

BOARD MEETING

THURSDAY, JANUARY 26, 2012

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

ADMINISTRATIVE BUILDING-801 N. 11TH STREET

[illegible]

**ST. LOUIS PUBLIC SCHOOLS
SUPERINTENDENT'S REPORT
January 26, 2012**

1.0 Preliminary

1.1 CONSENT AGENDA

a) Information Item(s)

- | | | |
|---------------|-------------------|-----------------------------|
| 1) Finance | 4) A+ Program | 6) Charter School Proposals |
| 2) Acuity | 5) Transportation | 7) Prop S Facility Update |
| 3) Technology | | |

1.2 b) Business Items – Action Required

- 1) Consent Agenda

01-26-12-01 To ratify approval of a contract with Malawi Aquatics to provide monthly aquarium cleaning and terrarium maintenance services for Gateway MST Elementary School for the period August 1, 2011 through August 31, 2012 in an amount not to exceed \$8,000.

FUNDING SOURCE: GOB

01-26-12-02 To approve the amendment of Resolution Number 06-16-11-17 to include Cumberland Therapy Services, Inc. and Rehab Choice International as additional vendors to provide physical therapy services for students with disabilities. There is no added cost to include these firms as approved vendors. However, the period for their services will be January 2, 2012 through June 30, 2012.

FUNDING SOURCE: Non-GOB

01-26-12-03 To approve the purchase of two Secure Forms MCR printers that includes a three year service contract from Source Technologies at a total combined cost not to exceed \$5,474.

APPROVED AT THE
12/6/11 MEETING

FUNDING SOURCE: GOB

01-26-12-04 To approve Apple, Inc. as the vendor of choice for the District's technology purchases for items such as iPads, IMacs and iPods and associated equipment at a total dollar limitation not to exceed \$500,000. Items will be purchased between December 7, 2011 and June 30, 2012.

APPROVED AT THE
12/6/11 MEETING

FUNDING SOURCE: Various

01-26-12-05 To approve the October 2011 Monthly Board Transaction Report.

01-26-12-06 To approve and certify the District's 2011-2012 Financially Stressed Budget and Education Plan prior to the electronic submission to the Department of Elementary and Secondary Education. This Plan is due by December 13, 2011.

APPROVED AT THE
12/6/11 MEETING

01-26-12-07 To approve a Memorandum of Understanding with Craft Alliance to establish a partnership to provide contemporary craft art lessons that go beyond the traditional classroom setting to District students for the period January 20, 2012 through June 30, 2012

FUNDING SOURCE: N/A

01-26-12-08 To accept the donation of \$15,000 from the St. Louis Dream Center and to ratify the payment for an endorsement to the Athletic Accident Insurance Program to provide Athletic Accident Insurance and Catastrophic Excess Medical coverage for the Middle School Athletic Program. The cost of the endorsement will not exceed \$6,377.55 for the period October 14, 2011 through July 31, 2012.

APPROVED AT THE
12/6/11 MEETING

FUNDING SOURCE: GOB

FEBRUARY 16, 2012 ITEM(S) FOR CONSIDERATION

- 02-16-12-01** To ratify acceptance of the Crime Prevention Funds award in the amount of \$200,000 from the City of St. Louis, Department of Public Safety.
FUNDING SOURCE: Non-GOB
- 02-16-12-02** To ratify an endorsement to the Automobile Liability and Physical Damage Insurance Policies written through State Farm Insurance Company for 9 new vehicles for the period December 2, 2011 through June 30, 2012 at a cost not to exceed \$5,000.
FUNDING SOURCE: GOB
- 02-16-12-03** To ratify an endorsement to the Athletic Accident Insurance Policy written through Chubb Group of Insurance Companies for the period October 18, 2011 through July 31, 2012 at a cost not to exceed \$6,377.55.
FUNDING SOURCE: GOB
- 02-16-12-04** To ratify a contract amendment with Stephen Warmack in the amount of \$2,056 as principal of the Clyde C. Miller High School.
FUNDING SOURCE: GOB
- 02-16-12-05** To approve the November 2011 and December 2011 Monthly Budget Transaction Reports.
- 02-16-12-06** To approve the A+ Program Partnership Plan and to accept the A+ Schools 2011-2012 Annual Report.
FUNDING SOURCE: N/A
- 02-16-12-07** To approve the name change of Gateway Institute of Technology High School to *Gateway Science, Technology, Engineering and Mathematics (STEM)* High School.
FUNDING SOURCE: N/A
- 02-16-12-08** To approve an Agency Partnership Agreement with People's Health Center to provide a school-based health clinic for staff and students at Vashon High School for the period February 17, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 02-16-12-09** To approve an Agency Partnership Agreement with Mercy Health Systems to provide a school based health clinic for staff and students at Roosevelt High School for the period February 17, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 02-16-12-10** To approve a Memorandum of Understanding with the University of Missouri-Columbia for a partnership to implement a program for training and mentoring prospective occupational therapists and to attract potential new hires upon graduating for the period February 17, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 02-16-12-11** To approve a Memorandum of Understanding with the Maryville University for a partnership to implement a program for training and mentoring prospective occupational therapists and to attract potential new hires upon graduating for the period February 17, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 02-16-12-12** To approve a Memorandum of Understanding with the St. Louis University for a partnership to implement a program for training and mentoring prospective occupational therapist and to attract potential new hires upon graduating for the period February 17, 2012 through June 30, 2013.
FUNDING SOURCE: N/A

- 02-16-12-13** To approve a Memorandum of Understanding with Multicultural Counseling and Research Center to provide therapeutic counseling services for students at 4 elementary schools and 1 middle school for the period February 17, 2012 through June 30, 2013.
FUNDING SOURCE: N/A
- 02-16-12-14** To approve a contract renewal with Ranken Technical College for the Dual Enrollment Program for the period January 9, 2012 through June 30, 2012 at a cost not to exceed \$79,448.
FUNDING SOURCE: GOB
- 02-16-12-15** To approve the use of Harris Cab Company to transport participating students in the Ranken Dual Enrollment Program for the period January 9, 2012 through May 9, 2012 at a cost not to exceed \$13,904.
FUNDING SOURCE: GOB
- 02-16-12-16** To approve a sole source contract with College Summit to provide training and the *Launch* career readiness materials for the period January 30, 2012 through June 30, 2012 at a cost not to exceed \$22,000.
FUNDING SOURCE: Non-GOB
- 02-16-12-17** To approve a sole source contract with School Improvement Network for a 3 month pilot program for the PD 360 Plan for the period March 1, 2012 through May 31, 2012 at a cost not to exceed \$11,300.
FUNDING SOURCE: Non-GOB
- 02-16-12-18** To approve a sole source contract with The Missouri Reading Initiative Program to obtain the services of a consultant to provide Froebel staff assistance with the research-based writing strategies for the period February 29, 2012 through April 13, 2012 at a cost not to exceed \$7,700.
FUNDING SOURCE: Non-GOB
- 02-16-12-19** To approve a sole source contract with Dr. Joseph G. Tillman for evaluation, revision and implementation of a comprehensive assessment plan for Math Success for the period February 17, 2012 through September 30, 2012 at a cost not to exceed \$24,000.
FUNDING SOURCE: Non-GOB
- 02-16-12-20** To approve a contract with Writing Works for grant writing services for the period February 17, 2012 through June 30, 2012 at a cost not to exceed \$10,000.
FUNDING SOURCE: GOB
- 02-16-12-21** To approve a contract with Raineri Construction, LLC to provide waterproofing, tuckpointing and plaster repair at Mullanphy for the period January 27, 2012 and completed by April 9, 2012 at a cost not to exceed \$174,680 that includes a 10% contingency of \$15,880.
FUNDING SOURCE: Proposition S
- 02-16-12-22** To approve a contract with Raineri Construction, LLC to renovate the career and technical education culinary classroom and kitchen at Beaumont High School for the period January 27, 2012 and completed by April 30, 2012 at a cost not to exceed \$467,943 that includes a 10% contingency of \$42,540.
FUNDING SOURCE: Proposition S
- 02-16-12-23** To approve a contract with Raineri Construction, LLC to provide fire alarm system upgrades for 8 schools for the period January 27, 2012 and completed by August 1, 2012 at a cost not to exceed \$690,045 that includes a 10% contingency of \$62,731.
FUNDING SOURCE: Proposition S

- 02-16-12-24** To approve a contract with TSI, Inc. for structure cabling on new projects for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$384,675.
FUNDING SOURCE: Proposition S
- 02-16-12-25** To approve a contract with TSI, Inc. to provide PBX telephone system for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$490,370, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-16-12-26** To approve a contract with TSI, Inc. for cable maintenance services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$59,783.10, pending the availability of funds
FUNDING SOURCE: GOB
- 02-16-12-27** To approve a contract with IPNS, LLC for Uninterruptible Power Supply maintenance services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$70,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-16-12-28** To approve a contract with IPNS, LLC for CISCO network equipment and end-of life maintenance services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$30,703.92, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-16-12-29** To approve a contract with IPNS, LLC for Wide Area Network and Local Area Network maintenance services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$740,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-16-12-30** To approve a contract with Tech Electronics to provide PBX Software Maintenance for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$28,157, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-16-12-31** To approve a contract renewal with AT&T to provide Smart trunks to support the SLPS telephone system for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$5,957, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-16-12-32** To approve a contract renewal with AT&T to provide Fiber Wide Area Network infrastructure Opt-e-man to support high speed data access for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$156,000, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-16-12-33** To authorize approval for the District to agree to terms for a contract extension/continuation with First Student, Inc. The extension/continuation will start July 1, 2012, pending the availability of funds.
FUNDING SOURCE: GOB
- 02-16-12-34** To approve a sole source purchase of medical related equipment and supplies for the Health Service Aide Program at Gateway Institute of Technology from various vendors at a total combined cost not to exceed \$64,161, pending the availability of funds.
FUNDING SOURCE: Non-GOB

- 02-16-12-35** To approve a sole source purchase of kitchen equipment for the Culinary Arts Program at Clyde C. Miller Career Academy from various vendors at a total combined cost not to exceed \$77,123.43, pending the availability of funds.
FUNDING SOURCE: Non-GOB
- 02-16-12-36** To approve a sole source purchase of testing materials from NOCTI for Career and Technical Education course evaluations at a total cost not to exceed \$10,607.
FUNDING SOURCE: Non-GOB
- 02-16-12-37** To approve the purchase of the examination fees to the International Baccalaureate for the registration of 65 Metro High School students at a cost not to exceed \$28,825.
FUNDING SOURCE: GOB
- 02-16-12-38** To approve the purchase of athletic equipment and uniforms for the spring high school sports from Johnny Mac Sporting Goods, Sport Supply Group and Aluminum Athletic Equipment Company at a total combined cost not to exceed \$48,000.
FUNDING SOURCE: GOB
- 02-16-12-39** To approve the purchase of 72 football helmets from Riddell All-American at a cost not to exceed \$16,000.
FUNDING SOURCE: GOB
- 02-16-12-40** To approve submission to the Missouri State Board of Education of the St. Louis Public School District's request to sponsor Lighthouse Academies of St. Louis, Inc. to operate a charter school in the City of St. Louis beginning with the 2012-2013 academic year.
FUNDING SOURCE: N/A
- 02-16-12-41** To approve submission to the Missouri State Board of Education of the St. Louis Public School District's request to sponsor Scholar's Academy Charter School of St. Louis, Inc. to operate a charter school in the City of St. Louis beginning with the 2012-2013 academic year.
FUNDING SOURCE: N/A
- 02-16-12-42** To approve receipt of \$49,000 from the City of St. Louis - Department of Public Safety for an afterschool program for Roosevelt High School students for the period January 27, 2012 through December 31, 2012.
FUNDING SOURCE: N/A



BOARD RESOLUTION

Date: November 22, 2011

Agenda Item: 01-26-12-01

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Paula Knight, Assoc. Supt., Elementary Schools

Action to be Approved:
Contract Extension/Continuation

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract ratification with Malawi Aquatics to provide monthly aquarium cleaning and terrarium maintenance services for Gateway MST Elementary School, August 1, 2011 - August 31, 2012 at a total cost not to exceed \$8,000.00.

BACKGROUND: Malawi Aquatics has performed maintenance, cleaning and labor for five (5) aquariums and one (1) terrarium for Gateway MST Elementary on a monthly basis since August, 2011. The cost for those services performed are \$4,000. For continuity and continued services, we are requesting a ratification for the period specified above with the total cost being as noted.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 473-00-110-241-6338	GOB	Requisition #: 10125746
Amount: \$8,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$8,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600008980

Department: Gateway MST Elementary Sc

Requestor: Dr. Rose Howard

Paula Knight, Assoc. Supt., Elementary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Malawi Aquatics

11619 West Florissant Blvd.

St. Louis, MO

63033

Phone (314) 830.6460

Fax (314) 830.0131

malawiaquatics@gmail.com

malawi-aquatics.com

August 1, 2011

Gateway Elementary School

4 Gateway Dr.

St. Louis, MO

63106

Attn: Dr. Howard

Fax: (314) 244.1788

Phone: (314) 241.8255

Contract

Malawi Aquatics will perform maintenance and labor for five (5) aquariums and one (1) terrarium, birds, reptiles and rabbits from August 1, 2011 through December 31, 2011 on a monthly basis.

This service includes: 1. Clean aquariums with Lifeguard service cart.

2. Twenty (20) percent water changes.

3. Check and Clean filters and systems.

4. Clean glass inside and out.

5. Check and adjust Ph if necessary.

6. Supply food and filter materials.

7. Supply food and bedding material for birds, rabbits and reptiles.

Price-Labor and Supplies per month: \$625.00

Bi-annual: \$3,750.00

Replace filter cartridges, air pumps, air stones, plants and water pumps when appropriate.

Bi-annual: \$250.00

Sales tax: N/A

Total: \$4,000.00

*11619 West Florissant Blvd.
St. Louis, MO
63033
Phone (314) 830.6460
Fax (314) 830.0131
malawiaquatics@gmail.com
malawi-aquatics.com*

November 18, 2011

*Gateway Elementary School
4 Gateway Dr.
St. Louis, MO
63106
Attn: Dr. Howard
Fax: (314) 244.1788
Phone: (314) 241.8255*

Contract

Malawi Aquatics will perform maintenance and labor for five (5) aquariums and one (1) terrarium, birds, reptiles and rabbits from January 1, 2012 through August 31, 2012 on a monthly basis.

This service includes:

- 1. Clean aquariums with Lifeguard service cart.*
- 2. Twenty (20) percent water changes.*
- 3. Check and Clean filters and systems.*
- 4. Clean glass inside and out.*
- 5. Check and adjust Ph if necessary.*
- 6. Supply food and filter materials.*
- 7. Supply food and bedding material for birds, rabbits and reptiles.*

Price-Labor and Supplies per month: \$625.00

Bi-annual: \$3,750.00

Replace filter cartridges, air pumps, air stones, plants and water pumps when appropriate:

Bi-annual : \$250.00

Sales tax: N/A

Total: \$4,000.00



BOARD RESOLUTION

Date: November 21, 2011

Agenda Item: 01-26-12-02

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved: RFP/Bid

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # RFP 030-1011

Resolution # 06-16-11-17

SUBJECT: To approve the amendment of Resolution # 06-16-11-17 to include Cumberland Therapy Services, Inc. and Rehab Choice International as additional vendors to provide physical therapy services for students with disabilities. There is no additional cost to add these firms as approved vendors. The period for services will be January 2, 2012 through June 30, 2012.

BACKGROUND: The Board approved Supplemental Health Care as requested for these services at the June 16, 2011 meeting per the resolution noted above. Supplemental Health Care is unable to provide the number of physical therapists required by the District and additional vendors are needed to serve the needs of our students with disabilities.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 828-MZ-140-2132-6319	Non-GOB	Requisition #:
Amount: No Add. Cost		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Student Support Services

Requestor:

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

ITEM #

01-26-12-03

(Approved 12/6/11)

ITEM #

01-26-12-04

(Approved 12/6/11)



Board Resolution

Date: November 17, 2011

Agenda Item: 01-26-12-05

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Action: X

Action to be Approved:

X Financial Report

Other Transaction Descriptors: _____

SUBJECT:

To approve the Monthly Board Transaction Report for October 2011.

BACKGROUND:

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - -

Amount: No Cost

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Cost not to Exceed: No Cost

☐ Pending Funding Availability Vendor #:

Department: Finance


Dr. Kelvin R. Adams, Superintendent


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Mary M. Houlihan, Dep. Supt., Operations

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0501850525
SAP Entry Doc #: 0501850487

From:	110-2411	- 180-00-110	- 6443	70,000.00-
	110-2411	- 180-00-110	- 6384	30,000.00-
To:	110-0000	- 820-00-110	- 6371	100,000.00
Control No:	B1112-0478			
From Amount:		100,000.00-		
To Amount:		100,000.00		

Text: Allocation adjustment to Summer budget due to enrollment updates.

2 SAP Hierarchy Doc #: 0501850507
SAP Entry Doc #: 0501850469

From:	120-1152	- 838-DT-120	- 6112	41,477.10-
	120-1152	- 838-DT-120	- 6241	7,324.71-
	120-1152	- 838-DT-120	- 6245	362.88-
	120-1152	- 838-DT-120	- 6242	278.16-
	120-1152	- 838-DT-120	- 6246	191.40-
	120-1152	- 838-DT-120	- 6243	99.00-
	120-1152	- 838-DT-120	- 6244	18.36-
	110-1152	- 838-DT-110	- 6244	18.36
	110-1152	- 838-DT-110	- 6243	99.00
	110-1152	- 838-DT-110	- 6246	191.40
	110-1152	- 838-DT-110	- 6242	278.16
	110-1152	- 838-DT-110	- 6245	362.88
	110-1152	- 838-DT-110	- 6241	7,324.71
	110-1152	- 838-DT-110	- 6113	41,477.10

Control No: B1112-0493

From Amount: 49,751.61-

To Amount: 49,751.61

Text: Moving salary line items for Nadina Robinson due to position change.

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

3 SAP Hierarchy Doc #: 0501850568
SAP Entry Doc #: 0501850530

From:	120-1152	- 497-DT-120	- 6112	47,508.42-
	120-1152	- 497-DT-120	- 6241	7,324.71-
	120-1152	- 497-DT-120	- 6245	362.88-
	120-1152	- 497-DT-120	- 6242	278.16-
	120-1152	- 497-DT-120	- 6246	191.40-
	120-1152	- 497-DT-120	- 6243	99.00-
	120-1152	- 497-DT-120	- 6244	18.36-
	110-1152	- 497-DT-110	- 6244	18.36
To:	110-1152	- 497-DT-110	- 6243	99.00
	110-1152	- 497-DT-110	- 6246	191.40
	110-1152	- 497-DT-110	- 6242	278.16
	110-1152	- 497-DT-110	- 6245	362.88
	110-1152	- 497-DT-110	- 6241	7,324.71
	110-1152	- 497-DT-110	- 6113	47,508.42

Control No: B1112-0524

From Amount:

55,782.93-

To Amount:

55,782.93

Text: Transferring budget from ESOL Teacher vacancy to cover new ESOL Spec
Area Coordinator position.

4 SAP Hierarchy Doc #: 0501850475
SAP Entry Doc #: 0501850437

From:	110-2122	- 880-00-110	- 6411	200.00-
To:	110-2122	- 880-00-110	- 6383	200.00

Control No: B1112-0449

From Amount:

200.00-

To Amount:

200.00

Text: Name of Event: MSCA Fall Conference // Location of Event: Osage
Beach, MO // Dates of Event: November 6-8, 2011 // Names of
Attendees: Ira Bivens, Lorna Turner-James, Susan DiPiano

AS OF 11-28-2011

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

5 SAP Hierarchy Doc #: 0501850524
SAP Entry Doc #: 0501850486

From:	110-2611	- 849-PW-110	- 6121	74,865.38-
	110-2611	- 849-PW-110	- 6211	9,994.53-
	110-2611	- 849-PW-110	- 6241	7,324.71-
	110-2611	- 849-PW-110	- 6231	5,727.20-
	110-2611	- 849-PW-110	- 6261	374.33-
	110-2611	- 849-PW-110	- 6245	362.88-
	110-2611	- 849-PW-110	- 6242	278.16-
	110-2611	- 849-PW-110	- 6246	191.40-
	110-2611	- 849-PW-110	- 6243	99.00-
	110-2611	- 849-PW-110	- 6244	18.36-
To:	110-2128	- 849-PW-110	- 6244	18.36
	110-2128	- 849-PW-110	- 6243	99.00
	110-2128	- 849-PW-110	- 6246	191.40
	110-2128	- 849-PW-110	- 6242	278.16
	110-2128	- 849-PW-110	- 6245	362.88
	110-2128	- 849-PW-110	- 6261	374.33
	110-2128	- 849-PW-110	- 6231	5,727.20
	110-2128	- 849-PW-110	- 6241	7,324.71
	110-2128	- 849-PW-110	- 6211	9,994.53
	110-2128	- 849-PW-110	- 6121	74,865.38

Control No: B1112-0475

From Amount: 99,235.95-
To Amount: 99,235.95

Text: Position budgeted in incorrect function code. Transfer moves budget to correct line item.

6 SAP Hierarchy Doc #: 0501850487
SAP Entry Doc #: 0501850449

From:	120-2338	- 804-VZ-120	- 6143	27,037.50-
To:	110-2239	- 804-VZ-110	- 6261	125.00
	110-2239	- 804-VZ-110	- 6231	1,912.50
	110-2239	- 804-VZ-110	- 6149	25,000.00
Control No:	B1112-0455			
From Amount:				27,037.50-

AS OF 11-28-2011

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 10-01-2011 - 10-31-2011
Fiscal Year: 2011 - 2011

TO Amount: 27,037.50
Text: Funds will be used to pay Lee Beasley temp employee to support the managmeent program in the office of the chief of staff.

7 SAP Hierarchy Doc #: 0501850549
SAP Entry Doc #: 0501850511

From: 120-2321 - 810-00-120 - 6371 44,002.46-
To: 110-2239 - 847-VZ-110 - 6421 44,002.46

Control No: B1112-0502
From Amount: 44,002.46-
TO Amount: 44,002.46

Text: Establishing budget to pay for expansion preschool instructional materials from Teaching & Learning Dept.

8 SAP Hierarchy Doc #: 0501850486
SAP Entry Doc #: 0501850448

From: 110-2311 - 800-00-110 - 6111 109,471.00-
To: 110-2311 - 800-00-110 - 6121 109,471.00

Control No: B1112-0494
From Amount: 109,471.00-
TO Amount: 109,471.00

Text: Correcting salary line items from original budget

9 SAP Hierarchy Doc #: 0501850522
SAP Entry Doc #: 0501850484

From: 110-2322 - 837-00-110 - 6111 58,284.90-
To: 110-2322 - 837-00-110 - 6121 58,284.90

Control No: B1112-0474
From Amount: 58,284.90-
TO Amount: 58,284.90

Text: Moving salary dollars to correct account to match staffing.

AS OF 11-28-2011

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report
Dates: 10-01-2011 - 10-31-2011
Fiscal Year: 2011 - 2011

10 SAP Hierarchy Doc #: 0501850488
SAP Entry Doc #: 0501850450

From:	110-2321	- 815-00-110	- 6111	77,000.00-
	110-2321	- 815-00-110	- 6211	10,279.50-
	110-2321	- 815-00-110	- 6241	7,324.71-
	110-2321	- 815-00-110	- 6231	5,890.50-
	110-2321	- 815-00-110	- 6261	385.00-
	110-2321	- 815-00-110	- 6245	362.88-
	110-2321	- 815-00-110	- 6242	278.16-
	110-2321	- 815-00-110	- 6246	191.40-
	110-2321	- 815-00-110	- 6243	99.00-
	110-2321	- 815-00-110	- 6244	18.36-
	110-2331	- 815-00-110	- 6244	18.36
	110-2331	- 815-00-110	- 6243	99.00
	110-2331	- 815-00-110	- 6246	191.40
	110-2331	- 815-00-110	- 6242	278.16
	110-2331	- 815-00-110	- 6245	362.88
	110-2331	- 815-00-110	- 6261	385.00
	110-2331	- 815-00-110	- 6231	5,890.50
	110-2331	- 815-00-110	- 6241	7,324.71
	110-2331	- 815-00-110	- 6211	10,279.50
	110-2331	- 815-00-110	- 6111	77,000.00

To:

Control No: B1112-0495
From Amount: 101,829.51-
To Amount: 101,829.51
Text: Correcting salary line items from original budget

11 SAP Hierarchy Doc #: 0501850479
SAP Entry Doc #: 0501850441

From:	120-2336	- 822-00-120	- 6121	69,000.00-
	120-2336	- 822-00-120	- 6241	7,324.71-
	120-2336	- 822-00-120	- 6245	362.88-
	120-2336	- 822-00-120	- 6242	278.16-
	120-2336	- 822-00-120	- 6246	191.40-
	120-2336	- 822-00-120	- 6243	99.00-
	120-2336	- 822-00-120	- 6244	18.36-

To: 110-2336 - 822-00-110 - 6244 18.36
110-2336 - 822-00-110 - 6243 99.00
110-2336 - 822-00-110 - 6246 191.40
110-2336 - 822-00-110 - 6242 278.16
110-2336 - 822-00-110 - 6245 362.88
110-2336 - 822-00-110 - 6241 7,324.71
110-2336 - 822-00-110 - 6121 69,000.00

Control No: B1112-0453
From Amount: 77,274.51-
To Amount: 77,274.51
Text: Moving budget to correct line item to parallel positions in Alt
Ed/Student Rights Dept.

12 SAP Hierarchy Doc #: 0501850454
SAP Entry Doc #: 0501850416
From: 120-2321 - 810-00-120 - 6371 95,000.00-
To: 110-2338 - 804-VZ-110 - 6143 95,000.00
Control No: B1112-0434
From Amount: 95,000.00-
To Amount: 95,000.00
Text: Establish leadership expansion budget.

13 SAP Hierarchy Doc #: 0501850456
SAP Entry Doc #: 0501850418
From: 120-2321 - 810-00-120 - 6371 132,342.50-
To: 110-2338 - 804-VZ-110 - 6261 475.00
110-2338 - 804-VZ-110 - 6358 1,500.00
110-2338 - 804-VZ-110 - 6433 5,700.00
110-2338 - 804-VZ-110 - 6231 7,267.50
110-2338 - 804-VZ-110 - 6363 7,500.00
110-2338 - 804-VZ-110 - 6411 27,500.00
110-2338 - 804-VZ-110 - 6319 40,400.00
110-2338 - 804-VZ-110 - 6371 42,000.00
Control No: B1112-0434
From Amount: 132,342.50-
To Amount: 132,342.50

Monthly Budget Report
 Dates: 10-01-2011 - 10-31-2011
 Fiscal Year: 2011 - 2011

Text: Establish leadership expansion budget.

14 SAP Hierarchy Doc #: 0501850451
 SAP Entry Doc #: 0501850413

From:	110-2411	- 180-00-110	- 6411	1,000.00-
To:	110-2411	- 183-00-110	- 6383	1,000.00
Control No:	B1112-0430			
From Amount:		1,000.00-		
To Amount:		1,000.00		

Text: Conference Name: MSCA Fall Conference / Date of Conference: November
 5-8, 2011 / Conference Location: Osage Beach, MO / Conference
 Attendee(s): Roshanda Neal

15 SAP Hierarchy Doc #: 0501850467
 SAP Entry Doc #: 0501850429

From:	110-2411	- 478-00-110	- 6411	550.00-
To:	110-2411	- 478-00-110	- 6383	550.00
Control No:	B1112-0429			
From Amount:		550.00-		
To Amount:		550.00		

Text: Name of Conference: Missouri Art Education Fall Conference //
 Conference Dates: October 14-15, 2011 // Event Location: Knob Noster,
 MO // Attendees: Joy Taylor

16 SAP Hierarchy Doc #: 0501850478
 SAP Entry Doc #: 0501850440

From:	110-2411	- 478-00-110	- 6363	150.00-
To:	110-2411	- 478-00-110	- 6381	35.50-
	110-2411	- 478-00-110	- 6383	15.50
	110-2411	- 478-00-110	- 6384	170.00
Control No:	B1112-0452			
From Amount:		185.50-		
To Amount:		185.50		

Text: Pay for outstanding professional development expenses and remaining
 balance for: Missouri Art Education Fall Conference // Conference

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

Dates: October 14-15, 2011 // Event Location: Knob Noster, MO //

Attendees: Joy Taylor.

17 SAP Hierarchy Doc #: 0501850547

SAP Entry Doc #: 0501850509

From:	110-2411	- 180-00-110	- 6384	2,200.00-
To:	110-2411	- 180-00-110	- 6383	2,200.00

Control No: B1112-0500

From Amount: 2,200.00-

To Amount: 2,200.00

Text: BER Using Differentiated Instruction in the Secondary Classroom
 Conference / St. Louis, MO / October 25, 2011 / 1 Joseph Maloney, 2
 Kevin Martin, 3 Enna Dancy, 4 Keith Northway, 5 William Cash, 6
 Marilyn Koehr, 7 Elie Bilmes, 8 Kate Howell BER Motivating the
 Unmotivated Conference / St. Louis, MO / January 12, 2012 / Enna
 Dancy

18 SAP Hierarchy Doc #: 0501850521

SAP Entry Doc #: 0501850483

From:	110-2611	- 918-00-110	- 6121	106,924.00-
	110-2611	- 918-00-110	- 6211	14,274.35-
	110-2611	- 918-00-110	- 6231	8,179.69-
	110-2611	- 918-00-110	- 6241	7,324.71-
	110-2611	- 918-00-110	- 6261	534.62-
	110-2611	- 918-00-110	- 6245	362.88-
	110-2611	- 918-00-110	- 6242	278.16-
	110-2611	- 918-00-110	- 6246	191.40-
	110-2611	- 918-00-110	- 6243	99.00-
	110-2611	- 918-00-110	- 6244	18.36-
	110-2558	- 918-00-110	- 6244	18.36
	110-2558	- 918-00-110	- 6243	99.00
	110-2558	- 918-00-110	- 6246	191.40
	110-2558	- 918-00-110	- 6242	278.16
	110-2558	- 918-00-110	- 6245	362.88
	110-2558	- 918-00-110	- 6261	534.62
	110-2558	- 918-00-110	- 6241	7,324.71
To:				

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

8,179.69
14,274.35
106,924.00

110-2558 - 918-00-110 - 6231
110-2558 - 918-00-110 - 6211
110-2558 - 918-00-110 - 6121

Control No: B1112-0473

From Amount: 138,187.17-

To Amount: 138,187.17

Text: Moving Transportation Director salary to correct function code to
match authorization.

19 SAP Hierarchy Doc #: 0501850540

SAP Entry Doc #: 0501850502

From:

110-2611	- 803-00-110	- 6122	33,705.00-
110-2611	- 803-00-110	- 6241	7,324.71-
110-2611	- 803-00-110	- 6211	5,089.46-
110-2611	- 803-00-110	- 6231	2,578.43-
110-2611	- 803-00-110	- 6261	606.69-
110-2611	- 803-00-110	- 6245	362.88-
110-2611	- 803-00-110	- 6242	278.16-
110-2611	- 803-00-110	- 6246	191.40-
110-2611	- 803-00-110	- 6243	99.00-
110-2611	- 803-00-110	- 6244	18.36-
110-2558	- 918-00-110	- 6244	18.36
110-2558	- 918-00-110	- 6243	99.00
110-2558	- 918-00-110	- 6246	191.40
110-2558	- 918-00-110	- 6242	278.16
110-2558	- 918-00-110	- 6245	362.88
110-2558	- 918-00-110	- 6261	606.69
110-2558	- 918-00-110	- 6231	2,578.43
110-2558	- 918-00-110	- 6211	5,089.46
110-2558	- 918-00-110	- 6241	7,324.71
110-2558	- 918-00-110	- 6122	33,705.00

To:

Control No: B1112-0485

From Amount: 50,254.09-

To Amount: 50,254.09

Text: Moving Sundra Anthony's salary and benefits from 803 where she was
budgeted into 918 where she is currently staffed, Accounting is
moving her salary/benefit expenses that were incorrectly charged to

AS OF 11-28-2011

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

803 into 918 as well.

20 SAP Hierarchy Doc #: 0501850505

SAP Entry Doc #: 0501850467

From:	110-0000	- 820-00-110	- 6165	200,000.00-
	110-0000	- 820-00-110	- 6231	15,300.00-
	110-0000	- 820-00-110	- 6231	1,000.00-
To:	110-2661	- 829-00-110	- 6261	1,000.00
	110-2661	- 829-00-110	- 6231	15,300.00
	110-2661	- 829-00-110	- 6165	200,000.00

Control No: B1112-0464

From Amount: 216,300.00-

To Amount: 216,300.00

Text: Transfer of security guard overtime dollars and associated fringes into location 829 from holding area in 820.

21 SAP Hierarchy Doc #: 0501850571

SAP Entry Doc #: 0501850533

From:	120-2321	- 810-00-120	- 6371	155,000.00-
To:	110-2822	- 984-00-110	- 6412	155,000.00

Control No: B1112-0527

From Amount: 155,000.00-

To Amount: 155,000.00

Text: Transfer to pay ACT expenses.

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

120-INCIDENTAL

- 1 SAP Hierarchy Doc #: 0501850527
SAP Entry Doc #: 0501850489

From:	110-1411	- 180-55-110	- 6231	2,829.40-
	110-1411	- 180-55-110	- 6261	184.93-
To:	120-1151	- 180-00-120	- 6113	184.93
	120-1151	- 180-00-120	- 6113	2,829.40
Control No:	B1112-0479			
From Amount:		3,014.33-		
To Amount:		3,014.33		

Text: Transferring funds from Sumner discretionary budget to salary line
items to support purchase of new Dean of Students position.

- 2 SAP Hierarchy Doc #: 0501850528
SAP Entry Doc #: 0501850490

From:	110-2411	- 180-00-110	- 6411	23,274.51-
To:	120-1151	- 180-00-120	- 6244	18.36
	120-1151	- 180-00-120	- 6243	99.00
	120-1151	- 180-00-120	- 6246	191.40
	120-1151	- 180-00-120	- 6242	278.16
	120-1151	- 180-00-120	- 6245	362.88
	120-1151	- 180-00-120	- 6241	7,324.71
	120-1151	- 180-00-120	- 6113	15,000.00

Control No: B1112-0479

From Amount: 23,274.51-

To Amount: 23,274.51

Text: Transferring funds from Sumner discretionary budget to salary line
items to support purchase of new Dean of Students position.

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

3 SAP Hierarchy Doc #: 0501850448
SAP Entry Doc #: 0501850410

From: 110-2411 - 168-00-110 - 6421 2,049.00-
To: 120-1188 - 168-00-120 - 6143 2,049.00

Control No: B1112-0428
From Amount: 2,049.00-
To Amount: 2,049.00

Text: To cover night school extra service spreadsheet and the associated payroll taxes.

4 SAP Hierarchy Doc #: 0501850546
SAP Entry Doc #: 0501850508

From: 110-2411 - 448-00-110 - 6443 3,000.00-
110-2411 - 448-00-110 - 6411 304.66-
110-2411 - 448-00-110 - 6384 217.10-
To: 120-1411 - 448-55-120 - 6143 217.10
120-1411 - 448-55-120 - 6143 304.66
120-1411 - 448-55-120 - 6143 3,000.00

Control No: B1112-0499
From Amount: 3,521.76-
To Amount: 3,521.76

Text: To compensate staff for attending Dunbar's summer prefoessional development.

5 SAP Hierarchy Doc #: 0501850566
SAP Entry Doc #: 0501850528

From: 110-2411 - 194-00-110 - 6411 255.20-
To: 120-1411 - 194-55-120 - 6143 255.20

Control No: B1112-0523
From Amount: 255.20-
To Amount: 255.20

Text: Non-Athletic Extra Service for academic year.

AS OF 11-28-2011

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

6 SAP Hierarchy Doc #: 0501850513
SAP Entry Doc #: 0501850475

From: 110-2411 - 156-00-110 - 6149 60,000.00-
To: 120-2122 - 156-60-120 - 6144 60,000.00

Control No: B1112-0468

From Amount: 60,000.00-
To Amount: 60,000.00

Text: To correct salary line items for Retired Teacher, Judith Gainer.

