MSIP standard 9.4 *3 college placement	
2. Why good or services available from other vendors /competitors are not acceptable?	
College Summit offers a proprietary program offered by no other vendor. It includes, teacher training, a textbook for students and an on-line management system to track student progress. The implementation of College Summit is district wide in contrast to other college access programs.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	
Department Head	Date
CFO	Date
Superintendent	Date





Vendor Performance Report

Type of report: Final ☐ Quarterly ☐	Report Date: 4/20/11
Dept / School: Academics	Reported By: Dr. Dan Edwards
Vendor: College Summit	Vendor #: 600011386
Contract # / P.O. #:	Contract Name: Agreement for the Implementation of the College Summit Program
Contract Amount: \$ 260,000	Award Date: July 1, 2010
Purpose of Contract (Brief Description): College Summit provides a proprietary post-secondary transition management system. This system includes a curriculum and specially trained personnel.	
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory	
Category	Rating
Quality of Goods / Services	5 4 3 2 1
Timeliness of Delivery or Performance	5 4 3 2 1
Business Relations	5 4 3 2 1
Customer Satisfaction	5 4 3 2 1
Cost Control	5 4 3 2 1
Average Score	5 Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.	
Please Check	Yes ☒ No ☐



BOARD RESOLUTION

Date: April 27, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 05-26-11-15

Information: ☐

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the sole source purchase of (6) Vision School Software Site Licenses and (3) Individual Vision School Software Classroom Licenses from Netop for a total cost not to exceed \$19,896.00.

BACKGROUND: This desktop software will enable the Career and Technical Education instructors at each high school to monitor and guide their students through assigned coursework in a more effective manner. The software will give the instructors push-button control over classroom computers.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.5.a

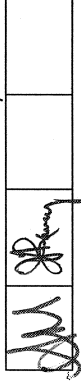
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-KZ-251-1394-6441	Non-GOB	Requisition #: 10124469,10124472
Amount: \$19,896.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$19,896.00	☐ Pending Funding Availability	Vendor #: 600014505

Department: Career and Technical Ed.

Requestor: Tim M. Murrell
Carlinda Purcell
Dr. Carlinda Purcell, Dep. Supt., Academics

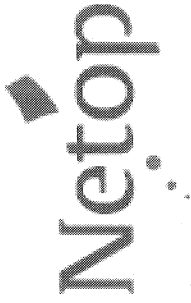
Angela Banks
Angela Banks, Budget Director
Enos Moss
Enos Moss, CFO/Treasurer
Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent





REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: 4/20/2011
Department / School: Career and Technical Education	Phone Number: (314) 345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
This software was previously purchased for CTE Programs at both Gateway and Soldan High Schools. In an effort to keep the Career and Technical Education classrooms unified, we believe it is best to continue with the same software provider.	
Vendor Name: Netop	Email: lede@netop.com
Vendor Contact: Lenny Dee	Phone Number 866-725-7836
Justification Information	
1. Why the uniquely specified goods are required?	
2. Why good or services available from other vendors /competitors are not acceptable?	
This software keeps all the Career and Technical Education classrooms unified with the same software.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
<i>Tim M. Murrell</i>	4/21/2011
Department Head	Date
CFO	Date
Superintendent	Date



Quote Date: 5/2/11
Quote: 040511-83855

Netop Quote

To: Paul Cady

ST LOUIS CITY PUBLIC SCH DIST

Address: 801 N 11TH ST

SAINT LOUIS, MO 63101-1015

Phone: (314) 345-4532

Fax:

Email: paul.cady@slps.org

From: Lenny Dee

Phone: (866) 725-7836

Fax: (503) 352-3413

Email: lede@netop.com

Netop is pleased to provide this quote for the following products:

PRODUCTS			
<u>Product</u>	<u>Description</u>	<u>Qty</u>	<u>Unit Price</u> <u>MSRP</u>
SHP	Shaipping and Handling	6	\$45.00 \$270.00
VSKSM-1-700	Vision Site License (Beaumont, Carnahan, C. Miller, Roosevelt, Sumner, Vashon High Schools	6	\$2,899.00 \$17,394.00
MSRP Total:			\$17,664.00

Notes:

Terms: Net 14 O.A.C, Credit Card or Cash in Advance
Pricing valid for 60 days from date of quote after which pricing is subject to change.
All prices are quoted in US Dollars

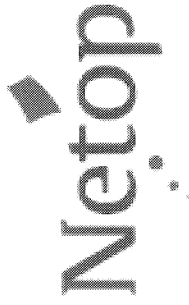
All purchase orders should be submitted as follows:

By Fax to: 503-352-3413

By Email to: operations.us@netop.com

By Mail to: Netop
Attn: Order Desk
15725 SW Greystone Court, Suite 2255
Beaverton, OR 97006

By Phone: 866-725-7833 (credit card orders only)



Quote Date: 5/2/11
Quote: 040111-83744

Netop Product Quote

To: Paul Cady

ST LOUIS CITY PUBLIC SCH DIST

Address: 801 N 11TH ST

SAINT LOUIS, MO 63101-1015

Phone: (314) 345-4532

Fax:

Email: paul.cady@slps.org

From: Lenny Dee

Phone: (866) 725-7836

Fax: (503) 352-3413

Email: lede@netop.com

Address: 15725 SW Greystone Ct., Suite 105
Beaverton, OR 97006

Netop is pleased to provide this quote for the following products:

PRODUCTS			
<u>Product</u>	<u>Description</u>	<u>Qty</u>	<u>Unit Price</u>
SHP	Shipping and Handling	3	\$45.00
VCKUN-NGAGE-700	Vision Lab Pack (Central VPA, Northwest HS-2)	3	\$699.00
Total:			\$2232.00

Notes:

Terms: Net 14 O.A.C, Credit Card or Cash in Advance
Pricing valid for 60 days from date of quote after which pricing is subject to change.
All prices are quoted in US Dollars



BOARD RESOLUTION

Date: April 27, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 05-26-11-06

Information: ☐

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the sole source purchase of (2) Autodesk Design Academy Perpetual Software Licenses from Depco, LLC, for "Project Lead the Way Programs" at Gateway Institute of Technology and Carnahan High School for a total combined cost not to exceed \$22,310.40.

BACKGROUND: This software is a requirement for Career and Technical Education - "Project Lead the Way Programs". The purchase of this software in a perpetual license format will save money over the current format of purchasing the software on an annual basis.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.5.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-KZ-251-1381-6441	Non-GOB	Requisition #: 10124465,10124466
Amount: \$22,310.40		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$22,310.40	☐ Pending Funding Availability	Vendor #: 600000157

Department: Career and Technical Ed.

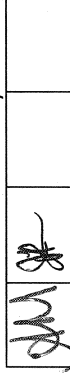
Requestor: Tim M. Murrell

Angela Banks, Budget Director

Dr. Carlinda Purcell, Dep. Supt., Academics

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell		Date: 4/21/2011
Department / School: Career and Technical Education		Phone Number: (314) 345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>		
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)		
The Autodesk Design Academy software is a necessary component of Career and Technical Education – Project Lead the Way Programs. The software is only available through regional sales representatives. The regional representative for the Midwest is DEPCO, LLC.		
Vendor Name: DEPCO, LLC		Email: jhoffman@depcolc.com
Vendor Contact: J. Hoffman		Phone Number 800-767-1062
Justification Information		
1. Why the uniquely specified goods are required?		
2. Why good or services available from other vendors /competitors are not acceptable?		
Software only available through regional sales representatives assigned by Autodesk.		
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)		
N/A		
4. List the Names of other Vendors contacted & Price Quotes:		
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>		
Your sole source request will not be approved without the required signatures below:		
		<i>4/21/2011</i>
Department Head		Date
CFO		Date
Superintendent		Date



800-767-1062 FAX 620-231-0024 3305 Airport Drive Pittsburg, KS. 66762

St. Louis Public Schools

Paul Cady
Finance Administrator
801 N. 11th
St. Louis, MO 63101
Phone: 314-757-6730 Fax:

5/2/11
Quote Number 11-307-R2

autodesk®
authorized education reseller

SITE # 1 CARNAHAN HIGH SCHOOL			
PART #	DESCRIPTION	PRICE	QTY TOTAL
200D1-055121-1W01	Autodesk Design Academy Project Lead the Way 2012 Education New SLM, perpetual licenses	409.80	1 409.80
200D1-001161-1041	Autodesk Design Academy Project Lead the Way 2012 New SLM Additional Seat - Minimum 124 Seats, perpetual licenses	77.30	124 9,585.20
200B1-000120-S011	Autodesk Design Academy Project Lead the Way Education Subscription (1 year)	13.00	125 1,625.00
Subtotal			11,620.00
Less Discount 4%			(464.80)
Shipping			no charge
Software phone support			no charge
Total			11,155.20

SITE # 2 GATEWAY HIGH SCHOOL			
PART #	DESCRIPTION	PRICE	QTY TOTAL
200D1-055121-1W01	Autodesk Design Academy Project Lead the Way 2012 Education New SLM, perpetual licenses	409.80	1 409.80
200D1-001161-1041	Autodesk Design Academy Project Lead the Way 2012 New SLM Additional Seat - Minimum 124 Seats, perpetual licenses	77.30	124 9,585.20
200B1-000120-S011	Autodesk Design Academy Project Lead the Way Education Subscription (1 year)	13.00	125 1,625.00
Subtotal			11,620.00
Less Discount 4%			(464.80)
Shipping			no charge
Software phone support			no charge
Total			11,155.20

GRAND TOTAL 22,310.40

Prices are effective for 60 days after which they are subject to change without notice.

NOTE: Orders can be emailed to the following address.
orders@depcolc.com

Thank you for letting DEPCO help with your educational needs.

Please note:: Benefits of Autodesk Subscription Services

Access to online support
Use of previous software versions
Automatic fulfillment to new versions
Early access to latest product enhancements
E-learning lessons, training videos, pod casts



BOARD RESOLUTION

Date: May 3, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 05-26-11-07

Information: ☐

Action: ☒

Action to be Approved: Purchase of Service (s)

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-13-10-19

Prior Year Cost \$25,125

SUBJECT: To approve the purchase of services with Riddell/All American Sports to recondition and sanitize all of the football helmets and shoulder pads for the high schools. The helmets will also be recertified to ensure that they are still structurally sound and can protect our football players from injury. The period of performance will be April 22, 2011 to June 1, 2011 at a cost not to exceed \$25,090.35.

BACKGROUND: The recertification is a mandatory requirement for all schools according to the National Federation of High Schools. The work on the equipment must be completed before the high school football summer camps in June. The vendor will evaluate the helmets and repair and recertify those helmets that can be used in the future. Those helmets that cannot be recertified will not be returned to the schools. In addition, the vendor will use a sanitization process on the helmets and shoulder pads to protect our athletes from exposure to staff infections.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 833-00-110-1422-6338	GOB	Requisition #: 10124012
Amount: \$25,090.35		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$25,090.35	☐ Pending Funding Availability	Vendor #: 600000969

Department: Academics

Don Edwards

Dr. Dan Edwards, Assoc. Supt., Middle/High Schools

Carlinda Purcell

Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks

Angela Banks, Interim Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams

Dr. Kelvin R. Adams, Superintendent

--	--	--	--



Vendor Performance Report

Type of report: Final XX Quarterly ☐		Report Date: April 29, 2011	
Dept / School: Public High League Office		Reported By: Martin Jenkins	
Vendor: Riddell/All American Sports Corp.		Vendor #: 600000969	
Contract # / P.O. #: 4500152581		Contract Name: Football Equipment Reconditioning	
Contract Amount: \$ 25,125		Award Date: 05-13-10	
Purpose of Contract (Brief Description): To recondition and sanitize all high school football helmets and shoulder pads.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X 4 3 2 1		
Timeliness of Delivery or Performance	5 4 X 3 2 1		
Business Relations	5 X 4 3 2 1		
Customer Satisfaction	5 X 4 3 2 1		
Cost Control	5 X 4 3 2 1		
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. Please Check Yes XX No ☐			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this is a final report or a quarterly report (3 months)

Report Date The date the report is prepared

Department Indicate the name of the reporting department

Reported By Please sign your name

Vendor Enter the vendor's name

Vendor Number Enter the vendor's assigned number

Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported

Contract Name The official name used when the contract was solicited

Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution

Award Date Enter the date that the Board approved this contract

Contract Description Provide a brief description of the work being done under the contract

Performance Ratings In the comment column provide the rationale for the rating you give

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

2011

1/3

Estimated Parts and Expense for Reconditioning of Football Equipment

HELMETS (LABOR)	QTY.	PRICE	EXT.
Base Price	448	3.00	1,344.00
Removal & Inspection of Interior of Interior Parts	448	4.50	2,016.00
Helmet Shell Preparation, Inspection, Buffing, Shining, Sizing & Packaging	448	5.00	2,240.00
Face Masks removed & reinstalled	448	4.00	1,792.00
Major Repairs	Ø		
NOCSAE Surcharge	448	.20	89.60
RECAPTURING ONLY - UNPAID NUMBERS	Ø	1.00	
Helmet Fitting of Team Members	PER REQUEST	Ø	
STAMP PLATE SERVICE	448	2.00	896.00
Total (Labor)			\$9,322.00

HELMETS EXTERIOR REPLACEMENT PARTS	QTY.	PRICE	EXT.
Face Masks - Standard Models: Riddell Models: Z2B, Z2BN, Z3B, Z3BN, G2B, G2BD, G2EG, G2BN, G3BN	78	16.00	1,248.00
Face Masks - Custom Models: Riddell Models: Z2EG, Z2BD, Z2BDU, Z3BD, ZLT, ZLTDU, ZLTXL, ZLTDXL, G2BDU-R, G2BDC-R, G2BDUC-R, G2BDUC-RXL, G2BDR-XL SCOTT DNA FACEMASKS	35 1	20.00 42.00	700.00 42.00
Riddell 4-Point low hookup chinstraps Regular Soft Cup (for VSR-4's)	Ø	5.00	Ø
Riddell 4-Point low hookup chinstraps Custom Hard Cup (for VSR-4's)	Ø	9.00	Ø
Riddell 4-Point mid hookup chinstraps Regular Soft Cup (for REVO'S)	Ø	6.00	Ø
Riddell 4-Point mid hookup chinstraps Custom Hard Cup (for REVO'S)	112	9.50	1,064.00
New mask hardware installed (per helmet)	448	2.30	1,045.40
New snap hardware installed (per helmet)	448	1.00	448.00
Painting, Custom Hi Gloss	12	7.75	93.00
PAINTING, CUSTOM WOLVERINE STYLE	63	14.95	941.85
Total (Exterior Parts)			\$5,076.25

2011

2/3

Estimated Parts and Expense for Reconditioning of Football Equipment

HELMETS INTERIOR REPLACEMENT PARTS			QTY.	PRICE	EXT.
Riddell VSR-4 Helmets:					
Frontal Pads			4	12.00	48.00
Top Air Liners			11	25.00	150.00
Back/Neck/Side Air Liners			10	30.00	300.00
Crown Air Liners			0	25.00	0
Deflection Shield			0	4.00	0
Sweatbands			10	1.00	10.00
Riddell AF-2/WD-2 Helmets					
Frontal Pads			0	12.00	0
Back Liners			0	20.00	0
Neck Liners			0	20.00	0
Top/Side Air Liners			0	30.00	0
Deflection Shield			0	4.00	0
Sweatbands			0	1.00	0
Neck Covers			0	5.00	0
AF-2 Crown/Side Inflatable Liner			0	30.00	0
Riddell Revolution Helmets					
Back/Neck/Side Inflatable Liners			20	30.00	600.00
Crown Inflatable Liners			0	25.00	150.00
Frontal Pads			8	12.00	96.00
Z-Pad Inflatable Liners			80	6.00	480.00
Strap Loc's			0	6.00	0
Sweatbands			25	7.00	175.00
Quick Release Devices (each)			0	9.00	0
SCHUTT DNA SUSPENSION LINERS			0	25.00	0
SCHUTT DNA AIR LINERS (FRONT/TOO)			0	30.00	0
SCHUTT DNA AIR LINERS (BACK/SIDE)			0	30.00	0
Schutt Pro Air II Helmets:			0		
Front/Side Pads				12.00	
Neck Liners				6.00	
Air Sizers				30.00	
Stabilizer Liner				20.00	
Sweatbands (Non Wrap)				5.00	
Front/Side Pads (AIR ADVANTAGE MODEL)				5.00	
SCHUTT AIR ADVANTAGE AIR BLADDERS					
Miscellaneous Parts:					
Riddell Air Valves			100	.50	50.00
Riddell Valve Covers			100	.50	50.00
Jaw Pads (Per Pair)			30	5.00	150.00
TOTAL (INTERIOR PARTS)				*	\$ 2,314
TOTAL HELMET COST				\$17,301.85	