7 SAP Hierarchy Doc #: 0501850455
SAP Entry Doc #: 0501850417

From: 110-2338 - 804-VZ-110 - 6143 95,000.00-
To: 120-2321 - 810-00-120 - 6371 95,000.00

Control No: B1112-0434

From Amount: 95,000.00-
To Amount: 95,000.00

Text: Reversal of error :(

8 SAP Hierarchy Doc #: 0501850457
SAP Entry Doc #: 0501850419

From: 120-2321 - 810-00-120 - 6371 95,000.00-
To: 120-2338 - 804-VZ-120 - 6143 95,000.00

Control No: B1112-0434

From Amount: 95,000.00-
To Amount: 95,000.00

Text: Establish leadership expansion budget.

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

232-Title I IASA 11-12

1 SAP Hierarchy Doc #: 0501850554
SAP Entry Doc #: 0501850516

From:	232-2261	- 814-00-232	- 6371	50,000.00-
To:	232-2261	- 814-00-232	- 6383	50,000.00

Control No: B1112-0507

From Amount: 50,000.00-

TO Amount: 50,000.00

Text: Transferring Title I funds to establish travel budget. Approx. \$2500
will pay for Supt. Adams, Trista Harper, Derrick Mitchell, and
Michael Haggan to attend conference in Boston.

Monthly Budget Report
Dates: 10-01-2011 - 10-31-2011
Fiscal Year: 2011 - 2011

292-Mini Federal 1112

1 SAP Hierarchy Doc #: 0501850569
SAP Entry Doc #: 0501850531

From:	292-2122	- 880-VK-292	- 6411	3,200.00-
To:	292-2122	- 880-VK-292	- 6383	3,200.00

Control No: B1112-0525

From Amount:

3,200.00-

To Amount:

3,200.00

Text: Event Name: MSCA 2011 Fall Conference / Event Date: 11-06-2011 /
Event Location: Tan-Tar-A, MO / Event Attendees: Ira Bivens and 3
Counselors

AS OF 11-28-2011

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 10-01-2011 - 10-31-2011

Fiscal Year: 2011 - 2011

909-CAP PROJ A/C 2009

1 SAP Hierarchy Doc #: 0501850517
SAP Entry Doc #: 0501850479

From:	909-2624	- 905-HE-909	- 6111	75,855.62-
	909-2624	- 905-HE-909	- 6211	12,776.96-
	909-2624	- 905-HE-909	- 6121	10,906.25-
	909-2624	- 905-HE-909	- 6241	9,522.12-
	909-2624	- 905-HE-909	- 6122	8,945.67-
	909-2624	- 905-HE-909	- 6231	7,321.63-
	909-2624	- 905-HE-909	- 6261	478.54-
	909-2624	- 905-HE-909	- 6245	471.74-
	909-2624	- 905-HE-909	- 6242	361.61-
	909-2624	- 905-HE-909	- 6246	248.82-
	909-2624	- 905-HE-909	- 6243	128.70-
	909-2624	- 905-HE-909	- 6244	23.87-
To:	909-2611	- 905-00-909	- 6244	23.87
	909-2611	- 905-00-909	- 6243	128.70
	909-2611	- 905-00-909	- 6246	248.82
	909-2611	- 905-00-909	- 6242	361.61
	909-2611	- 905-00-909	- 6245	471.74
	909-2611	- 905-00-909	- 6261	478.54
	909-2611	- 905-00-909	- 6231	7,321.63
	909-2611	- 905-00-909	- 6122	8,945.67
	909-2611	- 905-00-909	- 6241	9,522.12
	909-2611	- 905-00-909	- 6121	10,906.25
	909-2611	- 905-00-909	- 6211	12,776.96
	909-2611	- 905-00-909	- 6111	75,855.62

Control No: B1112-0471

From Amount: 127,041.53-

To Amount: 127,041.53

Text: Moving budget to correct line item (function code change) to
accommodate where positions are staffed.

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 10-01-2011 - 10-31-2011
Fiscal Year: 2011 - 2011
Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL To 110-INCIDENTAL	:	1,064,812.92-
	:	1,513,889.63
Fund Total From 120-TEACHERS FUND To 120-TEACHERS FUND	:	731,191.51-
	:	282,114.80
Fund Total From 232-Title I IASA 11-12 To 232-Title I IASA 11-12	:	50,000.00-
	:	50,000.00
Fund Total From 292-Mini Federal 1112 To 292-Mini Federal 1112	:	3,200.00-
	:	3,200.00
Fund Total From 909-CAP PROJ A/C 2009 To 909-CAP PROJ A/C 2009	:	127,041.53-
	:	127,041.53
District Total From To	:	1,976,245.96-
	:	1,976,245.96

ITEM #

01-26-12-06

(Approved 12/6/11)



BOARD RESOLUTION

Date: November 21, 2011

Agenda Item : 01-26-12-07

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the Craft Alliance to establish a partnership to provide opportunities for SLPS students to learn about contemporary craft art that goes beyond the traditional classroom art experience. The MOU will be for the period January 20, 2012 through June 30, 2012.

BACKGROUND: The Craft Alliance will be offering the ArtSmarts program to 25 SLPS schools, possibly reaching as many as 750 students. Since inception of the program in 2006, 14 different SLPS schools have participated in the program which has provided our students the chance to learn studio techniques in clay, metalsmithing, glass, graphics, and textile arts. This program has previously been offered at Central VPA where 17 students have gone through the program and have gone on to participate in Crafting-a-Future, Craft Alliance's four year, young artist mentoring program.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:

Dr. Kelvin R. Adams, Superintendent

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Craft Alliance ("Agency") on this 20th day of January, 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between the Craft Alliance and the St. Louis Public Schools in order to introduce SLPS middle and high school students to contemporary craft media and studio practices.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to

the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Select the middle and high school students who are to participate in the program.

(b) Teachers take part in evaluations of the program.

(c) _____

6. Obligations of Agency:

(a) Provide the transportation for the field trips to the Craft Alliance locations.

(b) Design, implement and facilitate the program. __

(c) _____

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) A minimum of 100 middle and high school students will participate in the program.

(b) Each student will participate in three, two hour field trips designed to introduce them to contemporary craft in the Craft Alliance studios and participate in one lecture in our galleries.

8. **Term and Termination:** The term of the MOU will be from January 20th, 2012(the Effective Date) through June 30, 2012, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Craft Alliance

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

ITEM #

01-26-12-08

(Approved 12/6/11)



BOARD RESOLUTION

Date: January 9, 2012

Agenda Item : 02-16-12-01

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: John Windom, Exec. Dir., Community Education

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify the acceptance of the Crime Prevention Funds awarded to the District by The City of St. Louis Department of Public Safety. The award is in the amount of \$200,000.00 and is for the period January 1, 2012 through December 31, 2012.

BACKGROUND: The District will be taking a leading role in the Youth Leadership for Crime Prevention Program. The Department of Public Safety is the sponsoring agency. Under the program, the District will pay for all facilities, products, labor, materials, and transportation necessary to perform the work.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.D.


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: TBD	Non-GOB	Requisition #:
Amount: \$200,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$200,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:


Department: Community Education


Requestor:


John Windom, Exec. Dir., Community Education

 1/17/2012
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



**BOARD OF ALDERMEN
CITY OF SAINT LOUIS
MISSOURI**

Gregory J. Carter
Alderman, 27th Ward
312-7700 (Ward Office)
AMZG@slmail.net

December 21, 2011

St. Louis Public Schools
801 N. 11th Street
St. Louis, MO 63101

To Whom It May Concern:

I would like to take this opportunity to thank you for applying for the 2011 Public Safety RFP Crime Prevention Program. I also want to congratulate you on being among the top organizations who have been awarded \$200,000 in grant funds.

Unfortunately, we are not able to get you the funds this year, but should be available the beginning of January 2012. Please contact the Public Safety Director Charles Bryson or Charlene Deeken at (314) 622-3391 regarding what information is needed to submit to acquire the funds.

Sincerely,

Gregory J. Carter
Gregory J. Carter
Public Safety Chairman

GJC/myk

Room 230, City Hall • St. Louis, Mo. 63103 • (314) 622-3287



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-02

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Enos Moss, CFO/Treasurer

Action to be Approved: Insurance Endorsement

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-29
\$83,000

SUBJECT: To ratify an endorsement to the insurance policy for Automobile Liability and Physical Damage Insurance written through State Farm Insurance Company to provide coverage for nine new vehicles delivered to the District in December 2011. The coverage period is December 2, 2011 through June 30, 2012 at a cost not to exceed \$5,000.

BACKGROUND: Seven 2012 vehicles have been delivered to the Safety and Security Department to replace seven vehicles returned to Enterprise. Two additional vehicles have been delivered to the Information Technology Department to replace one vehicle returned to Enterprise. The one additional vehicle and the upgrade of the other vehicles to newer models will increase the overall cost of the automobile policy.

Accountability Plan Goals: Goal III: Facilities, Resources Support


Objective/Strategy: III.D.


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

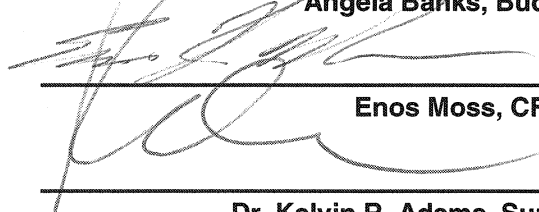
Fund Source: 970-00-110-2514-6354	GOB	Requisition #:
Amount: \$5,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$5,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600009909


Department: Risk Management

Requestor: Kevin Coyne


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

Changes to SLPS Vehicle Fleet

New Vehicles Added in December

Department	Make and Model	Model Year
Security	Chevrolet Impala	2012
Security	Chevrolet Impala	2012
Security	Chevrolet Impala	2012
Security	Chevrolet Impala	2012
Security	Chevrolet Impala	2012
Security	Chevrolet Impala	2012
Security	Chevrolet Impala	2012
Technology	Dodge Van	2012
Technology	Dodge Van	2012

Vehicles Deleted in December

Department	Make and Model	Model Year
Security	Chevrolet Impala	2004
Security	Chevrolet Malibu	2005
Security	Chevrolet Impala	2006
Security	Chevrolet Malibu	2006
Security	Ford Taurus	2004
Technology	GMC Van	1995
Vashon	Chevrolet Cavalier	2002



BOARD RESOLUTION

Date: January 18, 2012

Agenda Item : 0216-12-03

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Enos Moss, CFO/Treasurer

Action to be Approved: Insurance Endorsement

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To ratify an endorsement to the insurance policy for Athletic Accident Insurance written through Chubb Group of Insurance Companies to provide both athletic accident and catastrophic medical coverage for the middle school athletic program. The endorsement is effective for the period October 18, 2011 through July 31, 2012 at a cost not to exceed \$6,377.55.

BACKGROUND: The coverage is being provided for the middle school athletes participating in the new athletic program. The first year of the program will include boys flag football, boys and girls basketball and girls track. The coverage provided duplicates the athletic accident insurance provided for the District high school athletes and includes the catastrophic medical coverage that is provided by MSHAA for the high school athletes. The cost of the coverage will be reimbursed through a portion of the funds being provided by the Dream Center for the middle school program.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 970-00-110-2514-6355	GOB	Requisition #:
Amount: \$6,377.55		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,377.55	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600011319

Department: Risk Management

Requestor: Kevin Coyne


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

R.S. Klostermeyer & Associates
16 Provincial Court
St. Louis, MO 63122

Invoice

To: Mr. Kevin Coyne
St. Louis Public Schools
801 North 11th Street
St. Louis, MO 63101

Date: November 14, 2011

Re: Middle School Intramural Program

Amount Due:	Athletic Accident Insurance -	\$2977.55
	Catastrophic Excess Medical -	<u>\$3400.00</u>
	Total	\$6377.55

Please make your check payable to R.S. Klostermeyer & Associates.

Thank you.



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-04

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved:
Contract Increase/Decrease

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-45
\$102,786.00

SUBJECT: To ratify a contract amendment with Stephen Warmack to serve as the principal of Clyde C. Miller High School at a cost of \$2,056.00.

BACKGROUND: In December of 2011, the principals at all schools other than Clyde C. Miller High School received a 2% increase in salary.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 117-00-110-2411-6319	GOB	Requisition #:
Amount: \$2,056.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$2,056.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014547

Department: Academics

Requestor:

Sharonica Hardin / Charles N. Simmes
Sharonica Hardin, Chief Human Resource Officer

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



Board Resolution

Date: January 11, 2012

Agenda Item: 02-16-12-05

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Action: X

Action to be Approved:

X Financial Report

Other Transaction Descriptors: _____

SUBJECT:

To approve the Monthly Board Transaction Reports for November 2011 and December 2011.

BACKGROUND:

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - -

Amount: No Cost

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Fund Source: - - - -

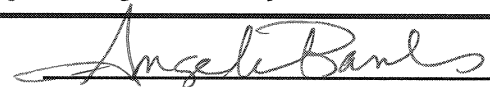
Amount:

Requisition #:

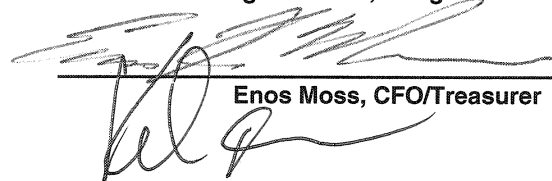
Cost not to Exceed: No Cost

☐ Pending Funding Availability Vendor #:

Department: Finance



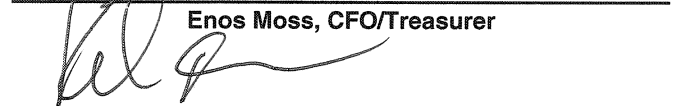
Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Mary M. Houlihan, Dep. Supt., Operations



Dr. Kelvin R. Adams, Superintendent

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 11-01-2011 - 12-31-2011
Fiscal Year: 2011 - 2011

110-TEACHERS FUND

1 SAP Hierarchy Doc #: 0501850649
SAP Entry Doc #: 0501850611

From: 120-1411 - 816-FY-120 - 6143 4,623.21-
To: 110-1411 - 816-FY-110 - 6342 4,623.21

Control No: B1112-0608

From Amount: 4,623.21-

To Amount: 4,623.21

Text: To cover cost for Urban Debate Coaches' travel

2 SAP Hierarchy Doc #: 0501850783
SAP Entry Doc #: 0501850745

From: 120-1411 - 816-FY-120 - 6143 466.24-
To: 110-2331 - 816-00-110 - 6363 466.24

Control No: B1112-0663

From Amount: 466.24-

To Amount: 466.24

Text: Printing for Debate League.

3 SAP Hierarchy Doc #: 0501850575
SAP Entry Doc #: 0501850537

From: 110-2411 - 144-00-110 - 6411 5,000.00-
To: 110-2411 - 144-00-110 - 6383 5,000.00

Control No: B1112-0530

From Amount: 5,000.00-

To Amount: 5,000.00

Text: Pay for traveling expenses for Cleveland NJROTC football team to
attend football play-off game 11/2 - 11/3 in Thayer, MO. Five adults
and thirty-five students.

ST. LOUIS BOARD OF EDUCATION
 Monthly Budget Report
 Dates: 11-01-2011 - 12-31-2011
 Fiscal Year: 2011 - 2011

4 SAP Hierarchy Doc #: 0501850617
 SAP Entry Doc #: 0501850579

From:	120-1211	- 326-55-120	- 6143	684.60-
To:	110-2411	- 326-PR-110	- 6143	684.60

Control No: B1112-0577

From Amount: 684.60-

To Amount: 684.60

Text: Transferring funds for metal detector extra service.

5 SAP Hierarchy Doc #: 0501850619
 SAP Entry Doc #: 0501850581

From:	120-1131	- 326-55-120	- 6143	684.60-
To:	110-2411	- 326-PR-110	- 6143	684.60

Control No: B1112-0578

From Amount: 684.60-

To Amount: 684.60

Text: Transferring funds for metal detector extra service.

6 SAP Hierarchy Doc #: 0501850812
 SAP Entry Doc #: 0501850774

From:	110-2411	- 323-00-110	- 6411	4,000.00-
To:	110-2411	- 323-00-110	- 6383	500.00
	110-2411	- 323-00-110	- 6441	3,500.00

Control No: B1112-0690

From Amount: 4,000.00-

To Amount: 4,000.00

Text: 1. Patricia Clarlk / 2. MO Art Ed Assoc. Fall Conference / 3. October
 14 - 15, 2011 / 4. Knobnoster, MO. Transfer also to purchase
 SkillsTutor online software.

Monthly Budget Report
 Dates: 11-01-2011 - 12-31-2011
 Fiscal Year: 2011 - 2011

7 SAP Hierarchy Doc #: 0501850820
 SAP Entry Doc #: 0501850782

From:	110-2411	- 194-00-110	- 6411	3,000.00-
To:	110-2411	- 194-00-110	- 6383	1,000.00
	110-2411	- 194-00-110	- 6415	2,000.00

Control No: B1112-0703

From Amount:	3,000.00-
To Amount:	3,000.00

Text: Event: MSCA Counselor Conference / Location: Tan-Tar-A Resort at
 Osage Beach, MO / Date: November 5 - 8, 2011 / Attendee(s): Phyllis
 Robinson. Transfer also to cover incentive activities for students.

8 SAP Hierarchy Doc #: 0501850643
 SAP Entry Doc #: 0501850605

From:	360-5115	- 918-00-360	- 6546	10,000.00-
To:	110-2551	- 918-00-110	- 6383	10,000.00

Control No: B1112-0601

From Amount:	10,000.00-
To Amount:	10,000.00

Text: Funds needed to pay for rental vehicles for conferences.

9 SAP Hierarchy Doc #: 0501850622
 SAP Entry Doc #: 0501850584

From:	110-2624	- 905-00-110	- 6319	82,146.51-
To:	110-2611	- 905-00-110	- 6244	18.36
	110-2611	- 905-00-110	- 6243	99.00
	110-2611	- 905-00-110	- 6246	191.40
	110-2611	- 905-00-110	- 6242	278.16
	110-2611	- 905-00-110	- 6261	304.00
	110-2611	- 905-00-110	- 6245	362.88
	110-2611	- 905-00-110	- 6231	4,651.20
	110-2611	- 905-00-110	- 6241	7,324.71
	110-2611	- 905-00-110	- 6211	8,116.80
	110-2611	- 905-00-110	- 6121	60,800.00

Control No: B1112-0581

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 11-01-2011 - 12-31-2011

Fiscal Year: 2011 - 2011

From Amount:

82,146.51-

To Amount:

82,146.51

Text: Transfer to fund a newly created position for Facilities Manager (60K) and Secretary III (32.6K) to support the return of the facilities staff and to assist w/ facilities grounds and maintenance concerns.

10 SAP Hierarchy Doc #: 0501850623

SAP Entry Doc #: 0501850585

From:

110-2624

- 905-00-110

- 6319

47,961.27-

To:

110-2624

- 905-00-110

- 6244

18.36

110-2624

- 905-00-110

- 6243

99.00

110-2624

- 905-00-110

- 6261

163.32

110-2624

- 905-00-110

- 6246

191.40

110-2624

- 905-00-110

- 6242

278.16

110-2624

- 905-00-110

- 6245

362.88

110-2624

- 905-00-110

- 6231

2,498.80

110-2624

- 905-00-110

- 6211

4,360.64

110-2624

- 905-00-110

- 6241

7,324.71

110-2624

- 905-00-110

- 6122

32,664.00

Control No: B1112-0581

From Amount:

47,961.27-

To Amount:

47,961.27

Text: Transfer to fund a newly created position for Facilities Manager (60K) and Secretary III (32.6K) to support the return of the facilities staff and to assist w/ facilities grounds and maintenance concerns.

11 SAP Hierarchy Doc #: 0501850759

SAP Entry Doc #: 0501850721

From:

360-2828

- 981-00-360

- 6541

5,474.00-

To:

110-2828

- 981-00-110

- 6541

5,474.00

Control No: B1112-0642

From Amount:

5,474.00-

To Amount:

5,474.00

Text: For the purchase of two copiers for the Finance Division.

ST. LOUIS BOARD OF EDUCATION
 Monthly Budget Report
 Dates: 11-01-2011 - 12-31-2011
 Fiscal Year: 2011 - 2011

120-INCIDENTAL

1 SAP Hierarchy Doc #: 0501850806
 SAP Entry Doc #: 0501850768

From: 110-2411 - 679-00-110 - 6371 1,010.10-
 To: 120-1211 - 679-55-120 - 6143 1,010.10

Control No: B1112-0683

From Amount: 1,010.10-
 To Amount: 1,010.10

Text: To provide extra service pay for teachers.

2 SAP Hierarchy Doc #: 0501850608
 SAP Entry Doc #: 0501850570

From: 110-2411 - 186-00-110 - 6143 5,000.00-
 To: 120-1411 - 186-55-120 - 6143 5,000.00

Control No: B1112-0565

From Amount: 5,000.00-
 To Amount: 5,000.00

Text: Budget Error: Correcting transfer for after school tutoring extra service (non-athletic).

3 SAP Hierarchy Doc #: 0501850655
 SAP Entry Doc #: 0501850617

From: 110-2411 - 186-00-110 - 6411 1,847.83-
 To: 120-1411 - 186-55-120 - 6143 1,847.83

Control No: B1112-0611

From Amount: 1,847.83-
 To Amount: 1,847.83

Text: To support spreadsheet for afterschool tutoring extra service

ST. LOUIS BOARD OF EDUCATION
 Monthly Budget Report
 Dates: 11-01-2011 - 12-31-2011
 Fiscal Year: 2011 - 2011

4 SAP Hierarchy Doc #: 0501850824
 SAP Entry Doc #: 0501850786

From:	110-1152	- 497-DT-110	- 6113	2,500.00-
To:	120-1411	- 497-55-120	- 6143	2,500.00
Control No:	B1112-0708			
From Amount:				2,500.00-
To Amount:				2,500.00
Text: To fund extra service for IWS.				

5 SAP Hierarchy Doc #: 0501850831
 SAP Entry Doc #: 0501850793

From:	110-2411	- 339-00-110	- 6443	3,640.00-
To:	120-1411	- 339-55-120	- 6143	3,640.00
Control No:	B1112-0710			
From Amount:				3,640.00-
To Amount:				3,640.00
Text: To pay certificated staff for afterschool programs.				

6 SAP Hierarchy Doc #: 0501850833
 SAP Entry Doc #: 0501850795

From:	110-2411	- 339-00-110	- 6342	5,000.00-
To:	120-1411	- 339-55-120	- 6143	5,000.00
Control No:	B1112-0711			
From Amount:				5,000.00-
To Amount:				5,000.00
Text: To pay certificated staff for afterschool programs.				

7 SAP Hierarchy Doc #: 0501850854
 SAP Entry Doc #: 0501850816

From:	110-2122	- 880-00-110	- 6411	369.86-
To:	120-2122	- 880-55-120	- 6143	369.86
Control No:	B1112-0734			
From Amount:				369.86-
To Amount:				369.86

Monthly Budget Report
Dates: 11-01-2011 - 12-31-2011
Fiscal Year: 2011 - 2011

Text: Transfer funds to pay extra service for data processor to input MOVIP
information in SIS

8 SAP Hierarchy Doc #: 0501850856
SAP Entry Doc #: 0501850818

From:	110-2331	- 816-00-110	- 6311	3,600.00-
To:	120-2122	- 880-55-120	- 6143	3,600.00
Control No:	B111-0735			
From Amount:				3,600.00-
To Amount:				3,600.00

Text: To cover extra service pay for counselors to start tracking graduates

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 11-01-2011 - 12-31-2011
Fiscal Year: 2011 - 2011

292-Mini Federal 1112

1 SAP Hierarchy Doc #: 0501850591
SAP Entry Doc #: 0501850553

From:	292-1152	- 838-VU-292	- 6384	83,000.00-
To:	292-1152	- 838-VU-292	- 6319	83,000.00

Control No: B1112-0548

From Amount: 83,000.00-

To Amount: 83,000.00

Text: Transfer needed to cover contracts with Webster University and
Pearson

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 11-01-2011 - 12-31-2011

Fiscal Year: 2011 - 2011

Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL	:	165,075.57-
To 110-INCIDENTAL	:	164,040.43
Fund Total From 120-TEACHERS FUND	:	6,458.65-
To 120-TEACHERS FUND	:	22,967.79
Fund Total From 292-Mini Federal 1112	:	83,000.00-
To 292-Mini Federal 1112	:	83,000.00
Fund Total From 360-BUILDING CAPITAL PRO	:	15,474.00-
To 360-BUILDING CAPITAL PRO	:	0.00
District Total From	:	270,008.22-
To	:	270,008.22



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-06

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: Program Approval

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 02-17-11-03

Prior Year Cost No Cost

SUBJECT: To approve the St. Louis Public Schools A+ Schools Program Partnership Plan, and to accept the A+ Schools Annual Report, for the School Year 2011-2012.

BACKGROUND: The St. Louis Public Schools A+ Schools Program Partnership Plan was developed, revised and approved by the St. Louis Public Schools A+ Partnership Plan Advisory Committee. This plan was developed and revised to enhance our high schools success at identifying students that may drop out of school and the intervention services to be used to meet the needs of such students. In addition, the plan 1) outlined counseling and mentoring services provided to students who will enter the work force upon graduation from high school, 2) addresses apprenticeship and intern programs, and 3) contains procedures for the recruitment of volunteers from the community of the school. The plan was developed and revised in cooperation and with the advice of local business persons, labor leaders, parents, and representatives of colleges and post-secondary vocational and technical schools. There is a mechanism in place to update the plan annually by those individuals who originally assisted in developing the plan.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Secondary Schools

Requestor: Dr. Jim Dishman

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

St. Louis Public School District (SLPS)

A+ Schools Program

Partnership Plan

Developed and Approved by the SLPS A+ Schools Program Partnership Plan Advisory Committee
September 15, 2009; Recommended Revision April 13, 2010; Recommended Revisions Approved
September 28, 2010

Recommended Revisions September 27, 2011(Bold and Underlined)

Approved by the SLPS Special Administrative Board, October 20, 2009

Revision Approved by the SLPS Special Administrative Board, February 17, 2011

SECTION A: The A+ Schools Program and the St. Louis Public School District

The goals of the A+ Schools Program complement the vision, mission and philosophy of the St. Louis Public School District. The goals of the A+ Schools Program are:

- All students will graduate from high school
- All students will complete a selection of high school studies that is challenging and has identified learner expectations
- All students will proceed from high school graduation to a college, post-secondary vocational or technical school, or a high wage job with workplace skill development opportunities.

St. Louis Public School District Mission Statement

We will provide a quality education for all students and enable them to realize their full intellectual potential.

St. Louis Public School District Vision Statement

St. Louis Public Schools is the district of choice for families in the St. Louis region that provides a world-class education and is nationally recognized as a leader in student achievement and teacher quality.

St. Louis Public School District Core Beliefs

- ❖ All children can learn, regardless of their socioeconomic status, race, or gender.
- ❖ The African American Achievement Gap can be eliminated.
- ❖ Parents must be included in the education process.
- ❖ Competent, caring, properly supported teachers are essential to student learning.
- ❖ The community must be involved in encouraging high achievement for all Children.
- ❖ The St. Louis Public Schools are obligated to help students overcome any obstacle that may hinder their learning by forming partnerships with the entire community.

SECTION B: A+ Goals and Performance Standards

- Goal A: All students will graduate from high school.
 - The annual graduation rate will increase by 2% annually until we are above the MSIP Standard of 94%.
 - Average daily attendance rate will increase until a rate of 95% is attained.
- Goal B: All students will complete a selection of high school studies that is challenging and, for which, there are identified learner expectations.
 - All courses will be placed in career pathways and have measurable learning expectations aligned to the Show-Me Standards.
 - 75% of students will complete an advanced course or a career/technical course.
- Goal C: All students will proceed from high school graduation to a college, post-secondary vocational or technical school, or attain a high-wage job with workplace skill development opportunities.
 - 75% of students will attend a 2 or 4 year college, career-technical school or attain a high wage job with work place skill development opportunities.
 - Counselors will work with all students to complete four-year plans based on Career Interest Survey results.

SECTION C: The A+ Advisory Board

This Partnership plan will be developed with the advice and collaboration from local business persons, labor leaders, parents, teachers, school administrators, senior citizens, and representatives of local colleges and post-secondary vocational and career-technical schools. This Partnership Plan will help ensure that district students will be better prepared for graduation, employment and/or post-secondary education. The knowledge and experiences contributed by members of the Advisory board in drafting this plan will result in a program designed to provide our students a firm base of academic and technical skills plus experiences on which to build their futures.

SECTION D: Annual Information

The following information will be sent to the Missouri Department of Elementary and Secondary Education (DESE) on an annual basis:

- Annualized high school drop out rate
- Graduation rate
- Number of students enrolled by grade level, K-12
- Number of High school graduates continuing their education at 4-year colleges and universities, community colleges, or vocational/career-technical schools
- Number of high school graduates entering the labor force
- Career Education enrollment disaggregated by program
- Career Education follow-up/placement rates
- Number of students participating in the A+ Schools Program
- ACT Scores

The plan for the collection and reporting of this information will be as follows:

- Information will be gathered from the SLPS Accountability department and DESE website concerning the drop out rate, graduation rate and enrollment.
- Information concerning post-secondary education, career/technical prep enrollment, and graduates entering the labor force or military will be gathered from a survey that will be distributed to all graduates.
- The A+ Schools Coordinator will keep on file a copy of the Student Participation Agreement signed by each A+ Student. The A+ coordinator will track the grade point average, attendance, citizenship, and tutoring records of all A+ Schools Program participants.

SECTION E: Identification of At-Risk Students

The St. Louis Public Schools has an average dropout rate of 17% over the past five years (2006-2010) versus the state's five year average of 3.7%. Five SLPS high schools that have maintained a relatively low dropout average for five years below the state five year average of 3.7% include Clyde C. Miller Career Academy (3.0%), Community Access Job Training (2.0%), Carnahan High School of the Future (1.0 %), McKinley Classical Leadership Academy (3.0%) and Metro Academy and Classical High School (1.0%). Five other SLPS high schools have maintained during the five year period dropout averages lower than 8%. These SLPS high schools include Gateway Institute of Technology (7.0%), Cleveland NJROTC (5.0%), Transportation and Law (4.0%), Soldan International Studies (5.0%), and Central Visual and Performing Arts (8.0 %). The other four SLPS high schools have five year dropout averages which exceed or are at 21%. These SLPS High Schools include Beaumont (33%), Vashon High School (22%), Roosevelt High School (32%), and Sumner High School (30%).

The SLPS School Public School District recognizes that the dropout rate is a critical issue for our district, parents, students and community. This is illustrated by the significant number of objectives to lower the dropout rate found in the SLPS Accountability Plan recently approved by the Special Administrative Board (December, 2009) and developed to address deficiencies found in our Cycle IV MSIP Review (April, 2009). Objective B of the Accountability Plan has as an action step maximizing the learning of secondary students through instructional and administrative focus. Strategy 8 (objective I.B.8.) has an action step to increase the graduation rate to reach the MSIP standard (85%) and additional strategies, objectives and action steps including the following address the emphasis the district is placing on lowering the dropout rate: objective I.B.8.a Identify and articulate options for graduation to improve the district rate to close the gap of the state average, I.B.8.b Ensure all levels of high school students are on track for graduation and have a contingency plan, I.B.8.c Work with community and business sector to identify mentors for students at risk of dropping out of high school, Strategy 9 - objective I.8.9 Ensure that 100% of students graduating are both career and college ready as they proceed to post-secondary opportunities, I.8.9.a Design a process to provide support services and safety nets for potential dropouts, I.8.9.b Establish a targeted plan to address students at risk of dropping out of school and recovering dropouts at each school site, I.8.11.a Implement a 4 – year electronic graduation plan at the

end of 8th grade, I.8.11.b Require guidance counselors to conduct annual review of transcripts and four year career plans with students, and I.8.11.c Require guidance counselors to meet with every student at the beginning of the junior and senior year to assess earned credit toward graduation status and bridging to post-secondary goals.

These strategies, objectives and action steps to lower the dropout rate have starting and ending dates mostly with fall and spring dates of this school year (2009-2010) respectively. In addition, benchmarks, completion evidences and owners are identified to address the objectives. Finally, the District envisions the development of a dropout recovery plan which focuses more on prevention beginning in elementary school, rather than responding after the student drops out as a culmination of all of this effort to lower the dropout rate. We expect to see a clear paper trail from identification of the at-risk student, to referral, to intervention and/or alternative education delivery for the student. Along the way this process and procedures will need to be formalized, systematic and monitored by a single building level person or team responsible to stay engaged with the student until dropout recovery is possible or all alternatives have been explored.

Ongoing District dropout prevention and dropout recovery programs are continuing to operate in the district. Those programs and activities that are deemed to be working will be incorporated into the dropout recovery plan under development. Presently at-risk student identification procedures, at-risk student referral procedures, monitored at-risk intervention strategies and alternative educational delivery systems for at-risk students are in place in the district. The dropout plan will require activities to prevent or recover dropouts be monitored, routine, formal, and systematic with clear responsibilities for implementation at the building level. The designated building level team and reporting individual will be responsible to identify and refer at-risk students to the appropriate individuals or programs suitable to the students needs and to follow up to determine if the students are making academic progress toward post-secondary education or high wage job placement with skill development opportunities.

Current dropout intervention or alternative education programs include the following programs for at-risk students and/or dropout students.

- Students in Transition, is a program mandated by the McKinney-Vento Homeless Assistance Act and address the needs of homeless students in our district. When students are identified as homeless, the school social worker serves as the entry point for services. In addition, Parent Support Specialist and parents are asked to identify those students who may need homeless services. Identified students may receive help with shelter access, hygienic supplies, backpacks, transportation or bus tickets, even school uniforms may be purchased by the Students in Transition office.

- Innovative Pathways and Alternative Schools have as their goals to support the success of students, particularly those students who do not do well in classical school settings. This includes getting students who are expelled/suspended back into school. Trying to ensure that students we are suppose to educate, we are truly attempting to educate. Most of our alternative education services are now in house.
 1. These include: Elementary Level- Behavior classroom located at Mullanphy. This program includes grade-level classes and counseling. After the intervention period, students are returned to their home schools. Preventing students from dropping out begins at the elementary level.
 2. Middle and High School Innovative classrooms are found at Blewett and Lyons. At both of these sites students may receive intensive counseling, drug and substance abuse education, drug testing, study skills, career exploration and regular class work. The PASS (Positive Alternative to School Suspension) program's goal is to provide educational support to students suspended for 10 days.
 3. ACE is a contracted credit recovery program and is located at six sites through-out the district. It services 300 SLPS students who have 10 or more credits and have dropped out of school or are in the process of dropping out of school due to the inability to graduate in the regular program. The day is divided into 3 hours of school and 3 hours of work. Students under the age of 20 can take advantage of this program.
 4. Fresh Start – Missouri Options program- 15 hours a week of academic work and 15 hours a week of service or work schedule. Students are working toward GED or a high school diploma. This program is for students ages 17 to 21.
 5. Virtual School – is another alternative program which allows students to recover credit through taking online credit courses.
 6. Big Picture School is a contracted service program that affords students an alternative to the traditional school program over a four year period of education.

At- Risk Student Identification Procedures

A Special Administrative Team (SAT) for dropout prevention and intervention has been formed at each building composed of an administrator, counselor, social worker, teacher, and attendance monitor. Their task is to identify students who would be considered at-risk of dropping out of school. Teachers, counselors, social workers, attendance monitors and administrators are responsible for referring students to the Special Administrative Team (SAT).

Students who are demonstrating high mobility, homelessness, not performing at grade level proficiency, inappropriate behavior that is hampering them academically, medical and health related needs preventing them from attending school on a regular basis, physical limitations, social and emotional concerns, the inability to compensate for the language difference by English as a Second Language students, frustration as special education students, economically disadvantaged (free and reduced lunch) limitations, a high rate of absenteeism which severely inhibits success in school, may be identified as at-risk for dropping out.

One or more of the following may be cause for identifying a student as at-risk and bringing the student to the attention of the SAT for identification as a potential drop-out and referral for prevention and/or intervention strategies and programs to reduce the drop-out rate:

- Student has 8 or more absences in a school year
- Student participates in no extra-curricular athletics or activities
- Student has not maintained the required credits to be promoted to the next grade level and will not graduate with the class he started with
- Student has a cumulative GPA of 2.5 or below
- Student has 5 or more referrals for disciplinary causes to an administrator over the course of a school year
- Student has verbally indicated that he/she is not going to graduate and intends to drop-out of school to parent/guardian, teacher, counselor, social worker, attendance monitor, or administrator

At-Risk Student Referral Procedures

The SAT process generally includes the following steps:

1. Completion of SAT information forms, including identification and description of specific concerns. If by a staff member, it should include teacher interventions and results to date, and whether or not interventions were related to the identified concerns.
2. Forwarding the SAT information to the building principal who determines whether the case can be handled most appropriately by the SAT or in some other manner.
3. If the principal assigns the case to the SAT, the SAT administrator insures that all necessary information is included prior to scheduling a meeting.

4. SAT administrator, schedules a meeting and notifies the team and other involved participants. All SAT members and referring staff should be present at this first opportunity to discuss the student.
5. Meeting # 1 – Student data are reviewed at the meeting, a case manager assigned, target problem identified and baseline data and researching interventions set up.
6. Collecting baseline data and researching interventions.
7. Meeting #2 – Analyze baseline data develop intervention plan based on baseline data and create timeline for intervention. Create progress-monitoring plan.
8. SAT administrator schedules a follow-up meeting (S) to review student progress and next steps.
9. Meeting #3, 4, - Use data collected to make data-based decisions. If progress has not been made, implement new interventions (return to step 5). If intervention is not successful, continue additional interventions.
10. If the At-Risk Student dropouts out of school the SAT school administrator shall report to the State Literacy Hot Line Office in Jefferson City the name, mailing address and telephone number of the student sixteen years of age or older who dropped out of school for any reason other than to attend another school, college or university, or enlist in the armed services

SECTION F: Intervention Services for AT-Risk Students

At-Risk Intervention Strategies

The St. Louis Public Schools has implemented several alternative programs and intervention strategies which strive to implement a no dropout environment. SLPS has made a significant effort to adjust programs to make them relevant, to provide counseling, to enable credit recovery, to provide individualized, personal settings and generally provide dropout prevention and intervention strategies and programs for students who are virtually certain to dropout unless special efforts are made to meet their special needs. Programs and strategies which are available to SLPS at-risk students include:

- Students in Transition to address the needs of homeless students in the district
- Behavior classrooms for elementary level potential dropouts to receive grade-level classes and focused counseling to prevent dropping out
- Middle and high school innovative classrooms away from the student's home school for intensive counseling, drug and substance abuse education, drug testing, study skills, career exploration and regular class work

- The PASS (Positive Alternative to School Suspension) program's goal is to provide educational support during the 10 day suspension period
- ACE is a contracted credit recovery program and is located in six sites through-out the district. Students must have 10 or more credits. The day is divided into 3 hours of school, and 3 hours of work. Students under the age of 20 can take advantage of this program (590 SLPS Students have been served in this program this year)
- Fresh Start – Missouri Options Program- 15 hours a week of academic work and 15 hours a week service or work schedule. Students are working toward GED and possibly a high school diploma. This program is for students ages 17 to 21. (644 SLPS students have been served in this program this year)
- MoVIP (Missouri's K-12 Virtual Instruction program) Virtual School provides high-quality, standards based supplemental and full-time coursework for Missouri schools needing credit retrieval, advanced courses, curriculum enhancements and /or to resolve scheduling conflicts
- Big Picture School a contracted high school program for students electing or selected to complete an alternative educational program for their high school diploma
- In-school suspension services
- After-school tutoring services
- Homebound instruction for students absent from school for an extensive time for accident or medical instances
- Professional counseling opportunities and small group counseling sessions
- On-site Social Worker
- Referral to Family Court of St. Louis for Truancy/Educational Neglect
- Counselors send letters home to parents/guardians of students with graduation credit deficiencies
- Teachers send progress reports and grade cards to parents/guardians quarterly
- Credit recovery at night school and summer school
- Ninth grade transition program
- Availability of correspondent courses for credit recovery
- An English as a Second Language Program

- Gear Up St. Louis providing services to economically deprived students
- Character Plus
- Advancement Via Individual Determination (AVID) A program to support the student in the middle to complete high school and go college
- Safe/Drug Free Schools program
- Upward Bound Program
- Utilizing Civic Group Members and Alumni as guest speakers regarding appropriate behavior and the importance of school
- Attendance monitors to track, intervene with students not attending school regularly and maintain attendance for all students
- Career-Cruising Program implementation to emphasize career preparation and planning promoting a career plan for each student that is tailored for the students interests and abilities
- Promotion of the “Program of Hope”, A+, which makes it possible for students of poverty to see a college or post-secondary career and technical school option in their future leading to a high wage job with job skill development opportunities
- Special Administrative Team (SAT) implementation at each high school to provide a communication/support group to follow up with teachers , counselors, attendance monitors, social workers, administrators, parents and At-Risk student prevention and intervention providers At-Risk Student progress and recovery.
- The Special Administrative Team (SAT) administrator reports dropouts to the State Literacy Hot Line Office in Jefferson City

Other Items

The St. Louis Public School District provides ongoing staff development to assist teachers, counselors, social workers, attendance monitors, and administrators in working with at-risk students.

SECTION G: Counseling and Mentoring Services for Students Entering the Work Force after Graduation

The St. Louis Public School District offers programs aimed at helping students prepare for the world of work. Specific services and programs offered include:

- All students develop and revise 4-year plans with assistance from parents, teachers and counselors. Courses are aligned with career pathways.

- Senior students are involved in the College Summit Program that provides Career and College preparation.
- Advancement Via Individual Determination is a program available to ninth through twelfth grade students which places students from primarily low income and ethnic minority backgrounds in a curriculum emphasizing writing, inquiry, collaboration, reading, study skills, Cornell Notes, time management, and organizational skills. This program prepares students for careers and college.
- Representatives from business and labor visit classes as guest speakers
- Internship programs exist for career programs in the medical field, business/marketing field, engineering field and computer science.
- Students interested in engineering may enroll in *Project Lead the Way*
- Job fairs are offered to the students
- Career Cruising
- College Fairs
- Scholarship Opportunities
- Special education students are involved in a vigorous program in their senior year promoting transition to the world of work.
- Special education students who are eligible for Vocational Rehabilitation after graduation are registered with Vocational Rehabilitation.
- Informational meetings for junior and senior students with representatives from universities, community colleges and post-secondary vocational/career-technical schools and the military help students make career decisions
- Ninth through Twelfth grade students can join a career education organization:
 - DECA, An Association of Marketing Students
 - FBLA, Future Business Leaders of America
 - SKILLS USA for Industry and Technology Students
 - FFA, Future Farmers of America

During the 2009-2012 time period, the St. Louis Public School District plans to study the following additional counseling and mentoring services with a view to possible options for SLPS students:

- Job-Shadowing
- Extension to junior high and middle schools the preparation of students to select Career Pathways
- Investigative Job Preparation Seminars and Workshops
- More on technical programs that hold the promise of high wage careers
- Positive Role Models coming into school; career exposure
- Beginning access and exposure programs at the middle school level
- Exploring programs such as Men of Tomorrow
- Peer teaching high school to middle school

- Explore partnership with INROADS
- Web based partnerships for business with SLPS alumni
- Really important to emphasize early exposure to positive opportunities

SECTION H: Community Volunteers

Community involvement is a vital component of many school programs. The St. Louis Public School District is fortunate to have numerous citizens who actively participate in St. Louis Public School District programs. The following programs depend on community volunteers:

- Parent Teacher Association
- Parent teacher Organization
- Advisory Boards/Committees for each vocational/career-technical program
- Sports and Music Booster Clubs
- Each elementary, middle, and high school has volunteers who perform countless duties
- Guest speakers frequently address classes
- Reach out into the surrounding communities
 - Contact neighborhood associations.
 - Offer newsletter article or column by local principal/PTA or PTO group on “things happening and volunteer opportunities in YOUR local school”.
- Outreach to graduating Student’s parents
 - Your student may be graduated but we don’t want to lose you
 - Create a web-based alumni system
 - Encourage alumni to come back to school – speakers, mentors, etc.
 - Encourage alumni to provide apprenticeships – or provide contacts for those.

Procedures for acquiring community volunteers:

- The St. Louis Public School District recruits volunteers through personal contact with them.
- St. Louis Public School District printed materials and newsletters advertise school organizations such as Parent Teacher Organizations urging community volunteers to join these organizations.
- St. Louis Public Schools encourages faculty members to contact, or make use of offers, from community volunteers to speak to students, give presentations in classrooms, serve on school advisory committees, or to assist school activities. Their selection and use depends on needs and opportunities and is arranged by individual teachers or school groups.
- Local community colleges and four-year universities are sources for guest speakers and presenters.

SECTION I: Apprenticeship and Internship Programs

The St. Louis Public School District has several vocational/career-technical programs that offer students internship programs with school-to-work opportunities for our students. These internship programs include the following:

- Medical Careers
- Project Lead the Way
- Computer Science
- Business and Finance

St. Louis Public Schools is committed to reviewing and implementing the following programs, which may lead to apprenticeship and internship programs for our students:

- St. Louis Internship Program
- Job Fairs
- Mock Job Interviews
- Dress for Success Program
- Contact Alumni
- Contact organizations like SLATE who provide summer jobs
- Contact St. Louis Internship program
- Identify and clearly communicate internship/apprenticeship requirements to students/parents/counselors
- Make it part of the student's four year plan to have summer internships
- Job Shadowing Day
- Career Trade Shows
- Job Readiness Seminars
- Materials and Resources available through the Unemployment Office
- Local Chambers of Commerce, Rotarians, Kiwanis, Optimist, etc.

SECTION J: Adult Literacy Programs

The St. Louis Public School District offers an Adult Literacy Program to district residents. The program provides free services that help adult students obtain the skills to:

- Earn a GED
- Prepare for post-secondary education
- Become U. S. citizens
- Improve English as a Second Language proficiency
- Find and keep a job, and achieve other academic, employment or personal goals

Students participating in the Adult Literacy program must be at least 16 years old and no longer attending high school

Specific services the Adult Literacy Program offers include:

- GED Preparation
- Literacy Services/Adult Basic Education
- Adult Diploma Completion
- English as a Second Language Classes

The mission of the St. Louis Public School District Adult Literacy Program is to provide high-quality educational opportunities that help adult students reach their academic, employment, and personal goals.

The SLPS Adult Literacy program serves approximately ____600____ adult students per year.

The Adult Literacy Program is funded primarily by the St. Louis Public School District and the Missouri Department of Elementary and Secondary Education.

SECTION K: Partnership Plan Annual Review and Revision

The A+ Advisory Board will meet, at a minimum, twice a school year. One meeting will take place in the fall and another in the spring. Additional meetings will be called when the board deems it necessary. During the meetings, the Advisory Board will receive reports from the A+ Coordinator on the progress of the A+ Schools program and pertinent information relating to any aspect of the contents of the Partnership Plan. At the spring meeting, the Advisory Board will review an ongoing, yearly evaluation of the progress of the A+ Schools Program. During the fall meeting, the A+ Advisory Board will review and, if necessary, revise the Partnership Plan. In addition to the information provided to the state, the ongoing evaluation report submitted to the Advisory Board by the A+ Coordinator will include:

- Number of students in the A+ Schools Program
- Progress of the students toward attainment of A+ Goals and Performance Standards
- Information provided to students on colleges, vocational/technical schools and high wage jobs
- Status of career pathway exploration and four-year plans
- School statistics, improvements, activities report and analysis
 - Annual Attendance Rate
 - Graduation Rate
 - Number of students enrolled by grade level K-12
 - Number of high school graduates continuing at four-year colleges, two-year colleges or vocational/career-technical schools

- Number of St. Louis Public School District students utilizing A+ Schools funds for continuing education
 - Number of tutoring opportunities provided by A+ Students, including the number of students tutored
- Activities of the A+ Coordinator related to disseminating materials on the A+ Program to students, parents, faculty members, and the community.

SECTION L: Student Eligibility

Criteria for student eligibility for the A+ Schools Program include:

- Consent to (by Signature) the A+ Student Participation Agreement
- Attend a designated A+ School for three consecutive years immediately prior to high school graduation
- Graduate from high school with an non-weighted GPA of 2.5 or higher on a 4.0 scale
- Graduate from high school with at least a 95% attendance rate
- Perform 50 hours of unpaid, one-on-one tutoring or mentoring for other students
- Maintain a record of good citizenship and avoidance of the unlawful use and/or possession of drugs, alcohol and/or related paraphernalia

In order to receive A+ funds from the state, the following must also be completed:

- Make a documented, good faith effort to secure all available federal post-secondary student financial assistance funds that do not require repayment
- Provide the student's social security number and full name (including middle)
- Register with the Selective Service (if required by law to do so)

Specific information is found in the A+ Student manual, which is available to anyone wanting a copy. All requirements must be met by the 1st Friday in May of the student's senior year.

SECTION M: Waiver and Appeals Process

The A+ Schools Program in the St. Louis Public School District has in place a waiver and final appeals process for the students who do not meet the A+ requirements for attendance and citizenship (student behavior).

All waiver requests and final appeals are to be made in writing and with the necessary documentation. Waiver requests must be made no later than 30 days after the receipt by the parents/student of the citizenship or attendance information provided by the A+ Coordinator. Waivers/appeals for graduating seniors must be made to the A+ Appeals Committee no later than the five days before graduation.

The St. Louis Public School District provides the means for anyone that is not satisfied with the A+ Appeals process to discuss such concerns with the Principal. If dissatisfaction continues after this contact, the parent or student may make arrangements to discuss the matter with the superintendent or his designee. The parent or student may, upon following the aforementioned process, appeal the student's A+ ineligibility status to the Special Administrative Board (SAB).

SUMMARY

The Partnership Plan was developed with the cooperation and advice of local business and labor leaders, parents, teachers, school administrators, representatives from area colleges, post-secondary vocational/career-technical schools. The aim of the plan is to help achieve the goals of the A+ Schools Program and, by so doing, fulfill the vision, mission and core beliefs of the St. Louis Public School District through the success of each student. As a requirement of the law, this Partnership Plan must be approved by the Special Administrative Board and then submitted to the Missouri Department of Elementary and Secondary Education.

APPROVED ON: _____
(DATE)

BY: _____
(Special Administrative Board CEO)

(Superintendent)

(Associate Superintendent for Secondary Schools)

(District A+ Coordinator)

A+ ANNUAL REPORT 2011-2012 for All St. Louis Public High Schools which have been Designated as A+ High Schools by the Missouri Department of Elementary and Secondary Education

UPDATED August 16, 2011 for DESE's A+ Annual Report Due March 30, 2012 and prepared for the January-February 2012 St. Louis Public Schools (SLPS) Special Administrative Board (SAB) meetings. This report was developed for all A+ Designated SLPS High Schools.

All SLPS High Schools have been Designated as A+ High Schools as of April 2011 by the Missouri State Board of Education. A list of all A+ Designated St. Louis Public High Schools Follows:

SLPS A+ Designated High Schools

Updated August 17, 2011

- **Beaumont High School-F125; Michael Brown, Principal-- ph. 314.533.2410 or 314.393.5810; Wanda Garner, Counselor and A+ Coordinator; Wanda.Garner@slps.org; 3836 Natural Bridge Ave. 63107**
- **Carnahan High School of the Future-F193; Bruce Green, Principal --ph. 314.457.0582; Audrey Black, Counselor and A+ Coordinator, Audrey.Black@slps.org, Deborah Riggs, Counselor Deborah.Riggs2@slps.org; 4041 S. Broadway 63118**
- **Central VPA High School-@ Southwest Complex-F186; Amy R. Phillips, Principal—ph. 314.771.2772; Tina Hamilton, Teaching and Learning Facilitator and A+ Coordinator, Tina.Hamilton@slps.org Shauna Cunningham, Counselor Shauna.Cunningham2@slps.org, Brenda Kelly, Counselor Brenda.Kelly@slps.org; 3125 S. Kingshighway 63139**
- **Cleveland Junior Naval Academy@ Southwest Complex-F144; Susan Viviano, Principal—ph. 314.776.1301 and Marianne Cruz, Counselor and A+ Coordinator—ph. 314.776.1301 Marianne.Cruz@slps.org; 4939 Kemper Ave. 63139**
- **Clyde C. Miller Career Academy-F117; Stephen D. Warmack Sr., Principal—ph. 314.371.0394 and Samantha Smith, Teaching and Learning Facilitator and A+ Coordinator- Samantha.Smith@slps.org ; Lisa Brougham, Counselor Lisa.Brougham@slps.org, Bill Sevier, Counselor William.sevier@slps.org; Pat Edwards, Counselor Patrcia.Edwards@slps.org; 1000 N. Grand 63106**

- Community Access Job Training @ Nottingham -F114; Brian B. O'Connor, Principal—ph. 314.481.4095 and Linda Werner, Linda.Werner@slps.org Communication Arts Teacher and A+ Coordinator; 4915 Donovan Ave. 63109
- Gateway Institute of Technology-F111; Dr. Elizabeth Bender, Principal—ph. 314.776.3300 and Desiree Speed, Desiree.Speed@slps.org - Counselor and A+ Coordinator and Danielle Deloatch, Assistant Principal for A+ ; L. Bryant, Counselor Lucinda.Bryant@slps.org, Wihlemina Rodney, Counselor Wilhelmina.Rodney@slps.org, D. Speed, Counselor Desiree.Speed@slps.org, D. Nelson, Counselor Deborah.Nelson@slps.org; 5100 McRee Ave. 63110
- McKinley Classical Leadership Academy-F157; Earl Williams, Principal—ph. 314.773.0027; and Zegge Bein, Counselor and A+ Coordinator zegge.bein@slps.org; 2156 Russell Blvd. 63104
- Metro Academic and Classical high School- F156; Dr. Wilfred D. Moore, Principal—ph. 314.534.3894; and Dr. Dorothy Mang, Counselor and A+ Coordinator Dorothy.mang@slps.org; Chataqua Leonard, Counselor Chat.Leonard@slps.org; 4015 McPherson Ave. 63108
- Roosevelt High School- F168; Terry Houston, Principal—ph. 314.776.6040; Sonia Little, Counselor and A+ Coordinator, Sonja.Little@slps.org, Allison Mallory, Counselor Allison.Mallory@slps.org, Steven Hall, Counselor Steven.Hall@slps.org, Jarnell Flowers, Counselor , Jarnell.Flowers@slps.org ; 3230 Hartford Ave. 63118
- Soldan International Studies High School- F173; Dr. Thomas Cason, Principal—ph. 314.367.2396; Dr. Alice Manus, Assistant Principal and A+ Coordinator - Alice.Manus@slps.org ; Ronnie Spivey, Counselor Ronnie.Spivey@slps.org , Jo Ann Ganschaw, Counselor Jo-Ann.Ganschaw@slps.org; 918 Union Blvd. 63108
- Sumner High School- F180; Trista Harper, Principal—ph. 314.371.1048; Roshanda Neal, Counselor and A+ Coordinator, Roshanda.Neal@slps.org, Betty Green, Counselor, Betty.Green@slps.org ; 4268 Cottage Ave. 63113

- **Transportation and Law Academy High School @ Northwest- F194; Valerie D. Carter-Thomas, Principal-- ph. 314.385.4774; Jacqueline Perry, Data Processor and A+ Coordinator – Jacqueline.Perry@slps.org ; Phyllis Robinson, Counselor Phyllis.Robinson@slps.org ; 5140 Riverview Blvd. 63120**

Vashon High School- F183; Derrick Mitchell, Principal—ph. 314.533.9487; Deanna Neely-Granger, College Summit Teacher and A+ Coordinator – Deanna.Neely@slps.org ; Kynedra Ogunnaike, Counselor kynedra.Ogunnaike@slps.org, Veronica Clay, Counselor Veronica.Clay@slps.org, Courtney Belfor, Counselor Courtney.Belfor@slps.org; 3035 Cass Ave. 631

UPDATED August 16, 2011

A+ Annual Report

From

St. Louis Public School District

2008-2009, 2009-2010, 2010-2011, 2011-2012 School Years

Developed and Submitted for Approval by the SLPS A+ Schools Partnership Plan Advisory Committee, September 27, 2011 **(Recommended Revisions Bold and Underlined)**

Submitted for Acceptance by the SLPS Special Administrative Board, February 2 and 16, 2012

Requirement 1: The St. Louis Public School District (SLPS) has established one (1) measurable district-wide performance standard for each of the three (3) goals of the A+ Schools Program. These are incorporated in the District's Comprehensive School Improvement Plan (CSIP). The CSIP was approved by the Special Administrative Board (SAB) on October 14, 2008. The CSIP contains measurable criteria for achievement of program goals and the district has provided plans to meet the determined level of performance for each standard. Each of the SLPS high schools has defined and incorporated the measurable performance standards for each of the three (3) goals of the A+ Schools Program in their School Improvement Plans (SIPs)now Electronic Plan and Electronic Grants System (ePeGs). They have listed and described the instruments and measurement procedures that determine if the district and school have attained the established performance standards for each of the three (3) goals.

Following our Cycle 4 Missouri School Improvement Plan (MSIP) review in April, 2009 the SLPS school District has developed an Accountability plan to resolve the district's MSIP standard deficiencies. The SLPS Special Administrative Board (SAB) Approved the Accountability Plan in December, 2009 and it continues to contain measurable criteria for achievement of A+ Program Goals and the district has provided plans to meet the determined level of performance for each standard.

Requirement 2: District level and Building level curriculum and assessment personnel are working on a plan to meet Requirement II that will address a student tracking and reporting system that provides documentation of the relationship between the Show-Me Standards and measurable learner objectives for each course offered toward graduation. Early indications are that three (3) performance standards will be selected to track for each course offered by the school. To review, modify and implement the plan committees will be developed composed of curriculum and assessment personnel at the district level and department chairs, teachers, counselors, data processing personnel, administrators and A+ coordinators at the building level. The district's responsibility through these committees will be to meet the criteria and provide the indicators and documentation necessary to demonstrate the district's compliance with Requirement II.

Mr. Bill Schicht, SLPS Assessment Specialist, identified Show-Me Standards that were the most substantive, have wide applications across the curriculum and are highly essential to post-secondary success. He presented a defensible rationale for the choice of the four (4) Goal Process Standards and supporting measurable learner objectives to be tracked by the schools as they relate to post-secondary success. From his initial work we are specifying listings of measurable learner objectives for each course offered by the schools and are aligning them to the Show-Me standards. Furthermore, learner experiences are being established to give students the opportunity to master and demonstrate mastery of those measurable learner objectives for each course offered by the school across the content areas and assessments are being established to measure student mastery of those measurable learner objectives for each course offered by the school across the content areas.

For each specific assessment, a mastery level that is appropriate to that assessment in the context of the content area and course are being established as well as scoring guides. Finally, an electronic **instructional management system (EDMIN) is being adopted** for tracking, monitoring and reporting student mastery of the measurable learner objectives for the school across all content areas. **Dr. Doar, Director for Assessment St. Louis Public Schools is coordinating the adoption and implementation of the EDMIN Instructional Management System that includes lessons with** measurable Learner objectives, learner experiences, assessments and scoring guides directly addressing the four Show-Me Goal Process Standards used to improve student achievement and school effectiveness.

Prioritizing Goal Process Standards for SLPS High Schools

Table 1 (below) contains the results of an analysis conducted by SLPS to identify three or four Goal Process Standards (GPS) to prioritize for improvement in Communication Arts, Science and Mathematics. The analysis contained in Table 1 was based on the results of MAP testing completed in the most recent test year of 2008. Four GPS (identified as shaded cells below) were identified for priority improvement status based on this analysis: Math: 1.6, 1.10, and 3.5; Science 1.6, 1.10 and 3.5; and Comm. Arts 1.6, 2.2 and 3.5.

Table 1:

DESE's Goal Process Standards (GPS), for High Schools, as MAP Tested in 2008

Mean % of Possible Points that were Earned (& Total Points Possible)

in MAP Science (SC), MAP Math (MA), and MAP Comm Arts (CA)

Results for all SLPS High School Students Combined

<u>GPS</u>	<u>Description of GPS</u>	<u>CA</u>	<u>MA</u>	<u>SC</u>	<u>GPS</u>
1.1	develop research questions/ideas	N/A% (00)	33.0%(02)	45.0%(01)	1.1
1.2	conduct research	N/A% (00)	71.0%(01)	N/A% (00)	1.2
1.3	design/conduct investigations	N/A% (00)	N/A% (00)	28.2%(10)	1.3
1.5	comprehend/evaluate resources	91.0%(01)	53.6%(05)	28.3%(03)	1.5
1.6	discover/evaluate relationships	52.7%(31)	34.7%(22)	23.2%(26)	1.6
1.7	evaluation information	N/A% (00)	N/A% (00)	29.0%(02)	1.7
1.8	organize data and ideas	N/A% (00)	N/A% (00)	31.2%(06)	1.8
1.10	apply information, ideas, skills	N/A% (00)	16.6%(07)	34.3%(40)	1.10
2.1	plan and make presentations	66.1%(09)	N/A% (00)	N/A% (00)	2.1

2.2	revise communications	51.1%(14)	N/A% (00)	N/A% (00)	2.2
2.4	present perceptions and ideas	39.0%(02)	N/A% (00)	N/A% (00)	2.4
3.1	identify and define problems	N/A% (00)	47.8%(10)	N/A% (00)	3.1
3.2	apply others' strategies	N/A% (00)	29.5%(04)	N/A% (00)	3.2
3.3	apply one's own strategies	N/A% (00)	46.1%(10)	N/A% (00)	3.3
3.4	evaluate problem-solving processes	N/A% (00)	40.0%(01)	N/A% (00)	3.4
3.5	reason logically	48.4%(16)	33.2%(06)	20.8%(04)	3.5
3.6	examine solutions from many perspectives	N/A% (00)	38.3%(03)	N/A% (00)	3.6
3.8	<u>assess consequences</u>	<u>N/A% (00)</u>	<u>24.0%(01)</u>	<u>34.5%(02)</u>	3.8
ALL	Overall Totals	53.3%(73)	37.8%(72)	29.6%(94)	ALL
GPS	Description of GPS	CA	MA	SC	GPS

Selection Criteria Employed

Three criteria were employed to determine this set of GPS to target for improvement in coming years: 1) that the selected GPS cuts across all three curricula; 2) that the selected GPS is heavily weighted (high point value) on the State's MAP tests; and 3) performance by SLPS students below average on the selected GPS.

Three GPS met the first criteria of being present in all three curricula: 1.6, 3.5 and 1.5. However, GPS 1.5 was not included in the final set because it was not weighted heavily on the MAP tests, and students did better than average on GPS 1.5 in both Communication Arts and Math. GPS 1.10 was selected instead of 1.5 for both Math and Science because it was weighted significantly by both content areas. However, since GPS 1.10 did not appear in Communication Arts, GPS 2.2 was selected as the third and final priority choice in Communication Arts. GPS 2.2 was weighed the third highest in Communication Arts on MAP 2008, and students scored below average on 2.2 in Communication Arts as well. But GPS 2.2 was not tested in either Mathematics or Science.

Final Prioritization of Goal Process Standards

Table 2 below provides the matrix of the GPS prioritized for improvement in following years. It is evident from this table that this set of four GPS optimizes each of the three selection criteria. On the first selection criterion, two of the GPS (1.6 and 3.5) cut across all three subjects, and a third GPS (1.10) cuts across two of the subjects. On the second criterion, the set of three GPS selected for each content area constitutes the majority of points possible for each area. On the third selection criterion, in all instance but one (GPS 1.10 in Science) student performance on the GPS selected was below the overall average for that content area.

Table 2:

Matrix of Goal Process Standards Selected for Prioritization

In Communication Arts (CA), Mathematics (MA) and Science (SC)

For All Students in SLPS High Schools

<u>GPS</u>	<u>Description of GPS</u>	<u>CA</u>	<u>MA</u>	<u>SC</u>	<u>GPS</u>
1.6	discover/evaluate relationships	52.7%(31)	34.7%(22)	23.2%(26)	1.6
1.10	apply information, ideas, skills	N/A% (00)	16.6%(07)	34.3%(40)	1.10
2.2	revise communications	51.1%(14)	N/A% (00)	N/A% (00)	2.2
3.5	reason logically	48.4%(16)	33.2%(06)	20.8%(04)	3.5
ALL	Overall Totals	53.3%(73)	37.8%(72)	29.6%(94)	ALL

A Plan to Emphasize Priority GPS in Instructional Practices

Four strategies will be employed to ensure that these four priority GPS will be converted into instructional objectives by teachers and then used consistently by them in order to improve achievement outcomes on the MAP tests.

- First, the District will provide a resource guide (see example from Communication Arts in Table 3, below) for teachers containing all items from DESE's expanded GPS Item Analysis for MAP 2008. The individual MAP items in this resource guide will be grouped in order first by content area (i.e, Science, Mathematics or Communication Arts), then by Goal Process Standard (i.e, 1.6, 1.10, 2.2 or 3.5), then by Grade Level Expectation (GLE).
- Second, the current curriculum guides in high school Mathematics, Science, and Communication Arts courses will be indexed in order to identify each instructional section relevant to any one of these four priority GPS.
- Third, one or more relevant GPS will be identified for each question on each of the District's Kaplan benchmark assessments this school year, and for each year thereafter. Those benchmark questions loading on any of the four priority GPS will be analyzed separately for each high school, and the results of this analysis will be provided to each school as a way to monitor whether specific progress is being made in the students' mastery of these selected and prioritized skill sets.
- Fourth, teachers in MAP-tested content areas will rate at end-of-course the degree of mastery exhibited by each student on each of the four high-priority GPS. They will indicate and document their ratings by completing the form contained in Table 4 (see example below). A three-part rating scale will be employed for this purpose...Full Mastery, Partial Mastery, or Minimal Mastery. The teacher must also indicate on the form the source of evidence that they used to formulate their rating of each student on each GPS.

Table 3
Teacher Resource Guide to Priority Goal Process Standards (GPS)
MAP Questions as Described in DESE's Item Analysis Expanded for GPS Codes 1.6, 1.10, 2.2, & 3.5

<u>Subject</u>	<u>Grade</u>	<u>GPS</u>		<u>GLE Code</u>	<u>GLE Description</u>	<u>DOK Code</u>	<u>DOK Description</u>	<u>Session/Item</u>		<u>QT</u>	<u>Total</u>		
		<u>Code</u>	<u>Description</u>								<u>Pts Poss.</u>	<u>Avg. # Earned</u>	<u>Avg % Earned</u>
CA	11	1.6	discover/evaluate relationships	R1E	Develop vocabulary through text, using □ roots and affixes □ context clues □ glossary, dictionary and thesaurus	2	Skill/Concept	1 / 2		MC	1	0.20	12.50
CA	11	1.6	discover/evaluate relationships	R1E	Develop vocabulary through text, using □ roots and affixes □ context clues □ glossary, dictionary and thesaurus	2	Skill/Concept	3 / 5		MC	1	0.22	13.00

Table 4: Teacher's Rating of Student Mastery of Priority Goal Process Standards

School Name _____ Date _____

Course Title _____ Instructor's Name _____

Instructions: At end-of-course, use the following rating scale to assess each student's degree of mastery of each of the three priority GPS covered by the course:

1= Fully Mastered; 2=Partially Mastered; 3=Minimally Mastered; CN=Can't Evaluate

	Goal Process Standard				
<u>Student's Name</u>	<u>1.6</u>	<u>1.10</u>	<u>2.2</u>	<u>3.5</u>	<u>Source of Evidence for Rating</u>

Impact of Switching from Grade Level Expectations (GLE) to Course Level Expectations (CLE)

The ability of SLPS to track improvement over time on MAP tests in students' mastery of this set of GPS depends on DESE continuing to crosswalk all questions on the MAP to the State's original set of Goal Process Standards (GPS). It is evident from the initial release of Course Level Expectations (CLE) that DESE does intend to maintain bidirectional linkages from CLE to GPS, just as previous bidirectional linkages existed between GLE and GPS.

While we already know which GPS will be associated with which CLE, the test weightings associated with individual course level expectations remain to be determined by means of test item analysis to be provided several months after the completion of MAP 2009. Thus, the present analysis used the previous MAP results from 2008 to establish priority GPS, even though the GPS thus selected could only be related to the older, and now obsolete, grade level expectations, but not to the current course level expectations. Accordingly, it is the District's intention to re-do the current analysis next year to identify an updated set of priority GPS, as well as their specific linkages to the newer course level expectations in place of grade level expectations.

SLPS High School Principals at their administrative meetings on April 16, 2009 and May 12, 2009 were asked to review, change if necessary and verify the use of the Show-Me Goal Process Standards (GPS 1.6, 1.10, 3.5, and 2.2) that would be the basis for developing measurable learner objectives for each course offered toward graduation and tracked across content areas and courses. On May 12, 2009 Dr. Elizabeth Bender made a motion to approve the Show-Me Goal Process Standards 1.6, 1.10, 3.5 and 2.2 as the Goal Process Standards that would be the basis for developing measurable learner objectives for each course offered toward graduation and tracked across content areas and courses. The motion was seconded by Dr. Wilfred Moore and after discussion the motion was approved unanimously.

Subsequently, District Level SLPS Curriculum and Instruction Supervisors meet twice and reviewed the A+ Schools Program requirements for curriculum compliance with the A+ Schools Program and the rationale for the use of the four (4) Show-Me Goal Process Standards for the identification of measurable learner objectives in each course.

Technical Assistance was sought from the Missouri Department of Elementary and Secondary Education (DESE) to work with SLPS Curriculum and Supervision Supervisors to bring the district and schools into compliance with A+ Curriculum Requirements. This meeting is scheduled for September 16, 2009 with Dr. Sharon Hoge, Director, Curriculum and Literacy Services DESE and our Curriculum and Instruction Supervisors.

Substantial progress has been made to finalize this tracking process for the 2010-2011, 2011-2012 School Year. Three lessons, meeting criteria established above, have been entered into the **ADMIN Instructional Management System** enabling all teachers to access their course A+ Lessons and to track their student's progress on mastering the course A+ Lessons, objectives and identified District priority Show-Me Goal Process Standards.

Requirement 3: The District has a comprehensive K-12 guidance program in place. SLPS guidance personnel have a District Guidance Manual, a Master Building Level Counselor Guidance Manual and a Guidance Curriculum with multiple resources to address SLPS guidance and counseling needs. In addition, a booklet to prepare students for college entrance has been adopted. **Last year and continuing this year adherence to the MSIP/A+ Requirements and Standards by all SLPS secondary counselors is being done and observed for personnel performance evaluation purposes and program evaluation purposes (Counselor Performance Based Evaluation, IIR and PRoBE)**

Students have a four year plan (Personal Plan of Study-PPS) that designates a course of study that is based on career pathways leading to post secondary studies and/or high wage jobs **(Parent , Student and Counselor signatures are recorded annually on the PPS to demonstrate mutual consent and involvement in the development of the student's PPS).** CareerCrusing is the electronic process students are using to develop their career pathways, choose appropriate courses to follow the career pathways and develop their Personal Plan of Study. Student and their parents annually review a student's four year plan (PPS) and changes of courses of study are allowed. Parents and students are given information annually regarding the student's progress toward completion of the courses of study they have selected for graduation. A procedure is available and used in the district to reduce and eliminate general track courses. The Internal Improvement Review has been completed in each high school and an action plan has been developed and implemented for each high school.

Counselors were given an intensive Professional Development Program **each fall** significantly supported by A+. Emphasis was placed on program and personal evaluation to strengthen counselor accountability for implementing the Model Guidance Program in their buildings. To support this effort A+ participated in developing a Handbook for counselors that identifies all A+, MSIP, and Model Guidance Program requirements and enables each counselor to compile artifacts to demonstrate that they are in compliance. A+ is instrumental in supporting monitoring the implementation of the Model Guidance Program by each counselor in each high school.

In addition, A+ developed the Saint Louis Public School District "Transition to College Access Planning Guide" that all counselors use when working with their students.