* INTERIOR PARTS QUANTITIES MAY CHANGE DURING FACTORY PROCESSING *

2011

3/3

Estimated Parts and Expense for Reconditioning of Football Equipment

SHOULDER PADS (ALL COSTS)	QTY.	PRICE	EXT.
Base Price (Clean & Sanitize)	505	9.00	4,545.00
Estimated New Elastic Straps	300	1.45	525.00
Estimated T-Nails	300	.50	150.00
Estimated New Belt & Buckles	20	5.00	100.00
New Laces Installed	505	.50	252.50
Minor Repairs (Rivets, Strap Hardware, Etc.)	30	4.00	120.00
Major Repairs (New Caps, Flaps, Etc.)	0	8.00	
STAPA FIGHTER SUPPLIES	505	2.00	1,010.00
TOTAL SHOULDER PAD COST			\$6,702.50

RECONDITION 4 PERSON BATTING HELMETS 10 @ \$ 60

FREIGHT CHARGES

\$1,200

GRAND TOTAL

\$25,000.35

* 2010 BID EXTENSION - QUANTITY PRICING SAME AS 2010 *

Bid Submitted By: GARY BOWERS / SALES REP SEE B.O. # 109728

Company Name & Phone #: RIDDELL AMERICAN
609 SUGAR CANE
Elyria, OH 44035 Address: 609 SUGAR CANE
Elyria, OH 44035

Representative: GARY BOWERS Rep. Office & Cell #: 610-920-2024 C) 630-394-3043

Location where work will be performed: RIDDELL AMERICAN
609 SUGAR CANE
Elyria, OH 44035



BOARD RESOLUTION

Date: April 20, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 15-26-11-08

Information: ☐

Action: ☒

Action to be Approved: Purchase of Good(s)

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Resolution 06-24-10-56

Previous Amount: \$500,000.00

SUBJECT: To approve the purchase of Replacement Textual Materials for the period beginning July 1, 2011 through June 30, 2012 with multiple vendors (listed below) at a cost not to exceed \$500,000.00.

BACKGROUND: Under the direction of the Chief Academic Office, textual materials are required to support the District's approved curriculum. These materials must be purchased to replace consumed, lost and/or damaged books annually. The District will continue to purchase replacement textual materials from the following:

American Technical Publishers, Bedford Freeman Worth Publishing, Cengage Learning, D C Heath and Company, Davis Publications, Glencoe/McGraw-Hill, Goodheart Wilcox, Holt McDougal, Holt Rinehart Winston, Houghton Mifflin, Jones and Bartlett, Kinectic Books, MacMillan/McGraw-Hill, McDougal Littell, Pearson AGS Globe, Pearson Prentice Hall, Peoples Publishing, Prentice Hall, Scott Foresman Pearson, Scott Foresman, SRA/McGraw-Hill.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.5.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 847-00-110-2218-6421	GOB	Requisition #:
Amount: \$500,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$500,000.00	☒ Pending Funding Availability	Vendor #: Various

Department: Curr. and Instruction



Sheila Smith-Anderson, Exec./Dir. Curr. & Instruction



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Dr. Carlinda Purcell, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

--	--	--	--



BOARD RESOLUTION

Date: April 27, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Dan Edwards, Assoc. Supt., High/Middle Schools

Agenda Item : 05-26-11-09

Information: ☐

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source purchase of Advanced Placement (AP) Exam slots from the College Board for the amount of \$78 per student for the 2011 College Board AP Exam at a total cost not to exceed \$20,000.

BACKGROUND: The District has been supporting the AP program since 2007 and since the testing process is the culminating experience, we would like to continue the support of our college bound students with the opportunity to achieve college credit while in high school by taking the AP exams.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 4

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 816-00-110-2331-6412	GOB	Requisition #: 10124181
Amount: \$20,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$20,000.00	☐ Pending Funding Availability	Vendor #: 600002136

Department: HSGI

Requestor: Dr. Dan Edwards

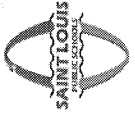
Angela Banks, Budget Director

Dr. Dan Edwards, Assoc. Supt., High/Middle Schools

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

--	--	--	--



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Dan Edwards	Date: 5-14-11
Department / School: HSGI	Phone Number: 314-345-2300
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Vendor Name: College Board	Email:
Vendor Contact: ETS Services	Phone Number 610-290-8979
Justification Information	
1. Why the uniquely specified goods are required?	
When Advanced Placement students complete their courses in May, they are expected to take the AP exam in order to receive college credit. These funds are needed to support our AP students. AP exams may serve as a culminating of the AP classes.	
2. Why good or services available from other vendors /competitors are not acceptable?	
AP Exams are the sole product of College Board.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc....)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

JMC

Sole Source Checklist

1. Check one of the following:

- ☒ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
- Prior to checking this box you must complete each of the following tasks:
- Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings.

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
- Prior to checking this box you must complete the following task:
- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Document a search for additional suppliers.

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
- Prior to checking this box you must complete each of the following tasks:
- Document delivery date and quotes from at least two other vendors.
 - Document rationale in support of treating the delivery date as mission critical.

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

- ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.
- Prior to checking this box you must complete the following task:
- Sole supplier (i.e. Regional Distributor).

- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.
- Prior to checking this box you must complete the following task:
- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.



BOARD RESOLUTION

Date: April 27, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Chief Information Ofr.

Agenda Item : 15-26-11-10

Information: ☐

Action: ☒

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source purchase of an additional 5000i Scantron OpScan 10 Scanner from Scantron Corporation to be used by the District to score formative assessments and academic program evaluations/surveys at a cost not to exceed \$43,415.00.

BACKGROUND: The additional scanner will be used with a scanner purchased in the 2009-10 school year to replace a 15 year old scanner used to score assessments and complete academic program evaluations in a more timely and cost effective way.

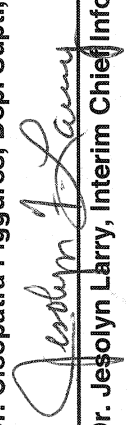
Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

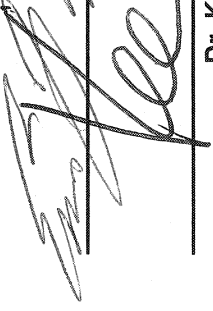
Fund Source: 981-75-360-2828-6541	GOB	Requisition #: 10124292
Amount: \$43,415.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$43,415.00	☐ Pending Funding Availability	Vendor #: 600002739


Dr. Cleopatra Figgures, Dep. Supt., Accountability


Dr. Jesolyn Larry, Interim Chief Information Ofr.

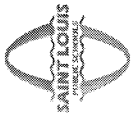

Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

--	--	--	--



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Cleopatra Figgures	Date: April 21, 2011
Department / School: Accountability	Phone Number: 314-3454536
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Scantron 5001, OpScan 10 Scanner	
Vendor Name: Harland Technology	Email: Amy_Leuer@scantron.com
Vendor Contact: Amy Leuer	Phone Number: 1800-2283628 X 6304
Justification Information	
1. Why the uniquely specified goods are required?	
Will be used with scanner obtained in 2010-11 for scoring all district formative assessments and academic program evaluations/surveys	
2. Why good or services available from other vendors /competitors are not acceptable?	
Two scanners will improve the efficiency of the office and provide more timely assessment and survey results	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
None	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	 Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.
Prior to checking this box you must complete each of the following tasks:
 - Search the internet for companies providing similar services.
 - Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
 - Document search activities and findings
 - ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.
Prior to checking this box you must complete the following task:
 - Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question
 - ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Document a search for additional suppliers
 - ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.
Prior to checking this box you must complete each of the following tasks:
 - Document delivery date and quotes from at least two other vendors
 - Document rationale in support of treating the delivery date as mission critical
 - ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Document district adoption of standard (i.e. Textbook adoption)
 - ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.
Prior to checking this box you must complete the following task:
 - Sole supplier (i.e. Regional Distributor)
 - ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.
Prior to checking this box you must complete the following task:
 - Complete Emergency Purchase Form
2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.