Requirement 4: The District has emphasized the need to address the requirement of rigorous course work with standards of competency in all academic subjects. This is evident in the adoption of the Professional Learning Communities Model with an emphasis on “Smart Goals” and common assessments, the use of Kaplan to provide for curriculum and common assessments tied to the Show-Me Standards in our core subjects at the secondary level. Further evidence of the District’s commitment to providing rigorous course work for our students is the implementation of the Advancement Via Individual Determination (AVID) program which is a comprehensive college readiness system offered to most of our 9th graders and available as an elective to 10th 11th and 12th grade students and a significant expansion of our Advancement Placement (AP) course offerings and a similar increase in the numbers of students taking AP classes.

The District and schools have increased the number of high school curriculum upper-level course offerings in biology, chemistry, communication arts, mathematics and physics including advanced placement courses. Our goal is to have fifty percent of the district’s juniors and seniors enrolled in either advanced courses or vocational courses and to eliminate high school general track courses that do not prepare students upon graduation to successfully enter and/or progress in employment and/or post secondary education.

Requirement 5: The A+ Partnership Plan Advisory Committee met March 31, 2009, and September 15, 2009. The third and fourth meetings for the A+ Partnership Plan Advisory Committee occurred April 13, and September 28, 2010. The fifth meeting of the A+ Partnership Plan Advisory Committee occurred March 29, 2011 and the sixth meeting is scheduled is for September 27, 2011. We have enlisted committee members who include local business persons, labor leaders, parents, and representatives of colleges and postsecondary vocational and career-technical schools. This A+ Advisory Committee advised on the development of the partnership plan and approved the plan at their September 15, 2009 meeting. On September 28, 2010 they reviewed the plan, made changes and approved it for Special Administrative Board acceptance in the spring of 2011. On September 27, 2011 the Partnership Plan Advisory Committee will review, revise and approve it for Special Administrative Board acceptance at their February Meetings. The plan specifies a mechanism to receive information on an annual basis from those who developed the plan in addition to senior citizens, community leaders, and teachers to update the plan in order to best meet the goals of the program; the plan details the procedures used in the school to identify students that may drop out of school and the intervention services to be used to meet the needs of such students; and the plan outlines counseling and mentoring services provided to students who enter the work force upon graduation from high school, address apprenticeships and intern programs and contains procedures for the recruitment of volunteers from the community of the school.

Requirement 6: We have in place the Student information System (SIS) that maintains all of our school records for each student attending school in the district. We maintain written A+ Application Agreements on file and status reports for each of our students including a valid transcript showing grade point average (GPA) of 2.5 or higher on a 4.0 scale (beginning with the class of 2015, students must “pass” – get advanced or proficient scores on the Algebra I EOC Assessment to be A+ eligible at graduation –students may retake the Algebra I EOC Assessment if necessary, prior to high school graduation if the student and school wish for them to do so in order to attain A+ eligibility), enrollment and attendance (at least ninety-five (95) percent accumulative attendance record), attendance at a designated A+ school for at least three (3) consecutive years immediately prior to graduation, good citizenship and avoidance of the unlawful use of drugs/alcohol documentation, fifty (50) hours of academic unpaid tutoring (25%, 12.5 hours of the tutoring/mentoring component can be completed through job shadowing – effective for the 2011-2012 school year) , FAFSA application verification, registration for selective service if applicable, the student’s Social Security number, citizenship status and graduation from a designated A+ school.

We have in place with our A+ Coordinators at each SLPS High School a system to provide entrance and eligibility status information for qualifying students of the A+ Schools Student Financial Incentives to A+ qualified post-secondary institutions of their choice. In addition, we have included in this reporting system the reporting to DESE (June Student Core file via MOSIS) annually following graduation information regarding the qualifying students for the A+ Schools Program Student Financial Incentive.

Requirement 7: Historical data has been compiled for each year requested (past seven (7) school years) and additional data will be added as received. Historical data compiled includes the following: Annualized high school drop out rate; Graduation rate; Enrollment by grade level; Number of high school graduates continuing education (disaggregated by vocational-technical, 4-year, 2-year institutions); Number of high school graduates entering the labor force; Vocational education enrollment and by location; Placement rates for each vocational education program and location; Number of at-risk students identified; Number of students enrolled in A+ Tuition Assistance Program as a total and as a percent of the total high school population; and ACT Score averages and number of students participating.

Provisions have been made to annually collect and maintain the historical data needed for A+ Program compliance and this data will be annually summarized and analyzed to determine continuing performance standard attainment, to provide evaluative information and to contribute to the formulation of continuous improvement planning and implementation.

Requirement 8: The A+ Advisory Committee will address our local ongoing evaluation of the A+ Schools Program in the Partnership Plan development.

The local ongoing evaluation of the A+ Schools Program is a part of our Partnership Plan. Our ongoing system of evaluation addresses all aspects of our educational programs, services and activities; including those related to the A+ Schools Program, and contributes to continuous improvement through the District's CSIP, now Accountability Plan and each school's SIP (ePeGs).

The A+ Schools Partnership Plan Advisory Committee will consider approval this annual A+ Schools Program Evaluation at their September 27, 2011 meeting.

This evaluation report will be updated, and a request for acceptance will be made to the SLPS Special Administrative Board at their Meetings on February 2 and 16, 2012.

Requirement 9: The District has included the A+ Schools Program in the District's CSIP, now Accountability Plan as a school improvement program. Each SLPS High School has included the A+ Schools Program in their building level School Improvement Program (ePeGs). **A budget is in place supporting the A+ Schools Program and a five year federal grant (High School Graduation Initiative (HSG1) 2010) assures that the A+ Schools Program will be sustained over time. At the District level a lead A+ Coordinator (Dr. James Dishman) and an Assistant A+ Coordinator (Mr. Tony Glover) have been employed through the High School Graduation Initiative Grant (HSG1) 2010 and A+ coordinators have been designated at each high school to operate the program.**

A signed assurance to the Department that the district/ school will sustain planning, implementation and evaluation efforts and will report any requested documentation and/or reports necessary to determine continuous improvement and positive performance of the A+ Schools Program is included in our artifacts for Requirement 9 compliance.

We are in compliance with all A+ Schools Program Requirements and ALL of the District's 14 high schools have been designated as A+ High Schools. The Missouri State Board of Education designated all St. Louis Public high schools as A+ High Schools at their April 2011 Board Meeting. SLPS A+ qualified students are attending Missouri Community Colleges or post-secondary Career and Technical Schools with A+ Financial Assistance this fall (2011) if they elected to do so. One Hundred and Eight (108) SLPS Seniors were designated as A+ Eligible in the graduating class of 2011.

Requirement 10: SLPS District went through Cycle 4 MSIP review in April, 2009. Preliminary results of this review prompted the District to develop an Accountability Plan to address the District's deficiencies and to bring the district to Accredited Certification. Several of our SLPS High Schools met AYP Standards for 2008-2011.

Requirement 11: Spin-off activities are taking shape and they are resulting from our partnership plan and the input of our A+ Partnership Plan Advisory Committee. These spin-offs are in the area of career-technical education, apprenticeships and internships, graduation rate improvement, community college enrollment, and application for federal monies to attend post secondary education.

A+ is part of a federal grant, "High School Graduation Initiative Grant (HSG1) 2010." The district's inclusion of the A+ Program in this significant grant to address our Graduation Rate indicates the recognition of the A+ Schools Program's importance and central role in improving our student's graduation rate.

A+ has forged a close partnership with the St. Louis Community College (STLCC) to help St. Louis Public School District students enroll in the St. Louis Community College by sponsoring the Mobile Enrollment program of STLCC at each of our high schools. Five Hundred and nineteen of our two thousand seniors have taken the ACCUPLACER placement exam for STLCC entrance and STLCC is following-up by coming back to each high school to complete the enrollment process. In addition, to Mobile Enrollment we have become active in promoting the review and remediation efforts to prepare our students to take the community college placement exam, COMPASS.

A+ is taking a leadership role to improve our Algebra I EOC Assessment student scores in anticipation of the additional A+ eligibility requirement that each eligible A+ student must "pass" (beginning with the class of 2015,) –get advanced or proficient scores on the Algebra I EOC Assessment to be A+ eligible at graduation. We will help plan and implement a strategy to raise our student's mathematics scores beginning in the middle school years. Already the State has agreed to allow students to retake the Algebra I EOC Assessment if necessary in an attempt to attain A+ eligibility.

A+ has partnered with College Summit, and STLCC to enable all (two thousand) of our graduating seniors to complete the Free Application for Federal Student Aid (FAFSA). We want to complete this process by March 1, 2011.

A+ was significantly involved with assisting the District's Counseling Department achieve A+, MSIP and Model Guidance Program requirements as indicated in Requirement 3 above. In recognition of our adherence to the State's Model Guidance Program requirements our Guidance Counseling manager Ms. Ira Bivens has been selected to serve on the Guidance and Counseling State Advisory Committee.

SUMMARY: Requirement VIII of the A+ Schools Program requires that a local ongoing evaluation system must be established that will determine the effectiveness of the activities utilized to implement the A+ Schools Program. These evaluation results are to be presented to the local board of education on a regular basis. This report is a part of this ongoing evaluation system for the A+ Schools Program.

PRESENTED AND ACCEPTED ON: _____

BY:

(Special Administrative Board CEO)

(Superintendent)

(Associate Superintendent for Secondary Schools)

(District A+ Coordinator)



BOARD RESOLUTION

Date: January 12, 2012

Agenda Item : 02-16-12-07

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the name change for Gateway IT High School to Gateway Science, Technology, Engineering and Mathematics (STEM) High School. There is no cost associated with the name change.

BACKGROUND: Gateway High School's curriculum includes programs for Science, Technology, Engineering and Mathematics. The new name encompasses what the curriculum offers and the accompanying logo will provide a visual representation. STEM is a national focus in education and the name reflects the up-to-date offerings at the school.

Accountability Plan Goals:

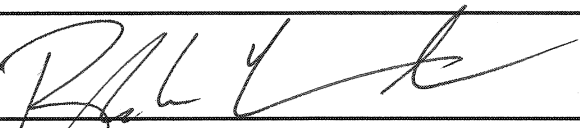
Objective/Strategy:


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)


Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:


Department:

Requestor:


Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

P7600

ST. LOUIS BOARD OF EDUCATION POLICY

CONSTRUCTION

NAMING OF SCHOOL FACILITIES

General Requirements

The Board of Education shall approve the official names of all school buildings. In selecting names for new school buildings, recommendations will be considered from the superintendent of schools, interested citizens, students, or staff. Proposed names may be submitted by the superintendent to the school staff, students, and interested citizen groups for reaction. Final recommendation shall be forwarded by the superintendent to the Board of Education for approval.

The following criteria will generally pertain to any recommendations of persons' names for schools:

1. Buildings will not be named for living persons.
2. Schools will be named for persons identified with public education or who have rendered some other distinguished public service locally, nationally, or internationally.

Once a person's name has been proposed, written authorization should be secured by the superintendent from the closest relative to the third degree of the decedent before any official action is taken by the board.

A school building name, other than the name of a person, may be considered in naming new school buildings. Names may be recommended using the following guidelines:

1. A school name may be recommended considering its geographical location.

Naming of School Facilities (continued) P7600

2. A school name may be recommended considering its function. A distinction may be made between the building name and the official name of the program(s) housed in the building. Buildings will retain the names they were given at the time of dedication by the Board of Education, such as, hypothetically, "The Pre-School Academy in the Brown Building," or "The St. Louis Pre-School Academy in the Brown Building."

The superintendent shall use the name procedure as outlined for naming schools after persons in securing reactions to the suggested name. Following the adoption of the official naming (or renaming) of a new school building or program housed within the building, the administrative officers of the board will be authorized to give public notice of such action and to modify existing records and other legal documents as may be necessary.

Policy adopted: July 24, 2001

[[Home](#)] [[Article 0](#)] [[Article 1](#)] [[Article 2](#)] [[Article 3](#)] [[Article 4](#)] [[Article 5](#)]
[[Article 6](#)] [[Article 7](#)] [[Article 8](#)] [[Article 9](#)] [[Updates](#)]

GATEWAY S.T.E.M. HIGH SCHOOL

SCIENCE + TECHNOLOGY + ENGINEERING + MATH



RIEKES, LINDA

FACULTY INPUT

From: Bender, Elizabeth A.
Sent: Friday, January 06, 2012 8:09 AM
To: RIEKES, LINDA
Subject: FW: Logo

B seems to be the winner. Please see the note below on colors . Maybe traci could try swapping out to match. Maybe it will work maybe not. Let me know. Thanks

Sent from my Windows Phone

From: Bonnell, Meagan
Sent: Friday, January 06, 2012 7:52 AM
To: Bender, Elizabeth A.; Steele, Frederick W.; deloatch, danielle n.; Winfrey, Christopher W.; Baker, Kyle B.; Rovira, Veronica L.; Morton, Colette; Nikolaisen, Melinda L.; Everson, John T.; glover, marlene r.; Lato, Christine L.; HEEMEIER, MARY; Helf, Ronald F.; Nelson, Deborah A.; Riddle, Ken R.; Haxhia, Merita; Dressel, Frank E.
Subject: RE: Logo

Another thought with either option

If we are not going to use school colors - The multi colors should match the colors we use for graduation

Science - Purple
Technology - Green
Engineering - Royal
Math - Silver

That is what color the stoles and banners are.

From: Bender, Elizabeth A.
Sent: Thursday, January 05, 2012 3:52 PM
To: Steele, Frederick W.; deloatch, danielle n.; Winfrey, Christopher W.; Baker, Kyle B.; Rovira, Veronica L.; Morton, Colette; Nikolaisen, Melinda L.; Everson, John T.; glover, marlene r.; Lato, Christine L.; HEEMEIER, MARY; Helf, Ronald F.; Nelson, Deborah A.; Bonnell, Meagan; Riddle, Ken R.; Haxhia, Merita; Dressel, Frank E.
Subject: FW: Logo

This is the name change we are looking at. Please look at the finals for logos A or B. That seems to be where we have some choice. Let me know please what you think. Thanks

From: RIEKES, LINDA
Sent: Thursday, January 05, 2012 3:08 PM
To: Bender, Elizabeth A.
Cc: Youde, Blake; Wallace, Patrick W.; Linder, Julie B.
Subject: FW: Logo

We have been working on the logos for several weeks. It needs to go to the Board on Monday, January 9th. We really like Option B.

Please tell me as soon as you can what you.

YEAH!!!

Linda

RIEKES, LINDA

From: Bender, Elizabeth A.
Sent: Thursday, January 05, 2012 3:53 PM
To: RIEKES, LINDA
Cc: Youde, Blake; Wallace, Patrick W.; Linder, Julie B.
Subject: RE: Logo

I am polling my leadership team and will let you know tomorrow. I love Traci Moore Clay-worked with her for years in UC.

From: RIEKES, LINDA
Sent: Thursday, January 05, 2012 3:08 PM
To: Bender, Elizabeth A.
Cc: Youde, Blake; Wallace, Patrick W.; Linder, Julie B.
Subject: FW: Logo

We have been working on the logos for several weeks. It needs to go to the Board on Monday, January 9th. We really like Option B.

Please tell me as soon as you can what you.

YEAH!!!

Linda

From: Traci Moore Clay [<mailto:traci.clay@att.net>]
Sent: Thursday, January 05, 2012 1:57 PM
To: RIEKES, LINDA
Subject: Re: Logo

Hi Linda,

I'm attaching the two options for the logo with the periods added, and the colors added to the words. Please let me know what you think and if Beth likes them.

I actually do like the four words below the high school.

Thanks!
Traci

Youde, Blake

NO ALUMNI ORGANIZATION

From: Bender, Elizabeth A.
Sent: Thursday, January 19, 2012 11:23 AM
To: Youde, Blake
Cc: RIEKES, LINDA
Subject: RE: Name

There is no organized group. I think we are fine in keeping GATEWAY as the lead name. Aren't we up next week anyway?

From: Youde, Blake
Sent: Thursday, January 19, 2012 11:06 AM
To: Bender, Elizabeth A.
Cc: RIEKES, LINDA
Subject: Name

Beth,

Do you have an alumni group that should comment on the new name?

Blake



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-08

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Agency/Partnership Agreement

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve an agency partnership agreement with People's Health Center to provide a school-based health clinic for staff and students at Vashon High School. The agreement will be for the period February 17, 2012 to June 30, 2013.

BACKGROUND: The intent of the agreement is to provide comprehensive health services to the students and staff at Vashon. The services will include adult, adolescent, child and infant care by Family Medicine Nurse Practitioners, sports coverage, vision and hearing screenings, mental health screening and referral, and electronic medical records. Once the clinic is fully up and running it will also be possible to provide management of chronic adult diseases (diabetes, high blood pressure, and high cholesterol), prenatal care and dental care. The District will build out office space for the clinic at Vashon which will be presented to the Board at a later time.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor: Richelle Clark

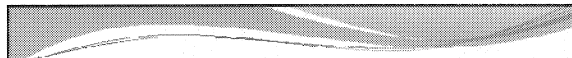

Dr. Chip Jones, Assoc. Supt., Student Support Serv

 1/17/2012
Dr. Nicole Williams, Dep. Supt., Academics



Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Betty Jean Kerr People's Health Centers
ASPIRE PROGRAM




BJK PHC Current School Linked Partners

The current program provides the following:

- Increased and immediate access to care
- Increased Use of Well Student Services
- Shot Record Review and Immunization Services
- Assessments and Screenings
- Access to Onsite Vision Screening
- Access to Hearing Screenings
- Expedited Appointments
- Basic Laboratory Services
- Experienced Healthcare Professionals

While a great deal has been accomplished, research indicates more is needed.
In addition to *School Linked* there is a need for *School Based Health Services*.



Why *ASPIRE*

- Poor academic outcomes and high dropout rates are a major concern of educators, policy makers, and parents
- Poor health severely limits a child's motivation to learn
- Recent research confirms that health disparities affect educational achievement, therefore, improving health is integral to education reform
- PHC School Based Program will provide an optimal setting to foster learning readiness and academic achievement while giving children and students the resources needed to improve their health
- Reduction in student absences and lost school time
- Increased access to services
- Affordability of services due to Medicaid and other Insurance
- Convenience for students, parents, faculty and staff
- Promotes healthy lifestyles
- A safe environment provided

Comprehensive School Based Model

The St. Louis Public School District requested that People's Health Centers provide a comprehensive school based model. This model would provide more than basic services or sports physicals for schools and students.

A Focus Group was formed to address this need and develop a Comprehensive School Based Program.

The focus group consisted of representatives from:

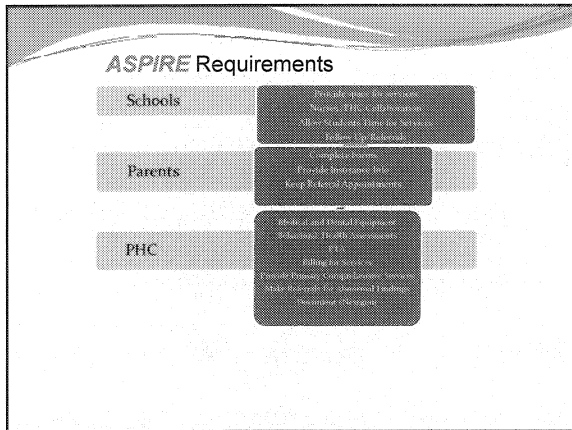
- BJK People's Health Center
- St. Louis Board of Education
- The Spot
- St. John's Mercy Hospital
- St. Louis Public School Medical Director

Conclusion of Focus Group: PHC would create a comprehensive school based model to address the needs of schools and students. Vashon High School was identified as the school with the greatest need.

Achieving Student Potential by Reducing Health Disparities

Vashon High School **ASPIRE** Pilot Program

- ▶ Comprehensive Physical Health Exams
- ▶ Preventive Immunizations
- ▶ Mental Health Services
- ▶ Behavioral health assessments and referrals
- ▶ Access to special primary care hotline referrals
- ▶ Health education and nutrition
- ▶ HB, phlebotomy or Laboratory
- This program will provides a comprehensive approach for all students who choose PHC as their primary care provider
- All students who sign with the program will receive a base line physical
- Dental Services will be provided on site
- Since we choose a holistic approach Hopewell Center will provide onsite behavioral health assessments for children with behavioral health problems and referrals as needed for children who require extensive care.



IMPACT STATEMENT

It is well accepted that healthy children make better learners and research supports a connection between health status and academic performance. Students and teachers alike say that School-Based Health Programs make a difference because they take health issues out of the classroom and into the hands of qualified medical professionals.

IMPACT OF ASPIRE

- Attends to unmet health care needs by placing health care in the school where students are and when they need it
- Supports students by providing a safe place to talk about sensitive issues such as depression, family problems, relationships, and substance abuse
- Supports the school environment by helping students stay in school by identifying and addressing health problems that may intervene in the learning process
- Supports families by allowing parents to stay at work while attending to their child's routine health care needs
- Saves money by keeping students out of the hospital and emergency room
- Teaches students to take their health care seriously
- Strengthens the connection between the community and the school

Achieving Student Potential by Reducing Health Disparities

- 13 years ago comprehensive school linked services was implemented in the Public School System.
- The goal was to provide quality health care for students, reduce absenteeism, improve immunization rates, and reduce the days parents had to miss work to take children to the doctor.
- The vision has continued through the years and PHC continues to provide school linked school based services.
- As a result this is how our school linked services look today
- We provide culturally sensitive quality health care and related services directly and through collaborations and partnerships
- Thus was the adoption of school linked services to address school health disparities as indicated in the Missouri Youth Risk Behavior Survey



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-09

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Mary M. Houlihan, Dep. Supt., Operations

Action to be Approved:
Agency/Partnership Agreement

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve an agency partnership agreement with Mercy Health Systems to provide a school-based health clinic for staff and students at Roosevelt High School. The agreement will be for the period February 17, 2012 to June 30, 2013.

BACKGROUND: The intent of the agreement is to provide comprehensive health services to the students and staff at Roosevelt. The services will include adult, adolescent, child and infant care by Family Medicine Nurse Practitioners, sports coverage, vision and hearing screenings, mental health screening and referral, and electronic medical records. Once the clinic is fully up and running it will also be possible to provide management of chronic adult diseases (diabetes, high blood pressure, and high cholesterol), prenatal care and dental care. The District will build out the office space for the clinic at Roosevelt which will be presented to the Board at a later time.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Operations

Requestor:

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



**School Based Health Clinic:
Roosevelt
2012**

Patient Centered Medical Home

Comprehensive Services

- Adult, adolescent, child & infant care by Family Medicine Nurse Practitioners
- Sports coverage
- Vision/hearing screening
- Mental health screening/referral
- Electronic medical record

Medical Services—Phase I

- School & Sports physicals
- Adult, Adolescent, child and infant immunizations
- Infant and well child care, possibly in the form of group visits
- Well adult care, including women's health and pap smears
- Mental health screening and referral
- Acute care (i.e., upper respiratory infections, sinusitis, community acquired pneumonia, gastroenteritis, mild trauma or accidental injury)
- Acute and chronic asthma management
- Screening for chronic disease, including diabetes, high blood pressure and high cholesterol
- Vision & hearing screening
- Urine screening for GC/Chlamydia
- Point of care pregnancy testing
- Community health promotion/disease prevention education & literacy projects
- Physician game coverage for home football games

Medical Services Phase II/III

- Management of chronic adult disease including:
diabetes; high blood pressure; and high cholesterol
- Prenatal care
- Mental Health
- Dental Care

Timeline: 2012

- January – February: Hire Family Medicine Nurse Practitioner (NP)
- March: Develop collaborative agreement & clinic protocols (The State of Missouri requires that the NP spend 30 days working in Dr. Cole's practice)
- April & May:
 - 1) sports physicals for student athletes
 - 2) student/faculty assembly health education
 - 3) needs-based assessment
 - 4) enrollment of student/faculty into school-based clinic as medical home
- August:
 - 1) clinic care
 - 2) sports coverage



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-10

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with the University of Missouri - Columbia to establish a partnership to implement a program for training and mentoring prospective occupational therapists, and to attract potential new hires for the District upon graduation of these students. The MOU will be for the period February 17, 2012 through June 30, 2013 with a provision that the MOU will be approved by the Board each year.

BACKGROUND: University of Missouri - Columbia will provide a number of students and in some cases faculty members, to gain practical learning and clinical experience in a school setting. The benefit to SLPS is two-fold: the students are exposed to new therapists with different skills and it allows SLPS to begin recruitment of the University of Missouri - Columbia students as prospective employees.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Curators of University of Missouri (Agency) on this seventeenth day of February 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between the Agency and the St. Louis Public Schools in order to implement a program for training and mentoring prospective occupational therapists, and to attract potential new hires for the St. Louis Public Schools upon the graduation of these University of Missouri students.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a.) SLPS shall designate a member of its staff to be coordinator of this program and function as clinical supervisor with whom University of Missouri's Program Coordinator is to communicate for the conduct of this clinical education program, which may include the development of objectives, methods of instruction and other details of the clinical experience.
- (b.) SLPS shall make available to assigned students appropriate facilities, equipment and supplies in order to provide supervised clinical experience in the program. Such facilities shall include an environment conducive to the learning process which conforms to the SLPS customary procedures.
- (c.) Students completing a Level II fieldwork experience shall perform services for patients only when under the supervision of a registered, licensed or certified occupational therapist. The therapist shall be at least one year post certification. Students shall work, perform assignments, participate in rounds, clinics, staff meetings, and inservice educational programs at the discretion of their supervisors designated by SLPS. Qualified personnel for supervising students completing a Level I fieldwork experience include, but are not limited to occupational therapy practitioners, psychologist, physician assistants, teachers, social workers, nurses and physical therapists. SLPS shall ensure that the ratio of supervision to student(s) enables proper supervision. Students are trainees, not employees, and are not to replace SLPS staff.
- (d.) Students are to remain subject to the authority, policies, and regulations imposed by University of Missouri. During periods of clinical assignment, and while on SLPS premises, students will also be subject to all standards, rules, regulations, administrative practices and policies of SLPS.
- (e.) SLPS shall have the right to approve the participation of a faculty member of University of Missouri to engage in clinical teaching at SLPS.
- (f.) SLPS may require University of Missouri to withdraw from SLPS any student whose performance is unsatisfactory or whose characteristics and activities are detrimental to SLPS responsibilities for health care. Requests for withdrawal of a student must be given in writing and must contain a statement of facts describing the student's conduct deemed to be offensive.

- (g.) SLPS shall be responsible for arranging immediate emergency care of students in the events of accidental injury or illness, but shall not be responsible for costs involved, follow-up care, or hospitalization.

6. Obligations of University of Missouri:

- (a) University of Missouri shall have total responsibility for planning and determining the adequacy of the educational experience of students in theoretical training, basic skills, professional ethics, attitude and behavior, and will assign to SLPS only those students who have satisfactorily completed the prerequisites of University of Missouri's educational program before clinical assignment.
- (b) University of Missouri shall provide its students with health insurance.
- (c) University of Missouri shall provide a letter to SLPS which describes its professional liability protection.
- (d) University of Missouri shall designate a member of its faculty to coordinate this program with a designated member of the SLPS's staff. This assignment may include on-site visits when practical and continuing exchange of information on progress of the program.
- (e) University of Missouri shall provide SLPS with the names, health status reports, and other pertinent information about each student to be assigned to SLPS at least four weeks before the beginning date of the student's assignment at the SLPS.
- (f) University of Missouri shall have the right to withdraw a student from clinical assignment. Such notice to SLPS of withdrawal of a student shall be in writing.
- (g) University of Missouri will instruct students to keep confidential from third parties all information which relates to or identifies a particular patient, including but not limited to the name, address, medical treatment or condition, financial status or any other personal information which is deemed to be confidential in accordance with applicable state and federal law, including HIPAA, and standards of professional ethics.

7. JOINT RESPONSIBILITIES:

- (a) University of Missouri and SLPS shall mutually agree upon and arrange the course of instruction, the periods of assignment for each student, and the number of students eligible to participate concurrently.
- (b) University of Missouri and SLPS agree that there shall be no discrimination on the basis of age, race, religion, creed, sex, national origin, handicap or veteran's status.
- (c) University of Missouri and SLPS shall arrange and provide orientation of faculty members and students concerning the SLPS's policies, rules and regulations.

8. Benefits to the District:

The District can access the University of Missouri OT faculty for collaboration and information on latest research in occupational therapy.

- a. The District has the ability to participate in research projects with the University of Missouri faculty to maintain the newest evidence based practice.
- b. Students in the St. Louis Public Schools have access to increased service provision by participating in specially-designed projects by the University of Missouri students as the OT students apply classroom knowledge to practice.
- c. Expected outcomes of the fieldwork experience are monitored by the fieldwork educator. The OT student will...
 - Develop and practice interaction, assessment, intervention and professional reasoning skills,
 - Apply knowledge acquired in academic course work in a workplace environment
 - Engage in professional activities and learn about the realities of professional practice.

Term and Termination: This Agreement is for the term of February 17, 2012 to June 30, 2013, and shall be automatically renewed unless terminated. This Agreement may not exceed a period of five (5) years. It may be terminated by either party by giving notice to the other party by certified mail at least three months prior to the end of the term. Should notice of termination be given, students then assigned to the FACILITY shall be allowed to complete their previously scheduled clinical assignment then in progress at the FACILITY. Notice of termination to the FACILITY shall be directed to: Sandra S. Johnson, Director of Special Education St. Louis Public Schools...Office of Special Education, 801 N. 11th Street, 1st. Floor, St. Louis, MO 63101. Notice of termination to the SCHOOL shall be directed to: Dovie Weston, MEd, OTR/L, Academic Fieldwork Coordinator/Clinical Instructor, Department of Occupational Therapy , University of Missouri
403 Lewis Hall, Columbia, MO 65211

ST. LOUIS PUBLIC SCHOOLS

UNIVERSITY OF MISSOURI

BY _____

BY _____

TITLE _____

TITLE _____



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-11

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with Maryville University to establish a partnership to implement a program for training and mentoring prospective occupational therapists, and to attract potential new hires for the District upon graduation of these Maryville University students. The MOU will be for the period February 17, 2012 through June 30, 2013 with a provision that the MOU will be approved by the Board each year.

BACKGROUND: Maryville University will provide a number of students and in some cases faculty members, to gain practical learning and clinical experience in a school setting. The benefit to SLPS is two-fold: the students are exposed to new therapists with different skills and it allows SLPS to begin recruitment of the Maryville University students as prospective employees.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source:		Requisition #:
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Department: Student Support Services

Requestor:

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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- (g.) SLPS shall be responsible for arranging immediate emergency care of students in the events of accidental injury or illness, but shall not be responsible for costs involved, follow-up care, or hospitalization.

6. Obligations of Maryville University:

- (a) Maryville University shall have total responsibility for planning and determining the adequacy of the educational experience of students in theoretical training, basic skills, professional ethics, attitude and behavior, and will assign to SLPS only those students who have satisfactorily completed the prerequisites of Maryville University's educational program before clinical assignment.
- (b) Maryville University shall provide its students with health insurance.
- (c) Maryville University shall provide a letter to SLPS which describes its professional liability protection.
- (d) Maryville University shall designate a member of its faculty to coordinate this program with a designated member of the SLPS's staff. This assignment may include on-site visits when practical and continuing exchange of information on progress of the program.
- (e) Maryville University shall provide SLPS with the names, health status reports, and other pertinent information about each student to be assigned to SLPS at least four weeks before the beginning date of the student's assignment at the SLPS.
- (f) Maryville University shall have the right to withdraw a student from clinical assignment. Such notice to SLPS of withdrawal of a student shall be in writing.
- (g) Maryville University will instruct students to keep confidential from third parties all information which relates to or identifies a particular patient, including but not limited to the name, address, medical treatment or condition, financial status or any other personal information which is deemed to be confidential in accordance with applicable state and federal law, including HIPAA, and standards of professional ethics.

7. JOINT RESPONSIBILITIES:

- (a) Maryville University and SLPS shall mutually agree upon and arrange the course of instruction, the periods of assignment for each student, and the number of students eligible to participate concurrently.
- (b) Maryville University and SLPS agree that there shall be no discrimination on the basis of age, race, religion, creed, sex, national origin, handicap or veteran's status.
- (c) Maryville University and SLPS shall arrange and provide orientation of faculty members and students concerning the SLPS's policies, rules and regulations.

8. Benefits to the District:

The District can access the Maryville University OT faculty for collaboration and information on latest research in occupational therapy.

- a. The District has the ability to participate in research projects with the Maryville University faculty to maintain the newest evidence based practice.
- b. Students in the St. Louis Public Schools have access to increased service provision by participating in specially-designed projects by the Maryville University students as the OT students apply classroom knowledge to practice.
- c. Expected outcomes of the fieldwork experience are monitored by the fieldwork educator. The OT student will...
 - Develop and practice interaction, assessment, intervention and professional reasoning skills,
 - Apply knowledge acquired in academic course work in a workplace environment
 - Engage in professional activities and learn about the realities of professional practice.

Term and Termination: This Agreement is for a term of February 17, 2012 to June 30, 2013, and shall be automatically renewed unless terminated. This Agreement may not exceed a period of five (5) years. It may be terminated by either party by giving notice to the other party by certified mail at least three months prior to the end of the term. Should notice of termination be given, students then assigned to the FACILITY shall be allowed to complete their previously scheduled clinical assignment then in progress at the FACILITY. Notice of termination to the FACILITY shall be directed to: Sandra S. Johnson, Director of Special Education St. Louis Public Schools...Office of Special Education, 801 N. 11th Street, 1st. Floor, St. Louis, MO 63101. Notice of termination to the SCHOOL shall be directed to: Karen Parker Davis, MA, OTR/L

Assistant Professor & Academic Fieldwork Coordinator, Maryville University Saint Louis, 650 Maryville University Drive, St. Louis, MO 63141.

ST. LOUIS PUBLIC SCHOOLS

MARYVILLE UNIVERSITY

BY _____

BY _____

TITLE _____

TITLE _____



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-12

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with St. Louis University to establish a partnership to implement a program for training and mentoring prospective occupational therapists, and to attract potential new hires for the District upon graduation of these St. Louis University students. The MOU will be for the period February 17, 2012 through June 30, 2013 with a provision that the MOU will be approved by the Board each year.

BACKGROUND: St. Louis University will provide a number of students and in some cases faculty members, to gain practical learning and clinical experience in a school setting. The benefit to SLPS is two-fold: the students are exposed to new therapists with different skills and it allows SLPS to begin recruitment of the St. Louis University students as prospective employees.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Student Support Services

Requestor:

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the St Louis University (Agency) on this seventeenth day of January 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between the Agency and the St. Louis Public Schools in order to implement a program for training and mentoring prospective occupational therapists, and to attract potential new hires for the St. Louis Public Schools upon the graduation of these St. Louis University students.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a.) SLPS shall designate a member of its staff to be coordinator of this program and function as clinical supervisor with whom St. Louis University's Program Coordinator is to communicate for the conduct of this clinical education program, which may include the development of objectives, methods of instruction and other details of the clinical experience.
- (b.) SLPS shall make available to assigned students appropriate facilities, equipment and supplies in order to provide supervised clinical experience in the program. Such facilities shall include an environment conducive to the learning process which conforms to the SLPS customary procedures.
- (c.) Students completing a Level II fieldwork experience shall perform services for patients only when under the supervision of a registered, licensed or certified occupational therapist. The therapist shall be at least one year post certification. Students shall work, perform assignments, participate in rounds, clinics, staff meetings, and inservice educational programs at the discretion of their supervisors designated by SLPS. Qualified personnel for supervising students completing a Level I fieldwork experience include, but are not limited to occupational therapy practitioners, psychologist, physician assistants, teachers, social workers, nurses and physical therapists. SLPS shall ensure that the ratio of supervision to student(s) enables proper supervision. Students are trainees, not employees, and are not to replace SLPS staff.
- (d.) Students are to remain subject to the authority, policies, and regulations imposed by St. Louis University. During periods of clinical assignment, and while on SLPS premises, students will also be subject to all standards, rules, regulations, administrative practices and policies of SLPS.
- (e.) SLPS shall have the right to approve the participation of a faculty member of St. Louis University to engage in clinical teaching at SLPS.
- (f.) SLPS may require St. Louis University to withdraw from SLPS any student whose performance is unsatisfactory or whose characteristics and activities are detrimental to SLPS responsibilities for health care. Requests for withdrawal of a student must be given in writing and must contain a statement of facts describing the student's conduct deemed to be offensive.

- (g.) SLPS shall be responsible for arranging immediate emergency care of students in the events of accidental injury or illness, but shall not be responsible for costs involved, follow-up care, or hospitalization.

6. Obligations of St. Louis University:

- (a) St. Louis University shall have total responsibility for planning and determining the adequacy of the educational experience of students in theoretical training, basic skills, professional ethics, attitude and behavior, and will assign to SLPS only those students who have satisfactorily completed the prerequisites of St. Louis University's educational program before clinical assignment.
- (b) St. Louis University shall provide its students with health insurance.
- (c) St. Louis University shall provide a letter to SLPS which describes its professional liability protection.
- (d) St. Louis University shall designate a member of its faculty to coordinate this program with a designated member of the SLPS's staff. This assignment may include on-site visits when practical and continuing exchange of information on progress of the program.
- (e) St. Louis University shall provide SLPS with the names, health status reports, and other pertinent information about each student to be assigned to SLPS at least four weeks before the beginning date of the student's assignment at the SLPS.
- (f) St. Louis University shall have the right to withdraw a student from clinical assignment. Such notice to SLPS of withdrawal of a student shall be in writing.
- (g) St. Louis University will instruct students to keep confidential from third parties all information which relates to or identifies a particular patient, including but not limited to the name, address, medical treatment or condition, financial status or any other personal information which is deemed to be confidential in accordance with applicable state and federal law, including HIPAA, and standards of professional ethics.

7. JOINT RESPONSIBILITIES:

- (a) St. Louis University and SLPS shall mutually agree upon and arrange the course of instruction, the periods of assignment for each student, and the number of students eligible to participate concurrently.
- (b) St. Louis University and SLPS agree that there shall be no discrimination on the basis of age, race, religion, creed, sex, national origin, handicap or veteran's status.
- (c) St. Louis University and SLPS shall arrange and provide orientation of faculty members and students concerning the SLPS's policies, rules and regulations.

8. Benefits to the District:

The District can access the St. Louis University OT faculty for collaboration and information on latest research in occupational therapy.

- a. The District has the ability to participate in research projects with the St. Louis University faculty to maintain the newest evidence based practice.
- b. Students in the St. Louis Public Schools have access to increased service provision by participating in specially-designed projects by the St. Louis University students as the OT students apply classroom knowledge to practice.
- c. Expected outcomes of the fieldwork experience are monitored by the fieldwork educator. The OT student will...
 - Develop and practice interaction, assessment, intervention and professional reasoning skills,
 - Apply knowledge acquired in academic course work in a workplace environment
 - Engage in professional activities and learn about the realities of professional practice.

Term and Termination: This Agreement is for a term of February 17, 2012 to June 30, 2013, and shall be automatically renewed unless terminated. This Agreement may not exceed a period of five (5) years. It may be terminated by either party by giving notice to the other party by certified mail at least three months prior to the end of the term. Should notice of termination be given, students then assigned to the FACILITY shall be allowed to complete their previously scheduled clinical assignment then in progress at the FACILITY. Notice of termination to the FACILITY shall be directed to: Sandra S. Johnson, Director of Special Education St. Louis Public Schools...Office of Special Education, 801 N. 11th Street, 1st. Floor, St. Louis, MO 63101. Notice of termination to the SCHOOL shall be directed to: Peggy R. Gettemeier, MPH, COTA/L, Assistant Professor Assistant Academic Fieldwork Coordinator, Department of Occupational Science and Occupational Therapy, Doisy College of Health Sciences, Saint Louis University, 3437 Caroline Mall, St. Louis, MO 63104-1111.

ST. LOUIS PUBLIC SCHOOLS

ST. LOUIS UNIVERSITY

BY _____

BY _____

TITLE _____

TITLE _____



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-13

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: John Windom, Exec. Dir., Community Education

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a Memorandum of Understanding (MOU) with Multicultural Counseling and Research Center to provide therapeutic counseling services to students. The MOU will be for the period February 17, 2012 to June 30, 2013.

BACKGROUND: The MOU is designed to provide services to students at Long Middle School, Woerner Elementary School, Buder Elementary School, Lyon Elementary School and Oak Hill Elementary School. The counseling services will address such areas as reactive attachment disorder, adjustment disorder, pervasive developmental disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, and generalized stress and mood disorders.

Accountability Plan Goals: Goal IV: Parent Community Involvement

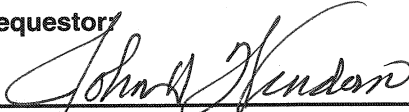
Objective/Strategy: IV.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:


Department: Community Education

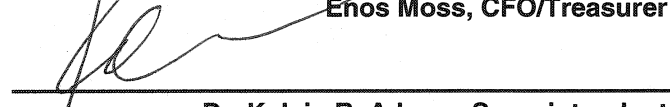
Requestor:


John Windom, Exec. Dir., Community Education


Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Multicultural Counseling and Research Center ("Agency") on this 17th day of February, 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between the Multicultural Counseling and Research Center and the St. Louis Public Schools in order to provide therapeutic counseling services to students addressing such areas as: reactive attachment disorder, adjustment disorder, pervasive developmental disorder, anxiety, sexual abuse, behavior disorders, attention deficit/hyperactivity disorder, generalized stress and mood disorders. These areas will be addressed through coordination of care with other professionals, art therapy, play therapy and other forms of traditional and non-traditional therapy. The partnership is with the Bevo-Long Community Education Full Service School, Woerner, Buder, Lyon at Blow and Oak Hill Elementary School.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) Provide space for interaction with students, families and/or groups in which confidentiality can be maintained during therapy.

(b) Develop with the agency, student standards for referral and participation in the program. Initiate referrals for potential services by analysis of appropriate SLPS staff.

(c) Provide information necessary and in accordance with SLPS policies for student record confidentiality that may help therapeutic outcomes for the student.

6. Obligations of Agency:

(a) Develop with the agency, student standards for referral and participation in the program

(b) Provide therapeutic services as described in the purpose paragraph to the students served.

(c) Communicate, as agreed upon by local SLPS staff and in accordance with the standards for referral and participation.

(d) Maintain and share accurate records and sign in sheets with SLPS on request. Conduct themselves professionally while on school premises or interacting with school students or their families.

(e) Will administer baseline assessment, an assessment during treatment, and an assessment at the end of services.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) A minimum of 5 students or more will be served.

(b) A record of the areas addressed and the type of service provided will be made available to the District.

(c) Measurable Outcomes are established for/with each client at the beginning stages of services and the evaluation/progress on these goals will be made available to school on request and at the time of the MOU resubmission.

8. Term and Termination: The term of the MOU will be from February 17, 2012 through June 30, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____



BOARD RESOLUTION

Date: January 17, 2012

Agenda Item: 02-16-12-14

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract renewal with Ranken Technical College for the Dual Enrollment Program with eligible, selected Career and Technical Education students at a cost not to exceed \$79,448.00 for the period beginning January 9, 2012 through June 30, 2012. Ranken did not provide cost of tuition information until January 4, 2012.

BACKGROUND: The Division of Career and Technical Education, in conjunction with Ranken Technical College, will provide a dual enrollment opportunity for students to take technical education programs and earn high school and college credit during the second semester of the senior year. The goal of the program is to engage qualified Career and Technical Education students in superior, hands-on training, college coursework, and workplace skills that will lead to future success in the workplace. SLPS students selected for the program were not determined until late December 2011.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.7.b

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-U7-110-2492-6311	GOB	Requisition #:
Amount: \$79,448.00		
Fund Source:	GOB	Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$79,448.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: January 6, 2012
Dept / School: Career & Technical Educ.		Reported By: Cathy Gutjahr
Vendor: Ranken Technical College		Vendor #: 600003744
Contract # / P.O. #:		Contract Name: Consultant Agreement w/Ranken
Contract Amount: \$ 55,460.00		Award Date: January 11, 2011
Purpose of Contract (Brief Description): Provide dual enrollment opportunity for eligible Career and Technical Education students in skill trades areas leading to future employment.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	
Timeliness of Delivery or Performance	5 4 3 2 1	
Business Relations	5 4 3 2 1	
Customer Satisfaction	5 4 3 2 1	
Cost Control	5 4 3 2 1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

[illegible]



BOARD RESOLUTION

Date: January 17, 2012

Agenda Item : 02-16-12-15

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Purchase of Service (s)

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

SUBJECT: To provide cab transportation one way for students participating in the Ranken Dual Enrollment Program from January 9, 2012 to May 9, 2012. Harris Cab Company is the current provider and the amount is not to exceed \$13,904.00 for the 16 week period of the program. Ranken did not provide tuition and student information until January 4, 2012.

BACKGROUND: The Division of Career and Technical Education, in conjunction with Ranken Technical College, will provide a dual enrollment opportunity for students to take technical education programs and earn high school and college credit during the second semester of the senior year. The District provides cab transportation one way for students in the program. SLPS students selected for the program were not determined until late December 2011.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.7.b

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-U7-110-2492-6341	GOB	Requisition #: 10127617
Amount: 13,904.00		
Fund Source:	GOB	Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$13,904.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600004710

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Ranken Dual Enrollment Program - Spring, 2012

CAB SCHEDULE

Cab #	Pick up Time	Location	number of students	Drop off location	Daily Charges	Weekly Charges
1	9:30 AM (M-F)	Clyde Miller Career Academy 1000 N. Grand, 63106	1 Xavier White (T & Th, F only) Tonesha McMiller - drive Sareena Siglock (M,W only)	1 Ranken Technical College (by 10 AM) 4431 Finney, 63113 return to Clyde Miller	\$ 17.00	\$ 85.00
	11:15: AM(T , Th, F)	Clyde Miller Career Academy	3 Daniel Carter Derien Robertson Sareena Siglock (F only)	3 Ranken Technical College (by 12:00 noon)	\$ 17.00 17 x 3 = 51	\$ 51.00
	12:00 Noon	Ranken Technical College 4401 Page pick up location Mary Lee Technology Center at Newstead & Page	2 Gabriel Davis Ben Moye	Gateway High, 5101 McRee, 63110 Central VPA, 3125 S. Kingshighway, 63139 END	\$ 30.00	\$ 150.00
2	9:30 AM (M,W only)	Carnahan High School 4041 S. Broadway, 63118	1 Erin Hanks	1 Ranken Technical College (by 10 AM) 4431 Finney, 63113 END	\$ 21.00	\$ 42.00
	11:30 AM (F only)	Carnahan High School	1 Erin Hanks	1 Ranken Technical College (by 12:30 PM) END	\$ 21.00	\$ 21.00
3	9:30 AM (M-F)	Gateway High School 5101 McRee, 63110	2 Aaron Reckert Vance Batts	2 Ranken Technical College 4431 Finney, 63113	\$ 16.00	\$ 80.00
	11:45 AM (M-F)	Soldan IS High School 918 N. Union, 63108	1 Monae Williams	1 Ranken Technical College END	\$ 16.00	\$ 80.00
4	11:30 AM (M-F)	Cleveland NJROTC 4939 Kemper, 63139	2 Jennifer Jones Emanuel Malone			
	11:45 AM (M-F)	Gateway High School 5101 McRee, 63110	1 William Anthony	1 Ranken Technical College 4431 Finney, 63113 END	\$ 30.00	\$ 150.00
5	9:30 AM (M-F)	Roosevelt High School 3230 Hartford, 63118	1 Tawan Evans	1 Ranken Technical College 4431 Finney, 63113 END	\$ 21.00	\$ 105.00
	12:00 noon (M-F)	Roosevelt High School 3230 Hartford, 63118	1 Kenneth Pearson	1 Ranken Technical College 4431 Finney, 63113 END	\$ 21.00	\$ 105.00
WEEKLY TOTAL					\$ 869.00	

Ranken Dual Enrollment Program - Spring, 2012
CAB SCHEDULE

NOTE:	James Fingers	McKinley	Has Car			
	Alonza Slayton	Northwest	Has Car			
	Larry Shelton	Northwest	Has Car			
	Tonesha McMiller	CCMCA	Has Car			
	Harris Cab Company	Contact: Keenan Bush	cell 314-348-1279	office 314-371-7111		
	16 weeks in					
	program - 1/9 to 5/9	\$869 x 16 = \$13,904.00				



BOARD RESOLUTION

Date: January 19, 2012

Agenda Item : 02-16-12-16

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with College Summit, to provide training and 275 copies of their "Launch" career readiness materials, to be used by our 6 high school grant counselors, from January 3, 2012 through June 30, 2012, at a cost not to exceed the cost of \$22,000.

BACKGROUND: The High School Graduation Initiative (HSGI) grant will utilize College Summit's Launch Program to help reduce the dropout rate in the six grant high schools. The college-ready planning curriculum of Launch will help our junior students develop five core competencies needed to explore and identify their future goals and understand how high school is relevant for them to stay in school. In addition, these unique materials will assist counselors in the delivery of the state required comprehensive guidance program required for the grant and MSIP. College Summit will train and work closely with counselors to help unlock their college readiness Launch materials. The College Summit's Launch materials for juniors will help prepare students for the College Summit senior planning experience.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: 4

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 816-VL-292-1151-6319	Non-GOB	Requisition #: 10127436
Amount: \$22,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$22,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600011386

Department: HSGIG

Requestor: John Niemeyer

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

1/17/2012

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Dr. Dan Edwards	Date: December 20, 2011
Department / School: HSGIG	Phone Number: 314-345-2488
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
College Summit provides a unique, proprietary curriculum and professional development for the 11 th grade Launch Curriculum. College Summit will train teachers and counselors on the use of the proprietary curriculum and best practices for building a school wide college going culture.	
Vendor Name: College Summit	Email: sclay@collegesummit.org
Vendor Contact: Stacy Clay	Phone Number (314) 345-4463
Justification Information	
1. Why the uniquely specified goods are required?	
College Summit will provide training and 275 copies of their "Launch" career readiness materials, to be used by our 6 high school counselors, from January 3, 2012 through June 30, 2012 and will not exceed the cost of \$22,000.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The HSGI grant will utilize College Summit's Launch Program to help reduce the dropout rate in the six grant high schools. The college-ready planning curriculum of Launch will help our junior students develop five core competencies needed to explore and identify their future goals and understand how high school is relevant for them to stay in school. In addition, these unique materials will assist counselors in the delivery of the state required comprehensive guidance program required for the grant and MSIP. College Summit will train and work closely with counselors to help unlock their college readiness Launch materials. The College Summit's Launch materials for juniors will help prepare students for the College Summit senior planning experience.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
The College Summit Launch Curriculum and training is produced exclusively by College Summit Inc.	
4. List the Names of other Vendors contacted & Price Quotes:	
None, given the unique nature of the College Summit curriculum.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

☒ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

☐ **Emergency** URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.



BOARD RESOLUTION

Date: January 9, 2012

Agenda Item : 02-16-12-17

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with School Improvement Network for a three month pilot program for the PD 360 Plan which includes the licenses, support fees and professional development training for all SLPS sites. The trial period will be from March 1, 2012 through May 31, 2012 at a cost not to exceed \$11,300.00.

BACKGROUND: The PD 360 component of School Improvement Network is a web-based professional learning resource that supports the establishment of a systemic, job-embedded professional development program that emphasizes classroom implementation. It is a library of professional development resources that leverages technology to make professional learning more effective, convenient and sustainable. PD 360 will be implemented as a foundational tool for professional learning. PD 360 provides teachers with instant access to real classroom examples, the best minds in education, and research-based practices to increase student learning. Video segments address effective teaching practices in mathematics, reading, and other core content areas.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.C.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 232-2213-814-00-6319	Non-GOB	Requisition #: 10127580
Amount: \$11,300.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$11,300.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014042

Department: Academics

Requestor:

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

1/9/2012
Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



Sole Source Provider

St. Louis Public Schools
801 North 11th Street
Saint Louis, MO 63101

September 28, 2011

To whom it may concern:

School Improvement Network has developed software entitled "PD 360," "Observation 360," and "Common Core 360" (hereinafter "PD 360," "Observation 360," and "Common Core 360" respectively), each of which may only be purchased from School Improvement Network. Observation 360 and "thereNow" (hereinafter "thereNow") is the only observation and walkthrough platform designed to integrate directly with PD 360 and Common Core 360. School Improvement Network owns a portfolio of copyrights, patents, and trademarks protecting the Intellectual Property associated with PD 360, Common Core 360, Observation 360 and associated video programs, copies of examples of which are attached for convenient reference. These products have not been licensed to third parties for distribution, and unauthorized use is prohibited and policed. The software entitled and associated with PD 360, thereNow, Observation 360, and Common Core 360 separately and in combination, provide training that meets the needs of educators. There are no alternative available sources in the market that integrate PD 360, thereNow, Observation 360 and Common Core 360 software products unless purchased directly from School Improvement Network. School Improvement Network is the sole source vendor for any integration of PD 360, Observation 360, thereNow, and Common Core 360 and for all of the video programs associated with PD 360, Observation 360 and Common Core 360.

Sincerely,

Kirton & McConkie
Michael F. Krieger



PD 360 TRAINING

Training is essential for educators to learn to use PD 360 proficiently and apply the new learning in the classroom. PD 360 Training requires two 3-hour training sessions, 30 days apart.

Level 1: Getting Started with PD 360 (3+ hours)

Target: Develop proficiency and comfort using PD 360.

Purpose: Training of school leadership to roll out PD 360 with school colleagues.

Level 2: Going Deeper into PD 360 (3+ hours)

Target: Implement PD 360 as the foundational tool for professional learning.

Purpose: Expand the knowledge of PD 360 and create accountability.

On-site Coaching

Two to four 90-minute one-on-one coaching sessions for leadership teams that participated in Level 1 and Level 2 training at their school site. Coaching sessions are designed to review building level data, implementation, and goal achievement in order to build capacity and expand usage of PD 360.

Level 3: Creating Custom Courses & Observation 360 (optional)

A 2 to 3 hour session is available for those desiring training to create custom courses for the school or district, or how to use Observation 360, the handheld observation tool linked tightly to PD 360. This session can also include training in the use of the PD 360 Offline Player. District level leaders will learn how to download video segments for use in areas that do not have internet connectivity or lack broadband capacity to play PD 360 videos.

*If a scheduled training date is changed less than four weeks prior to the scheduled date, a \$500 cancelation change fee will be charged.



BOARD RESOLUTION

Date: January 13, 2012

Agenda Item : 02-16-12-18

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Paula Knight, Assoc. Supt., Elementary Schools

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with The Missouri Reading Initiative Program to obtain the services of a consultant for the purpose of providing the Froebel staff with research-based writing strategies to support Balanced Literacy. The cost will not exceed \$7,700.00. The contract is for the period February 29, 2012 to April 13, 2012.

BACKGROUND: 2011 MAP Data indicates an 11.6% gain in Comm. Arts. 20% of Froebel students scored in below basic and 54% scored Basic. Our goal is to move 10% of our students out of those two quartiles into Advanced or Proficient in order to make Safe Harbor on the 2012 MAP. The Missouri Reading Initiative is a comprehensive approach to professional development in all aspects of literacy. It provides ongoing systemic professional development to enhance the quality of literacy instruction leading to improved student achievement throughout all grade levels. A consultant is provided to implement best practices in literacy through modeling lessons, coaching and collaboration. The program will also assist the school with assessment, planning, implementation and evaluation of school improvement efforts in literacy. A consultant will be assigned to the school to conduct targeted training for the administrator and staff.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: Obj. #1/Strat. #2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 292-2214-6319-466-AZ	Non-GOB	Requisition #: 10127461
Amount: \$4,605.86		
Fund Source: 232-1127-6319-466-AM	Non-GOB	Requisition #: 10127464
Amount: \$3,094.14		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$7,700.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Froebel Literacy Academy

Requestor: Mamie E. Womack

Paula Knight, Assoc. Supt., Elementary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Mamie E. Womack	Date: December 21, 2011
Department / School: Froebel Elementary	Phone Number: (314) 771-3533
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Requesting the support and other technical services of a consultant contracted through The Missouri Reading Initiative for the purpose of providing the Froebel staff with research-based writing strategies to enhance the quality of literacy instruction.	
Vendor Name: The Missouri Reading Initiative	Email: www.missourireadinginitiative.com
Vendor Contact: Rebecca Haseltine	Phone Number (417) 520-0735
Justification Information	
1. Why the uniquely specified goods are required?	
The Missouri Reading Initiative is a comprehensive approach to professional development in all aspects of literacy. It was first organized in 1998 under the auspices of the Missouri Learning First Alliance, consisting of fifteen major educational organizations. The initial mission of the Missouri Reading Initiative was dedicated to working with Missouri Public Schools' teachers and administrators to ensure every child would learn to read proficiently by the end of third grade. However, because of the successful results of the program it has been expanded to include literacy assistance at all grade levels.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The Missouri Reading Initiative is dedicated to working specifically with Missouri Public Schools to ensure every child will read and write proficiently.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
<u>Please refer to the Bio attached.</u> The Missouri Reading Initiative actively seeks effective teachers with a strong literacy background as potential Missouri Reading Initiative trainers. The program recruits teachers who have a proven track record in working with students, as well as adult learners. They, also, serve as a literacy resource for the state.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

☒ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

☐ **Emergency** URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.

LeAnn Carpenter

LeAnn Carpenter has been an elementary teacher in Missouri for 30+ years. Her teaching experience includes instruction at various classroom grade levels, as well as Title I Reading. Mrs. Carpenter has been trained in Reading Recovery, and for many years served as a Reading Specialist for primary grade children. She has also participated in Missouri Reading Initiative training, which is an intensive three-year professional development program. As a teacher, Mrs. Carpenter used this information to deepen her understanding of the reading process and to assist colleagues in becoming more effective and diagnostic reading teachers.

Mrs. Carpenter has worked for Missouri Reading Initiative for four years, servicing schools throughout Missouri with literacy assistance. She has received training from Missouri Reading Initiative staff and other national experts in reading, such as Linda Hoyt, Jeffrey Wilhelm, and Barry Lane. Her knowledge depths of reading content and appropriate instructional strategies are strong assets she brings in her literacy training of teachers.



BOARD RESOLUTION

Date: January 11, 2012

Agenda Item : 02-16-12-19

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with Dr. Joseph G. Tillman for evaluation, revision, and implementation of a comprehensive assessment plan for the Math Success for ELLs (English Language Learners) Mathematics-Science Partnership (MSP) grant. Dates of service will be February 17, 2012 to September 30, 2012. The cost is not to exceed \$24,000.

BACKGROUND: Dr. Tillman will be responsible for a modified MSP grant assessment plan that incorporates both quantitative and qualitative assessment, its administration, a final, written report, and on-line MSP report submission. The purpose of this work is to extend the ability of our MSP to provide meaningful data and evidence of success to state and federal evaluators, within the context of grant-defined goals and objectives. The success of Dr. Tillman's service will be determined by the final report and the supporting data submitted along with it, as evidence of student and teacher growth as a result of MSP PD.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 838-VU-292-1152-6319	Non-GOB	Requisition #: 10127629
Amount: \$24,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$24,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014754

Department: ESOL Program

Requestor: Nahed Chapman

Nahed Chapman for
Nahed Chapman (kml)
Nahed Chapman, Exec. Dir., ESOL

Dr. Nicole Williams
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks

Angela Banks, Budget Director


Enos Moss AB
Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Nahed Chapman	Date: January 6, 2012
Department / School: ESOL Program	Phone Number: (314) 664-1066
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Dr. Tillman will provide a detailed evaluation of the assessment needs of the Math Success for ELLs Mathematics-Science Partnership (MSP) grant. He will develop a comprehensive plan for assessment of student math performance, teacher math-content development, and teacher Sheltered Instruction Observation Protocol (SIOP) classroom implementation for the Math Success for ELLs (English Language Learners) Mathematics-Science Partnership (MSP) grant.	
Vendor Name: Dr. Joseph Tillman	Email: JGTinNYC@gmail.com
Vendor Contact: Dr. Joseph Tillman	Phone Number: 573.864.6484
Justification Information	
1. Why the uniquely specified goods are required?	
It was clear, upon entering data for the first, federal/DESE end-of-year annual report of the MSP grant, that the current assessment plan, and requisite data collection, were adequate, but only minimally, to address the requirements of grant report submission. In order to justify continued funding of the grant, we want to better document the significant impact of grant training on participating teachers and their students, by better defining grant assessment goals, collecting more meaningful data, and developing more precise measurement tools for collection of that data.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The depth of expertise and experience that Dr. Tillman brings to this position, having a foundation in STEM (science-technology-engineering-mathematics) education and the SIOP model for instruction to English Language Learners (ELLs) are rare. His added experience as primary evaluator of the Kansas Migrant Ed federally funded program, and as director of the Missouri Migrant Education and ELL Program, which worked closely with DESE, make him uniquely qualified to provide us with this service.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
Please see attached resume.	
4. List the Names of other Vendors contacted & Price Quotes:	
None (No other vendor can provide service)	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	1/13/12
Department Head	Date
CFO	Date
Superintendent	Date

Joseph G. Tillman, PhD
Adjunct Associate Professor
Department of Teacher Education
York College | CUNY
<http://www.york.cuny.edu>
jtillman@york.cuny.edu
573.864.6484 mobile

Student Inspired. Technology Driven.

Program Evaluation Proposal

The St. Louis Success for ELLs Partnership Sheltered Instruction Observation Protocol Implementation in Mathematics

Perception of Need

Upon careful review of the Success for ELLs MSP 1st Annual Performance Report, the Partners determined the need to broaden and deepen the collection and analysis of quantitative data to enhance the comprehensive qualitative data currently provided by the grant's external evaluator. In order to strengthen both the quantitative and qualitative research design methods, the Project Director requested Dr. Tillman re-envision the grant's overall research and evaluation plan after a thorough review of the annual performance report and assume the role of Lead Project Evaluator.

Research and Evaluation

The *Success with ELLs* grant stipulates that 60 days of are devoted annually to research and evaluation at a rate of \$400 per day. Dr. Tillman is proposing to obligate 60 days of current year funds for these efforts. Based on the perception of need, Dr. Tillman proposes that no more than 5 of those 60 days be set aside for work to be completed by Dr. Kathryn Pole with St. Louis University at a rate of \$400 per day. Should Dr. Tillman require more than the remaining 55 days to complete the Scope of Work, he will seek prior approval from both Nahed Chapman and SLPS.

Scope of Work

Phase One | REVIEW

5 days devoted to:

- Reviewing the *Success with ELLs* grant in its entirety
- Reviewing the *Year 1 Program External Evaluation Findings Report*
- Reviewing the DESE Program Evaluation Template with Explanations
- Reviewing existing grant derived data and SLPS student data

Phase Two | REVISE

10 days devoted to:

- Conducting a SWOT Analysis with Key Stakeholders
- Revising the *Success with ELLs* grant Evaluation Plan based on CBAM¹
- Revising the *quantitative* AND *qualitative* methods within the Evaluation Plan

Phase Three | RESEARCH

30 days devoted to:

- Employing the CBAM conceptual framework
- Collecting and analyzing *quantitative* teacher AND student data
- Undertaking *qualitative* Portraits²

Phase Three | REPORT

10 days devoted to:

- Writing the *Year 2 Program External Evaluation Findings Report* with Dr. Pole

Proposed Meetings

- Meet with SLPS Stakeholders in St. Louis on Monday, 9 January 2012
- Meet with External Partners in St. Louis on Thursday, 12 January 2012

¹ <http://www.sedl.org/cbam>

² <http://www.amazon.com/Art-Science-Portraiture-Sara-Lawrence-Lightfoot/dp/0787962422>



BOARD RESOLUTION

Date: January 11, 2012

Agenda Item : 02-16-18-20

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Bid

SUBJECT: To approve a contract with Writing Works for grant writing services to be provided from February 17, 2012 through June 30, 2012 at a cost not to exceed \$10,000.00.

BACKGROUND: The consultant will work with the Development Office to design, develop, and submit grant proposals that specifically address District needs and Accountability Plan objectives. The consultant will be used on an "as needed" basis and will be requested to come to the District Office for meetings and work at home on the identified grants.

The consultant was selected based on her response to the bid opportunity that was emailed to a number of qualified individuals. In addition, she has previously done work for the St. Louis Public Schools Foundation on behalf of the District.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.1.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 973-00-110-2518-6319	GOB	Requisition #: 10127777.
Amount: \$10,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$10,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600004835

Department: Development Office

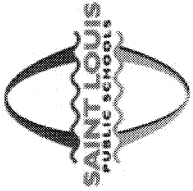
Requestor: Linda Riekens

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent



RFP Evaluation Summary

Grant Writer Bid

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
Carol G. Buckels Grant Writing, LLC	56.66666667	2	
Writing Works	83.33333333	1	

Evaluators:
Linda Riekes
Kate Stewart
Kevin Coyne



BOARD RESOLUTION

Date: January 11, 2012

Agenda Item : 02-16-12-21

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 044-1112

SUBJECT: To approve a contract with Raineri Construction, LLC. to provide waterproofing, tuckpointing and plaster repair at Mullanphy Elementary School for Proposition S bond construction. This work shall begin on January 27, 2012 and be completed by April 9, 2012 at a cost not to exceed \$174,680.00 which includes a 10% contingency of \$15,880.00.

BACKGROUND: The contractor will design-build waterproofing, tuckpointing, plastering and painting at Mullanphy Elementary School. These repairs will improve the interior appearance in classrooms and common areas throughout the school needed to enhance the classroom environment for instruction. It will also prevent unwanted moisture causing possible mold growth. This work will be performed while students are not in class. This work will be funded by the Proposition S Bond Program under the upgrade of building envelopes estimated at \$18,000,000.00. With this project approved, the balance of the building envelopes budget is \$6,217,190.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support


Objective/Strategy: III.C.1


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Non-GOB	Requisition #: 10127619
Amount: \$174,680.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$174,680.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014566


Department: Operations


Requestor: Tom Goodrich


Roger CayCe, Exec. Dir., Operations/Bldg. Comm.


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



January 10, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Tom Goodrich

RE: Bid Evaluation Record for RFP# 44-1112 Waterproofing & Tuck-pointing at Mullanphy for Proposition S Bond Construction

The evaluation began at 12/23/11, 10:00 a.m. and was concluded at 1/6/12 10:00 a.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ronald Roberts	Construction Manager	Kwame Building Group

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Raineri Construction	\$158,800.00	490	Yes
J.E. Novack Construction Co.	\$202,000.00	450	No
The Harlan Company	\$409,820.00	262	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Tom Goodrich
Construction Project Manager
Operations Department

NAME: Roger L. CayCe

BID SUMMARY FOR RFP 44-1112 WATERPROOFING and TUCKPOINTING at MULLANPHY						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "p" Card Included in Pricing	Vendor's Experience	Scores
Raineri Construction	\$158,800.00	37% MBE 35%WBE	Yes	Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
J.E. Novack Construction Company	\$202,000.00	40% MBE 5%WBE	None	Yes		
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95%
The Harlan Company	\$409,820.00	1.75% MBE 1.77%WBE	None	Yes		
Score	Max 40% (10)	Max 30% (3)	Max 10% (10)	Max 10% (10)	Max 10% (10)	43%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

NAME: Tom Goodrich

BID SUMMARY FOR RFP 44-1112 WATERPROOFING and TUCKPOINTING at MULLANPHY						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
Raineri Construction	\$158,800.00	37% MBE 35%WBE	Yes	Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
J.E. Novack Construction Company	\$202,000.00	40% MBE 5%WBE	None	Yes		
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	95%
The Harlan Company	\$409,820.00	1.75% MBE 1.77%WBE	None	Yes		
Score	Max 40% (15)	Max 30% (5)	Max 10% (10)	Max 10% (10)	Max 10% (10)	50%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

NAME: Mike Dobbs

BID SUMMARY FOR RFP 44-1112 WATERPROOFING and TUCKPOINTING at MULLANPHY						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "p" Card Included in Pricing	Vendor's Experience	Scores
Raineri Construction	\$158,800.00	37% MBE 35%WBE	Yes	Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
J.E. Novack Construction Company	\$202,000.00	40% MBE 5%WBE	None	Yes		
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	90%
The Harlan Company	\$409,820.00	1.75% MBE 1.77%WBE	None	Yes		
Score	Max 40% (15)	Max 30% (5)	Max 10% (10)	Max 10% (10)	Max 10% (10)	50%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0

NAME: Yvonne Green

BID SUMMARY FOR RFP 44-1112 WATERPROOFING and TUCKPOINTING at MULLANPHY						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "p" Card Included in Pricing	Vendor's Experience	Scores
Raineri Construction	\$158,800.00	37% MBE 35%WBE	Yes	Yes		
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
J.E. Novack Construction Company	\$202,000.00	40% MBE 5%WBE	None	Yes		
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	90%
The Harlan Company	\$409,820.00	1.75% MBE 1.77%WBE	None	Yes		
Score	Max 40% (10)	Max 30% (4)	Max 10% (10)	Max 10% (10)	Max 10% (10)	44%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0



BID EVALUATION

PROJECT NAME: Waterproofing and Tuckpointing at Mullanphy
PROJECT NUMBER: RFP# PS44-1112
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: January 6, 2012

Bid Proposals

3 bid proposals were received and publically opened on December 23, 2011 at 10:00 a.m. from the following contractor for the project:

- | | |
|--|----------------------|
| 1. Raineri Construction, Inc.: | |
| Base Bid: | \$158,800 |
| Alternate to supply kitchen equipment: | \$94,202 |
| Total: | \$253,002 |
| 2. Novack | |
| Base Bid: | \$202,000 |
| Alternate to supply kitchen equipment: | \$71,000 |
| Total: | \$273,000 45% |
| 3. Harlan Company | |
| Base Bid: | \$409,820 1.75% |
| Alternate to supply kitchen equipment: | Declined |
| Total: | Incomplete |

Raineri Construction, Inc.

Raineri Construction is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 8% lower than Midwestern bid proposal. They have a total of 72% M/WBE participation; 37% MBE and 35% WBE. Their minority participation percentage will increase by 25 if the alternate for the east wall is accepted. They have no exclusions and have acknowledged the issued addenda # 1, 2 and 3. They are in agreement with the schedule and are willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 90%.

Novack

Midwestern Design and Construction's bid proposal is 8% higher than Raineri Construction's bid proposal. They only have 1.75% of minority participation.

The other three bids are incomplete.

Recommendation

Therefore, we recommend awarding the contract to Raineri Construction, Inc. for the amount of \$253,002 inclusive of the base bid and the west wall alternate.

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP PS44-1112 Waterproofing and Tuckpointing at Mullanphy										
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	Vendor's Experience	score	Total Score
Rainerl Construction										
	Score	Max 40%	35	Max 30%	25	Max 10%	10	Max 10%	10	90
	Novack									
Harlan Company	Score	Max 40%	30	Max 30%	25	Max 10%	5	Max 10%	10	80
	Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	75
	Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	-
	Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	-
	Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	-
	Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	-
	Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	-
	Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	-
	Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	-



BID EVALUATION

PROJECT NAME: CTE Culinary Kitchen at Beaumont
PROJECT NUMBER: RFP# PS41-1112
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: January 6, 2012

Bid Proposals

Five bid proposals were received and publically opened on December 20, 2011 at 10:00 a.m. from the following contractor for the project:

- | | |
|--|-------------------|
| 1. Raineri Construction, Inc.: | |
| Base Bid: | \$425,403 |
| Alternate to supply kitchen equipment: | \$133,273 |
| Total: | \$558,676 |
| 2. Midwestern Design and Construction | |
| Base Bid: | \$645,174 |
| Alternate to supply kitchen equipment: | \$128,000 |
| Total: | \$773,174 |
| 3. John Kalicak Construction, Inc. | |
| Base Bid: | \$612,485 |
| Alternate to supply kitchen equipment: | Declined |
| Total: | Incomplete |
| 4. Hankins Construction Company | |
| Base Bid: | \$510,000 |
| Alternate to supply kitchen equipment: | Declined |
| Total: | Incomplete |
| 5. Zoie LLC Construction Services | |
| Base Bid: | Incomplete |
| Alternate to supply kitchen equipment: | Incomplete |
| Total: | Incomplete |

Raineri Construction, Inc.