SCANTRON

www.scantron.com

Proposal for:

OpScan[®] 10 Scanning System

Proposal to

St. Louis Public Schools

Proposal date:

April 12th, 2011

Submitted by:

James Frodsham
Account Executive

Scantron Corporation

19618 W. 97th St.
Lenexa KS 66220
[T] 1.800.722.6876 x 7682
[C] 714.403.4830
[F] 816.817.1535
www.scantron.com

OpScan 10, Model 10/60, Scanning System

The OpScan 10 is a fully automated optical mark read (OMR) scanner that provides the perfect balance of function and affordability. Automatic sheet thickness detection ensures that each sheet of paper will be read individually, while skew detection permits accurate reading of documents that have been creased or crumpled in handling.

There are 2 models of the OpScan Model **10/60** (6000 forms per hour). The OpScan 10 was designed for speed, accuracy, and easy operation. The system includes the scanner, PC Controller, and ScanTools® Plus software. Two output stackers allow users to direct forms via the software program into differing stackers based on scanning results. For added utility, an optional bar code reader can be added to provide immediate, automatic bar code identification for a variety of barcode formats.

Features that enhance throughput

- **Fast** – The OpScan 10, Model 10/60, reads up to 6,000 sheets per hour.
- **Dual-Side Pencil Read** – The OpScan 10 reads the top and bottom of a scan form in a single pass through the scanner.
- **On Sheet Processing** - ScanTools Plus begins to translate data as soon as the grid passes the read head. Consequently, most typical forms are completely processed, including edits, by the time the form completely leaves the read head. Software does not decrease throughput.
- **High-Capacity Automatic Feed** – Up to 500 sheets may be loaded at a time to speed processing and minimize operator intervention.
- **High-Capacity Output Stacker** - 500 sheet input and primary output stacker.
- **Programmable Select Stacker** – The OpScan 10 can, under control of the ScanTools Plus software, automatically route unrecognized forms, or forms with missing or incomplete information, to an alternate output “select stacker” rather for problem resolution. The result is higher productivity because the scanner continues to run rather than stopping while the problem is resolved. The OpScan 10 select stacker has a 250-sheet capacity.
- **De-skew Mechanism** - The dynamic mechanism straightens misaligned forms and eliminates machine stoppages due to skewed and unrecognized forms. The active mechanical de-skew not only enhances processing speed, but it eliminates the chance of skewed forms creating data errors.
- **Operator-Friendly Design** - The input, output and single operation button are all grouped together on the scanner, minimizing operator movement and response time.

Features that enhance data integrity

- **Sheet Thickness Detector** - The sheet thickness detector uses the thickness of the first sheet picked as a standard by which to judge subsequent sheets. If the thickness of any form varies from this standard (either thicker or thinner), an error is generated. This ensures data integrity by not allowing different sheets to be combined into the same output record.
- **Accuracy** – Scantron's grey-scale mark discrimination provide the capability to automatically differentiate between intended marks and smudges or poor erasures.

Features that enhance ease of operation

- **Open Feed Path** - The open feed path allows for easy cleaning and removal of forms, thereby reducing downtime and increasing processing efficiency.
- **Hinged Read Head** - Read head is easy to lift for cleaning and clearing of obstructions.
- **Feed Path Turnaround** – The feed path is designed to flip the scan forms as they pass through the scanner so the forms are in the same order with the same orientation as they were before they were scanned. This design feature is particularly helpful for scan jobs that use header sheets to designate groups of forms and for multiple-page scannable booklets.
- **Compact Operating Area** - The input, output, and controls are all in the same vicinity, minimizing operator movement.
- **Single Button Operation** - Scanning can be accomplished with the use of only a single READY button on the scanner.

Options

- An optional bar code reader that can be used to read bar-coded respondent or other identification information.
- An optional interactive transport printer that can print information on each form, based on the information read from that form, as the form passes through the scanner. Typical information that is printed includes scan date, batch and/or document number, test scores, and error messages.

If you are interested in these options, please contact Account Executive at (800) 722-6876 x 7682 for additional information and pricing.

Scantron Corporation

For more than three decades, Scantron has helped education, commercial, and government organizations worldwide measure and improve effectiveness with assessment and survey solutions. The company provides tools for the rapid, accurate and reliable capture of data with innovative software and survey solutions that leverage the company's expertise in world-class forms printing and scanner manufacturing. Today, nearly 80% of schools in the United States use Scantron products.

OpScan 10 Pricing Summary

Description	Qty	Unit Price	Annual Maintenance (after 1 st 90 days)
OpScan 10, Model 10/60, Scanning System: • Duplex top and bottom pencil read heads • 6,000 sheets per hour throughput • Includes Bar Code Reader • PC Controller running Windows XP • ScanTools Plus Software with score • Scanner comes with a 90 day on-site warranty • 1 year ScanTools Plus support subscription	1	\$35,827	\$7,038
Total Includes OpScan 10 & 1st year of On-Site Maintenance		Sub Total	\$42,865
Shipping	1		\$250
On-Site Installation	1		\$300
Grand Total			\$43,415

Multiple-Year Prepaid Extended On-Site Warranty (paid at the time of scanner purchase)- regular price \$9,384 per scanner	Discount	Annual Maintenance per scanner
One additional year	5%	\$8,915
Two additional years	9%	\$17,078
Three additional years	13%	\$24,492
Four Additional years	16%	\$31,530

To place an order, please fax a copy of the purchase order to: (F) 816.817.1535

Or mail to:

James Frodsham
Account Executive

Scantron Corporation

19618 W. 97th St.
Lenexa KS 66220
[T] 1.800.722.6876 x 7682
[C] 714.403.4830
[F] 816.817.1535
www.scantron.com

For additional information, please contact:

This pricing is subject to change after 30 days from the date of this proposal.



BOARD RESOLUTION

Date: April 27, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Chief Information Ofr.

Agenda Item : 05-26-11-11

Information: ☐

Action: ☒

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-08-10-05

Prior Year Cost \$18,637.00

SUBJECT: To approve a contract renewal with nFocus Software to continue support of the electronic registration and accounting system for Community Education to be provided from July 1, 2011 to June 30, 2012 at a cost not to exceed \$18,637.00.

BACKGROUND: nFocus Software was selected in 2009 through the RFP process to design and implement an electronic registration and accounting system for the Community Education programs. The system has been implemented and is capable of providing statistical data to measure community collaboration, participant data and program outcomes. In addition it helps support the management of the Community Education program. This will be the third year of the original three year agreement.

Accountability Plan Goals: Goal III: Facilities, Resources Support

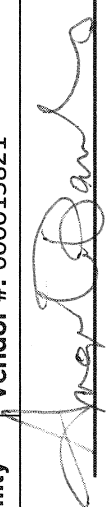
Objective/Strategy: III.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 981-75-110-2828-6319	GOB	Requisition #:
Amount: \$18,637.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$18,637.00	☒ Pending Funding Availability	Vendor #: 600013821

Department: Technology Services


Dr. Jesolyn Larry, Interim Chief Information Ofr.


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent

--	--	--	--



Vendor Performance Report

Type of report: Final ☒ Quarterly ☐		Report Date: 4/27/11
Dept / School: Community Education		Reported By: Megan Owens
Vendor: nFocus Software		Vendor #: 600013821
Contract # / P.O. #: 4500153404		Contract Name:
Contract Amount: \$18,637		Award Date:
Purpose of Contract (Brief Description): To support the electronic registration and accounting system for community Education		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5	
	4	
	③	
	2	
	1	
Timeliness of Delivery or Performance	5	
	4	
	③	
	2	
	1	
Business Relations	5	
	④	
	3	
	2	
	1	
Customer Satisfaction	5	
	4	
	③	
	2	
	1	
Cost Control	5	
	4	
	③	
	2	
	1	
Average Score	3.20	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes ☒ No ☐

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this is a final report or a quarterly report (3 months)
Report Date The date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name The official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: April 21, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Information Technology

Agenda Item: 05-26-11-12

Information: _____

Action: X

Action to be Approved:

X Board Resolution Amendment

Other Transaction Descriptors: _____

SUBJECT:

To approve the amendment of Board Resolution 02-17-11-11 for an increased total dollar limitation for the purchase of computer equipment to be purchased from Dell Corporation. The current limitation of \$3,000,000, which was approved on February 17, 2011 is to be increased by \$2,500,000 for a total limitation of \$5,500,000.

BACKGROUND:

The original Board Resolution (09-09-10-06) was approved in the amount of \$2,000,000 which was based on the amount spent on similar purchases in the 2009-10 school year. The availability of Title I A funds, Title I Stimulus funds, and School Improvement Grant funds has significantly increased the number of computers that are being requested by the schools. The number of computers being requested by the schools using the School Improvement Grant funds and Title I Stimulus funds has far exceeded all of our earlier estimations. In addition, we anticipate purchasing a large number of computers for the updating of the computer labs with the Proposition S funds earmarked for technology. We now anticipate that the Technology Services Department and the schools will purchase a combined total of nearly 7,500 computers before the end of the school year.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:	\$	2,500,000.00				
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	\$	2,500,000.00		Pending Funding Availability	Vendor #:	600005394

Department:

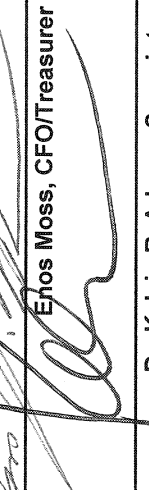
Technology


Dr. Jesolyn Larry, Interim Information Technology Officer


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Mary M. Houlihan, Dep. Supt., Operations


Dr. Kelvin R. Adams, Superintendent



Board Resolution

Date: April 21, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Jesolyn Larry, Interim Information Technology

Agenda Item: 0526-11-23

Information: _____

Action: X

Action to be Approved:

X Board Resolution Amendment

Other Transaction Descriptors: _____

SUBJECT:

To approve the amendment of Board Resolution 02-17-11-12 for an increased total dollar limitation for the purchase of interactive boards and projection systems to be purchased through multiple vendors. The current limitation of \$750,000, which was approved on February 17, 2011 is to be increased by \$2,750,000 for a total limitation of \$3,500,000.

BACKGROUND:

The original Board Resolution (09-09-10-07) was approved in the amount of \$150,000 which was based on the amount spent on similar purchases in the 2009-10 school year. The availability of Title I A funds, Title I Stimulus funds, and School Improvement Grant funds has significantly increased the number of interactive boards and projection systems that are being requested by the schools. The number of interactive boards being requested by the school using the School Improvement Grant funds and Title I Stimulus funds has far exceeded all of our earlier estimations. In addition, we anticipate purchasing a large number of interactive boards for the updating of the computer labs with the Proposition S funds earmarked for technology. We now anticipate that the Technology Services Department and the schools will purchase up to 800 interactive boards before the end of the school year.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

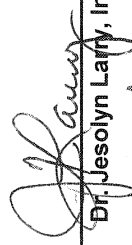
III.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

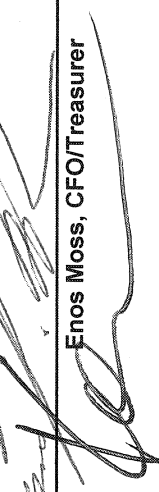
Fund Source:	-	-	-	-	Requisition #:	
Amount:	\$	2,750,000.00				
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	\$	2,750,000.00		Pending Funding Availability	Vendor #:	Various

Department:

Technology


Dr. Jesolyn Larry, Interim Information Technology Officer


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Board Resolution

Date: April 28, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 05-26-11-14
Information: _____
Action: X

Action to be Approved:

X Memorandum of Understanding
Previous Board Resolution 06-24-10-28

Other Transaction Descriptors:

SUBJECT:

To approve the renewal of the Memorandum of Understanding (MOU) with The Little Bit Foundation to provide basic essentials such as uniforms, clothing, shoes, underwear, school supplies and hygiene items to those students in need who attend designated District elementary schools. The MOU will be for the period July 1, 2011 to June 30, 2012.

BACKGROUND:

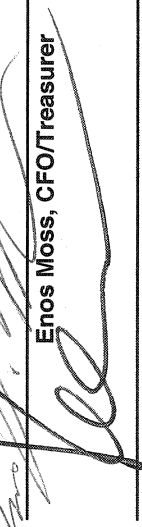
The Little Bit Foundation currently serves ten schools and has met their goal to serve 100% of the children in need who have submitted requests through the school liaison. The schools currently served are: Bryan Hill, Clay, Cole, Columbia, Henry, Herzog, Hodgen, Mann, Sigel, and the International Welcome School. For the 2011-2012 school year, The Little Bit Foundation hopes to expand the program to two more elementary schools.

Accountability Plan Goal:		Goal IV: Parent, Community Involvement	Objective/Strategy:	IV.A.
FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)				
Fund Source:	-	-	-	Requisition #:
Amount:	No Cost			
Fund Source:	-	-	-	Requisition #:
Amount:				
Fund Source:	-	-	-	Requisition #:
Amount:				
Cost not to Exceed:	No Cost	Pending Funding Availability		Vendor #:

Department: _____ Development Office


Angela Banks, Budget Director

Requestor: _____ Linda Riekens


Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt. - Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding

Performance Standard(s)

Report

Agency: The Little Bit Foundation

School: _Bryan Hill, Clay, Cole, Columbia, Henry, Herzog, Hodgen, Mann, Sigel and the
International Welcome School

From: July 1, 2010 **To:** June 30, 2011

Performance Standard 1: The Little Bit Foundation will serve 100% of the children in need that have submitted requests through the school liaison.

Status: All children who had requests submitted were served.

Performance Standard 2: The Little Bit Foundation will provide services with the utmost care and compassion and treat every child with dignity and respect.

Status: Little Bit has met this objective as evidenced by SLPS school faculty.

Performance Standard 3: _____

Status: _____



Board Resolution

Date: April 28, 2011

To: Dr. Kelvin R. Adams, Superintendent

From:

Agenda Item: 05-26-11-15

Information: _____

Action: X

Action to be Approved:

X Memorandum of Understanding

Other Transaction Descriptors: _____

Previous Board Resolution 06-24-10-27

SUBJECT:

To approve the renewal of the Memorandum of Understanding (MOU) with Coat-A-Kid, Inc. to provide new coats, hats and gloves to those students in need and to fit these coats on students with help from the staff at the elementary and special needs schools where needs are identified by the District. The MOU will be for the period July 1, 2011 to June 30, 2012.

BACKGROUND:

Coat-A-Kid, Inc. has worked in a number of District schools over the past several years. During the 2010-2011 school year, the organization provided 2,115 new coats, hats and gloves to children at thirty-six District schools. For the 2011-2012 school year, Coat-A-Kid, Inc. will be attending elementary staff worker meetings to provide details of the program to facilitate delivery of the coats. In addition, the organization is considering expanding the program into several middle schools.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:	No Cost					
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	No Cost				Pending Funding Availability	Vendor #:

Department: _____ Development Office

Requestor:

Linda Riekes

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt. - Institutional Advancement

Dr. Kelvin R. Adams, Superintendent

Memorandum of Understanding

Performance Standard(s)

Report

Agency: Coat-A-Kid, Inc.

School: Thirty-six District Schools

From: July 1, 2010 **To:** June 30, 2011

Performance Standard 1: Coat-A-Kid, Inc. will provide new coats, gloves, and hats. The number of recipients will be mutually agreed upon by SLPS and Coat-A-Kid, Inc.

Status: Coat-A-Kid, Inc. provided 2,115 new coats, gloves, and hats to SLPS students either on a first time basis or as a replacement between October 1, 2010 and March 15, 2011.

Performance Standard 2: Coat-A-Kid, Inc. will serve students who were provided anew coat but have been identified as needing to have a replacement coat. The number of recipients will be mutually agreed upon by SLPS and Coat-A-Kid, Inc.

Status: See above.

Performance Standard 3: _____

Status: _____

Performance Standard 4: _____

Status: _____

Performance Standard 5: _____

Status: _____

Submitted by: L. A. Reeves
Date: 4/28/11

Reviewed by: [Signature]
Date: 4/28/11

Recommendation:

☐ Continue

☐ Discontinue

June 16, 2011



BOARD RESOLUTION

Date: May 18, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 06-16-11-01

Information: ☐

Action: ☒

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with the Union and Sarah Senior Center to provide school to work transition training for special education students. This opportunity will be available to all high school special education students in the District who are recommended by their teaching staff. The MOU will be for the period July 1, 2011 through June 30, 2012.

BACKGROUND: The program provides job related skills necessary to obtain employment in the food service industry after graduation. Once a student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with the Union and Sarah Senior Center or other appropriate placement.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Student Support Services

Blake Yorlde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Carlinda Purcell, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

--	--	--	--

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and Union and Sarah Senior Center on this 3rd day of ___ May, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between Union and Sarah Senior Center and the St. Louis Public Schools in order to provide school to work transition training for students with disabilities.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Provide two volunteer students (Monday thru Friday) to participate in an "off campus" work- related experience.
- (b) Communicate regularly with director and staff.
- (c) Provide on-going observation of students on premises
- (d) Provide sign in sheet, hair nets and ID badges for students.
- (e) Maintain records of attendance, grades, and communicate with the home school of enrollment.
- (f) The terms of the document titled MOU with Union Sarah Senior Center and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

- (a) Provide a safe work experience environment for students of SLPS.
- (b) Report any concerns immediately to Work Experience Counselors servicing said students.

(c) _____

- (d) The terms of the document titled MOU and Union-Sarah Senior Center and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- **Ten (10) or more students will complete the program with favorable performance evaluation.**
- **The agency will provide a list of services to the students and family upon completion of the transition work program.**

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

(Agency)

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: May 18, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 06-16-11-02
Information: ☐
Action: ☒

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with 99 Billion Better to provide school to work transition training for special education students. This opportunity will be available to all high school special education students in the District who are recommended by their teaching staff. The MOU will be for the period July 1, 2011 through June 30, 2012.

BACKGROUND: The program provides job related skills necessary to obtain employment in the hospitality industry after graduation. Once a student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with the 99 Billion Better or other appropriate placement with a partner of 99 Billion Better.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Student Support Services


Blake Youde, Dep. Supt., Institutional Advancement


Dr. Carlinda Purcell, Dep. Supt., Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr/ Kelvin R. Adams, Superintendent

--	--	--	--

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and 99 Billion better on this 3rd day of ___ May, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between _ 99 Billion better and the St. Louis Public Schools in order to provide school to work transition training for students with disabilities.

- Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**
- Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.
- Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- Provide academic instruction to students referred to “Professional Student’s” as governed by criteria established based upon IEP goals as SLPS Mandates.
- Provide certified special education teachers.
- Provide computer-aid instructions
- Collaborate with 99 Billion Better to develop a transitional, entrepreneurial program for students with disabilities.
- Provide instruction in Personal Finance, Business Management, and Character Education.
- Maintain records of attendance, grades, and communicate with home school of enrollment.
- Provide Free and Reduced Breakfast, Lunch, not including those times that SLPS does not provide FRBL, such as holidays and breaks
- The terms of the document titled **MOU with 99 Billion Better** and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

- Provide a safe work experience environment for students of SLPS
- Report any concerns immediately to Work Experience Counselor servicing said students.
- The terms of the document titled **MOU with 99 Billion Better** and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- **Ten (10) or more students will complete the program with favorable performance evaluation.**
- **The agency will provide a list of services to the students and family upon completion of the transition work program.**

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

(Agency)

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



Board Resolution

Date: May 11, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 06-16-11-03
Information: _____
Action: X

Action to be Approved:

X Memorandum of Understanding

Other Transaction Descriptors: _____

SUBJECT:

To approve the Memorandum of Understanding (MOU) with GGA Associates to provide therapeutic counseling services to students addressing such areas as: reactive attachment disorder, adjustment disorder, pervasive development disorder, anxiety, sexual abuse, behavior disorders, and mood disorders. The MOU will be for the period June 17, 2011 through June 30, 2012.

BACKGROUND:

The services will be provided to students at Bevo-Long Community Education Full Service School and Woerner Elementary. Students identified by the schools will receive a baseline assessment, an assessment during treatment and an assessment at the end of services. The services will be addressed through coordination of care with other professionals in art therapy, play therapy and other forms of traditional and non-traditional therapy.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:	No Cost					
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	No Cost				Pending Funding Availability	Vendor #:

Blake Youde, Dep. Supt. - Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Carlinda Purcell, Dep. Supt. - Academics

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding (“MOU”) is entered into by and between the Saint Louis Public Schools (“SLPS”) and the GGA Associates (Agency) on this 6th day of May, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between GGA Associates and the St. Louis Public Schools in order to provide therapeutic counseling services to students addressing such areas as: reactive attachment disorder, adjustment disorder, pervasive developmental disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, generalized stress and mood disorders. These areas will be addressed through coordination of care with other professionals, art therapy, play therapy and other forms of traditional and non-traditional therapy. The partnership is with the Bevo-Long Community Education Full Service School and Woerner Elementary School.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no

negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

(a) Provide space for interaction with students, families and/or groups in which confidentiality can be maintained during therapy.

(b) Develop with the agency, student standards for referral and participation in the program. Initiate referrals for potential services by analysis of appropriate SLPS staff.

(c) Provide information necessary and in accordance with SLPS policies for student record confidentiality that may help therapeutic outcomes for the student.

6. Obligations of Agency:

(a) Develop with the agency, student standards for referral and participation in the program

(b) Provide therapeutic services as described in the purpose paragraph to the students served.

(c) Communicate, as agreed upon by local SLPS staff and in accordance with the standards for referral and participation.

(d) Maintain and share accurate records and sign in sheets with SLPS on request. Conduct themselves professionally while on school premises or interacting with school students or their families.

(e) Will administer baseline assessment, an assessment during treatment, and an assessment at the end of services.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) # students or more will be served.

(b) A record of the areas addressed and the type of service provided will be made available to the District.

(c) Measurable Outcomes are established for/with each client at the beginning stages of services and the evaluation/progress on these goals will be made available to school on request and at the time of the MOU resubmission.

8. Term and Termination: The term of the MOU will be from May 6th, 2011 through June 30, 2012, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

GGA Associates

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: May 18, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 06-16-11-04

Information: ☐

Action: ☒

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with the St. Louis Science Center to provide school to work transition training for special education students. This opportunity will be available to all high school special education students in the District who are recommended by their teaching staff. The MOU will be for the period July 1, 2011 through June 30, 2012.

BACKGROUND: The program provides job related skills necessary to obtain employment in the food service industry after graduation. Once a student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with the St. Louis Science Center or other appropriate placement.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Student Support Services

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Carlinda Purcell, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent

--	--	--	--

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and The St. Louis Science Center on this 3rd day of May, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between The St. Louis Science Center and the St. Louis Public Schools in order to provide school to work transition training for students with disabilities.

- Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**
- Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.
- Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- Updated Science Center on Science curriculum usage.
- Attend and participate n monthly community partner meetings.
- Bring groups to, and/or participate in Science Center’s community events

(d) The terms of the document titled MOU with The St. Louis Science Center and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

- Recruit youth Exploring Science participants from Community partner.
- Offer monthly meetings to community partners, and provide space for partner’s meeting/events.
- Post Photos and statements of partner’s usage of Science Center’s curriculum on the Science Center’s website.

(d) The terms of the document titled MOU The St. Louis Science Center and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- **Ten (10) or more students will complete the program with favorable performance evaluation.**
- **The agency will provide a list of services to the students and family upon completion of the transition work program.**

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

(Agency)

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: May 18, 2011

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

Agenda Item : 06-16-11-05

Information: ☐

Action: ☒

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the Memorandum of Understanding (MOU) with the St. Louis Science Center to provide school to work transition training for special education students. This opportunity will be available to all high school special education students in the District who are recommended by their teaching staff. The MOU will be for the period July 1, 2011 through June 30, 2012.

BACKGROUND: The program provides job related skills necessary in the areas of visitor relations and exhibit management. Once a student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with the St. Louis Science Center or other appropriate placement.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	☐ Pending Funding Availability	Vendor #:

Department: Student Support Services

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Carlinda Purcell, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

--	--	--

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and The St. Louis Science Center on this 1st day of July, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between The St. Louis Science Center and the St. Louis Public Schools in order to provide school to work transition training for students with disabilities.

1. **Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. **Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. **Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act (“FERPA”) and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

5. Obligations of SLPS:

- Provide a potential student referral list.
- Provide a student IEP and related documentation
- Collaborate with the St. Louis Science Center in developing a transitional work program for students with disabilities.

(d) The terms of the document titled MOU with The St. Louis Science Center and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

To create a program in which the YES volunteers develop the ability and motivation to learn the skills that will help them be successful in the academic and working worlds.

- Provide YES volunteer staff who will contribute positively to the pre-existing Science Center Staff through meaningful work.
- Give YES Volunteers professional development opportunities and science workshop that will help them build up their skills and abilities.
- Provide the YES volunteers with science experiences that lead to an increase in science awareness and a decrease in science avoidance.
- Help create and foster relationship with local schools and community organization.

(d) The terms of the document titled MOU The St. Louis Science Center and attached hereto as Exhibit A are also incorporated herein, except where specifically not

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- **Ten (10) or more students will complete the program with favorable performance evaluation.**
- **The agency will provide a list of services to the students and family upon completion of the transition work program.**

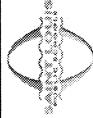
8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

(Agency)

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



Board Resolution

Date: May 18, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 06-16-11-06
Information: _____
Action: X

Action to be Approved:

X Memorandum of Understanding

Other Transaction Descriptors: _____

SUBJECT:

To approve the renewal of the Memorandum of Understanding (MOU) with MERS/Goodwill to provide school to work transition training for special education students. This service will be provided through CAJT at Nottingham. The MOU will be for the period July 1, 2011 through June 30, 2012.

BACKGROUND:

The program provides instruction in necessary job skills for the food service industry. Once a student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with MERS/Goodwill or other appropriate placement in the food service industry. This partnership has been very beneficial to our students. MERS/Goodwill has consistently met or exceeded the goals of the program. The performance review of the program is attached.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Fund Code) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:
Amount:	No Cost				
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost not to Exceed:	No Cost			Pending Funding Availability	Vendor #:



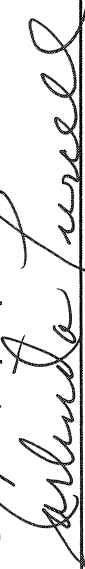
Blake Youde, Dep. Supt. - Institutional Advancement



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Dr. Carlinda Purcell, Dep. Supt. - Academics



Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and MERS/Goodwill on this 1st day of July, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between MERS/Goodwill and the St. Louis Public Schools in order to provide school to work transition training for special education students.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students without an SLPS employee present must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and

to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Nottingham CAJT High School shall have total responsibility for planning and determining the adequacy of the educational experience of students in basic skills, attitude, and behavior and will assign to each MERS/Goodwill site only those students whom it deems satisfactory in those areas. Students assigned to MERS/Goodwill worksite will have a work related goal in his/her Individualized Education Plan (IEP).
- (b) Nottingham CAJT High School shall inform its students and faculty that they must abide by the rules and regulations of MERS/Goodwill while performing activities pursuant to this Agreement and they may not enter a location or engage in any activity with MERS/Goodwill not authorized by MERS/Goodwill staff.
- (c) Nottingham CAJT High School will ensure all students participation on work sites will be limited to 90 hours for assessment, with the addition of up to 120 hours for training if that is added to the IEP. Nottingham CAJT High School faculty will be responsible to keep track of the students hours to stay within the 90 hour +120 hour total.
- (d) Nottingham CAJT High School shall designate a member of its faculty to coordinate the programs with designated members of MERS/Goodwill staff. This assignment shall include on-site visits when practical and a continuing exchange of information on the progress of the programs.
- (e) Nottingham CAJT High School shall have the right to withdraw a student from assignment with MERS/Goodwill.
- (f) The Nottingham CAJT High School 'teachers-in-charge' and support staff will provide constant direct supervision for all students performing work with MERS/Goodwill and shall be responsible for arranging immediate emergency care of students in the event of accidental injury or illness. MERS/Goodwill shall not be responsible for costs involved in follow-up care or hospitalization.
- (g) Nottingham CAJT High School shall maintain worker medical/accident insurance for each student worker assigned to MERS/Goodwill. A copy of the policy will be provided to the MERS/Goodwill program representatives.
- (h) Nottingham CAJT High School staff assigned to MERS/Goodwill must have participated in a background check provided by SLPS.

6. Obligations of Agency:

- (a) MERS/Goodwill shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the Nottingham CAJT High School's program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.
- (b) MERS/Goodwill shall make available to assigned Nottingham CAJT High School students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, MERS/Goodwill may, with the consent of Nottingham CAJT High School's program coordinator, place the student in a volunteer/paying position with MERS/Goodwill or other appropriate placement upon the student's graduation from the Nottingham CAJT program.
- (c) MERS/Goodwill shall have the right to remove a student from assignment to MERS/Goodwill and will notify Nottingham CAJT High School's representative of the basis of that decision.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) See 6. Obligations of Agency.

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

By: _____
Name: _____
Title: _____

MERS/Goodwill

By: _____
Name: _____
Title: _____

Memorandum of Understanding

Performance Standard(s)

Report

Agency: MERS/Goodwill

School: Nottingham CAJT High School

From: July 1, 2010

To: June 30, 2011

Performance Standard 1: MERS/Goodwill shall designate a member of its staff from each site where students are located to be the coordinator of the program and function as a supervisor with whom the Nottingham CAJT High School's program, which may include the development of objectives, methods of instruction and other details of the experience.

Status: MERS/Goodwill staff member and Nottingham CAJT staff meet regularly to discuss the program, learning objectives, and student performance.

Performance Standard 2: MERS/Goodwill shall make available to assigned Nottingham CAJT High School students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, MERS/Goodwill may, with the consent of Nottingham CAJT High School's program coordinator, place the student in a volunteer/paying position with MERS/Goodwill or other appropriate placement upon the student's graduation from the Nottingham CAJT program.

Status: MERS/Goodwill has provided some instructional space as well as daily meals for students and staff. MERS/Goodwill has offered paid positions upon graduation to some of the students participating in the program.

Performance Standard 3: MERS/Goodwill shall have the right to remove a student from assignment to MERS/Goodwill and will notify Nottingham CAJT High School's representative of the basis for the decision.

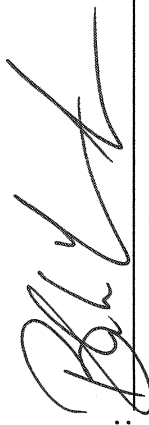
Status: MERS/Goodwill maintains communication lines with Nottingham CAJT High School representatives and notifies the school's program coordinator if there are any concerns regarding students or staff.

Performance Standard 4: _____

Status: _____

Submitted by: Brian O' Connor

Date: May 12, 2011

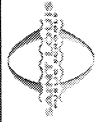
Reviewed by:  _____

Date: 5/18/11 _____

Recommendation:

XX Continue

☐ Discontinue



Board Resolution

Date: May 18, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 06-16-11-07
Information: _____
Action: X

Action to be Approved:
X Memorandum of Understanding

Other Transaction Descriptors: _____

SUBJECT:

To approve the renewal of the Memorandum of Understanding (MOU) with Industrial Aid to provide school to work transition training for special education students. This service will be provided through CAJT at Nottingham. The MOU will be for the period July 1, 2011 through June 30, 2012.

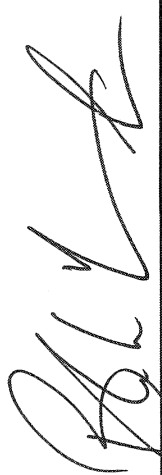
BACKGROUND:

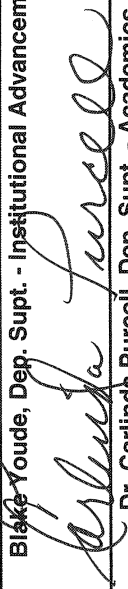
The program provides instruction in necessary job skills for the food service industry. Once a student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with Industrial Aid or other appropriate placement in the food service industry. This partnership has been very beneficial to our students. Industrial Aid has consistently met or exceeded the goals of the program. The performance review of the program is attached.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

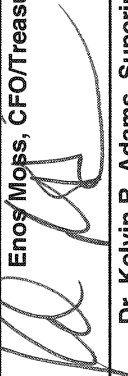
Fund Source:	-	-	-	-	Requisition #:	
Amount:	No Cost					
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:			No Cost		Pending Funding Availability	Vendor #:


Blake Youde, Dep. Supt. - Institutional Advancement


Dr. Carlinda Purcell, Dep. Supt. - Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and Industrial Aid on this 1st day of July, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between Industrial Aid and the St. Louis Public Schools in order to provide school to work transition training for special education students.

- 1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**
- 2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.
- 3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students without an SLPS employee present must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.
- 4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and

thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Nottingham CAJT High School shall have total responsibility for planning and determining the adequacy of the educational experience of students in basic skills, attitude, and behavior and will assign to each Industrial Aid site only those students whom it deems satisfactory in those areas.
- (b) Nottingham CAJT High School shall inform its students and faculty that they must abide by the rules and regulations of Industrial Aid while performing activities pursuant to this Agreement and they may not enter a location or engage in any activity with Industrial Aid not authorized by Industrial Aid staff.
- (c) Nottingham CAJT High School shall designate a member of its faculty to coordinate the programs with designated members of Industrial Aid staff. This assignment shall include on-site visits when practical and a continuing exchange of information on the progress of the programs.
- (d) Nottingham CAJT High School shall have the right to withdraw a student from assignment with Industrial Aid.
- (e) The Nottingham CAJT High School 'teachers-in-charge' and support staff will provide constant direct supervision for all students performing work with Industrial Aid and shall be responsible for arranging immediate emergency care of students in the event of accidental injury or illness. Industrial Aid shall not be responsible for costs involved in follow-up care or hospitalization.
- (f) Nottingham CAJT High School shall maintain worker medical/accident insurance for each student worker assigned to Industrial Aid. A copy of the policy will be provided to the Industrial Aid program representatives.
- (g) Nottingham CAJT High School staff assigned to Industrial Aid must have participated in a background check provided by SLPS.

6. Obligations of Agency:

- (a) Industrial Aid shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the Nottingham CAJT High School's program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.
- (b) Industrial Aid shall make available to assigned Nottingham CAJT High School students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, Industrial Aid may, with the consent of Nottingham CAJT High School's program coordinator, place the student in a volunteer/paying position with Industrial Aid or other appropriate placement upon the student's graduation from the Nottingham CAJT program.
- (c) Industrial Aid shall have the right to remove a student from assignment to Industrial Aid and will notify Nottingham CAJT High School's representative of the basis of that decision.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) See 6. Obligations of Agency.

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

By: _____
Name: _____
Title: _____

Industrial Aid

By: 
Name: Mike Stroud
Title: Executive Director

Memorandum of Understanding

Performance Standard(s)

Report

Agency: Industrial Aid

School: Nottingham CAJT High School

From: July 1, 2010

To: June 30, 2011

Performance Standard 1: Industrial Aid shall designate a member of its staff from each site where students are located to be the coordinator of the program and function as a supervisor with whom the Nottingham CAJT High School's program, which may include the development of objectives, methods of instruction and other details of the experience.

Status: Industrial Aid staff member and Nottingham CAJT staff meet regularly to discuss the program, learning objectives, and student performance.

Performance Standard 2: Industrial Aid shall make available to assigned Nottingham CAJT High School students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, Industrial Aid may, with the consent of Nottingham CAJT High School's program coordinator, place the student in a volunteer/paying position with Industrial Aid or other appropriate placement upon the student's graduation from the Nottingham CAJT program.

Status: Industrial Aid has provided some instructional space as well as daily meals for students and staff. Industrial Aid has offered paid positions upon graduation to some of the students participating in the program.

Performance Standard 3: Industrial Aid shall have the right to remove a student from assignment to Industrial Aid and will notify Nottingham CAJT High School's representative of the basis for the decision.

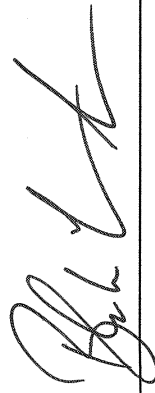
Status: Industrial Aid maintains communication lines with Nottingham CAJT High School representatives and notifies the school's program coordinator if there are any concerns regarding students or staff.

Performance Standard 4: _____

Status: _____

Submitted by: Brian O' Connor

Date: May 12, 2011

Reviewed by:  _____

Date: 5/18/11 _____

Recommendation:

XX Continue

☐ Discontinue





Board Resolution

Date: May 18, 2011
To: Dr. Kelvin R. Adams, Superintendent
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

Agenda Item: 06-16-11-08
Information: _____
Action: X

Action to be Approved:

X Memorandum of Understanding

Other Transaction Descriptors: _____

SUBJECT:

To approve the renewal of the Memorandum of Understanding (MOU) with Compass to provide school to work transition training for special education students. This service will be provided through CAJT at Nottingham. The MOU will be for the period July 1, 2011 through June 30, 2012.

BACKGROUND:

The program provides instruction in necessary job skills for the food service industry. Once a student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with Compass or other appropriate placement in the food service industry. This partnership has been very beneficial to our students. Compass has consistently met or exceeded the goals of the program. The performance review of the program is attached.

Accountability Plan Goal: Goal IV: Parent, Community Involvement Objective/Strategy: IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source:	-	-	-	-	Requisition #:	
Amount:	No Cost					
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Fund Source:	-	-	-	-	Requisition #:	
Amount:						
Cost not to Exceed:	No Cost				Pending Funding Availability	Vendor #:


Blake Youde, Dep. Supt. - Institutional Advancement

Dr. Carlinda Purcell, Dep. Supt. - Academics


Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and COMPASS-USA, INC. on this 1st day of July, 2011.

The purpose of this Memorandum of Understanding is to establish a partnership between COMPASS-USA, INC. and the St. Louis Public Schools in order to provide school to work transition training for special education students.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students without an SLPS employee present must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and

thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Nottingham CAJT High School shall have total responsibility for planning and determining the adequacy of the educational experience of students in basic skills, attitude, and behavior and will assign to each COMPASS-USA, INC. site only those students whom it deems satisfactory in those areas.
- (b) Nottingham CAJT High School shall inform its students and faculty that they must abide by the rules and regulations of COMPASS-USA, INC. while performing activities pursuant to this Agreement and they may not enter a location or engage in any activity with COMPASS-USA, INC. not authorized by COMPASS-USA, INC. staff.
- (c) Nottingham CAJT High School shall designate a member of its faculty to coordinate the programs with designated members of COMPASS-USA, INC. staff. This assignment shall include on-site visits when practical and a continuing exchange of information on the progress of the programs.
- (d) Nottingham CAJT High School shall have the right to withdraw a student from assignment with COMPASS-USA, INC..
- (e) The Nottingham CAJT High School 'teachers-in-charge' and support staff will provide constant direct supervision for all students performing work with COMPASS-USA, INC. and shall be responsible for arranging immediate emergency care of students in the event of accidental injury or illness. COMPASS-USA, INC. shall not be responsible for costs involved in follow-up care or hospitalization.
- (f) Nottingham CAJT High School shall maintain worker medical/accident insurance for each student worker assigned to COMPASS-USA, INC.. A copy of the policy will be provided to the COMPASS-USA, INC. program representatives.
- (g) Nottingham CAJT High School staff assigned to COMPASS-USA, INC. must have participated in a background check provided by SLPS.

6. Obligations of Agency:

- (a) COMPASS-USA, INC. shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the Nottingham CAJT High School's program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.
- (b) COMPASS-USA, INC. shall make available to assigned Nottingham CAJT High School students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, COMPASS-USA, INC. may, with the consent of Nottingham CAJT High School's program coordinator, place the student in a volunteer/paying position with COMPASS-USA, INC. or other appropriate placement upon the student's graduation from the Nottingham CAJT program.
- (c) COMPASS-USA, INC. shall have the right to remove a student from assignment to COMPASS-USA, INC. and will notify Nottingham CAJT High School's representative of the basis of that decision.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) See 6. Obligations of Agency.

8. Term and Termination: The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

By: _____
Name: _____
Title: _____

COMPASS-USA, INC.

By: _____
Name: _____
Title: _____

Memorandum of Understanding

Performance Standard(s)

Report

Agency: Aramark

School: Nottingham CAJT High School

From: July 1, 2010

To: June 30, 2011

Performance Standard 1: Aramark shall designate a member of its staff from each site where students are located to be the coordinator of the program and function as a supervisor with whom the Nottingham CAJT High School's program, which may include the development of objectives, methods of instruction and other details of the experience.

Status: Aramark staff member and Nottingham CAJT staff meet regularly to discuss the program, learning objectives, and student performance.

Performance Standard 2: Aramark shall make available to assigned Nottingham CAJT High School students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, Aramark may, with the consent of Nottingham CAJT High School's program coordinator, place the student in a volunteer/paying position with Aramark or other appropriate placement upon the student's graduation from the Nottingham CAJT program.

Status: Aramark has provided some instructional space as well as daily meals for students and staff. Aramark has offered paid positions upon graduation to some of the students participating in the program.

Performance Standard 3: Aramark shall have the right to remove a student from assignment to Aramark and will notify Nottingham CAJT High School's representative of the basis for the decision.

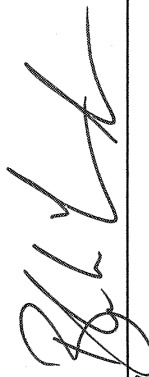
Status: Aramark maintains communication lines with Nottingham CAJT High School representatives and notifies the school's program coordinator if there are any concerns regarding students or staff.

Performance Standard 4: _____

Status: _____

Submitted by: Brian O' Connor

Date: May 12, 2011

Reviewed by:  _____

Date: 5/12/11 _____

Recommendation:

XX Continue

☐ Discontinue