Raineri Construction is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 28% lower than Midwestern bid proposal. They have a total of 38% M/WBE participation; 18% MBE and 20% WBE. Their minority participation percentage will increase by 20% when the kitchen equipment cost is added because the company that will provide the kitchen equipment and installation is a MBE company. They have no exclusions and have acknowledged the issued addendum # 1. They are in agreement with the schedule and are willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 90%.

Midwestern Construction

Midwestern Design and Construction's bid proposal is 28% higher than Raineri Construction's bid proposal.

The other three bids are incomplete.

Recommendation

Therefore, we recommend awarding the contract to Raineri Construction, Inc. for the amount of \$558,676 inclusive of the base bid and the kitchen equipment.

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP PS41-1112 CTE Culinary Kitchen at Beaumont											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Raineri Construction, Inc.											
	Max 40%	35	Max 30%	25	Max 10%	10	Max 10%	10	Max 10%	10	90
Midwestern Design and Construction											
Score	Max 40%	30	Max 30%	25	Max 10%	5	Max 10%	10	Max 10%	10	80
John Kalicak Construction											
Score	Max 40%	25	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	75
Hankins Construction											
Score	Max 40%	20	Max 30%	20	Max 10%	10	Max 10%	10	Max 10%	10	70
Zoie LLC Construction Services											
Score	Max 40%	10	Max 30%	20	Max 10%	5	Max 10%	5	Max 10%	5	45
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



BOARD RESOLUTION

Date: January 13, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Roger CayCe, Exec. Director-Operations/Bldg. Comm.

Agenda Item : 02-16-12-297

Information: ☐

Action: ☒

Action to be Approved: Contract

RFP/Bid # PS#41-1112

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Raineri Construction to renovate the career and technical education culinary classroom and kitchen at Beaumont High School. This work shall begin on January 27, 2012 and be completed by April 30, 2012 at a cost not to exceed \$467,943.00 which includes a 10% contingency of \$42,540.00.

BACKGROUND: The District is adding a new career and technical education program at Beaumont High School. An existing classroom will be renovated into a kitchen and classroom to establish instruction in Culinary Arts. The contractor will design-build the renovation project. This work will be performed while students are not in class. This work will be funded by splitting the cost 50/50 or \$233,971.50 each between the Career and Technical Education Department under their capital improvement budget and the Proposition S Bond Program. Funding from Proposition S will fall under the upgrade of Science Labs, Libraries and Auditoriums estimated at \$15,000,000.00. With this project approved, the balance of the Science Labs, Libraries and Auditoriums budget is \$9,983,356.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Non-GOB	Requisition #: 10127685
Amount: \$233,971.50		
Fund Source: 826-HJ-321-2624-6522	Non-GOB	Requisition #: 10127688
Amount: \$233,971.50		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$467,943.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014566

Department: Operations

Roger CayCe, Exec. Director-Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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January 10, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Roger L. CayCe

**RE: Bid Evaluation Record for PS# 41-1112 Renovate Beaumont High School
Culinary Classroom and Kitchen for Career and Technical Education Instruction
for Proposition S Bond Construction**

The evaluation began at 12/20/11, 10:00 a.m. and was concluded at 1/6/12 4:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ron Roberts	Construction Manager	Kwame Building Group

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
John Kalicak	\$612,485.00	421	No
Midwest/Blanton Joint Venture	\$645,174.00	413	No
Raineri Construction	\$425,403.00	486	Yes
Hankins Construction	\$510,000.00	439	No
Zoie, Inc	Disqualified	No Bid Bond	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Roger L. CayCe
Executive Director of Operations

NAME: Roger L. CayCe

BID SUMMARY FOR PS 41-1112 RENOVATE CAREER AND TECHNICAL ED CULINARY CLASSROOM AND KITCHEN AT BEAUMONT HIGH SCHOOL						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "p" Card Included in Pricing	Vendor's Experience	Scores
John Kalicak Construction, Inc	\$612,485.00 No Kitchen Equip	MBE 57% WBE 0%		Yes		
Score	Max 40% (24)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	82%
Midwestern Design & Construction / Blanton Joint Venture	\$645,174.00 and Kitchen Equip \$128,000.00	MBE 48% WBE 0%		Yes		
Score	Max 40% (20)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	78%
Raineri Construction, LLC	\$425,403.00 and Kitchen Equip \$133,273.00	MBE 38% WBE 20%		Yes		
Score	Max 40% (40)	Max 30% (29)	Max 10% (10)	Max 10% (10)	Max 10% (10)	99%
Hankins Construction Company	\$510,000.00 No Kitchen Equip	MBE 41% WBE 2%		Yes		
Score	Max 40% (32)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	90%
Zoie LLC/DBA Dana Howard Company	Disqualified No Bid Bond	MBE 80% WBE 0%				

NAME: Tom Goodrich

BID SUMMARY FOR PS 41-1112 RENOVATE CAREER AND TECHNICAL ED CULINARY CLASSROOM AND KITCHEN AT BEAUMONT HIGH SCHOOL						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "p" Card Included in Pricing	Vendor's Experience	Scores
John Kalicak Construction, Inc	\$612,485.00 No Kitchen Equip	MBE 57% WBE 0%		Yes		
Score	Max 40% (30)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	88%
Midwestern Design & Construction / Blanton Joint Venture	\$645,174.00 and Kitchen Equip \$128,000.00	MBE 48% WBE 0%		Yes		
Score	Max 40% (27)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85%
Raineri Construction, LLC	\$425,403.00 and Kitchen Equip \$133,273.00	MBE 38% WBE 20%		Yes		
Score	Max 40% (40)	Max 30% (29)	Max 10% (10)	Max 10% (10)	Max 10% (10)	99%
Hankins Construction Company	\$510,000.00 No Kitchen Equip	MBE 41% WBE 2%		Yes		
Score	Max 40% (35)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	93%
Zole LLC/DBA Dana Howard Company	Disqualified No Bid Bond	MBE 80% WBE 0%				

NAME: Mike Dobbs

BID SUMMARY FOR PS 41-1112 RENOVATE CAREER AND TECHNICAL ED CULINARY CLASSROOM AND KITCHEN AT BEAUMONT HIGH SCHOOL						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "P" Card Included in Pricing	Vendor's Experience	Scores
John Kalicak Construction, Inc	\$612,485.00 No Kitchen Equip	MBE 57% WBE 0%		Yes		
Score	Max 40% (30)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	88%
Midwestern Design & Construction / Blanton Joint Venture	\$645,174.00 and Kitchen Equip \$128,000.00	MBE 48% WBE 0%		Yes		
Score	Max 40% (27)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85%
Rainier Construction, LLC	\$425,403.00 and Kitchen Equip \$133,273.00	MBE 38% WBE 20%		Yes		
Score	Max 40% (40)	Max 30% (29)	Max 10% (10)	Max 10% (10)	Max 10% (10)	99%
Hankins Construction Company	\$510,000.00 No Kitchen Equip	MBE 41% WBE 2%		Yes		
Score	Max 40% (35)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	93%
Zoie LLC/DBA Dana Howard Company	Disqualified No Bid Bond	MBE 80% WBE 0%				

NAME: Yvonne Green

BID SUMMARY FOR PS 41-1112 RENOVATE CAREER AND TECHNICAL ED CULINARY CLASSROOM AND KITCHEN AT BEAUMONT HIGH SCHOOL						
Contractor	Price	M/WBE Participation	SLPS Past Performance	Use of "p" Card Included in Pricing	Vendor's Experience	Scores
John Kalicak Construction, Inc	\$612,485.00 No Kitchen Equip	MBE 57% WBE 0%		Yes		
Score	Max 40% (30)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	88%
Midwestern Design & Construction / Blanton Joint Venture	\$645,174.00 and Kitchen Equip \$128,000.00	MBE 48% WBE 0%		Yes		
Score	Max 40% (27)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85%
Raineri Construction, LLC	\$425,403.00 and Kitchen Equip \$133,273.00	MBE 38% WBE 20%		Yes		
Score	Max 40% (40)	Max 30% (29)	Max 10% (10)	Max 10% (10)	Max 10% (10)	99%
Hankins Construction Company	\$510,000.00 No Kitchen Equip	MBE 41% WBE 2%		Yes		
Score	Max 40% (35)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	93%
Zoie LLC/DBA Dana Howard Company	Disqualified No Bid Bond	MBE 80% WBE 0%				



BOARD RESOLUTION

Date: January 11, 2012

Agenda Item : 02-16-12-23

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # PS #30-1112

SUBJECT: To approve a contract with Raineri Construction, LLC. to provide fire alarm system upgrades for 8 schools using Proposition S bond construction funds. This work shall begin on January 27, 2012 and be completed by August 1, 2012 at a cost not to exceed \$690,045.00 which includes a 10% contingency of \$62,731.

BACKGROUND: These existing fire alarm systems are outdated, beyond economical repair and must be replaced. The 8 schools in package 1 include: Lexington, Sumner, Fanning, Woerner, Peabody, Sigel, Columbia and Ames. The contractor will design-build these upgrades. This work will be performed while students are not in class. This work will be funded by the Proposition S Bond Program under the upgrade of electrical upgrades estimated at \$24,300,000.00. With this project approved, the balance of the electrical upgrades budget is \$23,584,151.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Non-GOB	Requisition #: 10127620
Amount: \$690,045.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$690,045.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014566

Department: Operations


Requestor: Tom Goodrich


Roger CayCe, Exec. Dir., Operations/Bldg. Comm.


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



January 10, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Roger L. CayCe

RE: Bid Evaluation Record for PS 030-1112 Fire Alarm System Upgrades Package 1

The evaluation began at 12/13/11, 10:00 a.m. and was concluded at 1/6/12 3:00 p.m. The evaluation committee consisted of the following:

Roger L. CayCe	Executive Director of Operations	SLPS
Tom Goodrich	Project Manager	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ron Roberts	Project Manager	Kwame Building Group

Bid from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Raineri Construction	\$627,314.00	490	Yes
Advanced Security & Technologies	\$964,525.00	433	No
Patraba Electrical Systems, LLC	\$1,126,442.00	390	No

One copy of each evaluation form is on file along with this evaluation record in the operations department.

Roger L. CayCe
Executive Director of Operations/Building Commissioner

NAME: Roger L. CayCe

BID SUMMARY FOR RFP 030-1112 Fire Alarm System Upgrade Package 1						
Contractor	Price	M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Raineri Construction	\$627,314.00	MBE - 84% WBE -16%	GOOD	YES	YES	
Score	Max 40%(40)	Max 30%(30)	Max 10%(10)	Max 10%(10)	Max 10%(10)	100%
Advanced Security & Technologies, LLC	\$964,525.00	MBE - 100% WBE -0%	GOOD	YES	YES	
Score	Max 40%(30)	Max 30%(25)	Max 10%(10)	Max 10%(10)	Max 10%(10)	85%
Patraba Electrical Systems, LLC	\$1,126,442.00	MBE - 100% WBE -0%	GOOD	YES	YES	
Score	Max 40%(20)	Max 30%(25)	Max 10%(10)	Max 10%(10)	Max 10%(10)	75%

NAME: Tom Goodrich

BID SUMMARY FOR RFP 030-1112 Fire Alarm System Upgrade Package 1						
Contractor	Price	M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Raineri Construction	\$627,314.00	MBE - 84% WBE -16%	GOOD	YES	YES	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
Advanced Security & Technologies, LLC	\$964,525.00	MBE - 100% WBE -0%	GOOD	YES	YES	
Score	Max 40% (30)	Max 30% (25)	Max 10% (10)	Max 10% (10)	Max 10% (10)	85%
Patraba Electrical Systems, LLC	\$1,126,442.00	MBE - 100% WBE -0%	GOOD	YES	YES	
Score	Max 40% (20)	Max 30% (25)	Max 10% (10)	Max 10% (10)	Max 10% (10)	75%

NAME: Mike Dobbs

BID SUMMARY FOR RFP 030-1112 Fire Alarm System Upgrade Package 1						
Contractor	Price	M/WBE Participation	SLPSPast Performance	P Card	Vendor Experience	Scores
Raineri Construction	\$627,314.00	MBE - 84% WBE -16%	GOOD	YES	YES	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
Advanced Security & Technologies, LLC	\$964,525.00	MBE - 100% WBE -0%	GOOD	YES	YES	
Score	Max 40% (33)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	91%
Patraba Electrical Systems, LLC	\$1,126,442.00	MBE - 100% WBE -0%	GOOD	YES	YES	
Score	Max 40% (25)	Max 30% (28)	Max 10% (10)	Max 10% (10)	Max 10% (10)	83%

NAME: Yvonne Green

BID SUMMARY FOR RFP 030-1112 Fire Alarm System Upgrade Package 1						
Contractor	Price	M/WBE Participation	SLPSPast Performance	P Card	Vendor Experience	Scores
Raineri Construction	\$627,314.00	MBE - 84% WBE -16%	GOOD	YES	YES	
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	100%
Advanced Security & Technologies, LLC	\$964,525.00	MBE - 100% WBE -0%	GOOD	YES	YES	
Score	Max 40% (35)	Max 30% (27)	Max 10% (10)	Max 10% (10)	Max 10% (10)	92%
Patraba Electrical Systems, LLC	\$1,126,442.00	MBE - 100% WBE -0%	GOOD	YES	YES	
Score	Max 40% (25)	Max 30% (27)	Max 10% (10)	Max 10% (10)	Max 10% (10)	82%



BID EVALUATION

PROJECT NAME: Fire Alarm Upgrades
PROJECT NUMBER: PS30-1112
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: January 4, 2012

Bid Proposals

Five bid proposals were received and publically opened on December 13, 2011 at 10:00 a.m. from the following contractor for the project:

1. Raineri Construction, Inc.:
Base Bid: \$627,314

Advance Security and Technology
Base Bid: \$964,525
2. Patraba Electrical System
Base Bid: \$1,126,442

Raineri Construction, Inc.

Raineri Construction is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 35% lower than the second low bidder (Advance Security and Technology). They have a total of 100% M/WBE participation; 84% for MBE and 16% for WBE. They have no exclusions and have acknowledged the issued addendum # 1. They are in agreement with the schedule and are willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 90%.

Advance Security and Technology

Advance Security and Technology's bid proposal is 35% higher than Raineri Construction's bid proposal.

Recommendation

Therefore, we recommend awarding the contract to Raineri Construction, Inc. for the amount of \$627,314.

[illegible]



Board Resolution

Date: January 20, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 02-16-12-24

Information: _____

Action: X

Action to be Approved:

X RFP/Bid

Other Transaction Descriptors: _____

RFP# 005-1112

Previous Year Cost

\$ -

SUBJECT:

To approve a contract with TSI, Inc. for structure cabling on new projects for the period July 1, 2012, to June 30, 2013 at a cost not to exceed \$384,675 (pre-discount) pending receipt of the 2012-13 E-Rate Funding Commitment Decision Letter. The discounted cost to SLPS will be \$50,007.75 after receipt of the E-Rate funding. This project will be funded through Prop S.

BACKGROUND:

This service is preparation of new computer labs and other projects through the Prop S Funding initiative. This is keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 905 - 00 - 910 - 2629 - 6333

Non GOB

Requisition #:

Amount: \$ 384,675.00

Fund Source: - - - - -

Requisition #:

Amount:

Fund Source: - - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 384,675.00

Pending Funding Availability

Vendor #:

600005437

Department: Technology Services

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep. Supt., Operations



Board Resolution

Date: January 13, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 02-16-12-25

Information: _____

Action: X

Action to be Approved:

X

RFP/Bid

Other Transaction Descriptors: _____

RFP# 007-1112

Previous Year Cost

\$ 491,072.40

SUBJECT:

To approve a contract with TSI, Inc. to provide PBX telephone system for the period July 1, 2012, to June 30, 2013 at a cost not to exceed \$490,370.00 (pre-discount). The cost reflected is the total cost of the contract. The SLPS discounted portion is anticipated to be \$63,748.10 (13% SLPS match based on the Free & Reduced Rate) after receipt of the E-Rate Funding.

BACKGROUND:

This service to maintain the PBX Mitel (telephone hardware) systems currently in place in all SLPS District locations. The data that is used for measurement is taken from SLPS' Magic Help Desk report of the amount of time the phone system is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. Traditionally this has been paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6361

GOB

Requisition #:

Amount: \$ 490,370.00

Fund Source: - - - -

Requisition #:

Amount:

Fund Source: - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 490,370.00 ☒

Pending Funding Availability

Vendor #:

600005437

Department: Technology Services

Angela Banks, Interim Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



January 12, 2012

MEMORANDUM

TO: Kevin Coyne

FROM: Cheryl L. VanNoy

RE: Bid Evaluation Record for RFP 007-1112 PBX Maintenance through E- Rate

The evaluation committee consisted of the following:

Cheryl L. VanNoy	Executive Director of Technology Services	SLPS
Mark Howell	E-Rate Project Manager	SLPS
Kevin Coyne	Sr. Risk Management & Compliance Analyst	SLPS
Jesolyn Larry	Technology Consultant	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount/hourly	Overall Score	Award (Y/N)
Tech Electronics	Did not appropriately respond to bid		No
TSI	\$82.00 - \$137.37	375	Yes

One copy of each evaluation form is on file along with this evaluation record in the Technology Department.

Cheryl L. VanNoy
Executive Director of Technology Services



Board Resolution

Date: January 13, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 02-16-12-26

Information: _____

Action: X

Action to be Approved:

X

RFP/Bid

Other Transaction Descriptors: _____

Previous Year Cost

RFP# 006-1112

\$ 97,384.00

SUBJECT:

To approve a contract with TSI, Inc. for cable maintenance services for the period July 1, 2012, to June 30, 2013 at a cost not to exceed \$59,783.10 (SLPS match based on the free and reduced rate) for local area network cabling maintenance at all eligible locations. This is pending on the receipt of the 2012-13 E-Rate funding commitment decision letter. The total value of the contract is \$459,870.00.

BACKGROUND:

This service is needed to protect/repair the network cabling as needed at all SLPS District locations, thus increasing network reliability and performance. The data that is used for measurement is taken from SLPS' Magic Help Desk report of the amount of time the network wiring is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6361

GOB

Requisition #:

Amount: \$ 59,783.10

Fund Source: - - - -

Requisition #:

Amount:

Fund Source: - - - -

Requisition #:

Amount:

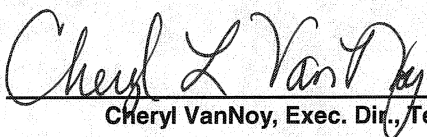
Cost not to Exceed: \$ 59,783.10 ☒

Pending Funding Availability

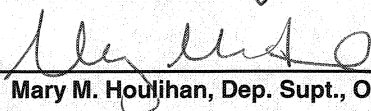
Vendor #:

600005437

Department: Technology Services



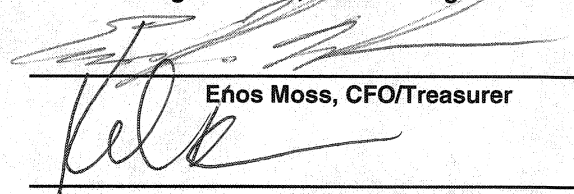
Cheryl VanNoy, Exec. Dir., Technology Services



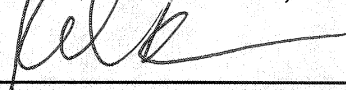
Mary M. Houlihan, Dep. Supt., Operations



Angela Banks, Interim Budget Director



Enos Moss, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent



January 12, 2012

MEMORANDUM

TO: Kevin Coyne

FROM: Cheryl L. VanNoy

RE: Bid Evaluation Record for RFP 006-1112 Cable Maintenance through E-Rate

The evaluation committee consisted of the following:

Cheryl L. VanNoy	Executive Director of Technology Services	SLPS
Mark Howell	E-Rate Project Manager	SLPS
Kevin Coyne	Sr. Risk Management & Compliance Analyst	SLPS
Jesolyn Larry	Technology Consultant	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount/hourly	Overall Score	Award (Y/N)
Guarantee Electrical	\$64.55 - \$113.20	230	No
Master Communications	\$120.00 - \$152.00	240	No
TSI	\$63.41 - \$106.23	375	Yes

One copy of each evaluation form is on file along with this evaluation record in the Technology Department.

Cheryl L. VanNoy
Executive Director of Technology Services



Board Resolution

Date: January 20, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 02-16-1227
 Information: _____
 Action: X

Action to be Approved:

X RFP/Bid

Other Transaction Descriptors: _____

Previous Year Cost

RFP# 008-1112

\$ 13,715.76

SUBJECT:

To approve a contract with IPNS, LLC for Uninterruptible Power Supply (UPS) maintenance services for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$70,000.00 (pre-discount) pending receipt of the 2012-13 E-Rate Funding Commitment Decision Letter. The discounted cost to SLPS will be \$9,100 after receipt of the E-Rate funding.

BACKGROUND:

This service is needed to prevent power interruptions to the network and protect the equipment which will increase network reliability and performance. The data that is used for measurement is taken from the SLPS' Magic Help Desk report of the amount of time the phone system and data network is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. This will be paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6319

GOB

Requisition #:

Amount: \$ 70,000.00

Fund Source: - - - - -

Requisition #:

Amount:

Fund Source: - - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 70,000.00 ☒

Pending Funding Availability

Vendor #:

6000009971

Department: Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



January 12, 2012

MEMORANDUM

TO: Kevin Coyne
FROM: Cheryl L. VanNoy
RE: Bid Evaluation Record for RFP 008-1112 Network Maintenance through E-Rate

The evaluation committee consisted of the following:

Cheryl L. VanNoy	Executive Director of Technology Services	SLPS
Mark Howell	E-Rate Project Manager	SLPS
Kevin Coyne	Sr. Risk Management & Compliance Analyst	SLPS
Jesolyn Larry	Technology Consultant	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount/hourly	Overall Score	Award (Y/N)
Continuant	Did not completely respond to the RFP	142	No
ENA	Did not completely respond to the RFP	0	No
IntelliNet	\$2,531,948.00	207	No
IPNS	\$1,046,184.00	375	Yes
Netelligent	Did not completely respond to the RFP	294	No

One copy of each evaluation form is on file along with this evaluation record in the Technology Department.

Cheryl L. VanNoy
Executive Director of Technology Services



Board Resolution

Date: January 13, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 02-16-12-28

Information: _____

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X RFP/Bid

RFP# 008-1112

Previous Year Cost

\$ 24,059.00

SUBJECT:

To approve a contract with IPNS, LLC for CISCO network equipment end-of-life maintenance services for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$30,703.92 (SLPS match based on the Free & Reduced Rate) for maintenance at all eligible locations pending receipt of the 2012-13 E-Rate Funding Commitment Decision Letter. The total value of the contract is \$236,184.00.

BACKGROUND:

This service is needed to protect/repair the CISCO network equipment that is no longer under warranty, thus increasing network reliability and performance. The data that is used for measurement is taken from the SLPS' Magic Help Desk report of the amount of time the phone system and data network is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6361

GOB

Requisition #:

Amount: \$ 30,703.92

Fund Source: - - - - -

Requisition #:

Amount:

Fund Source: - - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 30,703.92

X

Pending Funding Availability

Vendor #:

6000009971

Department: Technology Services

Angela Banks, Interim Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Ends Moss, CFO/Treasurer

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



January 12, 2012

MEMORANDUM

TO: Kevin Coyne

FROM: Cheryl L. VanNoy

RE: Bid Evaluation Record for RFP 008-1112 Network Maintenance through E-Rate

The evaluation committee consisted of the following:

Cheryl L. VanNoy	Executive Director of Technology Services	SLPS
Mark Howell	E-Rate Project Manager	SLPS
Kevin Coyne	Sr. Risk Management & Compliance Analyst	SLPS
Jesolyn Larry	Technology Consultant	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount/hourly	Overall Score	Award (Y/N)
Continuant	Did not completely respond to the RFP	142	No
ENA	Did not completely respond to the RFP	0	No
IntelliNet	\$2,531,948.00	207	No
IPNS	\$1,046,184.00	375	Yes
Netelligent	Did not completely respond to the RFP	294	No

One copy of each evaluation form is on file along with this evaluation record in the Technology Department.

Cheryl L. VanNoy
Executive Director of Technology Services



Board Resolution

Date: January 13, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 02-16-12-29

Information: _____

Action: X

Action to be Approved:

X RFP/Bid

Other Transaction Descriptors: _____

Previous Year Cost

RFP# 008-1112

\$ 1,038,960.00

SUBJECT:

To approve a contract with IPNS, LLC for Wide Area Network (WAN) and Local Area Network (LAN) maintenance services for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$740,000.00 (pre-discount). The SLPS discounted portion is anticipated to be \$96,200. (13% SLPS match based on the Free & Reduced Lunch Rate) after receipt of the E-Rate funding.

BACKGROUND:

This service is needed to ensure that the WAN & LAN are running 99.9%. The data that is used for measurement is taken from the SLPS' Magic Help Desk report of the amount of time the phone system and data network is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning. Traditionally, this has been paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6361

GOB

Requisition #:

Amount: \$ 740,000.00

Fund Source: - - - - -

Requisition #:

Amount:

Fund Source: - - - - -

Requisition #:

Amount:

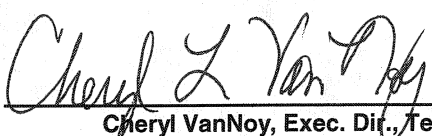
Cost not to Exceed: \$ 740,000.00 X


Pending Funding Availability

Vendor #:

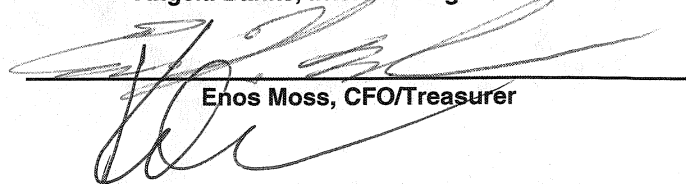
6000009971

Department: Technology Services


Cheryl VanNoy, Exec. Dir., Technology Services


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Interim Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



January 12, 2012

MEMORANDUM

TO: Kevin Coyne

FROM: Cheryl L. VanNoy

RE: Bid Evaluation Record for RFP 008-1112 Network Maintenance through E-Rate

The evaluation committee consisted of the following:

Cheryl L. VanNoy	Executive Director of Technology Services	SLPS
Mark Howell	E-Rate Project Manager	SLPS
Kevin Coyne	Sr. Risk Management & Compliance Analyst	SLPS
Jesolyn Larry	Technology Consultant	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount/hourly	Overall Score	Award (Y/N)
Continuant	Did not completely respond to the RFP	142	No
ENA	Did not completely respond to the RFP	0	No
IntelliNet	\$2,531,948.00	207	No
IPNS	\$1,046,184.00	375	Yes
Netelligent	Did not completely respond to the RFP	294	No

One copy of each evaluation form is on file along with this evaluation record in the Technology Department.

Cheryl L. VanNoy
Executive Director of Technology Services



Board Resolution

Date: January 10, 2012

Agenda Item: 02-16-1230

To: Dr. Kelvin R. Adams, Superintendent

Information: _____

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X

RFP/Bid

Previous Year Cost

E-Rate 470 Posting

\$ 28,157.00

SUBJECT:

To approve a contract with Tech Electronics to provide PBX Software Maintenance for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$28,157.00 (pre-discount). The cost reflected is the total cost of the contract. The SLPS discounted portion is anticipated to be \$3,942.00 (13% SLPS match based on the Free & Reduced Lunch Rate) after receipt of the E-Rate funding.

BACKGROUND:

This service is needed to provide PBX Software Maintenance for the District. This contract will apply to the 95 Mitel 3300 and 2200 PBX systems currently in use. This will be paid via the Billed Entity Applicant Reimbursement Method (BEAR).

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6319

GOB

Requisition #:

Amount: \$ 28,157.00

Fund Source: - - - -

Requisition #:

Amount:

Fund Source: - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 28,157.00 ☒

Pending Funding Availability

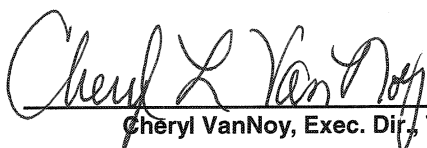
Vendor #:

200000293

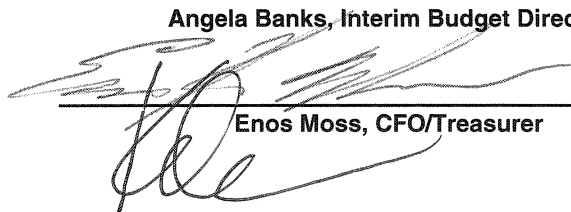
Department: Technology Services



Angela Banks, Interim Budget Director



Cheryl VanNoy, Exec. Dir., Technology Services



Enos Moss, CFO/Treasurer



Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>	Report Date: 01/09/2012	
Dept / School: Information Technology	Reported By: Cheryl VanNoy	
Vendor: Tech Electronics	Vendor #: 600013993	
Contract # / P.O. / #: 20000293	Contract Name: PBX Software Licensing	
Contract Amount: \$28,157.00	Award Date: 02/16/2012	
Purpose of Contract (Brief Description): To provide temporary technical personnel to be used in the Technology Department to support intranet, email accounts and server administration.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: January 11, 2012

Agenda Item: 02-16-12-31

To: Dr. Kelvin R. Adams, Superintendent

Information: _____

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
 Previous Bd. Res. # 03-10-11-07
 Previous Year Cost \$ 3,600.00

SUBJECT:

To approve a contract renewal with A T & T to provide Smart trunks to support the SLPS telephone system for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$5,957.00 (SLPS match). The total value of the contract is \$45,822.00 (pre-discount). The increase in cost to the prior year is due to the installation of additional lines to support reopened schools.

BACKGROUND:

This service is needed to ensure a reliable telephone system for all SLPS District locations. The data that is used for measurement is taken from SLPS' Magic Help Desk report of the amount of time the network wiring is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6319
 Amount: \$ 5,957.00

GOB

Requisition #:

Fund Source: - - - -
 Amount:

Requisition #:

Fund Source: - - - -
 Amount:

Requisition #:

Cost not to Exceed: \$ 5,957.00 X

Pending Funding Availability

Vendor #:

200000903

Department: Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 01/09/2012
Dept / School: Technology		Reported By: Cheryl VanNoy
Vendor: AT&T		Vendor #: 600010435
Contract # / P.O/ #: Renewal		Contract Name: Telephone Smart Trunks
Contract Amount: \$ 5,957.00		Award Date: 02/16/2012
Purpose of Contract (Brief Description): Telephone Smart Trunks		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	X5 4 3 2 1	
Customer Satisfaction	X5 4 3 2 1	
Cost Control	X5 4 3 2 1	
Average Score		Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)
Report Date the date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name This the official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give.
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

Board Resolution

Date: January 10, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Agenda Item: 02-16-12-32

Information: _____

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X

Contract Renewal

Previous Bd. Res. #

03-10-11-8

Previous Year Cost

\$ 156,000.00

SUBJECT:

To approve a contract renewal with A T & T to continue to provide a Fiber Wide Area Network (WAN) infrastructure Opt-e-man to support high speed data access for the or the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$156,000.00 (SLPS match). The total value of the contract is \$1,200,000.00 (pre-discount). The increase in cost over the prior year is due to opening additional schools.

BACKGROUND:

This service is needed to ensure a speedy and reliable Wide Area Network for all SLPS District locations. The data that is used for measurement is taken from SLPS' Magic Help Desk report of the amount of time the network wiring is functioning. This is in keeping with the Accountability Goals of providing students, teachers, administrators, and parents concurrent access to information and academic tools for teaching and learning.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 54 - 110 - 2828 - 6319

GOB

Requisition #:

Amount: \$ 156,000.00

Fund Source: - - - - -

Requisition #:

Amount:

Fund Source: - - - - -

Requisition #:

Amount:

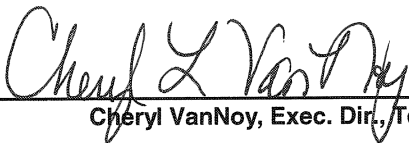
Cost not to Exceed: \$ 156,000.00 ☒

Pending Funding Availability

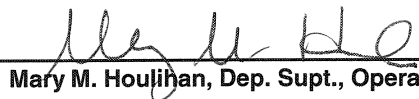
Vendor #:

200000903

Department: Technology Services



Cheryl VanNoy, Exec. Dir., Technology Services



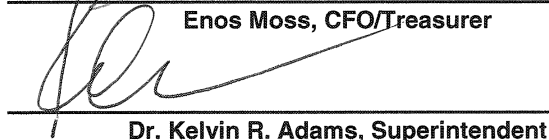
Mary M. Houlihan, Dep. Supt., Operations



Angela Banks, Interim Budget Director



Enos Moss, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 01/09/2012	
Dept / School: Technology		Reported By: Cheryl VanNoy	
Vendor: AT&T		Vendor #: 600010435	
Contract # / P.O/ #: renewal		Contract Name: Fiber Wide Area Network (WAN) Infrastructure Opt-e-man	
Contract Amount: \$ 156,000		Award Date: 02/16/2012	
Purpose of Contract (Brief Description): Fiber Wide Area Network (WAN) Infrastructure Opt-e-man			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	X5 4 3 2 1		
Timeliness of Delivery or Performance	X5 4 3 2 1		
Business Relations	X5 4 3 2 1		
Customer Satisfaction	X5 4 3 2 1		
Cost Control	X5 4 3 2 1		
Average Score	5	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this the final report or a quarterly report (3 months)
Report Date the date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name This the official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
Award Date Enter the date that the Board approved this contract
Contract Description Provide a brief description of the work being done under the contract
Performance Ratings In the comment column provide the rationale for the rating you give.
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: January 12, 2012

Agenda Item : 02-16-12-33

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Deanna Anderson, Exec. Dir., Transportation

Action to be Approved:
Contract Extension/Continuation

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-65

Prior Year Cost \$21,802,798

SUBJECT: To give the District the authority to agree to terms on a contract extension/continuation with First Student, Inc. This is for a five year extension with the option of yearly extensions after FY16-17. The extension will start July 1, 2012.

BACKGROUND: See attached.

Accountability Plan Goals: Goal III: Facilities, Resources Support


Objective/Strategy: III.F

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:	GOB	Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600004273

Department: Transportation

Requestor:


Deanna Anderson, Exec. Dir., Transportation


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: January 9, 2012	
Dept / School: Transportation		Reported By: Deanna Anderson	
Vendor: First Student, Inc.		Vendor #: 600004273	
Contract # / P.O. #: 4500158620		Contract Name: Bus Transportation	
Contract Amount: \$ 21,802,798		Award Date:	
Purpose of Contract (Brief Description): To provide bus transportation for students, routing and scheduling services, call center information services for District schools, field trips, sports activities, and other special events.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 <u>4</u> 3 2 1		
Timeliness of Delivery or Performance	5 <u>4</u> 3 2 1		
Business Relations	<u>5</u> 4 3 2 1	<i>Great partnership!! Always willing to listen, adjust if necessary, and provide.</i>	
Customer Satisfaction	<u>5</u> 4 3 2 1		
Cost Control	5 <u>4</u> 3 2 1		
Average Score	4.4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

**First Student Service Contract Extension/Continuation
FY12-13 thru FY16-17**

Background: On April 22, 2008, the Special Administrative Board passed resolution 04-28-08-10 authorizing a four (4) year contract extension with Laidlaw/First Student. For the last four (4) years First Student has:

- Provided all buses to operate any service needs throughout the District
- Provided all routing and scheduling functions at no additional cost
- Distributed letters to the schools, parents, and children communicating any changes
- Froze their rates for FY10-11 and FY11-12
- Provided mid-day service for the new Beaumont Technical School
- Established a Call Center for any inquiries from parents, staff, and Principals at no additional cost to the District
- Combined routes and stops to maximize efficiencies

Contract Extension vs. RFP: As stated above, First Student provides the St. Louis Public Schools with all of the transportation services and the planning that needs to occur to make sure the students get to and from their destination. The benefits of extending the contract are:

- First Student is familiar with the service SLPS needs
- The equipment is already in place and the facilities are already established
- There are enough drivers for any service that SLPS requests
- First Student provides live-time GPS that lets us know where the buses are along the route
- First Student provides the routing and scheduling function in-house which allows for quick changes and communication with the drivers and schools
- Communication between First Student, schools, parents and Principals is already established via direct phone numbers to dispatch and the routing and scheduling area

Projected Savings: Over the five (5) years of the contract (FY12-13 thru FY16-17), the potential cost savings for home to school trips could be approximately \$3.4M. This assumes that the level of service remains the same (276 buses) and we operate 176 days of service for the regular school year and 19 days for summer school. Cost of any service that First Student would provide (i.e. call center, routing and scheduling, planning, field trip and activity scheduling...) is included in the rate of the vehicle which is reflective of near FY2007-2008 rates.

Current Ridership: Over 75% of the students in the St. Louis Public School District are eligible for transportation services. Over 14,000 students ride the buses to school in the morning and more ride it home in the evening. There are 276 yellow school buses that transport over 28,000 students on a daily basis.

Proposed Service: The First Student proposed contract extension/continuation would provide the following:

- Continuity of service receiving all of the services the District is currently provided which includes all bus services, routing and scheduling, and Call Center
- Dedicated telephone lines for Principals and parents
- Distribution of communication regarding route changes to schools, Principals, and parents
- Two digital cameras on every bus with a 24 hour turn around to Principals when copy of tape is requested
- Two way radio communication to all drivers and First Student Safety Officers
- Real time GPS with real time reporting and better mapping
- Centralized charter/field trip reservation center
- Routing and scheduling services which will include First Planning Solutions-Again
- Regional management team located in St. Louis
- Labor agreement that will last the length of the contract (thru FY16-17)
- Five year contract and after the five (5) years, yearly extensions
- Safety and Customer Service Training
- Fleet replacement schedule that will provide the District with more fuel efficient vehicles
- Transportation software that will be used for routing and scheduling
- Reduced minimum bus threshold from 305 to 200 eliminating the fixed cost
- Reduction of rates to near FY2007-2008 levels (amounts to a 7% reduction on most services and a 12% reduction on activity bus runs)
- 2.5% yearly rate increase beginning in FY13-14 (rates will remain below current level thru FY14-15)
- Excess cost will not exceed 2 hours on any bus
- Proposed savings thru the life of the contract of \$3.4M

Recommendation: In addition to the above, the First Student contract extension/continuation will provide existing labor force with an excellent track record; experience staff with low turnover; and services that will transport SLPS students safely, efficiently, and effectively. It is recommended that the Special Administrative Board of the Transitional School District of the City of St. Louis approve the five (5) year contract extension/continuation with First Student Transportation.



BOARD RESOLUTION

Date: January 19, 2012

Agenda Item : 02-16-12-34

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source purchase of medical related equipment and supplies from various vendors for the Health Service Aide Program at Gateway Institute of Technology. The cost will not exceed \$64,161.00.

BACKGROUND: The new equipment will provide upgrades to the current equipment which will better serve the students by providing state-of-the-art equipment to provide more hands on experience. The equipment and vendors have been approved by DESE under the 2011-12 Enhancement Grant. The Grant reimburses the District 75% of the cost of equipment and 50% for the cost of supplies approved by DESE.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.B.2.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 826-K5-110-2492-6411	Non-GOB	Requisition #:
Amount: 13,583.00		
Fund Source: 826-K5-110-2492-6541	Non-GOB	Requisition #:
Amount: 50,578.00		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$64,161.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: 1-6-2012
Department / School: Career and Technical Education	Phone Number: (314) 345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Provide equipment for the Health Service Aide Program at Gateway Institute of Technology. The expenditures and vendors have been approved by DESE for use with 2012 Enhancement Grant Funds.	
Vendor Name: Various See Attached	Email:
Vendor Contact:	Phone Number
Justification Information	
1. Why the uniquely specified goods are required?	
The equipment used for these programs are unique to each individual program. Health Care has unique equipment needs.	
2. Why good or services available from other vendors /competitors are not acceptable?	
DESE has given prior approval to selected vendors.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	1-6-2012
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- ☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

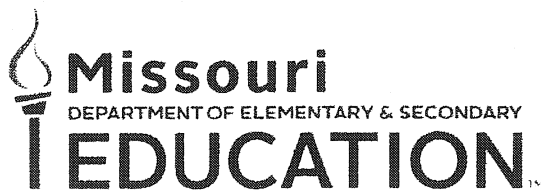
- Sole supplier (i.e. Regional Distributor)

- ☒ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.



Sharon Hoge, Ph.D. • Assistant Commissioner

Office of College and Career Readiness

205 Jefferson Street, P.O. Box 480 • Jefferson City, MO 65102-0480 • dese.mo.gov

July 20, 2011

Dr. Kelvin R. Adams
Superintendent
St. Louis City School District
801 N. 11th Street
St. Louis, MO 63101-1401

Dear Dr. Adams:

We are pleased to inform you that the Vocational-Technical Education Enhancement Grant Proposal you submitted has been approved for Fiscal Year 2012. The one-year grant begins July 1, 2011.

The following criteria were used to determine funding priorities in the order listed:

- Address high demand occupations in local workforce investment areas.
- Address high demand occupations statewide.
- Documentation indicating at least ten (10) exiters/completers per year in an employment-related area at a rate of 80% or higher for the two previous years.

Due to more requests than available funding, a percentage reduction procedure was established. You may determine where to make the reductions. A summary sheet of approved expenditures and the approved *Application for Authorization of Career Education Expenditures* (FV-4) are enclosed. The grant amount represents the Department's share of your total anticipated expenditures. For a new program to receive funding, it must be taught in Fiscal Year 2012. Items reimbursed will be reflective of actual enrollment as entered in Core Data.

The eligible recipient is aware that all state funds granted to it are conditioned upon the availability and appropriation of such funds by the Missouri General Assembly. These funds are subject to reduction or elimination by the Missouri General Assembly at any time, even following award and disbursement of funds. Except as otherwise provided by law, the eligible recipient shall hold the Department harmless for any reduction or elimination of state funds granted to it. In the event of non-appropriation or reduction of appropriation and notice, the eligible recipient shall immediately cease further expenditures under any state project.

Reimbursement percentages (75% equipment, 50% all others) will be used to calculate your actual reimbursement on the FV-2 to be submitted on or before March 31, 2012. If you have the local match, you may wish to submit new FV-4's for career education 50/50 equipment funds to the appropriate section director. Do not submit items for 50/50 reimbursement that have been approved for an Enhancement Grant unless the reimbursement will exceed the grant amount awarded.

Thank you for your interest in improving career education in Missouri. If you have questions or need assistance with the Enhancement Grant process, please contact Don Walker, Director of Administration and Accountability Services, (573) 751-8465.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Hoge".

Assistant Commissioner
Office of College and Career Readiness

Enclosures

c: Don Walker



DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION

Office of College and Career Readiness

P.O. Box 480, Jefferson City, Missouri 65102-0480

Number: 6-920-004

FV-4

Application for Authorization of Career Education Expenditures

PLEASE READ INSTRUCTIONS ON REVERSE SIDE.

Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval

Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
12.0503 Culinary Arts Clyde C. Miller Career Academy		\$	\$

Equipment

Groen Tilting Skillet / Braising Pan, model BPP-30G. Gas	1	15,384	15,384
Southern Pride-Dinner House Rib Machine Smoker Oven, Electric, model DH-6S	1	10,764	10,764
Nor-Lake (Kold Locker) Indoor, Modular, Walk-In Freezer, model KLF77810-C	1	9,693	9,693
Victory (Value Line), Reach-in, Single-section Freezer, model VF-I	1	3,179	3,179
Duke Hot Food Serving Counter, Electric, model DPAH-4-HF	1	5,687	5,687
Spring Max Countertop Induction Range, model SM-181C	3	439	1,317
Spring Heated Carving / Serving Buffet Station, Electric, model 2794-6M	2	1,182	2,364
Hobart Meat Grinder w/accessory package, Electric, model 4812-38	1	3,523	3,523
Paderno, Manual, Vertical, Sausage Stuffer w/attachments, model 49876-03	1	409	409
Robot Coupe Commercial Food Processor w/5 Discs & bowl, 1 HP, model R2NUItra	1	3,318	3,318
Chef Blend-Tec Blender / Food Prep Machine, model CHEFBLENDER	1	1,302	1,302
Blendtec EZ Blender, model EZBLENDER	1	554	554
Traex Dish Caddy w/ adjustable top & plates, model ADC-2	2	751	1,502
Mercer Genesis 10 pc. Knife Set, model M21810	3	264	792
Oak Street Table, square to round, 36"x36" square to 51" round, model MB3636FLIP51-BLK	10	308	3,080
Oreck Low Boy, Orbital, Floor Machine, model LB900	1	1,762	1,762
Lakeside Manufacturing, 3-shelf, Utility Cart, 700lb. capacity, model 744	1	803	803
New Age Mobile Enclosed Cabinet, model 1290	1	1,040	1,040

Total Estimated Cost--Page One \$ 66,473**CERTIFICATION**

The local education agency hereby requests authorization to expend funds for Career Education. The title to equipment and teaching aids is to be vested in the school district with accountability to the Office of College and Career Readiness. The LEA will follow the Office of College and Career Readiness's equipment guidelines. The LEA will furnish the Office of College and Career Readiness information required for supporting claims for funds and maintain the inventory records.

Date : 03 / 28 / 2011

Signed

Tim M. Murrell

(Chief Administrator)

County District	School Number	Program Code	Area Code	Year Paid	Year Chg.	Purpose	Expenditure	Reimbursement	State	Federal	Source	Section Code
115-115	1050	15 24	1 2	12	12	11	156372	112588	112588		80	110
						62	10362	3054	3054			

Don Walker

Program Director

7-1-11
Approval Date

Application for Authorization of Career Education Expenditures

<i>PLEASE READ INSTRUCTIONS ON REVERSE SIDE.</i>		
Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval			
Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
12.0503 Culinary Arts Clyde C, Miller Career Academy		\$	\$

[illegible]

Total Estimated Cost--Pages One & Two \$ 86,208

CERTIFICATION

The local education agency hereby requests authorization to expend funds for Career Education. The title to equipment and teaching aids is to be vested in the school district with accountability to the Office of College and Career Readiness. The LEA will follow the Office of College and Career Readiness's equipment guidelines. The LEA will furnish the Office of College and Career Readiness information required for supporting claims for funds and maintain the inventory records.

Date : 03 / 28 / 2011

Signed

Tim M. Murrell

(Chief Administrator)

[illegible]

Approval Date _____

20f5



DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
Office of College and Career Readiness
P.O. Box 480, Jefferson City, Missouri 65102-0480

Number: 6-920-004

FV-4

Application for Authorization of Career Education Expenditures

PLEASE READ INSTRUCTIONS ON REVERSE SIDE.

Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval

Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
51.2601 Health Service Aide Gateway Institute of Technology		\$	\$

Equipment

Smart Patient Lift, 500# Capacity, # L500PN	2	4,503	9,006
Welch Allyn Vital Sign Monitor, # 01-24-2004	4	2,721	10,884
Vital Sign Monitor Stand, # 01-24-2012	4	369	1,496
First Temp Genius 2 Tympanic Thermometer, # 06-74-3004	4	448	1,792
12 Lead Channel ECG w/ Stand, # 01-43-9006	2	2,751	5,502
Reclining Chair w/ Table, # 04-76-672	2	633	1,266
Convertible Linen Cart, # 02-25-7002	2	2,517	5,034
Baxter Single Channel Colleague Package, # 06-54-BCP	2	1,931	3,862
Portable Oxygen Unit, # 07-71-500E	2	295	590
Hydraulic Multi-Treatment Stretcher, # 02-76-500	1	4,263	4,263
Full Electric Hospital Bed (SIM-man in lab)	1	5,306	5,306
Emergency Crash Cart, # 02-25-7006	2	3,515	7,030
Mike And Michelle 5yrs old Pediatric Manikin, # 10-81-1500	1	1,216	1,216
Pediatric Excel Kidz Wheel Chair, # 04-76-6140	1	486	486
BCI Finger Pulse Ox, # 07-71-3420	2	448	896
Interactive White Male Baby Manikin, # WA 21377(A)G	3	322	966
Interactive White Female Baby Manikin, # WA21377(B)G	3	322	966

Total Estimated Cost—Page One \$ 60,561

CERTIFICATION

The local education agency hereby requests authorization to expend funds for Career Education. The title to equipment and teaching aids is to be vested in the school district with accountability to the Office of College and Career Readiness. The LEA will follow the Office of College and Career Readiness's equipment guidelines. The LEA will furnish the Office of College and Career Readiness required for supporting claims for funds and maintain the inventory records.

Date : 03/28/2011

Signed Tim M. Murrell
(Chief Administrator)

County District	School Number	Program Code	Area Code	Year Paid	Year Chg.	Purpose	Expenditure	Reimbursement	State	Federal	Source	Section Code

Program Director

Approval Date

3075



Application for Authorization of Career Education Expenditures

PLEASE READ INSTRUCTIONS ON REVERSE SIDE.

Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval

Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
51.2601 Health Service Aide Gateway Institute of Technology		\$	\$

Equipment Continued)

Interactive Black Male Baby Manikin, # WA21377(B)G	3	322	966
Interactive Black Female Baby Manikin, # W A21377(H)G	3	322	966
Interactive Asian Male Baby Manikin, # WA21377(G)G	3	322	966
Interactive Asian Female Baby Manikin, # W A21377(H)G	3	322	966
Kangaroo 923 Enteral Pump, # 9240	1	1,045	1,045
Multi Breast Model, # 5071	1	378	378
Human Reproductive and Development Kit, # 4178	1	545	545
Chart Floor Carousel, # 6465	2	1,594	1,594
Base Cabinet 24Lx35Hx 18D (Steel Gray), # 8600	1	583	583

Total Estimated Cost--Page Two \$ 9,603

Total Estimated Cost--Pages One & Two \$ 70,164

CERTIFICATION

The local education agency hereby requests authorization to expend funds for Career Education. The title to equipment and teaching aids is to be vested in the school district with accountability to the Office of College and Career Readiness. The LEA will follow the Office of College and Career Readiness's equipment guidelines. The LEA will furnish the Office of College and Career Readiness required for supporting claims for funds and maintain the inventory records.

Date : 03/28/2011

Signed Tim M. Murrell
(Chief Administrator)

County District	School Number	Program Code	Area Code	Year Paid	Year Chg.	Purpose	Expenditure	Reimbursement	State	Federal	Source	Section Code

Program Director

Approval Date

40 of 5



Application for Authorization of Career Education Expenditures

PLEASE READ INSTRUCTIONS ON REVERSE SIDE.

Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval

Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
51.2601 Health Service Aide Gateway Institute of Technology		\$	\$

Curriculum

Delmar's Basic Care Nursing Assistant DVD's, # 10-09-9521	62	1	3,502	3,502
Medical Terminology DVD Series, # 5399	62	1	2,860	2,860

Total Estimated Cost \$ 6,362

CERTIFICATION

The local education agency hereby requests authorization to expend funds for Career Education. The title to equipment and teaching aids is to be vested in the school district with accountability to the Office of College and Career Readiness. The LEA will follow the Office of College and Career Readiness's equipment guidelines. The LEA will furnish the Office of College and Career Readiness required for supporting claims for funds and maintain the inventory records.

Date : 03/28/2011

Signed

Tim M. Marrell

(Chief Administrator)

County District	School Number	Program Code	Area Code	Year Paid	Year Chg.	Purpose	Expenditure	Reimbursement	State	Federal	Source	Section Code

Program Director

Approval Date

5 of 5



BOARD RESOLUTION

Date: January 19, 2012

Agenda Item : 02-16-12-35

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the sole source purchase of kitchen equipment from various vendors for the Culinary Arts Program at Clyde C. Miller Career Academy. The cost will not exceed \$77,123.43.

BACKGROUND: The new equipment will provide upgrades to the current equipment which will better serve the students by providing state-of-the-art equipment to provide more hands on experience. The equipment and vendors have been approved by DESE under the 2011-12 Enhancement Grant. The Grant reimburses the District 75% of the cost of equipment and 50% for the cost of supplies approved by DESE.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.B.2.a

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 826-K5-110-2492-6411	Non-GOB	Requisition #:
Amount: 11,952.33		
Fund Source: 826-K5-110-2492-6541	Non-GOB	Requisition #:
Amount: 65,171.10		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$77,123.43	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: 1-6-2012
Department / School: Career and Technical Education	Phone Number: (314) 345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Provide equipment for the Culinary Arts Program at C. C. Miller Career Academy. The expenditures and vendors have been approved by DESE for use with 2012 Enhancement Grant Funds.	
Vendor Name: Various See Attached	Email:
Vendor Contact:	Phone Number
Justification Information	
1. Why the uniquely specified goods are required?	
The equipment used for these programs are unique to each individual program. Culinary has unique equipment needs.	
2. Why good or services available from other vendors /competitors are not acceptable?	
DESE has given prior approval to selected vendors.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
N/A	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
 Department Head	1-6-2012 Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- ☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

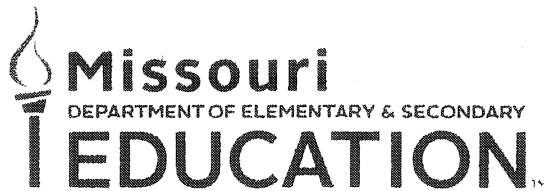
- Sole supplier (i.e. Regional Distributor)

- ☒ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are not met, then the item must be bid.



Sharon Hoge, Ph.D. • Assistant Commissioner

Office of College and Career Readiness

205 Jefferson Street, P.O. Box 480 • Jefferson City, MO 65102-0480 • dese.mo.gov

July 20, 2011

Dr. Kelvin R. Adams
Superintendent
St. Louis City School District
801 N. 11th Street
St. Louis, MO 63101-1401

Dear Dr. Adams:

We are pleased to inform you that the Vocational-Technical Education Enhancement Grant Proposal you submitted has been approved for Fiscal Year 2012. The one-year grant begins July 1, 2011.

The following criteria were used to determine funding priorities in the order listed:

- Address high demand occupations in local workforce investment areas.
- Address high demand occupations statewide.
- Documentation indicating at least ten (10) exiters/completers per year in an employment-related area at a rate of 80% or higher for the two previous years.

Due to more requests than available funding, a percentage reduction procedure was established. You may determine where to make the reductions. A summary sheet of approved expenditures and the approved *Application for Authorization of Career Education Expenditures* (FV-4) are enclosed. The grant amount represents the Department's share of your total anticipated expenditures. For a new program to receive funding, it must be taught in Fiscal Year 2012. Items reimbursed will be reflective of actual enrollment as entered in Core Data.

The eligible recipient is aware that all state funds granted to it are conditioned upon the availability and appropriation of such funds by the Missouri General Assembly. These funds are subject to reduction or elimination by the Missouri General Assembly at any time, even following award and disbursement of funds. Except as otherwise provided by law, the eligible recipient shall hold the Department harmless for any reduction or elimination of state funds granted to it. In the event of non-appropriation or reduction of appropriation and notice, the eligible recipient shall immediately cease further expenditures under any state project.

Reimbursement percentages (75% equipment, 50% all others) will be used to calculate your actual reimbursement on the FV-2 to be submitted on or before March 31, 2012. If you have the local match, you may wish to submit new FV-4's for career education 50/50 equipment funds to the appropriate section director. Do not submit items for 50/50 reimbursement that have been approved for an Enhancement Grant unless the reimbursement will exceed the grant amount awarded.

Thank you for your interest in improving career education in Missouri. If you have questions or need assistance with the Enhancement Grant process, please contact Don Walker, Director of Administration and Accountability Services, (573) 751-8465.

Sincerely,

A handwritten signature in cursive script that reads "Sharon Hoge".

Assistant Commissioner
Office of College and Career Readiness

Enclosures

c: Don Walker



Application for Authorization of Career Education Expenditures

PLEASE READ INSTRUCTIONS ON REVERSE SIDE.

Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval

Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
12.0503 Culinary Arts Clyde C, Miller Career Academy		\$	\$

Equipment

Green Tilting Skillet / Braising Pan, model BPP-30G. Gas	1	15,384	15,384
Southern Pride-Dinner House Rib Machine Smoker Oven. Electric, model DH-6S	1	10,764	10,764
Nor-Lake (Kold Locker) Indoor, Modular. Walk-In Freezer, model KLF7781O-C	1	9,693	9,693
Victory (Value Line). Reach-in, Single-section Freezer, model VF-1	1	3,179	3,179
Duke Hot Food Serving Counter, Electric, model DPAH-4-HF	1	5,687	5,687
Spring Max Countertop Induction Range, model SM-181C	3	439	1,317
Spring Heated Carving / Serving Buffet Station, Electric, model 2794-6M	2	1,182	2,364
Hobart Meat Grinder w/accessory package, Electric, model 4812-38	1	3,523	3,523
Paderno, Manual, Vertical, Sausage Stuffer w/attachments, model 49876-03	1	409	409
Robot Coupe Commercial Food Processor w/5 Discs & bowl, 1 HP, model R2NULtra	1	3,318	3,318
Chef Blend-Tec Blender / Food Prep Machine, model CHEFBLENDER	1	1,302	1,302
Blendtec EZ Blender, model EZBLENDER	1	554	554
Traex Dish Caddy w/ adjustable top & plates, model ADC-2	2	751	1,502
Mercer Genesis 10 pc. Knife Set, model M21810	3	264	792
Oak Street Table, square to round, 36"x36" square to 51" round, model MB3636FLIP51-BLK	10	308	3,080
Oreck Low Boy, Orbital, Floor Machine, model LB900	1	1,762	1,762
Lakeside Manufacturing, 3-shelf, Utility Cart, 700lb. capacity, model 744	1	803	803
New Age Mobile Enclosed Cabinet, model 1290	1	1,040	1,040

Total Estimated Cost--Page One \$ 66,473

CERTIFICATION

The local education agency hereby requests authorization to expend funds for Career Education. The title to equipment and teaching aids is to be vested in the school district with accountability to the Office of College and Career Readiness. The LEA will follow the Office of College and Career Readiness's equipment guidelines. The LEA will furnish the Office of College and Career Readiness information required for supporting claims for funds and maintain the inventory records.

Date : 03 / 28 / 2011

Signed Tim M. Murrell
(Chief Administrator)

County District	School Number	Program Code	Area Code	Year Paid	Year Chg.	Purpose	Expenditure	Reimbursement	State	Federal	Source	Section Code
115-115	1050	15 24	1 2	12	12	11	156372	112588	112588		80	110
"	"	" "	" "	"	"	62	10362	3054	3054		"	"

Don Walker
Program Director

7-1-11
Approval Date

Application for Authorization of Career Education Expenditures

<i>PLEASE READ INSTRUCTIONS ON REVERSE SIDE.</i>		
Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval			
Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
12.0503 Culinary Arts Clyde C, Miller Career Academy		\$	\$

[illegible]

Total Estimated Cost--Pages One & Two \$ 86,208

CERTIFICATION

Date : 03 / 28 / 2011

Signed Ken M. Murrell
(Chief Administrator)

[illegible]

Approval Date

20f5



DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
Office of College and Career Readiness
P.O. Box 480, Jefferson City, Missouri 65102-0480

Number: 6-920-004

FV-4

Application for Authorization of Career Education Expenditures

PLEASE READ INSTRUCTIONS ON REVERSE SIDE.

Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval

Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
51.2601 Health Service Aide Gateway Institute of Technology		\$	\$

Equipment

Smart Patient Lift, 500# Capacity, # L500PN	2	4,503	9,006
Welch Allyn Vital Sign Monitor, # 01-24-2004	4	2,721	10,884
Vital Sign Monitor Stand, # 01-24-2012	4	369	1,496
First Temp Genius 2 Tympanic Thermometer, # 06-74-3004	4	448	1,792
12 Lead Channel ECG w/ Stand, # 01-43-9006	2	2,751	5,502
Reclining Chair w/ Table, # 04-76-672	2	633	1,266
Convertible Linen Cart, # 02-25-7002	2	2,517	5,034
Baxter Single Channel Colleague Package, # 06-54-BCP	2	1,931	3,862
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Hydraulic Multi-Treatment Stretcher, # 02-76-500	1	4,263	4,263
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Emergency Crash Cart, # 02-25-7006	2	3,515	7,030
Mike And Michelle 5yrs old Pediatric Manikin, # 10-81-1500	1	1,216	1,216
Pediatric Excel Kidz Wheel Chair, # 04-76-6140	1	486	486
BCI Finger Pulse Ox, # 07-71-3420	2	448	896
Interactive White Male Baby Manikin, # WA 21377(A)G	3	322	966
Interactive White Female Baby Manikin, # WA21377(B)G	3	322	966

Total Estimated Cost—Page One \$ 60,561

CERTIFICATION

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Date : 03/28/2011

Signed Tim M. Murrell
(Chief Administrator)

County District	School Number	Program Code	Area Code	Year Paid	Year Chg.	Purpose	Expenditure	Reimbursement	State	Federal	Source	Section Code

Program Director

Approval Date

3075



Application for Authorization of Career Education Expenditures

PLEASE READ INSTRUCTIONS ON REVERSE SIDE.

Fiscal Year Ending: June 30, 2012	Co. Dist. Code: 115 - 115	Local Education Agency (LEA): St. Louis Public Schools
Program Codes (Program and Type): 15-24		Mailing Address: 801 North 11th Street
Description of Program: Enhancement Grant		City and Zip Code: St. Louis, MO 63101

Items Submitted For Approval

Description of Items	Quantity	Estimated Unit Cost	Estimated Total Cost
51.2601 Health Service Aide Gateway Institute of Technology		\$	\$

Equipment Continued)

Interactive Black Male Baby Manikin, # WA21377(B)G	3	322	966
Interactive Black Female Baby Manikin, # W A21377(H)G	3	322	966
Interactive Asian Male Male Baby Manikin, # WA21377(G)G	3	322	966
Interactive Asian Female Baby Manikin, # W A21377(H)G	3	322	966
Kangaroo 923 Enteral Pump, # 9240	1	1,045	1,045
Multi Breast Model, # 5071	1	378	378
Human Reproductive and Development Kit, # 4178	1	545	545
Chart Floor Carousel, # 6465	2	1,594	1,594
Base Cabinet 24Lx35Hx 18D (Steel Gray), # 8600	1	583	583

Total Estimated Cost--Page Two \$ 9,603

Total Estimated Cost--Pages One & Two \$ 70,164

CERTIFICATION

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Date: 03/28/2011

Signed Tim M. Murrell
(Chief Administrator)

County District	School Number	Program Code	Area Code	Year Paid	Year Chg.	Purpose	Expenditure	Reimbursement	State	Federal	Source	Section Code

Program Director

Approval Date

4 of 5



BOARD RESOLUTION

Date: January 11, 2012

Agenda Item : 02-16-12-36

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve the sole source purchase of testing materials from NOCTI for Career and Technical Education course evaluations for a total cost not to exceed \$10,607.00.

BACKGROUND: The testing materials purchased will evaluate students enrolled in Career and Technical Education courses. This evaluation is being performed per DESE guidelines. Each district using Carl Perkins funds must evaluate its students based on a third party system. This vendor has been approved by DESE and Carl Perkins grant funds will be used to pay for the cost of the testing materials.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.B.4.d

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 826-KZ-252-1394-6412	Non-GOB	Requisition #:
Amount: \$10,607.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$10,607.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014104

Department: Career and Technical Ed.

Requestor: Tim M. Murrell

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

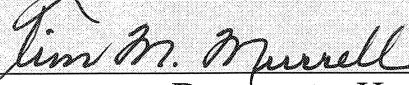
Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Tim M. Murrell	Date: 1-6-12
Department / School: Career & Tech. Ed.	Phone Number: 314-345-4530
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
NOCTI provides a wider range of testing assessments than those available from other vendors. NOCTI's assessments are highly regarded nationally and approved by DESE to evaluate district Career and Technical Education programs.	
Vendor Name: NOCTI	Email:
Vendor Contact: Julie Vanhala	Phone Number 1-800-334-6283
Justification Information	
1. Why the uniquely specified goods are required?	
NOCTI assessments are used to evaluate student technical skills, as required by the Perkins Grant and DESE.	
2. Why good or services available from other vendors /competitors are not acceptable?	
NOCTI's wide range of testing assessments and DESE approval places them in a category by themselves.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
Does not apply	
4. List the Names of other Vendors contacted & Price Quotes:	
N/A	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	<i>1-6-2012</i>
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☒ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- ☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

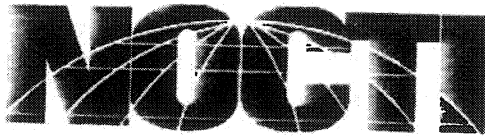
- Sole supplier (i.e. Regional Distributor)

- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.



500 N. Bronson Ave., Big Rapids, MI 49307
1-800-334-6283 FAX: 231-796-4699
www.NOCTI.org

Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101

Order Id: Id available at checkout only
Price Quote Date: 12/15/2011
Site Code: 3684
Site Name: Roosevelt High School - St Louis Schools

Price Quote

SHIP TO		Shipping is not included in this quote
School	Roosevelt High School	
ATTN	Barbara Major	
Address	801 N. 11th Street	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
3012	Building Trades Maintenance Online Post Test Performance Secondary	27	\$19.00	\$513.00
3013	Business Information Processing Online Post Test Written Secondary	4	\$19.00	\$76.00
2427	Television Production Online Post Test Performance Secondary	15	\$19.00	\$285.00
1037	Twenty-First Century Skills for Workplace Success Online Post Test Written Secondary	6	\$19.00	\$114.00
Quote subtotal				\$988.00
Shipping				15.00
Grand Total -				\$ 1,003.00

Product Code	Product Name	Quantity	Unit Price	Amount
--------------	--------------	----------	------------	--------

Quote subtotal

Timothy M. Murrell

Quote Grand Total*
Shipping
Grand Total -

\$988.00
15.00
\$ 1,003.00



500 N. Bronson Ave., Big Rapids, MI 49307
1-800-334-6283 FAX: 231-796-4699
www.NOCTI.org

Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101

Order Id: Id available at checkout only
Price Quote Date: 12/15/2011
Site Code: 3686
Site Name: Vashon High School - St Louis Schools

Account # 252-1314 626-K2252 6412

Price Quote

SHIP TO		Shipping is not included in this quote
School	Vashon High School	
ATTN	Barbara Major	
Address	801 N. 11th Street	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
3012	Building Trades Maintenance Online Post Test Performance Secondary	10	\$19.00	\$190.00
4414	Computer Networking Fundamentals Online Post Test Performance Secondary	6	\$19.00	\$114.00
1037	Twenty-First Century Skills for Workplace Success Online Post Test Written Secondary	24	\$19.00	\$456.00
Quote subtotal				\$760.00
Shipping				10.00
Grand Total -				\$ 770.00

Product Code	Product Name	Quantity	Unit Price	Amount
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Quote subtotal

Quote Grand Total*
Shipping
Grand Total -

Timothy M. Murrell

\$760.00
10.00
\$ 770.00



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1-800-334-6283 FAX: 231-796-4699
www.NOCTI.org

Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101

Order Id: Id available at checkout only
Price Quote Date: 12/15/2011
Site Code: 3842
Site Name: Beaumont High School - St Louis Public

Acct # 252-1394 826-K2-252 6412

Price Quote

SHIP TO		Shipping is not included in this quote
School	Beaumont High School,	
ATTN	Barbara Major	
Address	801 N. 11th Street	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
3043	Health Assisting Online Post Test Written Secondary	10	\$19.00	\$190.00

Quote subtotal **\$190.00**

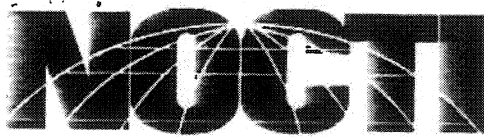
Product Code	Product Name	Quantity	Unit Price	Amount
--------------	--------------	----------	------------	--------

Quote subtotal

Quote Grand Total*

\$190.00

Timothy M. Murrell



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1-800-334-6283 FAX: 231-796-4699

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Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101

Order Id: Id available at checkout only
Price Quote Date: 12/15/2011
Site Code: 1416
Site Name: Carnahan High School - St Louis Schools

Acct. # 252-1394 826-KZ252 6412

Price Quote

SHIP TO		Shipping is not included in this quote
School	Carnahan High School	
ATTN	Barbara Majors	
Address	801 N 11th St	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
8141	Missouri Information Technology - Sequence 1 SECONDARY ONLY Online Post Test Written Secondary	15	\$19.00	\$285.00
2427	Television Production Online Post Test Performance Secondary	34	\$19.00	\$646.00
Quote subtotal				\$931.00
Shipping				15.00
Grand Total -				\$ 946.00

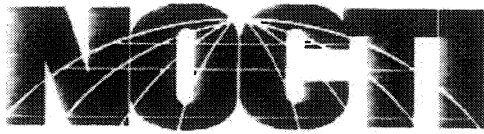
Product Code	Product Name	Quantity	Unit Price	Amount
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Quote subtotal

Quote Grand Total*
Shipping
Grand Total -

Timothy M. Murrell

\$931.00
15.00
\$ 946.00



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1-800-334-6283 FAX: 231-796-4699
www.NOCTI.org

Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101

Order Id: Id available at checkout only
Price Quote Date: 12/15/2011
Site Code: 1418
Site Name: Cleveland/NJROTC - St Louis Schools

Acct # 252-4394 806 K2-252 6412

Price Quote

SHIP TO	Shipping is not included in this quote	
School	Cleveland/NJROTC	
ATTN	Barbara Majors	
Address	801 N 11th St	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
3013	Business Information Processing Online Post Test Written Secondary	37	\$19.00	\$703.00
Quote subtotal				\$703.00

Product Code	Product Name	Quantity	Unit Price	Amount
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Quote subtotal

Quote Grand Total*

Timothy M. Murrell

\$703.00



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Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101

Order Id: Id available at checkout only
Price Quote Date: 12/15/2011
Site Code: 1420
Site Name: Northwest Academy of Law

Acct # 252-1394 806-KZ 252 6412

Price Quote

SHIP TO	Shipping is not included in this quote	
School	Northwest Academy of Law	
ATTN	Barbara Majors	
Address	801 N 11th St	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
8143	Missouri Information Technology - Sequence 3 SECONDARY ONLY Online Post Test Written Secondary	25	\$19.00	\$475.00
Quote subtotal				\$475.00

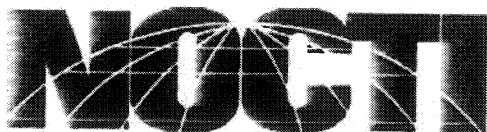
Product Code	Product Name	Quantity	Unit Price	Amount
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Quote subtotal

Quote Grand Total*

\$475.00

Timothy M. Merrill



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1-800-334-6283 FAX: 231-796-4699

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Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101

Order Id: Id available at checkout only
Price Quote Date: 12/15/2011
Site Code: 3685
Site Name: Sumner High School - St Louis Schools

Acct. # 250-1314 82662050 6412

Price Quote

SHIP TO	Shipping is not included in this quote	
School	Sumner High School	
ATTN	Barbara Major	
Address	801 N. 11th Street	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
4022	Computer Technology Online Post Test Written Secondary	4	\$19.00	\$76.00
1037	Twenty-First Century Skills for Workplace Success Online Post Test Written Secondary	31	\$19.00	\$589.00
2425	Visual Communications and Multimedia Design Online Post Test Written Secondary	33	\$19.00	\$627.00
2750	Web Design Online Post Test Written Secondary	6	\$19.00	\$114.00
Quote subtotal				\$1,406.00

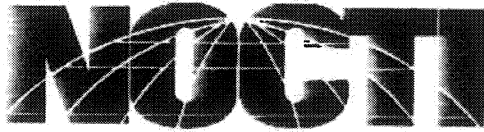
Product Code	Product Name	Quantity	Unit Price	Amount
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Quote subtotal

Quote Grand Total*

\$1,406.00

Timothy M. Merrill



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1-800-334-6283 FAX: 231-796-4699
www.NOCTI.org

*Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101*

Order Id: Id available at checkout only
Price Quote Date: 12/15/2011
Site Code: 1419
Site Name: Soldan International Studies - St Louis Sch

Acct # 252-1394 826 KZ-252 6412
Price Quote

SHIP TO	Shipping is not included in this quote	
School	Soldan International Studies	
ATTN	Barbara Majors	
Address	801 N 11th St	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

**This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.*

Test Code	Assessment Title	Quantity	Unit Price	Amount
3000	Accounting-Basic Online Post Test Written Secondary	23	\$19.00	\$437.00
3013	Business Information Processing Online Post Test Written Secondary	41	\$19.00	\$779.00
4023	Computer Programming Online Post Test Written Secondary	5	\$19.00	\$95.00
Quote subtotal				\$1,311.00

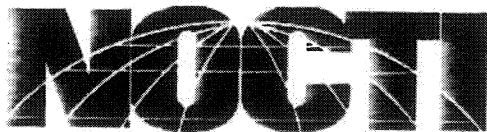
Product Code	Product Name	Quantity	Unit Price	Amount
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Quote subtotal

Quote Grand Total*

Timothy M. Murrell

\$1,311.00



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Ship to: Barb Major
801 N. 11th St.
St. Louis, MO 63101

Account 252-1394 876-K2252 6-112

Price Quote

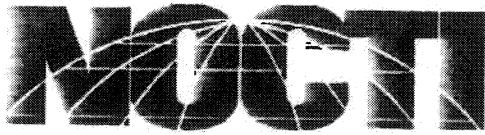
Order Id: Id available at checkout only
Price Quote Date: 1/3/2012
Site Code: 3683
Site Name: Gateway Institute of Technology - St Louis

SHIP TO	Shipping is not included in this quote	
School	Gateway Institute of Tech	
ATTN	Barbara Major	
Address	801 N. 11th Street	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
3000	Accounting-Basic Online Post Test Written Secondary	13	\$19.00	\$247.00
3004	Architectural Drafting Online Post Test Written Secondary	3	\$19.00	\$57.00
4415	Computer Repair Technology Online Post Test Written Secondary	13	\$19.00	\$247.00
3043	Health Assisting Online Post Test Written Secondary	14	\$19.00	\$266.00
2051	Industrial Electronics Online Post Test Written Secondary	11	\$19.00	\$209.00
8143	Missouri Information Technology - Sequence 3 SECONDARY ONLY Online Post Test Written Secondary	15	\$19.00	\$285.00
2003	Small Animal Science and Technology Online Post Test Performance Secondary	15	\$19.00	\$285.00
1037	Twenty-First Century Skills for Workplace Success Online Post Test Written Secondary	5	\$19.00	\$95.00
Quote subtotal				\$1,691.00
Shipping				10.00
Grand Total -				\$ 1,701.00

Tim M. Murrell
1-6-2012



500 N. Bronson Ave., Big Rapids, MI 49307
1-800-334-6283 FAX: 231-796-4699
www.NOCTI.org

Ship to: Barb Major
801 N 11th St.
St. Louis, MO 63101

Order Id: Id available at checkout only
Price Quote Date: 12/19/2011
Site Code: 3682
Site Name: Clyde C Miller Academy - St Louis School

Acc # 2521314 826 KZ 252 64

Price Quote

SHIP TO	Shipping is not included in this quote	
School	Clyde C. Miller Academy	
ATTN	Barbara Major	
Address	801 N. 11th Street	
Address (additional)		
City	Saint Louis	
State, Zip	Missouri	63101
Phone		

*This quote contains only the cost of assessment materials and does NOT include shipping charges. If your order contains materials to be shipped (e.g., study guides, performance assessments, paper/pencil assessments), shipping charges will be added to your invoice. To estimate shipping charges, please use the Shipping Charges guide (last page of this quote) or contact NOCTI.

Test Code	Assessment Title	Quantity	Unit Price	Amount
1229	Agricultural Biotechnology Post Test Secondary	13	\$10.00	\$130.00
3013	Business Information Processing Online Post Test Performance Secondary	13	\$19.00	\$247.00
4415	Computer Repair Technology Online Post Test Performance Secondary	10	\$19.00	\$190.00
4036	Culinary Arts Prep Cook Level 1 Online Post Test Performance Secondary	10	\$19.00	\$190.00
3043	Health Assisting Online Post Test Written Secondary	20	\$19.00	\$380.00
2079	Hospitality Management-Food and Beverage Online Post Test Performance Secondary	13	\$19.00	\$247.00
2051	Industrial Electronics Online Post Test Performance Secondary	8	\$19.00	\$152.00
1037	Twenty-First Century Skills for Workplace Success Online Post Test Written Secondary	14	\$19.00	\$266.00
2425	Visual Communications and Multimedia Design Online Post Test Performance Secondary	15	\$19.00	\$285.00
Quote subtotal				\$2,087.00
Shipping				15.00
Grand Total -				\$ 2,102.00

Tim M. Murrell → 1-6-2012



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-37

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: Payment of Examination Fees

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 01-11-11-10

Prior Year Cost \$21,093.00

SUBJECT: To approve the purchase of the examination fees to the International Baccalaureate (IB) for the registration of 65 students from Metro High School who will take a total of 194 individual exams in the May 2012 IB examination session. The total cost will not exceed \$28,825.00.

BACKGROUND: The International Baccalaureate Diploma Programme prepares students for admission to universities throughout the world through integrated curriculum, assessments in multiple formats, and rigorous externally moderated exams with published global standards. Students will sit for exams in World Literature, French and Spanish, History of the Americas, Biology, Physics, Mathematical Studies, Music, Visual Arts and Film. Students who meet scoring criteria 201 earn college credit; students enrolled in IB courses receive priority status in college admissions, and qualify for scholarships reserved expressly for IB graduates. 2011 IB diploma graduates were admitted to Princeton, Yale, Columbia, Harvard, Cornell, Wellesley, University of Chicago and Carnegie Mellon Universities.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.B.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 156-FL-110-1177-6311	GOB	Requisition #: 10127053
Amount: \$28,825.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$28,825.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600006330

Department: Metro High School

Requestor: Dr. Judith Gainer

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



International Baccalaureate
Americas Global Centre
7501 Wisconsin Avenue, Suite 200 West
Bethesda, Maryland 20814
USA

+1 301-202-3000
+1 301-202-3003
ibabilling@ibo.org

Sales invoice Facture Factura

Judith Gainer
Metro Academic & Classical High School
4015 McPherson Avenue
St Louis
MO 63108
United States

Invoice number Numéro de facture Número de factura	10525039
Invoice date Date de la facture Fecha de al factura	17-NOV-11
Purchase order number Numéro du bon de commande Número de orden de compra	
Account number Numéro du compte Número de cuenta	S001323DIP
Page Number Page Pagi	1/1

Item Article Artículo	Description Description Descripción	Quantity Quantité Cantidad	Price Prix Precio	Total Total Total
	Summary for MAY 2012; Exam			28825.00

Payment due by
Paiement échu près
Pago debido cerca
17-DEC-11

Payment Due Paiement du A pagar	USD	28,825.00
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For authorized schools based in USA please send check payments to:
Pour les écoles autorisées basées aux Etats Unis d'Amérique, veuillez transmettre le paiement par chèque à :
Para los Colegios del Mundo del IB de los Estados Unidos, sirvase enviar los pagos con cheque a:

International Baccalaureate Organization
Post Office
PO Box 5950
New-York NY 10087-5950

For authorized schools based in Canada please send check payments to:
Pour les écoles autorisées basées aux Canada, veuillez transmettre le paiement par chèque à :
Para los Colegios del Mundo del IB de Canadá, sirvase enviar los pagos con cheque a

International Baccalaureate Organization
PO Box 15081 Station "A"
Toronto, Ontario, M5W 1C1 Canada

For Wire Transfer details and candidate school payments please visit IB website
Pour les transferts bancaires ainsi que pour les paiements des écoles candidates, veuillez vous référer au site internet de IB
Si desea más información sobre los giros bancarios o sobre los pagos a colegios solicitantes visita el sitio web público del IB
<http://www.ibo.org/offices/profsupport/finance/index.cfm>

Please quote school account number and invoice number on all payments
Veuillez indiquer le numéro de compte de l'établissement et le numéro de facture pour tous les paiements adressés à l'IB.
Todos los pagos realizados al IB deben incluir el número de cuenta del colegio y el número de factura

Please send a copy of this invoice with your payment
Veuillez joindre une copie de cette facture a votre paiement
Se ruega adjuntar a su pago una copia de esta factura



BOARD RESOLUTION

Date: January 10, 2012

Agenda Item : 02-16-12-38

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: RFP/Bid

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # RFP 011-1112

SUBJECT: To approve the purchase of athletic equipment and uniforms for the Spring high school sports from Johnny Mac Sporting Goods, Curt Smith Sporting Goods, Sport Supply Group (BSN), and Aluminum Athletic Equipment Co. The cost of the combined purchase is not to exceed \$48,000.00.

BACKGROUND: The equipment and uniforms included in the RFP are for Girls - Soccer and Track. The Boys sports are baseball, tennis and track.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.C.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 833-00-110-1422-6411	GOB	Requisition #: 10127692, 10127694, 10127695, 10127696
Amount: \$48,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$48,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: High School Athletics

Requestor: Travis Brown

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

St. Louis Public School League
Boys Uniform and Equipment Order List
2011-2012 School Year

Spring Sports

	Beaumont	Carnahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Sumner	Vashon	Total
Boys Baseball Program													
Uniforms													
Shirts: Polywarper-prograde material, full button front, jersey to be in white or in standard school colors. Trim in contrasting colors around neck and cuff. School name on front chest of shirt, 2 color twill lettering on front, 10" twill 2 color number on back of shirt, both in color of trim, extended tail of shirt.													
Preferred Brands: Rawlings KS57, Wilson, Russell													
White with trim and numbers in school colors													0
School color in contrasting trim and numbers		15							15			15	45
Pants: Polywarp knit material with belt, 2 hip patch pockets. Double knees, zipper front, 29" inseam tunnel-loop waist.													
White with trim and numbers in school colors													0
School color in contrasting trim and numbers		15						15	15				45
Undershirts: (Sleeves) - 60% cotton/40% cotton/poly material with natural body and colored sleeves as ordered. Crew neck style.				15								20	35
Preferred Brands: Rawlings 7CS or Russell. No Substitutions.													
Stockings: Knee Length, 100% stretch nylon with elastic top. Solid Color. Specify Color.													
Preferred Brand: Twin City No Substitutions.		15	50	15			20	15	30		15		160
Super Stirrup Stockings: Knit - stirrup sock with flair at the top - fitted heel and toe - 60% cotton/38%nylon/2% spandex.	20												
Required Brand: Twin City No Substitutions.													20
Catchers Helmet: Hockey style helmet with cage attached, piece molded type shell. Must be stamped with "NOC-SAE" approval.													
Sizes Small thru XL (Adult Sizes Only)													0
Preferred Brands: Schutt, Riddell, Rawlings													
Caps: 100% polyester, unlined in solid school color with one or two initials on bib. Adjustable sizes.	25		25	25			20	15	30	50	15	20	225
Required Brand: Richardson No Substitutions.													
Protective Batting Helmets: One piece polycarbonate shell, double ear flap, changeable protection, adjustable size liner. Must be stamped with "NOC-SAE" approval.			6					2	6				14
Adult Sizes Only.													
Required Brands: Rawlings PL75, Schutt. No Substitutions.													

**St. Louis Public School League
Boys Uniform and Equipment Order List
2011-2012 School Year**

Spring Sports

	Beaumont	Carnahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Sumner	Vashon	Total
Ball Bag: Zipper opening, heavy vinyl material to hold at least two (2) dozen balls. Required Brand: Rawlings DBZ No Substitutions.									1		1		2
Body Protectors: Short style model, with extended shoulder piece, 3 sectioned. Required Brands: Wilson Tru-Fit (A3202), Rawlings No Substitution.					1				1				2
Leg Guards: Professional model, must be available in school colors, come in pairs Preferred Brands: Wilson A3400, Rawlings OMW					1				1		1		3
Catchers Throat Protector: with snaps or Velcro fasteners Preferred Brands: Rawlings TP5, Wilson									1				1
Catchers Mitt: Mitt for left or right handed players. Leather only. Adult Sizes Only. Required Brand: Rawlings SG280 No Substitutions.					1				1				2
Fielders Gloves: Leather Only. Adult Sizes Only. 11" Size Right Handed _____ Left Handed _____ Required Brand: Rawlings No Substitutions			9		2			2	8		8		29
First Base Mitt: Leather Only. Adult Sizes Only. Right Handed _____ Left Handed _____ Required Brand: Rawlings No Substitutions							1	1			2		4
Helmet Caddy: made from heavy duty reinforce vinyl, will hold 8 helmets. Easily rolls up for storage and transport. Can be attached to chain link fence. Black Only. Preferred Brands: Rawlings, Louisville Slugger, Schutt					2						1		3
Bat Caddy: made from heavy duty reinforced vinyl, will hold 8 bats. Mesh pockets for easy viewing of bats. Easily rolls up for storage and transport. Can be attached to chain link fence. Black Only. Preferred Brands: Rawlings, Schutt, Louisville Slugger					1						1		2
Pitcher's Plate: Rubber (same for softball and baseball)													0
Home Plate: Rubber (same for softball and baseball)													0
Baseball Bases: Set of three (15" x 15" x 3") 2 heavy straps w pegs													0

**St. Louis Public School League
Boys Uniform and Equipment Order List
2011-2012 School Year**

Spring Sports

	Beaumont	Carnahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Sumner	Vashon	Total
Baseball Bat: Aluminum, official high school 2 5/8" barrel (K117A)-3 style Must be stamped NHFS. 32" _____ 33" _____ 34" _____ Preferred Brands: Easton, Louisville Slugger No Substitutions	7	3	2	3	2				5	10		2	34
Softball/Baseball Belts: 1-1/2" elastic belt with matching leather tabs. School Colors are Available.		20	20		20							20	80
Baseballs: Must have NFHS Authenticating mark on ball, official, from the National Federation approved list. Balls are ordered by the dozen. Required Brand: Rawlings R100NF-10021037 (HGXX) No Substitutions.	4	5	6	1	3		3		4	5	1	3	35
Scorebooks: Official National Federation for State High Schools Brand: Peterson #7BS Please Indicate Number of Books Desired		2	1	1	1		1	1		2	1	1	11

Spring Sports

Boys Tennis Program

Boys Track

40.

**St. Louis Public School League
Boys Uniform and Equipment Order List
2011-2012 School Year**

Spring Sports

	Beaumont	Carnahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Sumner	Vashon	Total
Pants: 10" match jacket. 1" number on left front leg in contrasting school color. Front nylon zipper leg opening. Sizes XS thru XXL. Adult Sizes Only. Preferred Brands: Russell, Holloway, Rawlings, Nike.	25				4	15					30		74
Shoes, Sprint: White nylon suede and natural leather with seven detachable spikes. Preferred Brands: Asics, Nike													0
Spikes and Wrench: Gill Preferred.													0
Spikes - 3/8" (per 100)													0
Spikes - 1/2" (per 100)													0
Spikes - 1/4" (per 100)						6							6
Spikes - 1/8" (per 100)				2									2
Wrench with handle.						2							2
Heel Cups: Unpadded (12 per box) Preferred Brands: Cramer, Gill													0
Heel Cups: Padded (12 per box) Preferred Brands: Cramer, Gill					3								3
One Piece Track Suit: Spandex lycra material, In school Colors - one color with school name on front. Required Brands: Pacific Coast, Hind, In-Sport No Substitutions.					20			15			20		55
Indoor Plastic Coated Putting Shots: 12 lb. Boys Shot Required Brand: Gill						2							2
Shot Carrier: For 2 shots Preferred Brands: Gill, Blazer					1	1							2
Timer: Stopwatch. Kenrick Accusplit (625CL) Sports timer - Liquid Crystal Display. Schools may select either or both timers. No Substitutions Permitted				2	4	2		4	4		4		20
Tote Bags: Bags 14" x 24" vinyl material, side handles, kull zipper, Lettering - one color school name and ID number Preferred Brands: Addidas, Nike No Substitutions					2	1							3

**St. Louis Public School League
Boys Uniform and Equipment Order List
2011-2012 School Year**

Spring Sports

	Beaumont	Carnahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Sumner	Vashon	Total
Tights: Light, silky antron/lycra - unisex running tights, elastic waistband with drawstring and stirrup feet. Sizes XS thru XXL. Adult Sizes Only. Designate Color: Black, Silver, Navy, Royal Blue, Raspberry, Scarlet, Turquoise, Gold, or Maroon. Required Brand: In-Sport No Substitution			10		10			10			10		40
Baton: Aluminum		6			4	8					6	15	39
Cartridges:													0
22 Blank Caliber - Loud Fire per box													0
32 Blank Caliber - Loud Fire per box													0
													0
Cross Bar: 14 ft., 10" Fiberglass Round, NFHS Approved Required Brand: Gill 522 No Substitution											1		1
													0
Shots: 12 lb., Iron, Outdoor.	2					2		1					5
Discus			1										1
Starting Blocks: (M-F Athletic) #4045 (Cinder & All Weather Block) Required Brand: Gill #420 No Substitution		1	1						2				4
Hurdles: UCS #4001 Rocker		2											2
Starting Pistol: 32 Caliber (M-F Athletic)													0
High Jump Standard: NFHS Approved, cost per pair Required Brand: Gill #7040 No Substitution													0
Measuring Tape: 100' Fiberglass Required Brand: Gill #985 No Substitution					1			1					2

St. Louis Public School League
Girls Uniform and Equipment Order List
2011-2012 School Year

Spring Sports

Beaumont	Carmahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Sumner	Vashon	Total
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Girls Soccer Program

Game Shirts: "V" neck, short sleeve, 1/4" length raglan; 100% dry fit material with contrasting school color neck and arm trim. Womens Sizes Only. Required Brands: Nike or Addidas (No substitutions) White with specified trim, numbers and lettering School Color with specifec trim, numbers and lettering	15	25		20			15	11	15		15	46
Game Shorts: 100% polynylon, boxer style. Shorts may be order to match shirt or in contrasting school colors. 5" inseam. Womens Sizes Only Specify Color to match shirt. Required Brands: Nike or Addidas. (No substitutions) White with specified trim School Color with specified trim	15	25					15	11				70
Goalie Jerseys: "V" neck, full length sleeve, 100% dry fit material with contrasting colors neck and arm trim. Must be available in various colors. Sizes Womens XS thru XXL.	1		1	1		1					1	5
Goalie Pants: Elastic waist pants with drawcord; 7" inseam; 85% polyester & 15% spandex; padded sides. Must be available in either long or short pant. Sizes XXS thru XXL. Specify Long _____ Short _____	1											1
Goalie Gloves: Goat skin, pebbled palm and back. Soccer Sport #370 or Sportcraft # 17640		2	1						1		1	5
Stockings: 100% stretch nylon, knee length, in school color to match shirt and pants. Preferred Brand: Twin City	18								20		20	58
Shin Guards: molded orange fiber, with one adjustable elastic strap. Preferred Brands: Athletic Specialties, Soccer Sport or Frost		30							20		15	65
Soccer Ball: Game Balls must have NFHS Authenticating mark on ball from National Federation approved list. Practice Ball, official Leather Brine #SBVOR2 Game Ball, Wilson, Avanti Size 5		6		1					5		6	11
									2		0	9
Soccer Net: Official goal nets, 2.5mm Orange Kwick Goal (24x8x10) cost per pair No Substitution.												0

Girls Track Program

Uniform:												
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St. Louis Public School League
Girls Uniform and Equipment Order List
2011-2012 School Year

Spring Sports

	Beaumont	Carnahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Summer	Vashon	Total
Shirt: 100% nylon tricot mesh, full length, sleeveless, full contour cut, narrow shoulder straps, ribbed knit neck and armholes trimmed in contrasting school colors. Screen Print School name. Sizes XS thru XXL. Adult Womens Sizes Only. To be available in many colors. Preferred Brands: Russell, In-Sport, Hind, Ascis					5	7			10				22
Pants: featherweight, 100% nylon taffeta, 2-ply, brief style compression, 1 & 1/4" elastic waistband, slit sides, bartacked, reinforced crotch, inseam 3". Contrasting school colors. Sizes XXS thru XXL. Adult Womens Sizes Only. Required Brands: Russell, In-Sport, Hind, Ascis No Substitutions.					5	7			10				22
Warm-Up Jackets and Pants Set													
Jacket: 100% nylon, full zipper, 2" school name and number on front left chest in contrasting school color, raglan sleeves with lining. Sizes XS thru XXL. Adult Womens Sizes Only Preferred Brands: Russell, Holloway, Rawlings, Nike	15				4	7		5					31
Pants: 10 match jacket. 1" number on left front leg in contrasting school color. Front nylon zipper leg opening. Sizes XS thru XXL. Adult Womens Sizes Only. Preferred Brands: Russell, Holloway, Rawlings, Nike.	15				4	7		5					31
Shoes, Sprint: White nylon suede and natural leather with seven detachable spikes. Adult Womens Sizes Only. Preferred Brands: Asics, Nike	15												15
Shoes: For Indoor and outdoor practice. Adult Womens Sizes Only. Preferred Brand: Converse Road Star #BO6135 or equal	15												15
Spikes and Wrench: Gill Preferred. Spikes - 3/8" (per 100) Spikes - 1/2" (per 100) Spikes - 1/4" (per 100) Spikes - 1/8" (per 100) Wrench with handle.						6							0
					2								2
						2							2
Heel Cups: Unpadded (12 per box) Preferred Brands: Cramer, Gill					3								3
Heel Cups: Padded (12 per box) Preferred Brands: Cramer, Gill													0
One Piece Track Suit: Spandex lycra material, In school Colors - one color with school name on front. Required Brands: Pacific Coast, Hind, In-Sport No Substitutions.					20					15	12		47

St. Louis Public School League
Girls Uniform and Equipment Order List
2011-2012 School Year

Spring Sports

	Beaumont	Carmahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Sumner	Vashon	Total
Indoor Plastic Coated Putting Shots: 8 lb 13 oz Girls Required Brand: Gill					1	3							4
Shot Carrier: For 2 shots Preferred Brands: Gill, Blazer					1								1
Timer: Stopwatch. Kenrick Accusplit (625CL) Sports timer - Liquid Crystal Display. Schools may select either or both timers. No Substitutions Permitted				2	4	1	2						9
Tote Bags: Bags 14" x 24" vinyl material, side handles, full zipper, Lettering - one color school name and ID number Preferred Brands: Addidas, Nike No Substitutions					2					10			12
Tights: Light, snug, unlined - unisex running tights, elastic waistband with drawstring and stirrup feet. Sizes XS thru XXL. Adult Sizes Only. Designate Color: Black, Silver, Navy, Royal Blue, Raspberry, Scarlet, Turquoise, Gold, or Maroon. Required Brand: In-Sport No Substitution	15		10		10		10						45
Baton: Aluminum Indicate a Color		6			4	8							18
Cartridges: 22 Blank Caliber - Loud Fire per box 32 Blank Caliber - Loud Fire per box													0
Cross Bar: 14 ft., 10" Fiberglass Round, NFHS Approved Required Brand: Gill 522 No Substitution													0
Shots: 8 lb. 13 oz, Iron, Outdoor. Discus: Gill			1			2		1					3
Starting Blocks: (M-F Athletic) #4045 (Cinder & All Weather Block) Required Brand: Gill #420 No Substitution	3	1	1	2									7
Hurdles: UCS #4001 Rocker			5										5
Starting Pistol: 32 Caliber (M-F Athletic)													0
High Jump Standard: NFHS Approved, cost per pair Required Brand: Gill #7040 No Substitution													0

**St. Louis Public School League
Girls Uniform and Equipment Order List
2011-2012 School Year**

Spring Sports

	Beaumont	Carmahan	Cleveland	C. Miller	Gateway	McKinley	Metro	Northwest	Roosevelt	Soldan	Summer	Vashon	Total
Measuring Tape: 100' Fiberglass													
Required Brand: Gill #985 No Substitution	1				1					1			3



BOARD RESOLUTION

Date: January 19, 2012

Agenda Item : 02-16-12-39

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: RFP/Bid

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid #

RFP 036-1011

Board Resolution #

06-30-11-57

SUBJECT: To approve the purchase of 72 football helmets from Riddell All-American as a continuation of the helmet replacement program approved in June 2011. The cost will not exceed \$16,000.00.

BACKGROUND: The football helmets are being purchased as a part of the helmet replacement program and will be purchased from Riddell All-American. The helmet model is the Speed and is the same model being used at the collegiate level by a number of universities.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.C.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 833-00-110-1422-6411	GOB	Requisition #: 10127693
Amount: \$16,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$16,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600000969

Department: High School Athletics

Requestor: Travis Brown


Dr. Dan Edwards, Assoc. Supt., Secondary Schools

 1/17/2012
Dr. Nicole Williams, Dep. Supt., Academics



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent

Spring Football Helmet Order

Selected Vendor - Riddell All-American

School	Helmets (Small - Large)	Cost	Helmets (XL)	Cost
Carnahan	4	\$ 840.00	4	\$ 900.00
Cleveland	4	\$ 840.00	4	\$ 900.00
Clyde C. Miller	4	\$ 840.00	4	\$ 900.00
Gateway	4	\$ 840.00	4	\$ 900.00
Northwest	4	\$ 840.00	4	\$ 900.00
Roosevelt	4	\$ 840.00	4	\$ 900.00
Soldan	4	\$ 840.00	4	\$ 900.00
Sumner	4	\$ 840.00	4	\$ 900.00
Vashon	4	\$ 840.00	4	\$ 900.00
Total	36	\$ 7,560.00	36	\$ 8,100.00



BOARD RESOLUTION

Date: January 23, 2012

Agenda Item : 02-16-12-40

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Michael Haggen, Assoc. Supt., Office of Innovation

Action to be Approved:

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve submission to the Missouri State Board of Education of the St. Louis Public School District's request to sponsor Lighthouse Academies of St. Louis, Inc. to operate a charter school in the City of St. Louis beginning with the 2012-2013 academic year.

BACKGROUND: As part of Superintendent's Creating Great Options Initiative, the District is establishing a portfolio of schools designed to meet the varying educational needs of the student populations served in the City of St. Louis. The District is seeking to sponsor charter schools willing to make a commitment to high academic achievement and willing to base their right to operate on the same. The District will only sponsor charter schools willing to enter into "Performance-based Sponsorship Agreement." A central component of the Performance-based Agreement will be the academic performance of the students. The District's sponsorship shall be contingent on an annual review of the academic progress of students by the District.

The Lighthouse Academy has expressed an interest in leasing a school building from the District. The District will include "performance-based requirements" in the lease.

The Office of Innovation will assume responsibility for monitoring the overall performance of the Lighthouse Academy Charter School.

Accountability Plan Goals:


Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

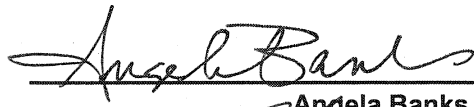
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:


Department: Office of Innovation


Requestor: Michael Haggen


Michael Haggen, Associate Superintendent

Dr. Nicole Williams, Deputy Supt. of Academics


Angela Banks, Budget Director


Eric Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: January 23, 2012

Agenda Item : 02-16-12-41

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Michael Haggen, Assoc. Supt., Office of Innovation

Action to be Approved:

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve submission to the Missouri State Board of Education of the St. Louis Public School District's request to sponsor Scholar's Academy Charter School to operate a charter school in the City of St. Louis beginning with the 2012-2013 academic year.

BACKGROUND: As part of Superintendent's Creating Great Options Initiative, the District is establishing a portfolio of schools designed to meet the varying educational needs of the student populations served in the City of St. Louis. The District is seeking to sponsor charter schools willing to make a commitment to high academic achievement and willing to base their right to operate on the same. The District will only sponsor charter schools willing to enter into "Performance-based Sponsorship Agreement." A central component of the Performance-based Agreement will be the academic performance of the students. The District's sponsorship shall be contingent on an annual review of the academic progress of students by the District.

The Scholoar's Academy has expressed an interest in leasing a school building from the District. The District will include "performance-based requirements" in the lease.

The Office of Innovation will assume responsibility for monitoring the overall performance of the Scholor's Academy Charter School.

Accountability Plan Goals:

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:


Department: Office of Innovation

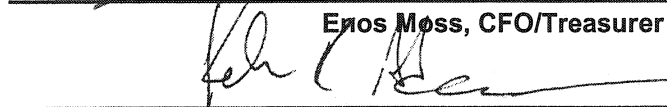
Requestor: Michael Haggen


Michael Haggen, Associate Superintendent

Dr. Nicole Williams, Deputy Supt. Of Academics


Angela Banks, Budget Director


Eros Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: January 23, 2012

Agenda Item : 02-16-12-42

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:
Acceptance of Funds/Funding

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve receipt of \$49,000 from the City of St. Louis Department of Public Safety for an afterschool program for students at Roosevelt High School for the period of January 27, 2012 to December 31, 2012.

BACKGROUND: The afterschool program was started by the Roosevelt Community Council (RCC), a community-based organization, which has been in existence since Spring 2007. The RCC is an all-volunteer organization that works to support Roosevelt. The after school program offers academic support as well as enrichment activities for students. This is the second year of grant support. Last year, 249 students were served.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1a3d

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount: N/A		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor: Blake Youde

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

**AGREEMENT BETWEEN
THE CITY OF ST. LOUIS DEPARTMENT OF PUBLIC SAFETY
and
THE ST. LOUIS PUBLIC SCHOOLS ON BEHALF OF
ROOSEVELT HIGH SCHOOL**

The Department of Public Safety is responsible for management of the Proposition S Crime Prevention Funds. This memorandum of agreement is by and between the City Department of Public Safety and the St. Louis Public Schools on behalf of Roosevelt High School (hereinafter "contractor") for the provision of Crime Prevention Programs. It is agreed that the St. Louis Public Schools Foundation ("the Foundation"), a nonprofit 501(c)(3) organization, may act as fiscal agent for the grant by separate agreement with contractor.

Section 1 – Term of agreement: This agreement shall commence January 27, 2012 and shall continue until December 31, 2012. Upon expiration of the grant or funding, whichever comes first, expenses associated with this agreement shall be immediately discontinued or charged to another appropriate resource by contractor, unless the agreement is renewed by mutual agreement between both parties, subject to appropriation of funds by the City of St. Louis.

Section 2 - Agreement amount: Total compensation shall be \$49,000.00 awarded to Roosevelt High School for its After School program. In no case shall costs in excess of \$49,000.00 be charged to this agreement. Contractor shall provide by February 1, 2012 a detailed written budget and contractual deliverables in consideration of the contract allocation of \$49,000.00.

Section 3 - Programmatic and fiscal monitoring: The Department of Public Safety shall monitor the services provided through site visits that shall be held at least quarterly, and through monthly written programmatic updates provided by the contractor. Financial expenditure reports shall be prepared monthly for submission to the Department of Public Safety for review and reconciliation as necessary. A semi-annual report shall be prepared by the Contractor, and a final annual report shall be prepared by the Contractor, both for submission to the Public Safety Committee of the Board of Aldermen.

Section 4 - Cancellation: This agreement may be cancelled in writing by either party by giving thirty days written notice. The City of St. Louis further reserves the right to cancel or amend the contract should the contractor fail to provide an acceptable level of service to meet the program goals and objectives.

Section 5 - Invoicing and Payments: Invoices shall be submitted monthly for payment of qualified expenses in the manner prescribed by the Director of Public Safety no later than the twentieth of the month following delivery of services pursuant to this agreement. The City may advance the first month's payment to the contractor to allow

for start-up costs upon mutual agreement. If advance payment is made, subsequent invoices and payments shall be adjusted to allow for the advance payment.

Section 6 – Audits: The City of St. Louis and the City’s auditors and accountants shall be afforded access, during the term of this contract, and for five (5) years following termination, to all of the contractor’s books and records without limitation whatsoever for the purpose of conducting audits. All books and records shall be open to inspection and/or reproduction to the extent necessary to adequately permit evaluation and verification of the contractor’s full compliance with contract documents. In those situations where contractor’s records have been generated from computerized data or records, in addition to hard copy (reports), contractor shall provide such information on disk or in a suitable alternative electronic format.

Section 7 – Non-Discrimination: The Contractor agrees that in performing any services related to this contract, neither he/she nor anyone under his/her control will permit discrimination against any business, employee, applicant, client or subscriber because of race, creed, color, disability, religion, national ancestry or origin.

Section 8 – Labor and materials: The contractor shall provide and pay for all facilities, products, labor, materials, tools, delivery, transportation, and other facilities and services necessary to perform the work required under this contract.

Section 9 – Licensing and taxes: The contractor will have and maintain proper licensing. The contractor will not be delinquent in any local, state or federal taxes or fees.

Section 10 – Cancellation: In the event the City of St. Louis shall give written notice to contractor that contractor has displayed a significant pattern of non-compliance and has materially defaulted in the performance of its obligations under this agreement and such default shall not have been cured within sixty (60) days following the giving of such notice, the City of St. Louis shall have the right to immediately terminate this agreement.

Section 11 – Governing law: This agreement shall be deemed and construed to be entered into and performed in the State of Missouri, and it is further understood and agreed that the laws of the State of Missouri and the Charter and Ordinances of the City of St. Louis shall govern the rights, obligations, duties and liabilities of the parties to the agreement and also govern the interpretation of the agreement.

Section 12 - Media contacts: Contractor agrees that all media contacts related to the project funded herein shall not be made by the contractor without the express consent of the Director of Public Safety for the City of St. Louis or his designee.

Section 13 – Not-for-profit status: The Contractor shall maintain its status as a 501(c)(3) tax-exempt, charitable, not-for-profit organization.

Section 14 - General Provisions: The contractor agrees that it will:

- a. Make all records available for inspection by representatives of the City during normal business hours.
- b. Perform its duties hereunder as an independent contractor and not as an employee. Neither the contractor nor any agent or employee of the contractor shall be deemed to be an agent or employee of the City.
- c. The contractor shall pay when due all the required employment taxes and income tax withholding, shall provide and keep in force workers' compensation (and show proof of such insurance) and unemployment compensation insurance in the amounts required by law, and shall be solely responsible for the acts of the contractor, its employees and agents.
- d. Contract agrees to maintain and provide the Department of Public Safety with documentation of the Professional liability insurance in the amount of \$100,000 and general liability and personal injury insurance up to \$100,000 with the City named as additional insured pursuant to the RFP and the contractor's response to the RFP.
- e. Perform the services pursuant to this agreement in accordance with standards of care, skill and diligence provided by competent professionals who perform services of a similar nature to the services to be rendered under this agreement.

Section 15 - Contact person: The contact person for this agreement is Charlene Deeken, Deputy Director of Public Safety, 1200 Market Street, Room 401, St. Louis, Missouri 63103 (314-622-3391).

Section 16 - Unauthorized Alien Employees

As a condition for the award of this contract or grant, Contractor, shall, pursuant to the provisions of Sections 285.530 through 285.555 of the Revised Statutes of Missouri 2000, as amended, by **sworn affidavit** (attached hereto as Exhibit 1) **and provision of documentation**, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with this Agreement. Contractor shall also sign the affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with this Agreement pursuant to the above-stated Statutes.

Section 17 - Entire agreement: This is the entire agreement, including Exhibit 1, and no amendment nor modification shall be made unless in writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties have hereunto affixed their hands and seals as set forth below:

FOR THE CITY OF ST. LOUIS

ST. LOUIS PUBLIC SCHOOLS ON
BEHALF OF ROOSEVELT HIGH
SCHOOL

Charles Bryson Date
Director of Public Safety

Signature Date

Title: Superintendent

APPROVED AS TO LEGAL FORM ONLY:

City Counselor Date

Darlene Green Date
Comptroller

Parrie May Date
Register

EXHIBIT 1

STATE OF _____)
)SS.
COUNTY OF _____)

AFFIDAVIT

Before me, the undersigned Notary Public, personally appeared
_____ (Name) who, by me being duly sworn, deposed as follows:

My name is _____ (Name), I am of sound mind, capable of
making this Affidavit, and personally acquainted with the facts herein stated:

I am the _____ (Position/Title) of _____. (Contractor)

I have the legal authority to make the following assertions:

1. _____ (Contractor) is currently enrolled in and actively
participates in a federal work authorization program with respect to the employees
working in connection with this Agreement, as required pursuant to Sections
285.525 through 285.555 of the Revised Statutes of Missouri 2000, as amended.
2. Pursuant to Sections 285.525 through 285.555 of the Revised Statutes of Missouri
2000, as amended, _____ (Contractor) does not knowingly
employ any person who is an unauthorized alien in connection with this
Agreement.

Affiant

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my
official seal this ____ day of _____, 20__.

Notary Public

My Commission Expires: