

BOARD MEETING

THURSDAY, MAY 3, 2012

(RESCHEDULED FROM APRIL 12, 2012)

A G E N D A

SPECIAL ADMINISTRATIVE BOARD

MR. RICK SULLIVAN

MS. MELANIE ADAMS

MR. RICHARD GAINES

SUPERINTENDENT OF SCHOOLS

DR. KELVIN R. ADAMS

Meeting Agenda

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ADMINISTRATIVE BUILDING- 801 N. 11TH STREET

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Minutes
 - a) March 13, 2012
 - b) April 5, 2012
5. Student/Staff Recognition(s)
6. Public Comments
7. Superintendent's Report
 - a) Informational Items
 - Imagine Schools
 - Promotion/Retention Policy and Regulation
 - b) Business Action Items
 - Consent Agenda
8. Board Member Updates
9. Adjournment

[illegible]

Meeting Agenda

Consent Agenda

Consent Agenda

**ST. LOUIS PUBLIC SCHOOLS
SUPERINTENDENT'S REPORT
May 3, 2012**

1.0 Preliminary

1.1 CONSENT AGENDA

a) Information Item(s)

1) Imagine Schools

2) Promotion/Retention Policy and Regulation

1.2 b) Business Items

1) Consent Agenda

05-03-12-01 To approve the amendment of the contract renewal with Netchemia that was approved under Board Resolution Number 06-30-11-18 with a dollar amount of \$12,600. This request is for an additional dollar amount of \$5,750 to create SAP interface. If this request is granted, the total dollar limitation for this contract will now be \$18,350.

FUNDING SOURCE: GOB

05-03-12-02 To approve the amendment of the contract renewal with Supplemental Health Care (also included vendor Maxim Staffing, but not utilized) that was approved under Board Resolution Number 06-30-11-45 with a total combined dollar amount of \$171,080. This request is for an additional dollar amount of \$210,000 to service additional Early Childhood Special Education students. If this request is granted, the total dollar limitation for this contract will now be \$381,080.

FUNDING SOURCE: Non-GOB

05-03-12-03 To approve the amendment of the contract renewal with Midwest Music Therapy Services that was approved under Board Resolution Number 06-16-11-13 with a dollar amount of \$47,500. This request is for an additional dollar amount of \$30,000 to service additional special education students. If this request is granted, the total dollar limitation for this contract will now be \$77,500.

FUNDING SOURCE: Non-GOB

05-03-12-04 To approve a contract renewal with US Bank for the period July 1, 2012 through June 30, 2013 at no cost to the District. This renewal is the third year of the total five year period.

FUNDING SOURCE: N/A

05-03-12-05 To approve a contract renewal with Dirsec for the period July 1, 2012 through June 30, 2013 for the internet filtering solution for the District at a cost not to exceed \$33,400, pending funding availability.

FUNDING SOURCE: GOB

05-03-12-06 To approve a contract renewal for the license to use the SafeSchools Training website for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$16,500, pending funding availability.

FUNDING SOURCE: GOB

05-03-12-07 To approve a sole source contract with the Cooperating School Districts Virtual Learning Center to design and deliver a Summer Technology Academy. The classroom technology training will be held for seven dates between May 29, 2012 and September 29, 2012 at a cost not to exceed \$8,500.

FUNDING SOURCE: Non-GOB

- 05-03-12-08** To approve a contract with an SAP qualified vendor, i.e., Belcan InfoServices, to provide additional temporary technical personnel to be used in the Technology Department to support training and/or specific program changes for the period May 4, 2012 through June 30, 2012 at a cost not to exceed \$20,000.
FUNDING SOURCE: GOB
- 05-03-12-09** To approve a contract with Linn State Technical College for the period June 11, 2012 through June 28, 2012 to provide the pilot project, *Technical Scholars Academy* for twelve students to earn industry-recognized civil and construction technology certifications as well as college credits. The cost for the project will not exceed \$43,300, pending funding availability.
FUNDING SOURCE: GOB
- 05-03-12-10** To approve a contract with National Design Build Services to upgrade the mechanical system at Buder Elementary School at a cost not to exceed \$1,917,109 that includes a 10% contingency of \$174,283. The work shall begin on May 25, 2012 and completed by November 16, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: HVAC Bond
- 05-03-12-11** To approve a contract with National Design Build Services to upgrade the mechanical system at Mallinckrodt Elementary School at a cost not to exceed \$1,523,222 that includes a 10% contingency of \$138,474. The work shall begin on May 25, 2012 and completed by November 16, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: HVAC Bond
- 05-03-12-12** To approve a contract with Advanced Environmental Services for hazmat demolition at Mallinckrodt Elementary School at a cost not to exceed \$443,619 that includes a 10% contingency of \$40,329. The work shall begin on April 23, 2012 and completed by July 3, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: HVAC Bond
- 05-03-12-13** To approve a contract with Advanced Environmental Services to clean the ductwork in preparation for demolition of the ductwork at Central VPA High School at a cost not to exceed \$165,854 that includes a 10% contingency of \$15,077. The work shall begin on April 9, 2012 and completed by May 11, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: Prop S
- 05-03-12-14** To approve a contract with Spray Services to abate and demolish the boilers at Gateway IT High School in preparation for the installation of replacement boilers at a cost not to exceed \$173,911 that includes a 10% contingency of \$15,810. The work shall begin on April 9, 2012 and completed by May 11, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: Prop S
- 05-03-12-15** To approve a contract with General Waste Services for hazardous material demolition at Buder Elementary School at a cost not to exceed \$439,378 that includes a 10% contingency of \$39,943. The work shall begin on April 23, 2012 and completed by July 3, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: HVAC Bond
- 05-03-12-16** To approve a contract with ADT Security Services to install card readers on exterior doors of all opened schools in the District at a cost not to exceed \$1,178,933 that includes a 10% contingency of \$107,176. The work shall begin on April 20, 2012, and completed by September 5, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: Prop S
- 05-03-12-17** To approve a contract with Brinkman-Simms to renovate the auditorium and cafeteria at Central VPA at a cost not to exceed \$7,227,382 that includes a 10% contingency of \$657,035. The work shall begin on April 20, 2012, and completed by July 5, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: Prop S

- 05-03-12-18** To approve a contract with Raineri Construction to install 87 A/C window units in classrooms at Gateway IT High School at a cost not to exceed \$708,040 that includes a 10% contingency of \$64,367. The work shall begin on April 20, 2012, and completed by July 5, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: Prop S
- 05-03-12-19** To approve a contract with ARAMARK Management Services Limited partnership to provide Facilities Management Services for maintenance, custodial and grounds for all building in the District at a cost not to exceed \$5,379,330 for the period July 1, 2012 through June 30, ~~2012~~, 2013.
FUNDING SOURCE: GOB
- 05-03-12-20** To approve the renewal of a Memorandum of Understanding with the University of Missouri Extension for the period May 4, 2012 through June 30, 2013 to provide nutrition education and health awareness activities.
FUNDING SOURCE: N/A
- 05-03-12-21** To approve the renewal of a Memorandum of Understanding with Operation Food Search for the period May 4, 2012 through June 30, 2013 to provide nutrition education and to implement the child feeding program, Operation Backpack.
FUNDING SOURCE: N/A
- 05-03-12-22** To approve a sole source maintenance agreement with Harland Technology Services, a division of Scantron Corporation for the period June 24, 2012 through June 23, 2013 for two OpScan scanners at a total combined cost not to exceed \$19,498.
FUNDING SOURCE: GOB
- 05-03-12-23** To approve the membership renewal dues with Focus Saint Louis for the period May 31, 2012 through May 31, 2013 at a cost not to exceed \$6,000.
FUNDING SOURCE: GOB
- 05-03-12-24** To approve the payment of the Excess Worker's Compensation Insurance Policy premium audit of \$29,143 to Arch Insurance Company through our insurance broker Marsh USA.
FUNDING SOURCE: GOB
- 05-03-12-25** To approve a price increase of \$.10 for all paid meals for the upcoming school year, 2012-2013.
FUNDING SOURCE: N/A
- 05-03-12-26** To approve a contract with Midwest Service Group for abatement in preparation for renovation of the 2nd and 3rd floors at Central VPA High School at a cost not to exceed \$183,700 that includes a 10% contingency of \$16,700. The work shall begin on April 9, 2012, and completed by May 11, 2012.
Approved at the 4/5/12 Meeting
FUNDING SOURCE: Prop S

MAY 17, 2012 ITEM(S) FOR CONSIDERATION

- 05-17-12-01** To approve the Student-In-Transition Coordinator as the LEA's Homeless Liaison.
- 05-17-12-02** To approve and adopt the findings and recommendations of the Administration to begin a reduction in force and eliminate certain positions due to declining enrollment, lack of work and the financially stressed status of the District.
- 05-17-12-03** To approve and adopt the PreK-2 Early Dismissal Policy to give specific direction to school administrators and staff on their responsibilities with regard to release/dismissal procedures.
- 05-17-12-04** To approve and adopt the revised Promotion/Retention Policy for the 2012-2013 school year.

- 05-17-12-05** To approve and revise Board Policy 1230 regarding parent and community engagement for schools receiving Title I Funding.
- 05-17-12-06** To approve and accept the funds from Area Resources for Community and Human Services (ARCHS) up to \$29,499.00.
- 05-17-12-07** To ratify acceptance of funds from the Community Development Administration in the amount of \$200,000.
- 05-17-12-08** To approve the February 2012 and March 2012 Monthly Budget Transaction Reports.
- 05-17-12-09** To approve the amendment of the contract with Deafway Interpreting Services originally approved under Board Resolution Number 06-16-11-12 with a dollar amount of \$320,000. This request is for an additional dollar amount of \$35,000 to service additional special education students. If this request is granted, the total dollar limitation for this contract will now be \$355,500.
FUNDING SOURCE: Non-GOB
- 05-17-12-10** To approve the amendment of the contract with Listening for Learning originally approved under Board Resolution Number 06-16-11-11 with a dollar amount of \$35,000. This request is for an additional dollar amount of \$11,500 to service additional special education students. If this request is granted, the total dollar limitation for this contract will now be \$46,500.
FUNDING SOURCE: Non-GOB
- 05-17-12-11** To approve the amendment of contracts with multiple vendors for private placement services for special education students that was originally approved under Board Resolution Number 06-16-11-16 with a dollar amount of \$2,056,824. This request is for an additional dollar amount of \$315,000. If this request is granted, the total dollar limitation for this contract will now be \$2,371,824.
FUNDING SOURCE: Non-GOB
- 05-17-12-12** To approve the amendment of contracts with Metropolitan Taxicab, St. Louis County Cab Company, Inc. and Harris Cab Company originally approved under Board Resolution Number 06-30-11-02 with a dollar amount of \$1,114,500. This request is for an additional dollar amount of \$700,000 because of increased services by students in the transition program. If this request is granted, the total dollar limitation for this contract will now be \$1,814,500.
FUNDING SOURCE: GOB
- 05-17-12-13** To approve a contract with General Waste Services to provide lead abatement for window replacements at Sumner High School at a cost not to exceed \$269,885 that includes a 10% contingency of \$24,535. The work shall begin on May 25, 2012 and conclude on November 16, 2012.
FUNDING SOURCE: Prop S
- 05-17-12-14** To approve a contract with Spray Services to provide lead abatement for window replacements at Dewey Elementary School at a cost not to exceed \$96,845 that includes a 10% contingency of \$8,804. The work shall begin May 25, 2012 and conclude on November 26, 2012.
FUNDING SOURCE: Prop S
- 05-17-12-15** To approve a contract with Hankins Construction for window replacements at Dewey Elementary School and Sumner High School at a cost not to exceed \$2,627,680 that includes a 10% contingency of \$238,880. The work shall begin May 7, 2012 and concluded on November 16, 2012.
FUNDING SOURCE: Prop S

- 05-17-12-16** To approve a contract with Huber & Associates for maintenance on the newly implemented virtualization hardware system for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$64,500, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-17** To approve a sole source contract with Greg Tang Math, LLC to design and deliver academic mathematics that will support the District's initiative and goals of the Math Success for ELL's Math Science Partnership for the period August 2nd through 3rd, 2012 at a cost not to exceed \$17,200, pending funding availability.
FUNDING SOURCE: Non-GOB
- 05-17-12-18** To approve a sole source contract with Scholastic Achievement Partners International to design and deliver professional development that will address the Common Core State Standards. The dates of services are July 24, 2012 and August 7, 2012 at a total combined cost not to exceed \$18,000, pending funding availability.
FUNDING SOURCE: Non-GOB
- 05-17-12-19** To approve a contract renewal with Automated Data Process, Inc. (ADP) to provide benefits administration services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$322,953, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-20** To approve a contract renewal with eSchool Solutions for the annual maintenance fee for the Substitute Employment Management System for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$14,800, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-21** To approve a contract renewal with Holmes Murphy to provide benefits consulting services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$146,700, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-22** To approve a contract renewal with Netchemia, LLC to provide the software licenses for the District's web-based recruiter application and SAP integration subscription fee for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$15,128, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-23** To approve a contract renewal with KRONOS for hardware and maintenance support services for the time clock software application for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$110,000, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-24** To approve contract renewals for the Virtual School program through Connections Academy, Aventa Learning, Missouri Council on Economic Education, Florida Virtual School, The North Kansas City School District and any other DESE approved vendor for the period September 1, 2012 through June 30, 2013 in a total combined amount not to exceed \$100,000, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-25** To approve a sole source contract renewal with Tyler Technologies, Inc. (SIS K-12) for the annual license of the Student Information System for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$345,000, pending funding availability.
FUNDING SOURCE: GOB

- 05-17-12-26** To approve a sole source contract renewal with College Summit for junior and senior year college access services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$260,000, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-27** To approve a sole source contract renewal with the Twenty-Second Judicial Circuit Court of Missouri Family Court Juvenile Division of the Truancy Initiative for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$47,293, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-28** To approve a sole source contract renewal with Sharon Slane for consulting and grant writing services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$50,000, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-29** To approve a renewal of the Memorandum of Understanding with the Curators of the University of Missouri on behalf of the University of Missouri to implement and evaluate the Missouri College Advising Corps Program at Gateway and Soldan High Schools for the period July 1, 2012 to June 30, 2013.
FUNDING SOURCE: N/A
- 05-17-12-30** To approve a membership renewal with the Missouri Schools Boards' Association (MSBA) for the period July 1, 2012 through June 30, 2013 in an amount not to exceed \$15,000, pending funding availability.
FUNDING SOURCE: GOB
- 05-17-12-31** To approve the purchase of 616 backpacks that includes school supplies from Backpack Gear Company for the students-in-transition program at a total cost not to exceed \$9,979.40.
FUNDING SOURCE: Non-GOB
- 05-17-12-32** To approve the purchase of 500 hygiene and personal care kits, 920 backpacks that includes school supplies and other essentials from Backpack Gear Company for the students-in-transition program at a total cost not to exceed \$27,967.75.
FUNDING SOURCE: Non-GOB
- 05-17-12-33** To approve the names changes of Mason, Froebel, Hodgen, Herzog and Jefferson Elementary Schools, Patrick Henry eMINTS Academy, Gateway Institute of Technology High School, Busch AAA Middle School and Lyon Academy of Basic Instruction at Blow.



BOARD RESOLUTION

Date: March 22, 2012

Agenda Item : 05-03-12-01

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved:

Contract Increase/Decrease

Previous Board Resolution # 06-30-11-18

Approved Cost \$12,600.00

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

SUBJECT: To approve the amendment of the contract renewal with Netchemia previously approved under Board Resolution 06-30-11-18 for an increased total dollar limitation to allow for the use of Netchemia to create an SAP interface. The contract with Netchemia will be increased by \$5,750.00. The total cost of the contract including the amendment will be \$18,350.00.

BACKGROUND: The amendment will allow Netchemia to interface SAP data with the web-based recruiter application that the District currently licenses from Netchemia. The interface will automatically import the data file into the TalentEd Recruit and Hire System. The benefit will be to reduce the amount of data entry needed by the Human Resources staff when creating a new record in the system.

Accountability Plan Goals: Goal II: Highly Qualified Staff

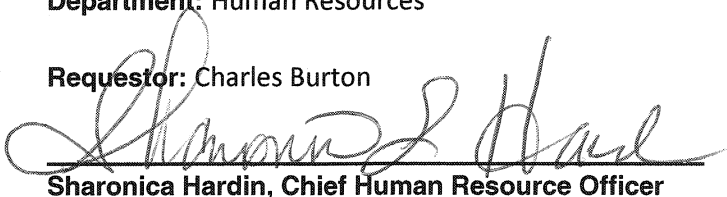
Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$5,750.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$5,750.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013650


Department: Human Resources

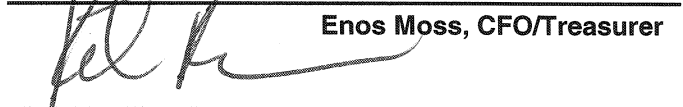
Requestor: Charles Burton


Sharonica Hardin, Chief Human Resource Officer


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

***Proposed By:**

Nick De Buyl
nick.debuyl@netchemia.com
1.800.490.9686

Proposal for St. Louis City School District

Quote # 439-05 - TalentEd Recruit & Hire / SAP Integration
Proposal Date: 3/21/2012

Offer Valid for 45 days from Proposal Date

Bill To:

Patricia Canada
St. Louis City School District
patricia.canada@slps.org
(314) 345-2293
801 North 11th Street
St Louis, MO 63101

Terms and Conditions

Contract Dates: Your subscription contract begins upon signing of the agreement.

Length of Contract: Subscription will be for 3(three) months of service, or until June 30, 2012. The subscription will automatically renew at the end of the initial term unless written notice is provided by the client sixty (60) days prior to the renewal date. The renewal will be a yearly subscription of \$3,000.

Invoicing Date(s): Setup and subscription amounts are due upon signing of the agreement.

PLEASE READ: If there is anything in this proposal that you are expecting to see that is not described in the product section below, please contact your Netchemia representative.

Products

TalentEd Recruit & Hire One-Way Custom Integration - SAP Flat File	One Time Investment	\$	5,000
TalentEd Recruit & Hire Integration - SAP Flat File	Prorated - Yearly Subscription (3 months)	\$	750
		Total:	\$ 5,750

This legally binding Order Form is governed by the Master Subscription Agreement between Customer and Netchemia, LLC.

Authorization - Fax to 800.877.9586

I accept the proposal for TalentEd Recruit & Hire / SAP Integration

Please bill me PO# _____

Signature _____

Date _____

Print Name and Title _____



BOARD RESOLUTION

Date: March 29, 2012

Agenda Item : 05-03-12-02

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Sheryl Davenport, Exec. Dir., Early Childhood

Action to be Approved: Contract Amendment

Other Transaction Descriptors: Amendment
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-45

Current Contract Cost \$171,080

SUBJECT: To approve the amendment of a contract with Supplemental Health Care originally approved under Board Resolution Number 06-30-11-45, to increase the total dollar limitation by \$210,000. The original approved dollar limitation of \$171,080 did not allow for cost to service additional Early Childhood Special Education students. If this request is granted, the total dollar amount for this contract will now be \$381,080 for the current fiscal year.

BACKGROUND: Supplemental Health Care will provide nursing services to students including Early Childhood Special Education as described in their Individual Education Programs(IEPs). The original board resolution approved contracts with Supplemental Health Care and Maxim Staffing Solutions for a total combined cost of \$171,080. Only Supplemental Health Care has been utilized for this service.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 840-00-222-1243-6319	Non-GOB	Requisition #:
Amount: \$204,420		
Fund Source: 828-MZ-140-2132-6319	Non-GOB	Requisition #:
Amount: \$5,580		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$210,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013310

Department: Early Childhood

Requestor: Sheryl Davenport

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 29, 2012

Agenda Item : 05-03-12-03

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved: Contract Amendment

Other Transaction Descriptors: Amendment
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-13

Current Contract Cost \$47,500

SUBJECT: To approve the amendment of a contract with Midwest Music Therapy Services, Inc. originally approved under Board Resolution Number 06-16-11-13, to increase the total dollar limitation by \$30,000. The original approved dollar limitation of \$47,500 did not allow for cost to service additional students. If this request is granted, the total dollar amount for this contract will now be \$77,500 for the current fiscal year.

BACKGROUND: Midwest Music Therapy Services, Inc. will provide music therapy services to students as described in their Individual Education Programs(IEPs).

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1, I.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 828-00-272-2132-6319	Non-GOB	Requisition #:
Amount: \$30,000		
Fund Source:	Non-GOB	Requisition #:
Amount: \$		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$30,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013853

Department: Special Education

Requestor: Dr. Chip Jones

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 22, 2012

Agenda Item : 05-03-12-04

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Enos Moss, CFO/Treasurer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-25

Prior Year Cost \$ 0

SUBJECT: To approve a contract renewal with US Bank to provide the District's banking services for the period July 1, 2012 through June 30, 2013. The original agreement was for two years with the option to renew annually for three additional years. This renewal would be the third year of the total five year period. There is no cost associated with this request.

BACKGROUND: There are no costs associated with this resolution, as US Bank has offered an annual credit, which when applied monthly will eliminate the monthly banking fees.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600012051


Department: Treasurer's Office


Requestor: Donna Johnson




Mary M. Hodlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: March 22, 2012	
Dept / School: Treasury		Reported By: Donna Johnson	
Vendor: US Bank		Vendor #: 600012051	
Contract # / P.O. / #:		Contract Name: District Banking Services	
Contract Amount: \$ 0		Award Date: 06-30-11	
Purpose of Contract (Brief Description): To provide the District's banking services.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 4X 3 2 1		
Timeliness of Delivery or Performance	5X 4 3 2 1		
Business Relations	5 4 3 X 2 1		
Customer Satisfaction	5 4 3 X 2 1		
Cost Control	5 X 4 3 2 1		
Average Score	4.0	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes X No <input type="checkbox"/>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: March 22, 2012

Agenda Item: 15-03-12-05

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

X Contract Renewal
 Previous Bd. Res. : 06-16-11-23
 Prior Year Cost \$41,266

Other Transaction Descriptors: _____

SUBJECT:

To approve a contract renewal with Dirsec for the internet filtering solution for use at St. Louis Public Schools. This is a requirement for e-Rate funding and an integral part of the technology plan. The contract is for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$33,400.00

BACKGROUND:

This internet filtering solution is a product that blocks or restricts the use of inappropriate websites. The filter prevents students and employees from accessing these sites. The internet filtering solution It is a requirement of e-Rate and is also a critical part of our technology plan.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.3.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 75 - 110 - 2828 - 6319

GOB

Requisition #:

Amount: \$ 33,400.00

Fund Source: - - - -

Requisition #:

Amount:

Fund Source: - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 33,400.00 **X**

Pending Funding Availability Vendor #: 600012122

Department: Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep., Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: March 22, 2012	
Dept / School: Technology Services		Reported By: Cheryl VanNoy	
Vendor: Dirsec		Vendor #: 600012122	
Contract # / P.O. #: 4500157612		Contract Name: Internet Filtering Solution	
Contract Amount: \$ 41,266		Award Date: 06-16-11	
Purpose of Contract (Brief Description): To provide the District's internet filtering solution.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X 4 3 2 1		
Timeliness of Delivery or Performance	5 X 4 3 2 1		
Business Relations	5 4 X 3 2 1		
Customer Satisfaction	5 X 4 3 X 2 1		
Cost Control	5 X 4 3 2 1		
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes X No <input type="checkbox"/>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: March 26, 2012

Agenda Item: 05-03-12-06

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract Renewal
Previous Bd. Res. : 07-07-11-02
Prior Year Cost \$16,500

SUBJECT:

To approve a contract renewal for the license to use the SafeSchools Training website. The contract is for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$16,500.00.

BACKGROUND:

This license for the SafeSchools Training website provides on-line training to our employees. While the specific intent is to provide additional safety training, the site also includes topics of more general interest, such as Technology, Human Resources and Food Services. Each department or division can assign pre-designed training to its employees. The license also includes a tracking system that will alert management if the mandatory training has not been viewed by a specific time.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.3.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 75 - 110 - 2828 - 6319

GOB

Requisition #:

Amount: \$ 16,500.00

Fund Source: - - - -

Requisition #:

Amount:

Fund Source: - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 16,500.00 ☒

Pending Funding Availability Vendor #: 600014603

Department: Technology Services

Angela Banks, Budget Director

Cheryl VanNoy, Exec. Dir., Technology Services

Enos Moss, CFO/Treasurer

Mary M. Houlihan, Dep., Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: March 22, 2012	
Dept / School: Risk Management		Reported By: Kevin Coyne	
Vendor: SafeSchools Training Website		Vendor #: 600014603	
Contract # / P.O. #: 4500158231		Contract Name: Safety Training Website	
Contract Amount: \$ 16,500		Award Date: 07-07-11-02	
Purpose of Contract (Brief Description): To provide the safety training website and support.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 X 4 3 2 1		
Timeliness of Delivery or Performance	5 4 X 3 2 1		
Business Relations	5 X 4 3 2 1		
Customer Satisfaction	5 X 4 3 2 1		
Cost Control	5X 4 3 2 1		
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes X No <input type="checkbox"/>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: March 26, 2012

Agenda Item : 05-03-12-07

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with the Cooperating School Districts (CSD) Virtual Learning Center to design and deliver a Summer Technology Academy consisting of 33 hours of classroom technology training. The Academy will be held on seven dates between May 29, 2012 and September 29, 2012. The cost of the Academy will not exceed \$8,500.00.

BACKGROUND: CSD's Virtual Learning Center will support District initiatives and the goals of the Math Success for ELLs Math Science Partnership (MSP). The Academy will serve to orient MSP-participating teachers with the technological tools suggested by the pending Common Core State Standards, Math (CCSSM) assessments. It will also provide the strategies teachers will need to introduce and implement the use of technology in the classroom. Their work will be evaluated according to the MSP's "Eight Professional Development Principles" and additional MSP participant assessments, measuring MSP PD implementation.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 838-VU-292-1152-6319	Non-GOB	Requisition #: 10128977
Amount: \$8,500.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$8,500.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600001085

Department: ESOL Program

Requestor:

Nahed Chapman, Exec. Dir., ESOL

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Nahed Chapman	Date: March 15, 2012
Department / School: ESOL Program	Phone Number: (314) 664-1066
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Professional development sessions will consist of 33 hours; two CSD instructors will facilitate each PD session. Dates, times and cost breakdowns are as follows: May 29 & 30 (Tu/Wed)- Intro to iPad use and iPad apps appropriate to math education (2 sessions x3 hours, each) June 4 (two sessions), July 27 (two sessions), and Aug 28 & 29 (split session) - Intro to Discovery Education streaming, focus on math instruction (3 hours, each session) Sept 29 (Sat.)- Intermediate/Advanced-level Discovery streaming: IWB & Media Creation (2 concurrent sessions, 6 hours, each)	
Vendor Name: CSD: Virtual Learning Center	Email: ngeorge@csd.org
Vendor Contact: Nancy George	Phone Number (314) 692-1251
Justification Information	
1. Why the uniquely specified goods are required?	
MSP grant participants need math PD directly in support of the technological tools they are being provided (i.e. Discovery Education Digital streaming, Promethean Boards, and iPads), targeted at the needs of their ELL students, in alignment with the grant's stated goals.	
2. Why good or services available from other vendors /competitors are not acceptable?	
No other vendor in St. Louis can provide targeted technology PD specific to classroom instruction, that addresses our various grant-provided technological tools .	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

☐ **Emergency** URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.



Board Resolution

Date: March 29, 2012

Agenda Item: 05-03-12-08

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

X Contract

Other Transaction Descriptors: _____

SUBJECT:

To approve a contract with an SAP qualified vendor (such as Belcan InfoServices) to provide additional temporary technical personnel to be used in the Technology Department to support training and/or specific program changes in SAP. The contract will be for the period May 4, 2012 through June 30, 2012. The contract will not exceed \$20,000.00.

BACKGROUND:

Belcan InfoServices and other SAP qualified vendors specialize in providing temporary and direct hire technical personnel. As a result of changes in staffing in the Technology Department, a need has been identified for an individual with the technical and/or training knowledge to support the SAP program and its modules.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 75 - 110 - 2828 - 6319

GOB

Requisition #:

Amount: \$ 20,000.00

Fund Source: - - - - -

Requisition #:

Amount:

Fund Source: - - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 20,000.00

Pending Funding Availability Vendor #: 600013993

Department: Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep., Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 26, 2012

Agenda Item: 05-03-12-09

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Timothy Murrell, Exec. Dir., Career Technical Ed

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Linn State Technical College (LSTC) to provide a Technical Scholars Academy (TSA) for twelve SLPS students. The Academy is a summer program offered by LSTC. The contract will be for the period June 11, 2012 to June 28, 2012 on the LSTC campus. The cost of the Academy will not exceed \$43,300.00.

BACKGROUND: This proposed pilot program will afford students the opportunity to earn industry-recognized civil and construction technology (MODOT) certifications and college credit, explore multiple technical career fields, and participate in team building skills while living on the college campus.

Accountability Plan Goals: Superintendent's Initiatives

Objective/Strategy:


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:	GOB	Requisition #:
Amount: \$43,300.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$43,300.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Career & Technical Educ


Requestor: Tim M. Murrell

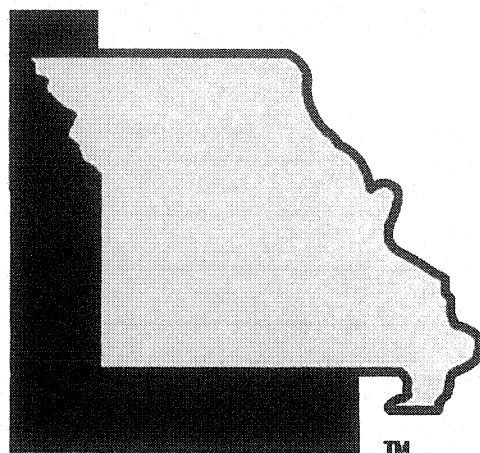

Timothy Murrell, Exec. Dir., Career Technical Ed

 3/26/2012
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



LINN STATE

TECHNICAL COLLEGE

2012
Proposed Pilot

**St. Louis Public Schools
Technology Scholars Academy**

June 11 thru 28

Linn State Technical College Campus, Linn Missouri

"Missouri's State Technical College"

**Linn State Technical College prepares students for
profitable employment and a life of learning.**

**One Technology Drive
Linn, Missouri 65051
573.897.5000
www.linnstate.edu**

Table of Contents

Narrative	
General Information.....	
Schedule of Activities	
Instructional Schedule	
Budget.....	

St. Louis Public Schools - Technology Scholars Academy

Summary:

This pilot project is a partnership between St. Louis Public Schools (SLPS) and Linn State Technical College (LSTC) in Linn Missouri to provide a Technology Scholars Academy (TSA) during the summer of 2012. The TSA is intended to provide students with a “jump start” to their senior year by providing academic and personal growth experiences during a three week period in June of 2012. Successful participation will yield industry recognized credentials, college credit, and team building skills in a structured, safe, and fun academy environment.

Need:

Providing students with experiences that helps them better understand themselves and their abilities can be important in goal setting. Experiences that challenge students in specific technical areas combined with broad based exposure to other technical content and personal growth opportunities are ways to provide the construct for students to visualize career options. Furthermore, reinforcement of learned skills by projects, on-site visits and exposure to professionals in the field can stimulate decision making.

The TSA is designed to provide some of these experiences in expectation that students will gain experiences to establish goals for which they will bring motivation and purpose toward the completion of their senior year. Students who have and prepare for attainment of goals tend to stay in school and be better prepared for post-secondary education and college.

Goals:

The TSA is structured to attain the following goals:

1. Provide challenging technical immersion in Civil and Construction Technology to obtain industry recognized certificate(s).
2. Provide exploratory technical exposure to broaden experiences for further career inquiry.
3. Provide personal growth experiences through activities designed to increase team building, problem solving, and communication skills.
4. Provide other activities and experiences unique to Mid-Missouri in a structured, safe, and fun academy environment.

Design:

1. TSA scholarships will be awarded to 12 student participants. The scholarships provide full cost to attend the TSA and a laptop for coursework to keep after the academy.
2. Provide full college experience by enrollment in courses, MyLSTC portal, Moodle course management system, library, and activity center access.
3. Three weeks of instruction consisting of 45 hours in Civil and Construction Technology with 18 hours in three exploratory technical areas.
4. Capstone technical presentation to reinforce TSA experience and demonstrate selected competencies.
5. Three or four teams will be formed to provide competition and motivation for activities for which industry sponsorship will be sought for each team.
6. Industry site visits and field trips will be identified to reinforce technical instruction.
7. Provide high and low ropes activity and other team building, problem solving and communication activities to provide personal growth experiences.
8. Visit cultural, historic, and recreational activities in Mid-Missouri area.
9. Establish contact with key industry, legislative, and government entities for support and appropriate involvement.

Budget:

The budget has been developed to encompass all costs except for transportation to and from St. Louis, a mentor provided by the district, and laptops. Furthermore, this budget provides for all costs associated with marketing, invitation and meals for graduation guests, and other meetings and travel associated with planned activities.

Plan of Operation:

The following pages provide a plan of operation of the TSA:

1. General Information
2. Schedule of Activities
3. Instructional Schedule
4. Budget

Technology Scholars Academy
Linn State Technical College
Linn, Missouri
General Information

Dates June 11 thru 28th, 2012 Monday thru Thursday
Graduation June 28th, 2012 10:00 a.m.

Goals

1. Provide technical immersion in core subject area
Construction and Civil Technology
2. Obtain industry recognized certification(s)
MoDOT Aggregate
OSHA
First Aid/CPR/AED
3. Provide exploratory technical exposure in multiple areas:
Automotive Technology
Commercial Turf and Grounds (Small Gas Engines)
Design Drafting Technology
Machine Tool Technology
Telecommunications
4. Transcribed course credit
5. Provide life skills, team building, and communications activities
6. Provide activities and experiences unique to Mid-Missouri
7. Structured, safe, and fun

General Schedule

CORE Instruction equals 45 hrs
Exploratory technical subject A (6 hrs)
Exploratory technical subject B (6 hrs)
Exploratory technical subject C (6 hrs)
Week (Monday Morning to Thursday Afternoon)
On/Off Campus Activities three nights per week, total 9 nights
Two Off-Campus activities per week
One On-Campus activity per week

Technology Scholars Academy
Linn State Technical College
Linn, Missouri
SCHEDULE OF ACTIVITIES

June 11 thru 28th, 2012

Monday Schedule

10:00 Arrive from St. Louis
Team Building/Other Activity
10:30 CORE Technical Classes (1 hr)
11:30 Lunch
12:00 CORE Technical Classes (2 hrs)
2:00 Break
2:30 Exploratory Technology Area A (Week one)
Exploratory Technology Area B (Week one)
Exploratory Technology Area C (Week one)
4:30 Off-Campus Trip

Tuesday & Wednesday Schedule

7:00 Breakfast
8:00 Team Building/Other Activity
8:30 CORE Technical Classes (2.5 hrs)
Morning Break
Team Building/Other Activity
11:30 Lunch
12:00 CORE Technical Classes (2 hrs)
2:00 Break & Activity
2:30 (Tuesday & Wednesday)
Exploratory Technology Area A (Week one)
Exploratory Technology Area B (Week one)
Exploratory Technology Area C (Week one)
4:30 Activity: On-Campus (Tues) / Off-Campus (Wed)

Thursday Schedule

7:00 Breakfast
8:00 CORE Technical Classes (3 hrs)
10:00 Team Building/Project
11:30 Lunch
12:00 Depart to St. Louis

Evening Activities

Week 1 Day 1 Capitol/State Government
Week 1 Day 2 Activity Center - Archery
Week 1 Day 3 Site visit related to Core/Exploratory Instruction
Week 2 Day 1 Area outdoor activity
Week 2 Day 2 Activity Center - Futsal
Week 2 Day 3 Site visit related to Core/Exploratory Instruction
Week 3 Day 1 Historic Missouri State Penitentiary Tour
Week 3 Day 2 Activity Center - Other TBA
Week 3 Day 3 Site visit related to Core/Exploratory Instruction

ITEM#:

05-03-12-10

(APPROVED AT THE 4/5/12 MEETING)

ITEM#:

05-03-12-11

(APPROVED AT THE 4/5/12 MEETING)

ITEM#:

05-03-12-12

(APPROVED AT THE 4/5/12 MEETING)

ITEM#:

05-03-12-13

(APPROVED AT THE 4/5/12 MEETING)

ITEM#:

05-03-12-14

(APPROVED AT THE 4/5/12 MEETING)

ITEM#:

05-03-12-15

(APPROVED AT THE 4/5/12 MEETING)

ITEM#:

05-03-12-16

(APPROVED AT THE 4/5/12 MEETING)

ITEM#:

05-03-12-17

(APPROVED AT THE 4/5/12 MEETING)

ITEM#:

05-03-12-18

(APPROVED AT THE 4/5/12 MEETING)



BOARD RESOLUTION

Date: March 28, 2012

Agenda Item : 05-03-12-19

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 019-1112 Facilities Management for Maintenance, Custodial and Grounds Services

Prior Year Cost \$5,876,628

SUBJECT: To approve a contract with ARAMARK Management Services Limited Partnership to provide Facilities Management Services for maintenance, custodial and grounds services for all buildings in the District. The work should begin on July 1, 2012 and end on June 30, 2013 at a cost not to exceed \$5,379,330. This cost represents a savings of \$497,298 from the previous year. This project will be funded through GOB, pending legal review and availability of funds.

BACKGROUND: The vendor will be responsible for providing all management, administrative and plant operations for maintenance, custodial and grounds/landscaping services; maintenance and custodial supplies; snow removal; vehicles' leasing, operations & maintenance; energy management plan; support of capital improvements and bond issues; safety and risk management; and business performance and reporting. This contract is for one (1) year with a four (4) year renewal option.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-110-2624-6319	GOB	Requisition #:
Amount: \$5,379,330.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$5,379,330.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600010294

Department: Operations

Requestor: Linda C. McKnight

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



March 27, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight *LCM*

RE: Bid Evaluation Record for RFP# 019-1112 Facilities Management for Maintenance, Custodial and Grounds Services

The evaluation began at 3/15/12, 10:00 a.m. and was concluded at 3/15/12, 11:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Aramark Management Services	\$5,379,330	280	Yes
Sodexho	Declined to Bid	0	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

NAME: Roger L. CayCe

[illegible]

NAME: Yvonne Green

[illegible]

NAME: Mike Dobbs

[illegible]



BOARD RESOLUTION

Date: March 27, 2012

Agenda Item : 05-03-12-20

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Althea Albert-Santiago, Director, Food Service

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 04-21-11-13

SUBJECT: To approve the renewal of a Memorandum of Understanding (MOU) with the University of Missouri Extension to provide nutrition education in the St. Louis Public Schools (11 schools) and to participate in community health awareness activities. The MOU will be for the period May 4, 2012 to June 30, 2013.

BACKGROUND: The nutrition education program includes lessons for students in grades 1-12. The program is currently in 20 schools and has been very well received by staff and students. The program is currently active at Henry, Farragut, Lexington, Hamilton, Adams, Walbridge, Cote Brillante, Cleveland, Laclede, Long and Hickey and serves approximately 1,650 students.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Food Services

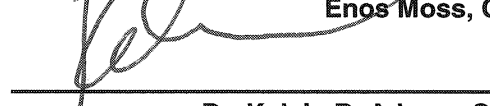
Requestor:


Althea Albert-Santiago, Director, Food Service


Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING
(NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the University of Missouri Extension
____ ("Agency") on this 4th day of May, 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between University of Missouri Extension and the St. Louis Public Schools in order to: provide nutrition education in the St. Louis Public Schools and to participate in community health awareness activities.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

- (a) Provide a staff member to be present and aid in the supervision of the classroom during FNEP programming.
- (b) Provide a quiet space for nutrition education activities which is favorable to learning.
- (c) Work to schedule classes to assure an efficient use of time.
- (d) Provide in-kind documentation (match) verification. St. Louis Public Schools authorizes that Althea Albert-Santiago, Health & Wellness Coordinator and Director of Food Service to work as a contact point for St. Louis Public Schools.

6. Obligations of Agency:

- (a) Provide a series of lessons appropriate for the grade level that meet the Missouri Grade Level Expectations.
- (b) Notify the agency of any schedule changes or absences that will result in a cancellation of classes for the day.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) _____

- (b) _____

(c) _____

8. Term and Termination: The term of the MOU will be from the Effective Date, until June 30, 2013 earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

University of Missouri Extension

By: _____
Name: _____
Title: _____

By: Sue Wille
Name: Sue Wille
Title: Program Coordinator

Memorandum of Understanding

Performance Standard(s)

Report

Agency: University of Missouri Extension

School: Multiple Schools

From: May 1, 2011

To: May 1, 2012

Performance Standard 1: The agency will provide a series of lessons appropriate for the grade level that meet the Missouri Grade Level Expectations

Status: This agency has developed nutrition lessons that are aligned with the GLEs in every core subject. The agency conducts both a pre-test and a post-test to measure the impact of the classes. All agency educators have done a great job ensuring that the students are enjoying the classes.

Performance Standard 2: The Agency will participate in Health fairs, parent assembly meetings and PTO programs offered throughout the District

Status: The staff is always available to assist the Food Service Department with various programs throughout the District as well as supplying material for special events

Performance Standard 3: Will provide nutrition education to over 100 students during the school year

Status: This agency has educated over 200 students during the school year

Performance Standard 4: The Agency will evaluate nutrition education programming at the end of each session.

Status: This agency evaluates the nutrition program offered to the students before and after each session to ensure that the students understand the material taught in each class.

Performance Standard 5: The Agency will keep current records of SLPS students participating in Mo Extension Nutrition programs and submit a monthly all students participating in the program.

Status: The Program Manager sends a monthly report of all classes taught throughout the District

Submitted by: *Cecily Albert Santiago*
Date: *3-27-2013*

Reviewed by: _____

Date: _____

Recommendation:

☒ Continue

☐ Discontinue



BOARD RESOLUTION

Date: March 27, 2012

Agenda Item : 05-12-21

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Althea Albert-Santiago, Director, Food Service

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 04-21-11-14

SUBJECT: To approve the renewal of a Memorandum of Understanding (MOU) with Operation Food Search to provide nutrition education in the St. Louis Public Schools and to establish a cooperative relationship to implement the Agency's child feeding program, Operation Backpack. The MOU will be for the period May 4, 2012 to June 30, 2013.

BACKGROUND: The nutrition education program includes lessons for students in grades 1-12. Operation Backpack will be implemented with Operation Food Search providing feedback on the acceptability of the food provided and how the food was used. The Cooking Matters courses have been taught at 11 schools (Clay, Herzog, Compton Drew, Lyon, Vashon, Peabody, Lexington, Nance, Stix, Hodgen and Sherman) this year and 8 schools (Walbridge, Dunbar, Mullanphy, Mann, Dewey, Monroe, Shaw and Froebel) are included in the Operation Backpack program.

Accountability Plan Goals: Goal IV: Parent Community Involvement


Objective/Strategy: IV.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Food Services

Requestor:


Althea Albert-Santiago, Director, Food Service


Blake Youde, Dep. Supt., Institutional Advancement


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

MEMORANDUM OF UNDERSTANDING **(NON-FUNDRAISING)**

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and the Operation Food Search ("Agency") on this 4th day of May, 2012.

The purpose of this Memorandum of Understanding is to establish a partnership between Operation Food Search and the St. Louis Public Schools in order to provide nutrition education to the student population at the SLPS. In addition to nutrition education, the purpose of this MOU to formally establish a cooperative relationship with SLPS staff in implementing the Agency's child feeding program, Operation Backpack.

1. Fundraising: It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

2. Limitation of Liability: Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

3. Background Checks: All Personnel providing services under this MOU that may in any way come into contact with students must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

4. Student Information: The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

5. Obligations of SLPS:

(a) SLPS will provide the space, participants and staff needed to implement successful nutrition education programming

(b) SLPS will provide the space, participants and staff needed to implement the Operation Backpack. SLPS will adhere to the Agency's guidelines/standards for administering the Operation Backpack program.

(c) _____

(d) The terms of the document titled _____ and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

6. Obligations of Agency:

(a) Within the means of the Agency, will provide nutrition education to various SLPS schools requesting nutrition education programming. The Agency will provide all materials need to administer and implement nutrition education programming.

(b) Within the means of the Agency, will provide a weekend child feeding program, Operation Backpack, to various SLPS schools requesting the program.

(c) _____

(d) The terms of the document titled _____ and attached hereto as Exhibit A are also incorporated herein, except where specifically noted.

7. Success of this program will be measured using the following Performance Standards:

Performance Standards: Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

(a) The Agency will evaluate nutrition education programming at the end of each session.

(b) The Agency will keep current records of SLPS students participating in Operation Backpack. The agency will conduct personal interviews with a sample of students participating in Operation Backpack. The interview will provide the Agency with important feedback information, such as acceptability of food provided, how food was used, and simply did they use the food provided.

(c) The Agency will provide at least one employee to participate in the Health and Wellness program.

8. Term and Termination: The term of the MOU will be from the Effective Date until June 30, 2013, unless earlier terminated by either party by providing thirty (30) days' written notice to the person who has signed as a representative of each party below.

Saint Louis Public Schools

Operation Food Search

By: _____
Name: _____
Title: _____

By: *Leslie Bertsch*
Name: Leslie Bertsch
Title: Nutrition Education Manager

Memorandum of Understanding

Performance Standard(s)

Report

Agency: Operation Food Search

School: Multiple Schools

From: May 1, 2011

To: May 1, 2012

Performance Standard 1: The Agency will evaluate nutrition education programming at the end of each session.

Status: This agency gives a post test after each class ensuring the students understand the material.

Performance Standard 2: The Agency will keep current records of SLPS students participating in Operation Backpack. The agency will conduct personal interviews with a sample of students participating in Operation Backpack. The interview will provide the Agency with important feedback information, such as acceptability of food provided, how food was used, and simply did they use the food provided.

Status: Operation Food Search sends a report to the Food Service Director showing how many students are participating in the program as well as how many schools are being served through the program.

Performance Standard 3: The Agency will provide at least one employee to participate in the Health and Wellness program.

Status: This agency has been participating on the District Health and Wellness Council all school year

Performance Standard 4: _____

Status: _____

Performance Standard 5: _____

Status: _____

Submitted by: *Rey Albur Arago*
Date: *3.27.2012*

Reviewed by: _____

Date: _____

Recommendation:

☒ Continue

☐ Discontinue



BOARD RESOLUTION

Date: March 29, 2012

Agenda Item : 05-03-12-22

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

Action to be Approved: Maintenance Agreement Renewal

Other Transaction Descriptors: Sole Source (i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source maintenance agreement with Harland Technology Services (HTS), a division of Scantron Corporation, to provide maintenance, labor and parts for the two (2) OpScan scanners that are used to score formative assessments for the period June 24, 2012 through June 23, 2013 at a cost not to exceed \$19,498.00.

BACKGROUND: The OpScan machines are essential to scoring the assessments and evaluation/surveys. The current service agreement will expire on June 23, 2012. In order to maintain functionality and receive optimal performance from the machinery, we request HTS to continue performing the services.

Accountability Plan Goals: Goal I: Student Performance

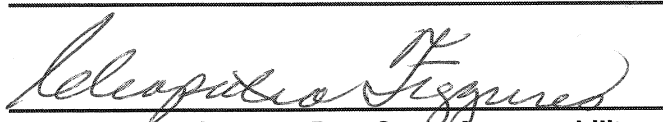
Objective/Strategy: I.A

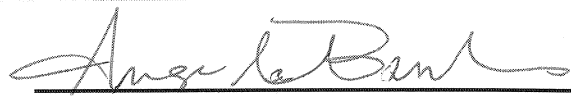
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)


Fund Source: 984-00-110-2822-6338	GOB	Requisition #: 10129095
Amount: \$19,498.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$19,498.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600001703


Department: Assessment and Evaluation

Requestor: Bertha Doar


Dr. Cleopatra Figgures, Dep. Supt., Accountability


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



OPTICAL MARK READER MAINTENANCE SERVICE AGREEMENT

SERVICE AGREEMENT # _____

Bill to:

Customer #:

Salesperson: Patrice M. Downs

Effective Dates: 06-24-2012

Purchase Order #:

Branch: Omaha

Thru: 06-23-2013

P. O. Box 45550, Omaha, NE 68145-0550 (800) 228-3628 • FAX (402) 697-3352

Billing Data:	**** PLEASE FILL OUT ****	Site Data:	Customer #:	128135 000
Name:		Name:	SAINT LOUIS CITY SD	
Address:		Address:	801 N 11 TH ST	
City:		City:	SAINT LOUIS	
State/Zip:		State/Zip:	MO 63101	
Contact:		Contact::	BERTHA DOAR	
Phone #:		Phone #:	314-345-2360	

Harland Technology Services ("HTS"), a division of Scantron Corporation, hereby offers the customer signing below ("Customer") this Optical Mark Reader ("OMR") Maintenance Service Agreement (the "Agreement") for the equipment listed in the schedule below (the "Equipment") and located at the site addresses set forth herein. This service is intended to aid Customer in keeping the Equipment in good operating condition and in minimizing breakdowns. The service is offered subject to the terms and conditions set forth below in this Agreement. The Equipment to be covered under this Agreement consists of the following:

Model	Serial #	Location (Room, Dept, etc.)	Charge Amount
10/60	1001037	1-YEAR ONSITE MAINTENANCE AGREEMENT	\$8532.00
1091	I0128135102739	OPSCAN 10 - BARCODE READER	\$852.00
6175	MXL1020R01 / CWC10T7L	SYSTEM SCANNER PC W/MONITOR	\$0
STX301	006110994	SCANTOOLS PLUS APP - SOFTWARE	\$365.00
**** PLEASE ADD TO AGREEMENT: 00194468 ****			
Total Agreement Amount:			\$9749.00
Zone: X A B C	Service Offerings: X ONSITE	Initial Term: X 1-YEAR	

ACCEPTED: CUSTOMER

By: _____

Name: _____

Date: _____

Tax Exempt No.: _____

ACCEPTED: HARLAND TECHNOLOGY SERVICES, A DIVISION OF
SCANTRON CORPORATION

By: 

Name: Patrice M. Downs

Date: March 15, 2012

Federal ID No.: 95-2767912

OPTICAL MARK READER MAINTENANCE SERVICE AGREEMENT TERMS AND CONDITIONS

1. Harland Technology Services ("HTS"), a division of Scantron Corporation, will provide the customer ("Customer") signing this Optical Mark Reader ("OMR") Maintenance Service Agreement (the "Agreement") services to repair or replace parts necessary to keep the equipment listed in the attached schedule (the "Equipment") in proper operating condition and will make necessary adjustments to keep the Equipment in proper operating condition.
2. Customer, by its acceptance signature hereon, agrees to furnish HTS with quantities, model numbers, and when possible, serial numbers for the Equipment to be covered. Customer also agrees to notify HTS of modifications to the Equipment inventory.
3. Preventive maintenance and cleaning inspections will be performed according to HTS' published Preventive Maintenance Schedule.
4. Replacement parts will be provided at no charge except for those parts which by their nature are considered consumable (example: ribbons, paper, print bands, organic photo conductor kits). HTS agrees to maintain at its location the stock of parts it considers adequate to maintain the Equipment.
5. Customer, by its acceptance signature hereon, agrees to notify HTS by telephone or in writing of all service call requests. HTS agrees to respond to those calls in a timely manner.
6. Onsite

Service calls will be made at Customer's premises during regular business hours defined as Monday through Friday between 8 A.M. and 5 P.M. except for HTS' observed holidays. The cost of mileage and labor to affect such service calls will be borne by HTS.
7. Enhanced Depot

Upon equipment failure, Customer shall notify HTS during regular business hours. Upon notification, HTS will ship via next day air a similar/equivalent loaner machine to Customer. Upon receipt, Customer must immediately return failed Equipment via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. HTS will repair the failed Equipment and return to Customer. Upon receipt of the original Equipment, customer will return the loaner machine back to HTS via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. In the event Customer fails to return the loaner equipment within ten (10) business days, the customer shall be charged the full retail value of the loaner machine.
8. Central Exchange

In the case of Equipment failure, Customer shall promptly call HTS' Call Center for diagnosis and consultation. Within one (1) working day of the diagnosis, HTS will ship a replacement for the Equipment. Customer shall install the replacement per HTS' specifications. Within five (5) business days of receipt of the replacement, Customer shall return the original, faulty Equipment to HTS via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. In the event the customer fails to return the failed Equipment within ten (10) business days, Customer shall be charged the full retail value of the Equipment.
9. Depot

Customer shall ship, at their own expense, failed Equipment to HTS' Depot Service Center. HTS will restore the equipment to good operating condition. HTS will then ship the equipment back to the Customer location. The cost of return shipping shall be paid by HTS.
10. Costs of mileage and labor necessary to make service calls other than during normal business hours will be charged to Customer separately at HTS' then current rates.
11. Maintenance provided under this Agreement shall extend to service, repairs and replacements made necessary by normal wear and usage of the Equipment. Maintenance provided under this Agreement shall not include any service, repairs or replacements required or made necessary as a result of the use of non-Scantron software, hardware or forms, electrical power failure, fire, theft, software virus, water, casualty, employee negligence, abuse, misuse, inadequate or inappropriate environment, room size, inadequate ventilation, or other external forces.
12. HTS warrants that the maintenance services provided under this Agreement will be provided in a professional and workmanlike manner. HTS' responsibility under this Agreement is limited to providing service, replacement or repair, in full satisfaction of all of Customer's claims relating to the maintenance services. HTS DOES NOT WARRANT THAT CUSTOMER'S USE OF THE EQUIPMENT WILL BE SECURE, UNINTERRUPTED, OR ERROR-FREE OR THAT DEFECTS IN THE EQUIPMENT WILL BE CORRECTED. THE WARRANTIES AND REMEDIES SET FORTH IN THIS SECTION 12, ARE EXCLUSIVE AND ARE IN SUBSTITUTION FOR ALL OTHER WARRANTIES, OBLIGATIONS AND LIABILITIES OF HTS. CUSTOMER HEREBY WAIVES ALL OTHER RIGHTS AND REMEDIES WITH RESPECT TO ANY SERVICE, MAINTENANCE OR OTHER ITEM FURNISHED BY OR ON BEHALF OF HTS UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
13. HTS' entire liability, whether in contract, tort (including negligence), product liability, strict liability, or other legal or equitable theory, for any claim arising from or related to this Agreement or any maintenance, services or other items furnished or to be furnished under this Agreement, will in no event exceed the fees paid to HTS by Customer for such services during the three (3) month period immediately preceding the occurrence of the event giving rise to the cause of action. No action related to this Agreement may be brought more than two (2) years after the occurrence of the event giving rise to the cause of action.

IN NO EVENT WILL HTS BE LIABLE TO CUSTOMER OR ANY OTHER PERSON OR ENTITY FOR LOST DATA, LOST PROFITS, INTEREST OR COST OF MONEY; OR FOR COVER; OR FOR ANY DIRECT, PUNITIVE, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF HTS' PERFORMANCE OR NONPERFORMANCE OR THE USE OF, INABILITY TO USE OR RESULTS OF USE OF ANY ITEM OF MAINTENANCE OR SERVICES.
14. During the term of the Agreement, and for a period of one (1) year thereafter, neither party shall hire personnel of the other party involved in the efforts performed hereunder, without the express written consent of the other party.
15. Customer further agrees to pay net due invoices rendered by HTS within thirty (30) days of the invoice date in consideration of the above-described service. Interest will be assessed on all outstanding balances at the rate of 1.5% per month, or the maximum rate allowed by law, whichever is less. Customer agrees that HTS shall have the right to offset any amounts owed by HTS to Customer under other contracts, purchase orders, or agreements between the two parties against any non-current, unpaid invoices, claims, or demands for payment owed to HTS by Customer hereunder.
16. Customer shall pay or reimburse HTS for any taxes now or hereafter imposed, levied or based on this Agreement, or on the services rendered or parts supplied pursuant to this Agreement, including the sales and use taxes, personal property taxes and excise taxes based on gross revenue.
17. This Agreement shall become effective upon acceptance by HTS. It shall remain in effect for the period stated and be automatically extended for successive periods of one (1) year unless and until terminated. However, either party may, at any time, terminate this Agreement upon ninety (90) days written notice. If terminated, HTS will in turn prorate on a basis of 1/12 per month, the unused portion of any fee which has been paid.
18. If applicable, software maintenance and support services will be provided in accordance with the enclosed Software Maintenance and Support Services Schedule.

Notice of Renewal – Return With PO#



PAGE: 1

2020 S 156th Circle
Omaha, NE 68130
(F) 402.697.3352
(E) renewals@harlandts.com
Questions: 800.228.3628
Renewals: x3251
Invoice Questions: x3281

Renewal Notice Sent To: 128135 - 320128135
PURCHASING
SAINT LOUIS CITY SD
801 N 11TH ST
SAINT LOUIS, MO 63101-1015

Invoice Sent To: 128135
SAINT LOUIS CITY SD
ATTN: ACCOUNTS PAYABLE
801 N 11TH ST
SAINT LOUIS, MO 63101-1015

Scantron Corporation and Harland Technology Services ("HTS"), a division of Scantron Corporation ("Scantron"), currently provides you maintenance services for the products referenced in the schedule below and located at the address(es) set forth herein. The services keep the products in good operating condition and minimize breakdowns. The services are offered subject to the terms and conditions below, on the back of this form, and within any applicable enclosures (the "Agreement").

Schedule of Service And Products

Scantron and HTS will provide maintenance services at the prices indicated from 06/24/2012 to 06/23/2013. This Agreement will remain in effect after that date unless cancelled or modified by either party in accordance with Agreement terms and conditions.

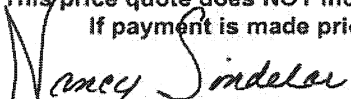
Agreement Num: 00194468 Onsite Maint
Previous PO#: 4500157516 (11)

Billing Cycle: Annual

Model	Description	Serial Number	Contact	Rate
CUST# 0128135-000: Saint Louis City Sd, 801 N 11th St, Saint Louis, MO 63101-1015				
10/60	OPSCAN 10 MDL 60 OMR	1001061	Bertha Doar/yvonne Hampto 314-570-4173 Admin Bldg	8,532.00
1091	BAR CODE READER II, OP10	10128135150649	Cleopatra Figgures 314-345-2597 Admin Bldg	852.00
6175	SYSTEM SCANNER PC W/MONITOR	MXL1020R01 / CWC101T7LM	Cleopatra Figgures Admin Bldg	
STX301	SCANTOOLS PLUS APP DEV/SCORE	006110994	Cleopatra Figgures Admin Bldg	365.00

TOTAL AMOUNT 9,749.00

This price quote does NOT include any sales or use taxes. Applicable taxes will be applied at the time of invoicing.
If payment is made prior to invoicing, please add the appropriate sales or use taxes to your payment.


HTS Representative Signature
NANCY SINDELAR
HTS Representative Printed Name
3/15/2012
Date

**Notice of Renewal
Return With PO#**

Customer Signature
Title
Date
Purchase Order #

OPTICAL MARK READER MAINTENANCE SERVICE AGREEMENT TERMS AND CONDITIONS

1. Harland Technology Services ("HTS"), a division of Scantron Corporation, will provide the customer ("Customer") signing this Optical Mark Reader ("OMR") Maintenance Service Agreement (the "Agreement") services to repair or replace parts necessary to keep the equipment listed in the attached schedule (the "Equipment") in proper operating condition and will make necessary adjustments to keep the Equipment in proper operating condition.
2. Customer, by its acceptance signature hereon, agrees to furnish HTS with quantities, model numbers, and when possible, serial numbers for the Equipment to be covered. Customer also agrees to notify HTS of modifications to the Equipment inventory.
3. Preventive maintenance and cleaning inspections will be performed according to HTS' published Preventive Maintenance Schedule.
4. Replacement parts will be provided at no charge except for those parts which by their nature are considered consumable (example: ribbons, paper, print bands, organic photo conductor kits). HTS agrees to maintain at its location the stock of parts it considers adequate to maintain the Equipment.
5. Customer, by its acceptance signature hereon, agrees to notify HTS by telephone or in writing of all service call requests. HTS agrees to respond to those calls in a timely manner.
6. Onsite
Service calls will be made at Customer's premises during regular business hours defined as Monday through Friday between 8 A.M. and 5 P.M. except for HTS' observed holidays. The cost of mileage and labor to affect such service calls will be borne by HTS.
7. Enhanced Depot
Upon equipment failure, Customer shall notify HTS during regular business hours. Upon notification, HTS will ship via next day air a similar/equivalent loaner machine to Customer. Upon receipt, Customer must immediately return failed Equipment via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. HTS will repair the failed Equipment and return to Customer. Upon receipt of the original Equipment, customer will return the loaner machine back to HTS via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. In the event Customer fails to return the loaner equipment within ten (10) business days, the customer shall be charged the full retail value of the loaner machine.
8. Central Exchange
In the case of Equipment failure, Customer shall promptly call HTS' Call Center for diagnosis and consultation. Within one (1) working day of the diagnosis, HTS will ship a replacement for the Equipment. Customer shall install the replacement per HTS' specifications. Within five (5) business days of receipt of the replacement, Customer shall return the original, faulty Equipment to HTS via the enclosed shipping label to an authorized United Parcel Service drop-off location or driver. In the event the customer fails to return the failed Equipment within ten (10) business days, Customer shall be charged the full retail value of the Equipment.
9. Depot
Customer shall ship, at their own expense, failed Equipment to HTS' Depot Service Center. HTS will restore the equipment to good operating condition. HTS will then ship the equipment back to the Customer location. The cost of return shipping shall be paid by HTS.
10. Costs of mileage and labor necessary to make service calls other than during normal business hours will be charged to Customer separately at HTS' then current rates.
11. Maintenance provided under this Agreement shall extend to service, repairs and replacements made necessary by normal wear and usage of the Equipment. Maintenance provided under this Agreement shall not include any service, repairs or replacements required or made necessary as a result of the use of non-Scantron software, hardware or forms, electrical power failure, fire, theft, software virus, water, casualty, employee negligence, abuse, misuse, inadequate or inappropriate environment, room size, inadequate ventilation, or other external forces.
12. HTS warrants that the maintenance services provided under this Agreement will be provided in a professional and workmanlike manner. HTS' responsibility under this Agreement is limited to providing service, replacement or repair, in full satisfaction of all of Customer's claims relating to the maintenance services. HTS DOES NOT WARRANT THAT CUSTOMER'S USE OF THE EQUIPMENT WILL BE SECURE, UNINTERRUPTED, OR ERROR-FREE OR THAT DEFECTS IN THE EQUIPMENT WILL BE CORRECTED. THE WARRANTIES AND REMEDIES SET FORTH IN THIS SECTION 12, ARE EXCLUSIVE AND ARE IN SUBSTITUTION FOR ALL OTHER WARRANTIES, OBLIGATIONS AND LIABILITIES OF HTS. CUSTOMER HEREBY WAIVES ALL OTHER RIGHTS AND REMEDIES WITH RESPECT TO ANY SERVICE, MAINTENANCE OR OTHER ITEM FURNISHED BY OR ON BEHALF OF HTS UNDER THIS AGREEMENT, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
13. HTS' entire liability, whether in contract, tort (including negligence), product liability, strict liability, or other legal or equitable theory, for any claim arising from or related to this Agreement or any maintenance, services or other items furnished or to be furnished under this Agreement, will in no event exceed the fees paid to HTS by Customer for such services during the three (3) month period immediately preceding the occurrence of the event giving rise to the cause of action. No action related to this Agreement may be brought more than two (2) years after the occurrence of the event giving rise to the cause of action.
IN NO EVENT WILL HTS BE LIABLE TO CUSTOMER OR ANY OTHER PERSON OR ENTITY FOR LOST DATA, LOST PROFITS, INTEREST OR COST OF MONEY; OR FOR COVER; OR FOR ANY DIRECT, PUNITIVE, INDIRECT, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF HTS' PERFORMANCE OR NONPERFORMANCE OR THE USE OF, INABILITY TO USE OR RESULTS OF USE OF ANY ITEM OF MAINTENANCE OR SERVICES.
14. During the term of the Agreement, and for a period of one (1) year thereafter, neither party shall hire personnel of the other party involved in the efforts performed hereunder, without the express written consent of the other party.
15. Customer further agrees to pay net due invoices rendered by HTS within thirty (30) days of the invoice date in consideration of the above-described service. Interest will be assessed on all outstanding balances at the rate of 1.5% per month, or the maximum rate allowed by law, whichever is less. Customer agrees that HTS shall have the right to offset any amounts owed by HTS to Customer under other contracts, purchase orders, or agreements between the two parties against any non-current, unpaid invoices, claims, or demands for payment owed to HTS by Customer hereunder.
16. Customer shall pay or reimburse HTS for any taxes now or hereafter imposed, levied or based on this Agreement, or on the services rendered or parts supplied pursuant to this Agreement, including the sales and use taxes, personal property taxes and excise taxes based on gross revenue.
17. This Agreement shall become effective upon acceptance by HTS. It shall remain in effect for the period stated and be automatically extended for successive periods of one (1) year unless and until terminated. However, either party may, at any time, terminate this Agreement upon ninety (90) days written notice. If terminated, HTS will in turn prorate on a basis of 1/12 per month, the unused portion of any fee which has been paid.
18. If applicable, software maintenance and support services will be provided in accordance with the enclosed Software Maintenance and Support Services Schedule.



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Bertha Doar	Date: March 19, 2012
Department / School: Accountability and Assessment	Phone Number: 345-2360
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Scanner Service Agreement	
Vendor Name: Harland Technology	Email: Catherine.Dewitt@harlandts.com
Vendor Contact: Katie Dewitt	Phone Number: 800-824-2023
Justification Information	
1. Why the uniquely specified goods are required?	
Service agreement for the scanner used to score formative assessments.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Service agreement for the specific scanner used by the District.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
Annual service agreement for two scanners.	
4. List the Names of other Vendors contacted & Price Quotes:	
None	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

- ☐ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

- ☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

- ☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

- ☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

- ☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

- ☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

- ☐ **Emergency URGENT NEED** for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;
3. If the Sole Source Criteria are no met, then the item must be bid.



BOARD RESOLUTION

Date: March 22, 2012

Agenda Item : 05-03-12-23

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved: Membership

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 10-04-11-08

Prior Year Cost 6,000.00

SUBJECT: To enter into a membership renewal with Focus Saint Louis. The membership dues for the period of May 31, 2012 through May 31, 2013 will not exceed \$6,000.00.

BACKGROUND: Focus Saint Louis is a high school leadership program for juniors that develops leadership skills, promotes teamwork among diverse groups, and provides a deeper understanding of the St. Louis Region. This program involves the students with hands-on experience in political activities, arts, social service, and criminal justice systems. Six students will be selected to participate from four Saint Louis high schools (Carnahan, Roosevelt, Soldan, and Vashon). Students attend regional sites, meet with leaders and participate in simulations. Topics relate to critical issues facing the St. Louis Region including: crime, poverty, economic development, cultural, and racial harmony. While exploring these topics, students acquire leadership and team building skills, as well as strengthen self-awareness and character development.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.B.11.d

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 816-00-110-2331-6381	GOB	Requisition #: 10128505
Amount: \$6,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600001446

Department: Secondary Education

Requestor: Dr. Dan Edwards

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 22, 2012

Agenda Item: 05-03-12-24

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Enos Moss, CFO/Treasurer

Action to be Approved: Insurance Policy Audit

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-24-10-13

Prior Year Cost \$171,936.00

SUBJECT: To approve the payment of the Excess Workers' Compensation Insurance Policy premium audit to Arch Insurance Company through our insurance broker Marsh USA for the 2010-11 fiscal year. The payroll premium audit will result in an additional premium of \$29,143.00. The total audited premium will be \$201,079.00.

BACKGROUND: The Excess Workers' Compensation Insurance Policy is purchased to protect the District from workers' compensation claims that exceed \$500,000. The Policy is quoted based on a payroll projection. The premium quoted in the original board resolution was a deposit premium, which was based on the payroll projection provided to the insurance carrier. Once the payroll is finalized and audited by the insurance carrier, Arch Insurance Company, the final audited premium is calculated. For the 2010-11 year, the final audited premium exceeds the deposit premium by \$29,400.00, which is the additional premium now due to the insurance carrier.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D.


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 970-00-170-2514-6261	GOB	Requisition #:
Amount: \$29,143.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$29,143.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600002438

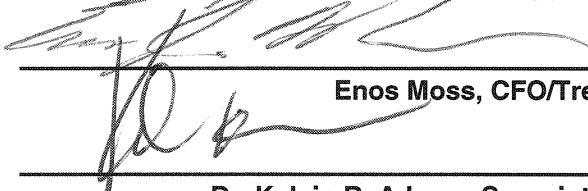
Department: Risk Management

Requestor: Kevin Coyne




Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: March 27, 2012

Agenda Item 15-03-18-25

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Althea Albert-Santiago, Director, Food Service

Action to be Approved: Meal Price Increase

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a price increase for paid meals - recommend raising price \$.10/meal for all paid meals for FY2013.

BACKGROUND: Per the new Healthy Hunger-Free Kids Act of 2010, all schools are required to provide the same level of support for lunches served to students not eligible for Free & Reduced (i.e., paid lunches) as they are for lunches served to students eligible for free lunches. That amount for SLPS is \$2.51. SLPS will eventually be required to charge a minimum of \$2.51 for lunch (vs. current \$1.00/\$1.10/\$1.25) or subsidize this amount with non-Federal dollars (total estimated at \$308K). This is being phased in over a number of years (how long is still to be determined). Minimum required increase for SLPS for FY13 is \$.10, total \$22.5K incremental revenue. This impacts 11% (2,806) of SLPS student population who do not qualify for F&R meals. If SLPS does not take this increase in FY13, the District will be required to contribute \$21K from the GOB or other non-federal funds to the food service account.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.G.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Food Services

Requestor:

Althea Albert-Santiago
Althea Albert-Santiago, Director, Food Service

Mary M. Houlihan
Mary M. Houlihan, Dep. Supt., Operations

Angela Banks

Angela Banks, Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent

ITEM#:

05-03-12-26

(APPROVED AT THE 4/5/12 MEETING)



BOARD RESOLUTION

Date: April 26, 2012

Agenda Item : 05-17-12-01

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dept. Supt., Academics

Action to be Approved:

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: In compliance with the findings by the Missouri Department of Elementary and Secondary Education, The Student -In-Transition Coordinator will and does serves as the District's LEAs Homeless Liaison.

BACKGROUND: Please see attached communication.

Accountability Plan Goals: Goal III: Facilities, Resources Support



Objective/Strategy: H




FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: NA		Requisition #:
Amount: NA		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Students-In-Transition

Requestor:


Deidra Thomas-Murray, Students-In-Transition
Coordinator
 4/26/2012
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

April 3, 2012

Deidra Thomas-Murray, Coordinator
Students-in-Transition Program
St. Louis City School District
801 N. 11th Street
St. Louis, MO 63101-1401

Re: Monitoring-Homeless Children and Youth Grant Program

Dear Deidra:

It was a pleasure meeting with you on March 12, 2012, for the monitoring review of your Homeless Grant Program. Below is a listing of the findings based on the on-site monitoring using the Self-Monitoring Checklist and the required corrective actions needed. Please respond by Friday, April 13, 2012 to all of the compliance issues identified in this report.

1. Title X, Part C: McKinney-Vento Homeless Education Program – Local Liaison (NCLB, 1113):

Findings—the LEA did not identify or show evidence of whom their board had appointed as their Homeless Liaison. The evidence source for this would be a copy of board minutes identifying the Homeless Liaison by name and/or Title.

Required Action: The district must submit documentation showing who the LEAs Homeless Liaison is through adopted board minutes. The LEA did submit board minutes identifying who the Foster Care Liaison was.

I am confident that you and your staff will continue to pursue excellence and I am available anytime to assist in your quest. I can be reached by phone at 573-526-8763 or by email at donna.cash@dese.mo.gov. Again, thank you for your assistance and hospitality.

Sincerely,

Donna Cash

Donna Cash, Supervisor
Grants Management



BOARD RESOLUTION

Date: April 25, 2012

Agenda Item : 05-17-12-02

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve and adopt the findings and recommendations of the Administration to begin a reduction in force and eliminate certain positions due to declining enrollment, lack of work and the financially stressed status of the District.

BACKGROUND: Move to adopt and approve the findings and recommendations of the Administration to begin a reduction in force and eliminate certain positions due to declining enrollment, lack of work and the financially stressed status of the District, and to adopt and approve the reduction in force process and procedures presented by the Administration, and to adopt and authorize the Superintendent to initiate the process and eliminate all affected positions as early as May 30, 2012.

Accountability Plan Goals: Goal II: Highly Qualified Staff

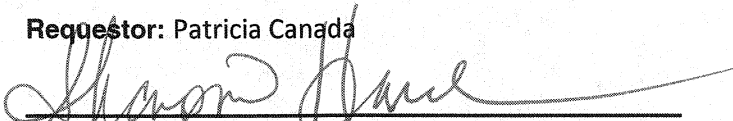
Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Human Resources

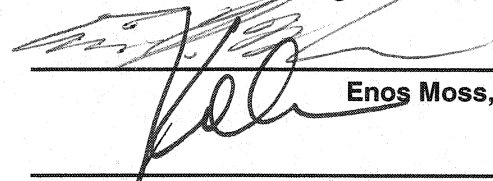
Requestor: Patricia Canada


Sharonica Hardin, Chief Human Resource Officer


Mary M. Houlihan, Dep. Supt., Operations



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: April 20, 2012

Agenda Item : 05-17-12-03

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve and adopt the PreK-2 Early Dismissal Policy to give specific direction to school administrators and staff on their responsibilities with regard to release/dismissal procedures. This policy would be implemented for the 2012-2013 school year. There is no cost associated with the adoption of this policy. Committee comprised of representatives from the Deputy Superintendent's Office, Principals, Associate Superintendents, Local 420, Safety and Security and Early Childhood Education.

BACKGROUND: This policy is revised to support the District's administrative procedures for monitoring the early release/dismissal of PreK-2 students and to ensure that all safety measures are in place.

Accountability Plan Goals: Goal III: Facilities, Resources Support


Objective/Strategy: H


FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

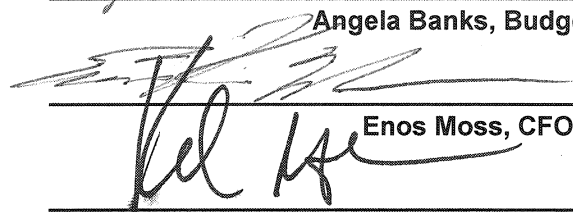
Fund Source: NA		Requisition #:
Amount: NA		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:


Department: Academics

Requestor: Dr. Nicole Williams


4/22/2012
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent

ST. LOUIS BOARD OF EDUCATION

ELEMENTARY

Welfare of Students

PreK – 2 Early Dismissal Procedures

Students must be delivered and picked-up from school and extended day programs at the designated start and release time. School arrival and dismissal times must be clearly posted.

Pre-K Early Release/Dismissal Procedures

Custodial Parent, Legal Guardian, and Noncustodial Parental Rights

Students will only be released to authorized persons as set forth on the authorized designee form. Students are only released to the custodial parent/guardian and the noncustodial parent (with written authorization of the custodial parent and presentation of a legal document proving relationship to the student) or the custodial parent's designee. It is the responsibility of the custodial parent to update student information and notify the school of restrictions related to the release of a child, such as divorce decrees that limit or deny access to school information.

When parents of a student are separated, involved in divorce proceedings, or are divorced, the building administrator will respect the rights of custodial and noncustodial parents equally except when a court order exists concerning special restrictions. It is the responsibility of the custodial parent to provide the school principal with a copy of such a court order if restricted access to students or student information is requested.

Parental rights include access to student records and school mailings, attendance at parent/teacher conferences and Individual Educational Program (IEP) meetings, and authority to request that a student be released early or be absent from school for a legitimate reason (with appropriate court documentation). Absent a court decree to the contrary, both natural parents have the right to view the student's school records; to receive school progress reports; to visit the child briefly at school; and to participate in parent and teacher conferences (not necessarily together in the same conference).

Early release/dismissal procedures are as follows:

- Custodial Parent/Legal Guardian/Designee must report to the main office.
- Custodial Parent/Legal Guardian/Designee must show photo identification that matches the name on a Designee Form (Authorized Pick-up Form).
- Custodial Parent/Legal Guardian/Designee must be at least 18 years old.

- Custodial Parent/Legal Guardian/Designee must sign the Early Dismissal Book and the front office staff will then complete an early dismissal slip which will be given to the parent/authorized person to give to the teacher. NO CHILD SHOULD LEAVE A CLASSROOM WITHOUT AN EARLY DISMISSAL SLIP FROM THE FRONT OFFICE.
- School Official/Office Personnel must notify the teacher by Public Announcement System/Telephone that an authorized adult is picking up the child. Parent/Authorized Person may then proceed to the classroom to pick up the child. Parent/Authorized Person will present the early dismissal slip to the teacher; child is then released to the parent/authorized person. **Pre-K parents must also sign the log book in the child's classroom.**

SCHOOL VISITORS

Any person entering the building must report directly to the office and sign the visitor's log for clearance. Upon clearance, the person will receive a visitor's badge to be worn in a manner that is visible while on school property. Visitors who are on school property without proper authorization, including students from other campuses or students suspended from that campus, would be considered to be trespassing and are subject to arrest.

SAFE-CALL

Safe-call is a confidential hotline for students, parents, teachers, neighbors and anyone concerned about the safety of their local school. Call SAFE-CALL when you know of any activity threatening your school at 314.241.7577.

Policy Adopted: April 2012



BOARD RESOLUTION

Date: April 23, 2012

Agenda Item : 05-17-12-04

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve and adopt the revised Promotion/Retention Policy for the upcoming 2012-2013 school year. There is no cost associated with this adoption.

BACKGROUND: The revised regulation details a system-wide policy with clearly defined standards for student promotion at the elementary, middle and high school levels.

Accountability Plan Goals: Goal I: Student Performance


Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

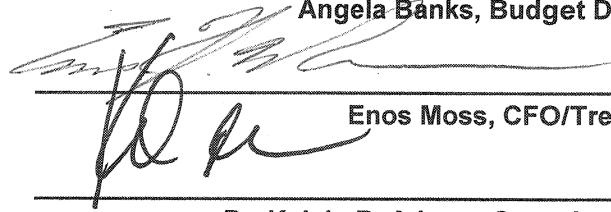
Fund Source: NA		Requisition #:
Amount: NA		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Academics

Requestor: Nicole Williams

 4/23/2012
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: April 24, 2012

Agenda Item : 05-17-12-05

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Diane Cox., Exec. Dir., School Improvement

Action to be Approved: Policy Adoption/Change

Other Transaction Descriptors: Approval
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a revised Board Policy 1230 regarding parent and community engagement for schools receiving Title I funding.

BACKGROUND: Board Policy 1230 addresses Parent and Community Involvement for Title I schools. In its most recent audit of Title I compliance in the St. Louis Public Schools, the Missouri Department of Elementary and Secondary Education recommended revisions to BP 1230 to clarify inclusion of communicating with parents of disabled students and limited English proficiency. The policy has been amended to comply with the DESE recommendation. The policy has also been amended to refer to a Parent Engagement Handbook that reflect the practices outlined in the current BP 1230.

Accountability Plan Goals: Goal IV: Parent Community Involvement

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: NA		Requisition #:
Amount: N/A		
Fund Source: N/A		Requisition #:
Amount: N/A		
Fund Source: N/AN/A		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Academics

Requestor: Dr. Diane Cox

Dr. Diane Cox

Dr. Diane Cox., Exec. Dir., School Improvement

Dr. Nicole Williams 4/24/2012

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Angela Banks

Enos Moss, CFO/Treasurer

Enos Moss

Dr. Kelvin R. Adams, Superintendent



Board Resolution

Date: April 19, 2012

Agenda Item: 05-17-1206

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Nicole Williams, Dep. Supt., Academics

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Agency Partnership Agreement

SUBJECT:

To approve acceptance of funds from the Area Resources for Community and Human Services (ARCHS) up to \$29,499.00. These funds will support the work SLPS will do for the FY 2012 Child Nutrition - Summer EBT for Children (SEBTC) Demonstration Program in St. Louis on behalf of the Missouri Department of Social Services (DSS). The materials for the SEBTC Demonstration Program will be distributed by May 31, 2012.

BACKGROUND:

Missouri Department of Social Services is the lead agency and USDA grantee and has contracted with ARCHS to be the lead project manager. ARCHS is contracting with SLPS to assist in testing a household-based method of delivering nutrition assistance to low-income children during the summer, using Supplemental Nutrition Assistance Program (SNAP) Electronic Transfer technology.

Accountability Plan Goal: Goal IV: Parent, Community Involvement

Objective/Strategy:

IV.A.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - -

Amount: No Cost

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:


Cost not to Exceed: No Cost

Pending Funding Availability Vendor #:


Department: Community Education

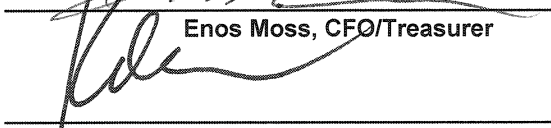


Angela Banks, Budget Director


John Windom, Exec. Dir., Community Education


Enos Moss, CFO/Treasurer

 4/22/2012
Dr. Nicole Williams, Dep. Supt., Academics


Dr. Kelvin R. Adams, Superintendent



Kelvin R. Adams, Ph.D.
Superintendent of Schools

August 24, 2011

Dawn Addison Washington, Grants Officer
Grants & Fiscal Policy Division
USDA Food and Nutrition Service
3101 Park Center Drive, Room 738
Alexandria, VA 22302

RE: OMB Grant Number: 0584-0512
Summer Electronic Benefits Transfer for Children (SEBTC)
Supplemental Nutrition Assistance Program (SNAP)

Dear Ms. Washington:

I am writing to express my support for Missouri's SEBTC/SNAP grant application. To ensure the successful implementation of this grant, the following St. Louis Public Schools staff will work with ARCHS on the project.

- *Cheryl VanNoy* – who will serve as the lead of the IT team who will provide ARCHS with support for the project. They will build a data set from a sample size of 20,000 eligible students who qualify for free and reduced meals and coordinate with the State of Missouri and ARCHS regarding the sorting and sharing of required information.
- *Althea Albert-Santiago* – who will serve as the lead of the food service team who will provide ARCHS with support for the project by assisting with substantiating student data relevant to free and reduced meal participation throughout the district.
- *John Windom* – who will serve SLPS' main contact with ARCHS to coordinate the project.

As well, SLPS will provide any needed staff support for this project in coordination with ARCHS related to communications/marketing, nutrition education and outreach ESL and homeless student populations.

Because of the importance of this grant and the supplemental nutrition assistance it can provide to 5,000 needy children, I am committed to devoting the staff resources necessary to execute the oversight necessary for this grant.

Please contact me at 314/345-2296 if you need further information.

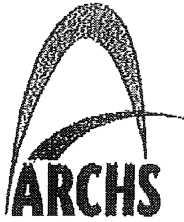
Sincerely,

Kelvin R. Adams, Ph.D.
Superintendent

801 N. 11th Street

Saint Louis, Missouri 63101
Fax: 314-345-2661

Phone: 314-231-3720



AGREEMENT BETWEEN

- AREA RESOURCES FOR COMMUNITY & HUMAN SERVICES (ARCHS)
- SAINT LOUIS PUBLIC SCHOOL DISTRICT (SLPS)

This document is a formal Memorandum of Understanding (MOU) between Area Resources for Community & Human Services (ARCHS) and the Saint Louis Public School District (SLPS).

Purpose: The purpose of the memorandum between Area Resources for Community and Human Services (ARCHS) and Saint Louis Public School District (SLPS) is to demonstrate the local partners' commitment of identified staff and resources within the local agency (ARCHS) and the local school (SLPS), and their ability and willingness to sustain the work outlined in the Request for Application being submitted by the State of Missouri to the U.S. Department of Agriculture (USDA), Food and Nutrition Service, for *Summer Electronic Benefits Transfer for Children, Supplemental Nutrition Assistance Program (SNAP) Model – Summer 2012 Expansion of Existing Demonstration*.

Area Resources of Community and Human Resources (ARCHS)

- Serve as the "local agency" essential partner for the grant
- Serve as a liaison with the state agencies and the evaluation contractor
- Provide grant management services, including fiscal management, program implementation oversight, technical assistance, and reporting
- Provide training for contracted staffs and community partners
- Create and manage all program communications/marketing materials
- Maintain confidentiality of program databases
- Manage local partners:
 - Contract with Saint Louis Public Schools
 - Contract with customer service organization
 - Contract with printing/mailling organization
 - Leverage relationships with local "nutrition related" partners

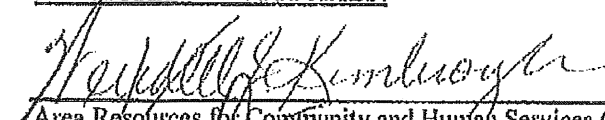
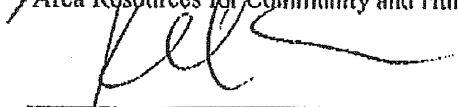
Saint Louis Public School District (SLPS)

- Serve as the "school" essential partner for the grant
- Provide required student free and reduced lunch data in specific format requested by grant to ARCHS' contracted vendors (format provided August 2011)
 - 20,000+ list (phase one, all free and reduced meal eligible students)
 - 10,000+ list (phase two, 5,000 selected for SEBTC benefit and 5,000 selected for

- control group)
 - o 2,000 (estimated) list (phase three, those selected for evaluation)
 - o Work with ARCHS' contracted mailing vendor and the State of Missouri
- Work with ARCHS to coordinate SLPS' existing food/nutrition outreach activities during school year to promote healthy living (events, fairs, distribution of brochures, etc.)
- Provide support from SLPS' existing transitional housing/homeless and English Language Learner (ELL) student populations to enhance the program
- Explain and promote the demonstration, using SLPS logo in coordination with ARCHS

TERMS OF ARCHS' MOU: Terms of this agreement will begin immediately upon notification of award from the USDA to the State of Missouri and after each relevant party has signed a performance-based contract with ARCHS. Anticipated duration of this grant is one year with a tentative start date of November 2011.

AUTHORIZING OFFICIALS:

 Area Resources for Community and Human Services (ARCHS)	08/24/11 Date
 Saint Louis Public School District (SLPS)	8/24/2011 Date

Contact Information:

Organization	Authorizing Official	Mailing Address	Phone Number
Area Resources for Community and Human Services (ARCHS)	Wendell E. Kimbrough, Chief Executive Officer	539 N. Grand Blvd. 6 th Floor St. Louis, MO 63103	(314) 534-0022
Saint Louis Public School District (SLPS)	Dr. Kelvin Adams, Superintendent	801 N. 11 th St. St. Louis, MO 63101	(314) 345-2230



Board Resolution

Date: April 19, 2012

Agenda Item: 05-17-12-07

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Nicole Williams, Dep. Supt., Academics

Action: X

Action to be Approved:

Other Transaction Descriptors: Ratification

X Acceptance of Funds/Funding

SUBJECT:

To ratify the acceptance of grant funds from the Community Development Administration of \$200,000.00. These funds will support the Community Education program in the calendar year January 1, 2012 through June 30, 2012. This is the first of possibly two installments.

BACKGROUND:

The CDA Grant Program has been the primary funding source for the Community Education program of SLPS. There are currently 10 schools operating as Community Education Full Service Schools.

Accountability Plan Goal: Goal IV: Parent, Community Involvement

Objective/Strategy:

IV4.A. & IV4.B

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 827 - 00 - 262 - 1671 -

Non GOB

Requisition #:

Amount: \$ 200,000.00

Fund Source: - - - -

Requisition #:

Amount:

Fund Source: - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 200,000.00

☐ Pending Funding Availability Vendor #:

Department: Community Education

Angela Banks, Budget Director

John Windom, Exec. Dir., Community Education

Enos Moss, CFO/Treasurer

4/22/2012

Dr. Nicole Williams, Dep. Supt., Academics

Dr. Kelvin R. Adams, Superintendent



City of St. Louis
COMMUNITY DEVELOPMENT ADMINISTRATION

Francis G. Slay
Mayor

Jill Claybour
Acting Executive Director

December 8, 2011

Mr. John Windom
St. Louis Board of Education
801 North 11th Street
St. Louis, MO 63101

RE: #12-10-60 Community Education Centers

Dear Mr. Windom:

I am writing to provide you with your agency's budget amount for 2012. It will cover the first six months of the 2012 year. We are taking this unusual step because we don't yet know the impact of a new round of federal budget cuts.

Here is where we stand. Congress voted to cut the Community Development Block Grant in April. The budget number in this letter reflects that cut.

However, Congress voted in November to cut the CDBG and HOME Investment Partnership programs again. We think that the CDBG cut could be another 15% and the cut to HOME an approximate 40%. But, we will not know for sure until we hear something definite from the deputy secretary of Housing and Urban Development in the next two months.

Because of the uncertainty and because Congress did not give you time to plan for another budget cut, the budget number you have only reflects the first budget cut. But, with a second cut coming, we can only give you a firm budget commitment for the first six months of the year.

Unfortunately, the bad news does not end there. It will not surprise us if Congress makes a third round of cuts in 2013.

Mayor Slay has directed at us to find all reasonable ways to cushion the blow of the first two rounds of cuts from Congress in the short term, and to establish a process to plan for the long term. With more cuts coming from Congress, I would strongly suggest you do the same.

A CDBG budget amount of \$200,000 has tentatively been set for your agency for the first six months of 2012.

In order to expedite the contract execution process, please note the following:

1. Enclosed you will find a copy of the budget pages that must be completed and submitted to CDA before processing your 2012 contract may begin. Please note that there are 13 pay periods during the first six months of 2012. Your completed budget pages must be received in our offices **no later than 4:00 p.m. on Thursday, December 15, 2011.**

Mr. John Windom
St. Louis Board of Education
Community Education Centers
December 8, 2011
Page 2

2. We anticipate that contracts will be forwarded to your agency for signature by Friday, December 23, 2011 with signed contracts and attachments returned to our office by **Monday, December 30, 2011.**

The budget pages, in electronic format, will be emailed to your agency's email address on file in our offices. If you do not receive the electronic version by December 10, 2011, please contact Valerie Durham at 622-3400, ext. 227 or by email at DurhamV@stlouiscity.com.

In addition, because we have to make sure that every dollar is spent as effectively as possible and that we are putting a premium on performance, CDA will be implementing the following measures for 2012:

1. CDA will not approve any requests for salary or benefit increases, travel and personal data assistants of any kind.
2. No additions to CDA-funded operating agency staff will be approved, and the filling of all vacancies must be reviewed on a case-by-case basis. Under no circumstances should there be any hiring process set in motion without prior written approval from CDA.
3. Procurement checklists will be reviewed by CDA on a case-by-case basis. CDA will only approve sole source procurements if (1) the item or service is only available from a single source; (2) a public emergency condition requiring urgency existed which did not permit the use of competitive procurement; or (3) competition was deemed to be inadequate after receiving proposals from numerous sources.
4. Expenses for community events must be approved in advance by CDA.
5. CDA will perform heightened monitoring of work programs to ensure timely completion of OA objectives and general compliance with program guidelines.

Despite the many challenges that lie ahead, all of us look forward to working with your agency in 2012. Please feel free to contact our program supervisor Alana Green, your program monitor, or me if you have any questions.

To answer any questions, I am going to hold a meeting in January. You will receive an invitation shortly.

Sincerely,



Jill Claybour
Acting Executive Director

Enclosures

cc: Antoinette Clark, Program Monitor
Alana Green, Monitoring Supervisor
File

CORPORATE RESOLUTION
(Non-Municipal Operating Agency)

Current CDA Contract: Community Education Centers
(hereinafter referred to as CDA "Contract")
Organization Title: St. Louis Board of Education
Address: 801 North 11th Street, St. Louis, MO 63101
Telephone: 314-345-4588

On _____, the Board of Directors of the above detailed organization met with a quorum attending. The Board of Directors approved the Community Development Administration (CDA) contract.

Further, the Board of Directors authorized the following individuals to sign the CDA contract documents on behalf of the organization:

Authorized Signatures:

(Signature)
Kelvin R. Adams, Ph.D., Superintendent

(Print or Type Name)

(Signature)
John H. Windom, Executive Director, Community Education

(Print or Type Name)

(Signature)

(Print or Type Name)

(Signature)

(Print or Type Name)

(Signature)

(Print or Type Name)

The Board of Directors authorized the individuals given signature power above to act as the representative(s) for the Board of Directors in matters dealing with the CDA contract. A copy of the Board resolution approving the contract and authorizing signature power to certain individuals is attached.

Board President

Date



Board Resolution

Date: April 17, 2012

Agenda Item: 05-17-12-08

To: Dr. Kelvin R. Adams, Superintendent

From: Enos K. Moss, CFO/Treasurer

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Financial Report

SUBJECT:

To approve the Monthly Board Transaction Reports for February 2012 and March 2012.

BACKGROUND:

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.D.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: - - - -

Amount: No Cost

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

Fund Source: - - - -

Amount:

Requisition #:

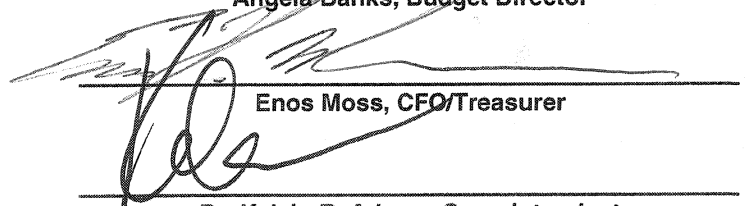
Cost not to Exceed: No Cost

Pending Funding Availability Vendor #:

Department: Finance



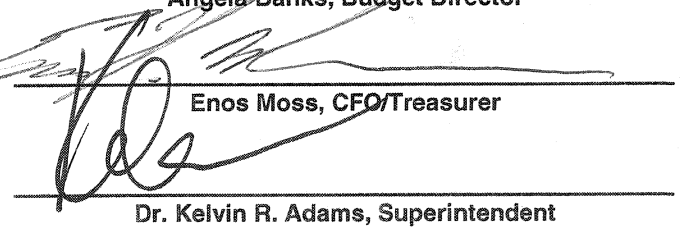
Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Mary M. Houlihan, Dep. Supt., Operations



Dr. Kelvin R. Adams, Superintendent

110-TEACHERS FUND

1 SAP Hierarchy Doc #: 0501851613
SAP Entry Doc #: 0501851575

From: 120-1411 - 180-55-120 - 6383 3,000.00-
To: 110-2411 - 180-00-110 - 6383 3,000.00

Control No: B1112-1050

From Amount: 3,000.00-

To Amount: 3,000.00

Text: BUDGET ERROR: Correcting budget transfer for conference 2012 Midwest
Conference on Differentiated Instruction Chicago, IL // July 21 - 25,
2012 // Trista Harper, Isiah McHellen, Terrell Smith, Enna Dancy,
Kevin Martin, Joseph Maloney, George Mumphard, Keena Moore, Jonathan
Karp, Keith Northway

2 SAP Hierarchy Doc #: 0501851655
SAP Entry Doc #: 0501851617

From: 110-2411 - 156-00-110 - 6386 1,000.00-
110-2411 - 156-00-110 - 6384 1,000.00-
110-2411 - 156-00-110 - 6364 700.00-
To: 110-2411 - 156-00-110 - 6383 2,700.00

Control No: B1112-1092

From Amount: 2,700.00-

To Amount: 2,700.00

Text: PD for Thomas Gremaud // Conference Name: International
Baccalaureate Workshop // Conference Date: 4/14 - 4/16/12 //
Conference Location: Kansas City PD for Chat Leonard // Conference
Name: Missouri Association for College Admission Counseling //
Conference Date: 4/14 - 4/17/12 // Conference Location: Kansas City

Monthly Budget Report

Dates: 03-01-2012 - 03-31-2012

Fiscal Year: 2011 - 2011

3 SAP Hierarchy Doc #: 0501851689
SAP Entry Doc #: 0501851651

From:	110-2522	- 820-00-110	- 6371	321,000.00-
To:	110-2551	- 918-00-110	- 6341	321,000.00
Control No:	B1112-1113			
From Amount:		321,000.00-		
To Amount:		321,000.00		

Text: To support summer school transportation expenses.

4 SAP Hierarchy Doc #: 0501851603
SAP Entry Doc #: 0501851565

From:	110-2828	- 981-VZ-110	- 6443	65,000.00-
To:	110-2828	- 981-VZ-110	- 6541	65,000.00
Control No:	B1112-1077			
From Amount:		65,000.00-		
To Amount:		65,000.00		

Text: To purchase iPad carts to support the iPad initiative.

5 SAP Hierarchy Doc #: 0501852530
SAP Entry Doc #: 0501852492

From:	110-2828	- 981-54-110	- 6319	125,000.00-
To:	110-2828	- 981-75-110	- 6319	125,000.00
Control No:	B1112-1190			
From Amount:		125,000.00-		
To Amount:		125,000.00		

Text: To cover opening a purchase order for Kronos system software and hardware upgrade.

Monthly Budget Report
Dates: 03-01-2012 - 03-31-2012
Fiscal Year: 2011 - 2011

120-INCIDENTAL

1 SAP Hierarchy Doc #: 0501851592
SAP Entry Doc #: 0501851554

From:	110-2411	- 497-00-110	- 6411	4,000.00-
To:	120-1411	- 497-55-120	- 6143	4,000.00
Control No:	B1112-1063			
From Amount:		4,000.00-		
To Amount:		4,000.00		
Text:	To fund second semester library extra service			

2 SAP Hierarchy Doc #: 0501852507
SAP Entry Doc #: 0501852469

From:	110-2411	- 339-00-110	- 6411	1,600.00-
To:	120-1411	- 339-55-120	- 6143	1,600.00
Control No:	B1112-1168			
From Amount:		1,600.00-		
To Amount:		1,600.00		
Text:	To pay certificated staff for afterschool			

Monthly Budget Report
Dates: 03-01-2012 - 03-31-2012
Fiscal Year: 2011 - 2011

272-PL 94-142 SPed 1112

1 SAP Hierarchy Doc #: 0501851608
SAP Entry Doc #: 0501851570

From:	272-2332	- 828-00-272	- 6411	1,300.00-
To:	272-2332	- 828-00-272	- 6383	1,300.00

Control No: B1112-1103

From Amount: 1,300.00-

To Amount: 1,300.00

Text: CONFERENCE NAME: American School Counselors Association (ASCA) //
CONFERENCE DATE: June 23 - 26, 2012 // CONFERENCE LOCATION:
Minneapolis, MN // ATTENDEE(S): Ira Bivens, Louis Cross III, Lorna
Turner-James & Fatima Warren

292-Mini Federal 1112

1 SAP Hierarchy Doc #: 0501851650
SAP Entry Doc #: 0501851612

From: 292-1152 - 838-VU-292 - 6485 59,500.00-
To: 292-1152 - 838-VU-292 - 6411 59,500.00

Control No: B1112-1086

From Amount: 59,500.00-

To Amount: 59,500.00

Text: Current line item no longer exists, moving to usable budget line.

2 SAP Hierarchy Doc #: 0501851609
SAP Entry Doc #: 0501851571

From: 292-2122 - 880-VK-292 - 6386 1,220.00-
To: 292-2122 - 880-VK-292 - 6383 1,220.00

Control No: B1112-1104

From Amount: 1,220.00-

To Amount: 1,220.00

Text: CONFERENCE NAME: American School Counselors Association (ASCA) //
CONFERENCE DATE: June 23 - 26, 2012 // CONFERENCE LOCATION:
Minneapolis, MN // ATTENDEE(S): Ira Bivens, Louis Cross III, Lorna
Turner-James & Fatima Warren

3 SAP Hierarchy Doc #: 0501852528
SAP Entry Doc #: 0501852490

From: 292-2214 - 180-AZ-292 - 6143 13,700.00-
292-2214 - 180-AZ-292 - 6231 1,150.00-

292-2214 - 180-AZ-292 - 6261 150.00-

292-2214 - 180-AZ-292 - 6383 15,000.00

Control No: B1112-1188

From Amount: 15,000.00-

To Amount: 15,000.00

Text: CONFERENCE NAME: Staff Development for Educators // CONFERENCE DATES:
07/21 - 07/25/2012 // CONFERENCE LOCATION: Chicago, IL // CONFERENCE
ATTENDEES: Trista Harper, Isiah McHellen, Enna Dancy, Keena Moore,

ST. LOUIS BOARD OF EDUCATION
Monthly Budget Report
Dates: 03-01-2012 - 03-31-2012
Fiscal Year: 2011 - 2011

Keith Northway

Monthly Budget Report

Dates: 03-01-2012 - 03-31-2012

Fiscal Year: 2011 - 2011

909-CAP PROJ A/C 2009

- 1 SAP Hierarchy Doc #: 0501851662
SAP Entry Doc #: 0501851624

From:	909-2624	- 905-HE-909	- 6371	58,410.00-
To:	909-2624	- 905-HE-909	- 6522	58,410.00
Control No:	B1112-1108			
From Amount:				58,410.00-
To Amount:				58,410.00

Text: To cover purchase of 110 window AC units from HD supply facilities
maintenance for Gateway.

Monthly Budget Report
Dates: 03-01-2012 - 03-31-2012
Fiscal Year: 2011 - 2011
Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL	:	519,300.00-
To 110-INCIDENTAL	:	516,700.00
Fund Total From 120-TEACHERS FUND	:	3,000.00-
To 120-TEACHERS FUND	:	5,600.00
Fund Total From 272-PL 94-142 SPED 1112	:	1,300.00-
To 272-PL 94-142 SPED 1112	:	1,300.00
Fund Total From 292-MINI FEDERAL 97-98	:	75,720.00-
To 292-MINI FEDERAL 97-98	:	75,720.00
Fund Total From 909-CAP PROJ A/C 2009	:	58,410.00-
To 909-CAP PROJ A/C 2009	:	58,410.00
District Total From	:	657,730.00-
To	:	657,730.00

Monthly Budget Report

Dates: 02-01-2012 - 02-29-2012

Fiscal Year: 2011 - 2011

110-INCIDENTAL

- 1 SAP Hierarchy Doc #: 0501851353
SAP Entry Doc #: 0501851315

From:	110-2128	- 849-00-110	- 6364	39,000.00-
	110-2128	- 849-00-110	- 6362	16,100.00-
To:	110-2322	- 812-00-110	- 6319	55,100.00

Control No: B1112-1004

From Amount: 55,100.00-

To Amount: 55,100.00

Text: Reallocate funds to allow requested line items to be funded.

- 2 SAP Hierarchy Doc #: 0501851300
SAP Entry Doc #: 0501851262

From:	120-1411	- 816-FY-120	- 6143	30.74-
To:	110-2331	- 816-00-110	- 6363	30.74

Control No: B1112-1137

From Amount: 30.74-

To Amount: 30.74

Text: Printing for Debate League

- 3 SAP Hierarchy Doc #: 0501851217
SAP Entry Doc #: 0501851179

From:	120-1131	- 307-55-120	- 6143	1,442.44-
To:	110-2411	- 307-00-110	- 6338	1,442.44

Control No: B1112-0892

From Amount: 1,442.44-

To Amount: 1,442.44

Text: Transferring balance from team leader extra service to pay for fish tank maintenance

Monthly Budget Report

Dates: 02-01-2012 - 02-29-2012

Fiscal Year: 2011 - 2011

4 SAP Hierarchy Doc #: 0501851301
SAP Entry Doc #: 0501851263

From:	120-1211	-	305-55-120	-	6143	360.00-
To:	110-2411	-	305-00-110	-	6162	360.00

Control No: B1112-1138

From Amount: 360.00-

To Amount: 360.00

Text: Transfer for secretarial overtime

5 SAP Hierarchy Doc #: 0501851349
SAP Entry Doc #: 0501851311

From:	120-1151	-	194-55-120	-	6143	3,000.00-
To:	110-2411	-	194-00-110	-	6411	3,000.00

Control No: B1112-1000

From Amount: 3,000.00-

To Amount: 3,000.00

Text: Additional academic supplies needed

6 SAP Hierarchy Doc #: 0501851289
SAP Entry Doc #: 0501851251

From:	110-2522	-	820-00-110	-	6371	65,171.00-
To:	110-2522	-	820-00-110	-	6371	11,952.33-
	110-2492	-	826-K5-110	-	6411	11,952.33
	110-2492	-	826-K5-110	-	6541	65,171.00

Control No: B1112-0958

From Amount: 77,123.33-

To Amount: 77,123.33

Text: Transfer funds for upfront cost of CTE Enhancement Grant 2012

Monthly Budget Report
Dates: 02-01-2012 - 02-29-2012
Fiscal Year: 2011 - 2011

7 SAP Hierarchy Doc #: 0501851340
SAP Entry Doc #: 0501851302

From:	110-2828	- 981-00-110	- 6411	50,000.00-
To:	110-2577	- 981-00-110	- 6411	50,000.00

Control No: B1112-0993

From Amount:

50,000.00-

To Amount:

50,000.00

Text: To cover past due and upcoming supply charges for xerox.

Monthly Budget Report

Dates: 02-01-2012 - 02-29-2012

Fiscal Year: 2011 - 2011

120-INCIDENTAL

- 1 SAP Hierarchy Doc #: 0501851248
SAP Entry Doc #: 0501851210

From: 110-2411 - 168-00-110 - 6395 3,975.96-
To: 120-1411 - 168-55-120 - 6143 3,975.96

Control No: B1112-0921

From Amount: 3,975.96-

To Amount: 3,975.96

Text: To cover the cost of extra service pay for afterschool EOC tutoring

- 2 SAP Hierarchy Doc #: 0501851268
SAP Entry Doc #: 0501851230

From: 110-2411 - 377-00-110 - 6411 1,084.60-
To: 120-1411 - 377-55-120 - 6143 1,084.60

Control No: B1112-0941

From Amount: 1,084.60-

To Amount: 1,084.60

Text: Extra service pay for afterschool choir teacher

- 3 SAP Hierarchy Doc #: 0501851319
SAP Entry Doc #: 0501851281

From: 110-2411 - 183-00-110 - 6149 20,000.00-
To: 120-1411 - 183-55-120 - 6143 20,000.00

Control No: B1112-1005

From Amount: 20,000.00-

To Amount: 20,000.00

Text: Transfers needed for afterschool tutoring programs, general supplies and incentives/awards

Monthly Budget Report

Dates: 02-01-2012 - 02-29-2012

Fiscal Year: 2011 - 2011

232-Title I IASA 11-12

- 1 SAP Hierarchy Doc #: 0501851225
SAP Entry Doc #: 0501851187

From:	232-2213	- 824-BS-232	- 6319	50,000.00-
To:	232-2213	- 824-BS-232	- 6411	50,000.00

Control No: B1112-0902

From Amount: 50,000.00-

TO Amount: 50,000.00

Text: To appropriate funding for supplies to be used for summer school,
Saturdays and afterschool PD Workshops

Monthly Budget Report

Dates: 02-01-2012 - 02-29-2012

Fiscal Year: 2011 - 2011

291-Mini Federal 1011

1 SAP Hierarchy Doc #: 0501851201
SAP Entry Doc #: 0501851163

From:	291-2212	- 880-VK-291	- 6113	55,000.00-
	291-2212	- 880-VK-291	- 6149	39,300.00-
	291-2212	- 880-VK-291	- 6143	36,916.24-
	291-2212	- 880-VK-291	- 6231	10,038.04-
	291-2212	- 880-VK-291	- 6211	7,342.50-
	291-2212	- 880-VK-291	- 6241	7,324.71-
	291-2212	- 880-VK-291	- 6261	656.08-
	291-2212	- 880-VK-291	- 6245	362.88-
	291-2212	- 880-VK-291	- 6242	278.16-
	291-2212	- 880-VK-291	- 6246	191.40-
	291-2212	- 880-VK-291	- 6243	99.00-
	291-2212	- 880-VK-291	- 6244	18.36-
	291-2122	- 880-VK-291	- 6244	18.36
	291-2122	- 880-VK-291	- 6243	99.00
	291-2122	- 880-VK-291	- 6246	191.40
	291-2122	- 880-VK-291	- 6242	278.16
	291-2122	- 880-VK-291	- 6245	362.88
	291-2122	- 880-VK-291	- 6261	656.08
	291-2122	- 880-VK-291	- 6241	7,324.71
	291-2122	- 880-VK-291	- 6211	7,342.50
	291-2122	- 880-VK-291	- 6231	10,038.04
	291-2122	- 880-VK-291	- 6143	36,916.24
	291-2122	- 880-VK-291	- 6149	39,300.00
	291-2122	- 880-VK-291	- 6113	55,000.00
To:				

Control No: B1112-0883
From Amount: 157,527.37-
To Amount: 157,527.37
Text: Correcting transfer error - funds moved into correct function for
Counseling Services

Monthly Budget Report

Dates: 02-01-2012 - 02-29-2012

Fiscal Year: 2011 - 2011

292-Mini Federal 1112

- 1 SAP Hierarchy Doc #: 0501851223
SAP Entry Doc #: 0501851185

From:	292-2336	- 822-RM-292	- 6371	16,730.64-
To:	292-2336	- 822-RM-292	- 6261	70.00
	292-2336	- 822-RM-292	- 6231	530.00
	292-2336	- 822-RM-292	- 6383	1,730.64
	292-2336	- 822-RM-292	- 6349	2,500.00
	292-2336	- 822-RM-292	- 6341	5,000.00
	292-2336	- 822-RM-292	- 6143	6,900.00

Control No: B1112-0899

From Amount:

16,730.64-

To Amount:

16,730.64

Text: Conference Name: The School Social Work Association of America Annual
Conference // Conference Dates: 03/28 - 03/30/2012 // Conference
Location: Boston, MA // Conference Attendees: Derrica Granger and
Deidra Thomas-Murray: To pay for extra service, conference and
transportation costs.

Monthly Budget Report
Dates: 02-01-2012 - 02-29-2012
Fiscal Year: 2011 - 2011

360-INCIDENTAL

- 1 SAP Hierarchy Doc #: 0501851287
SAP Entry Doc #: 0501851249

From: 110-2661 - 829-00-110 - 6417 662.84-
To: 360-5115 - 918-00-360 - 6417 662.84

Control No: B1112-0962

From Amount: 662.84-

To Amount: 662.84

Text: Transfer to cover fuel costs for security vehicles.

- 2 SAP Hierarchy Doc #: 0501851317
SAP Entry Doc #: 0501851279

From: 110-2661 - 829-00-110 - 6417 2,039.91-
To: 360-5115 - 918-00-360 - 6417 2,039.91

Control No: B1112-0976

From Amount: 2,039.91-

To Amount: 2,039.91

Text: To provide fuel for security vehicles (January Report)

Monthly Budget Report
 Dates: 02-01-2012 - 02-29-2012
 Fiscal Year: 2011 - 2011
 Fund Summary - Transfers Only

Fund Total From 110-INCIDENTAL	:	209,986.64-
To 110-INCIDENTAL	:	187,056.51
Fund Total From 120-TEACHERS FUND	:	4,833.18-
To 120-TEACHERS FUND	:	25,060.56
Fund Total From 232-Title I IASA 11-12	:	50,000.00-
To 232-Title I IASA 11-12	:	50,000.00
Fund Total From 291-Mini Federal 1011	:	157,527.37-
To 291-Mini Federal 1011	:	157,527.37
Fund Total From 292-Mini Federal 1112	:	16,730.64-
To 292-Mini Federal 1112	:	16,730.64
Fund Total From 360-BUILDING CAPITAL PRO	:	0.00
To 360-BUILDING CAPITAL PRO	:	2,702.75
District Total From	:	439,077.83-
To	:	439,077.83



BOARD RESOLUTION

Date: April 20, 2012

Agenda Item : 05-17-12-09

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved: Contract Amendment

Other Transaction Descriptors: Amendment
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-12

Current Contract Cost \$35,500

SUBJECT: To approve the amendment of a contract with Deafway Interpreting Services originally approved under Board Resolution Number 06-16-11-12, to increase the total dollar limitation by \$35,500. The original approved dollar limitation of \$320,000 did not allow for cost to service five (5) additional students. If this request is granted, the total dollar amount for this contract will now be \$355,500 for the current fiscal year.

BACKGROUND: Deafway Interpreting Services will provide sign language interpreting services to students as described in their Individual Education Programs(IEPs).

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 828-00-272-1222-6319	Non-GOB	Requisition #:
Amount: \$35,500.00		
Fund Source:	Non-GOB	Requisition #:
Amount: \$		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$35,500.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 60000639

Department: Special Education

Requestor: Dr. Chip Jones

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: April 20, 2012

Agenda Item : 05-17-12-10

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved: Contract Amendment

Other Transaction Descriptors: Amendment
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-11

Current Contract Cost \$35,000

SUBJECT: To approve the amendment of a contract with Listening for Learning originally approved under Board Resolution Number 06-16-11-11, to increase the total dollar limitation by \$11,500. The original approved dollar limitation of \$35,000 did not allow for cost to service eleven (11) additional students. If this request is granted, the total dollar amount for this contract will now be \$46,500 for the current fiscal year.

BACKGROUND: Listening for Learning will provide audiology services to students as described in their Individual Education Programs(IEPs).

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 828-00-272-2132-6319	Non-GOB	Requisition #:
Amount: \$11,500.00		
Fund Source:	Non-GOB	Requisition #:
Amount: \$		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$11,500.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600010847

Department: Special Education

Requestor: Dr. Chip Jones

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Dr. Nicole Williams, Dep. Supt., Academics

4/22/2012

Angela Banks
Angela Banks, Budget Director

Enos Moss
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams
Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: April 25, 2012

Agenda Item : 05-17-12-11

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved: Contract Amendment

Other Transaction Descriptors: Amendment
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-16-11-16

Current Contract Cost \$2,056,824

SUBJECT: To approve the amendment of the contracts for private placement services with multiple vendors originally approved under Board Resolution Number 06-16-11-16, to increase the total dollar limitation by \$315,000. The original approved dollar limitation of \$2,056,824 did not allow for cost to service 25 additional students. If this request is granted, the total dollar amount for these services will now be \$2,371,824 for the current fiscal year.

BACKGROUND: Private placement services will be provided to students as described in their Individual Education Programs (IEPs) on an "as needed" basis. Services are to include screenings for evaluations, participation in diagnostic staffing, IEP development and implementation. All services are to be provided at sites and times as directed by the Office of Special Education. The agencies that require amendment are listed below.

Annie Malone-Emerson Academy, Epworth, Family Resource Center, Logos School, St. Vincent School and Edgewood.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 828-00-272-2132-6311	Non-GOB	Requisition #:
Amount: \$315,000		
Fund Source:	Non-GOB	Requisition #:
Amount: \$		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$315,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Special Education

Requestor: Dr. Chip Jones

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: April 25, 2012

Agenda Item : 05-17-12-12

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Purchase of Service (s)

Other Transaction Descriptors: Ratification
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-02

Prior Year Cost \$1,114,500.00

SUBJECT: To approve the amendment of contracts with Metropolitan Taxicab Corporation, St. Louis County Cab Company, Inc., and Harris Cab Company to provide taxicabs for student transportation services. The increase is not to exceed \$700,000.00 which will increase the total amount allocated for student transportation services to \$1,814,500.00. The increase is due to the increased use of these services by the students-in-transition program.

BACKGROUND: The McKinney-Vento Homeless Assistance Act ensures immediate enrollment, educational rights and protection for children and unaccompanied youth experiencing homelessness. Students in homeless situations have the right to get transportation to their school of origin, provided or arranged by the school district, or a joint effort among school districts. Due to the growing number of homeless students requiring transportation in the St. Louis area, the Students-In-Transition transportation cost has surpassed the anticipated budget. Last school year the homeless student count was approximately 2,628. This school year(FY11-12), the count has increased by 22% (3,210). When homeless students are transported to surrounding districts or SLPS, the cost is shared. During the 2011-2012 school year, Metro Cab Company transported an average of 220 students monthly. At least 50 students have been transported from surrounding school districts to SLPS. In anticipation of February through June costs, an additional \$700,000.00 is being requested.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: III.F

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 110-2336-6341-822-RM	GOB	Requisition #:
Amount: \$700,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$700,000.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Students-In-Transition

Requestor: Deidra O. Thomas-Murray

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: April 20, 2012

Agenda Item : 05-17-12-13

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 020-1112 Hazmat Abatement for Window Replacements at Sumner High School

SUBJECT: To approve a contract with General Waste Services to provide lead abatement for window replacements at Sumner High School. The work should begin on May 25, 2012 and end on November 16, 2012 at a cost not to exceed \$269,885, which includes a 10% contingency of \$24,535. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The project will include the reduction of hazards within the occupied areas of the school. The hazards are peeling paint and dust on the walls, floors, doorways, windows (interior/exterior) and chipping paint lying on the exterior grounds. This project will be funded by the Proposition S Bond Program under building envelope upgrades estimated at \$18,000,000.00. With this project approved, the balance of the building envelope upgrades budget is \$5,841,617.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333		Requisition #: 10129257
Amount: \$269,885.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$269,885.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013068

Department: Operations

Requestor: Linda C. McKnight


Roger CayCe, Exec. Dir., Operations/Bldg. Comm.


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



April 20, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# 020-1112 Hazmat Window Abatement for Sumner High School

The evaluation began at 3/30/12, 2:00 p.m. and concluded at 3/30/12 4:00 p.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Jeff Faust	Environmental Consultant	Environmental Consultants, LLC

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
General Waste Services	\$245,350	400	Yes
Advanced Environmental Services	No Bid	0	No
Spray Services	\$296,301	345	No
Midwest Service Group	\$257,500	380	No
Envirotech	\$327,500	325	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

NAME: Roger L. CayCe

BID SUMMARY FOR RFP 20-1112 SUMMER HIGH SCHOOL HAZMAT WINDOW ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$290,301	40%MBE, 5% WBE	Yes		Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services- No Bid						
Score	Max 40% ()	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	
Midwest Service Group	\$257,500	40%MBE, 5% WBE	Yes		Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$245,350	50%MBE, 5%WBE	Yes		Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech	\$ 327,500	40%MBE, 5% WBE	Yes		Yes	80
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

NAME: Mike Dobbs

BID SUMMARY FOR RFP 20-1112 SUMMER HIGH SCHOOL HAZMAT WINDOW ABATEMENT						
Contractor	Price	IM/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$296,301	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services- No Bid						
Score	Max 40% ()	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	
Midwest Service Group	\$257,500	40%MBE, 5% WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$245,350	50%MBE, 5%WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech	\$ 327,500	40%MBE, 5% WBE	Yes	Yes	Yes	80
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

NAME: Yvonne Green

BID SUMMARY FOR RFP 20-1112 SUMNER HIGH SCHOOL HAZMAT WINDOW ABATEMENT						
Contractor	Price	M/WBE Participation	SLPSPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$296,301	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services- No Bid						
Score	Max 40% ()	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	
Midwest Service Group	\$257,500	40%MBE, 5% WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$245,350	50%MBE, 5%WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech	\$ 327,500	40%MBE, 5% WBE	Yes	Yes	Yes	80
Score	Max 40% (20)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 20-1112 SUMNER HIGH SCHOOL HAZMAT WINDOW ABATEMENT						
Contractor	Price	M/WBE Participation	SLPSPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$296,301	40%MBE, 5% WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services- No Bid						
Score	Max 40% ()	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	
Midwest Service Group	\$257,500	40%MBE, 5% WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services	\$245,350	50%MBE, 5%WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Envirotech	\$ 327,500	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	0%
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



BOARD RESOLUTION

Date: April 20, 2012

Agenda Item : 05-17-12-14

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Action to be Approved: Contract

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

RFP/Bid # 022-1112 Hazmat Abatement for Window Replacements at Dewey Elementary School

SUBJECT: To approve a contract with Spray Services to provide lead abatement for window replacements at Dewey Elementary School. The work should begin on May 25, 2012 and end on November 16, 2012 at a cost not to exceed \$96,845 which includes a 10% contingency of \$8,804. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The project will include the reduction of lead hazards within the occupied areas of the school. The hazards are peeling paint and dust on the walls, floors, doorways, windows (interior/exterior) and chipping paint lying on the exterior grounds. This project will be funded by the Proposition S Bond Program under building envelope upgrades estimated at \$18,000,000.00. With this project approved, the balance of the building envelope upgrades budget is \$5,744,772.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333	Proposition S	Requisition #: 10129256
Amount: \$96,845.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$96,845.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600013120

Department: Operations

Requestor: Linda C. McKnight


Roger CayCe, Exec. Dir., Operations/Bldg. Comm.



Mary M. Houlihan, Dep. Supt., Operations



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent



April 20, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# 022-1112 Hazmat Window Abatement for Dewey Elementary School

The evaluation began at 3/30/12, 2:00 p.m. and concluded at 3/30/12 4:00 p.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Jeff Faust	Environmental Consultant	Environmental Consultants, LLC

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
General Waste Services	No Bid	0	No
Advanced Environmental Services	\$340,150	320	No
Spray Services	\$88,041	400	Yes
Midwest Service Group	\$140,000	375	No
Envirotech	\$148,616	345	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

NAME: J. Faus/EC LLC.

BID SUMMARY FOR RFP 22-1112 DEWEY ELEMENTARY SCHOOL HAZMAT WINDOW ABATEMENT						
Contractor	Price	M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$88,041	40%MBE, 5% WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$340,150	40%MBE, 5% WBE	Yes			80
Score	Max 40% (20)	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	
Midwest Service Group	\$140,000	40%MBE, 5% WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services- No Bid						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Envirotech	\$ 148,616	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 22-1112 DEWEY ELEMENTARY SCHOOL HAZMAT WINDOW ABATEMENT						
Contractor	Price	M/WBE Participation	SLPSPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$88,041	40%MBE, 5% WBE	Yes		Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$340,150	40%MBE, 5% WBE	Yes			80
Score	Max 40% (20)	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	
Midwest Service Group	\$140,000	40%MBE, 5% WBE	Yes		Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services- No Bid						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Envirotech	\$ 148,616	40%MBE, 5% WBE	Yes		Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

BID SUMMARY FOR RFP 22-1112 DEWEY ELEMENTARY SCHOOL HAZMAT WINDOW ABATEMENT						
Contractor	Price	M/WBE Participation	SLP/SPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$88,041	40%MBE, 5% WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$340,150	40%MBE, 5% WBE	Yes			80
Score	Max 40% (20)	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	
Midwest Service Group	\$140,000	40%MBE, 5% WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services- No Bid						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Envirotech	\$ 148,616	40%MBE, 5% WBE	Yes	Yes	Yes	85
Score	Max 40% (25)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	

NAME: Yvonne Green

BID SUMMARY FOR RFP 22-1112 DEWEY ELEMENTARY SCHOOL HAZMAT WINDOW ABATEMENT						
Contractor	Price	M/WBE Participation	SLSPast Performance	P Card	Vendor Experience	Scores
Spray Services, Inc.	\$88,041	40%MBE, 5% WBE	Yes	Yes	Yes	100
Score	Max 40% (40)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Advanced Environmental Services	\$340,150	40%MBE, 5% WBE	Yes			80
Score	Max 40% (20)	Max 30% (0)	Max 10% (0)	Max 10% (0)	Max 10% (0)	
Midwest Service Group	\$140,000	40%MBE, 5% WBE	Yes	Yes	Yes	95
Score	Max 40% (35)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
General Waste Services- No Bid						
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Envirotech	\$ 148,616	40%MBE, 5% WBE	Yes	Yes	Yes	90
Score	Max 40% (30)	Max 30% (30)	Max 10% (10)	Max 10% (10)	Max 10% (10)	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	
Score	Max 40% ()	Max 30% ()	Max 10% ()	Max 10% ()	Max 10% ()	



BOARD RESOLUTION

Date: April 20, 2012

To: Dr. Kelvin R. Adams, Superintendent

From: Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Agenda Item : 05-17-12-15

Action: ☒

Action to be Approved: Contract

RFP/Bid # 042-1112 Window Replacements at Multiple Schools

Other Transaction Descriptors:

(i.e.: Sole Source, Ratification)

SUBJECT: To approve a contract with Hankins Construction for window replacements at Dewey Elementary School and Sumner High School. The work should begin on May 7, 2012 and end on November 16, 2012 at a cost not to exceed \$2,627,680 which includes a 10% contingency of \$238,880. This project will be funded through the Proposition S Bond Program.

BACKGROUND: The scope of this project consists of replacing all existing windows with aluminum windows in Dewey Elementary School and Sumner High School. All damaged window lintels will be replaced and tuckpointing will be provided as needed. Also included in the scope is the removal and reinstallation of the existing window shades, existing window blinds, existing woven or expanded metal security screens and the patching of any area disturbed by the removal and reinstallation of the windows. This project will be funded by the Proposition S Bond Program under building envelope upgrades estimated at \$18,000,000.00. With this project approved, the balance of the building envelope upgrades budget is \$6,111,502.00.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.C.1

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 905-00-910-2629-6333		Requisition #: 10129618
Amount: \$2,627,680.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed \$2,627,680.00	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600000806

Department: Operations

Requestor: Linda C. McKnight

Roger CayCe, Exec. Dir., Operations/Bldg. Comm.

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



April 20, 2012

MEMORANDUM

TO: Rick Schaeffer: Purchasing Office

FROM: Linda C. McKnight

RE: Bid Evaluation Record for RFP# 042-1112 Window Replacement at Multiple Schools

The evaluation began at 3/27/12, 10:00 a.m. and was concluded at 3/27/12, 11:00 a.m. The evaluation committee consisted of the following:

Roger CayCe	Building Commissioner	SLPS
Mike Dobbs	Project Manager	SLPS
Yvonne Green	Project Manager	SLPS
Ron Roberts	Program Manager	KWAME

Bids from the following companies were evaluated and recorded as follows:

Company Name	Bid Amount	Overall Score	Award (Y/N)
Hankins Construction	\$2,388,800	340	Yes
CBE Constructors	\$2,978,051	260	No
Simms Building Group-nonresponsive	\$2,821,393	240	No
Kozeny Wagner	\$4,394,000	200	No

One copy of each evaluation form is on file along with this evaluation record in the Operations Department.

Linda C. McKnight
Budget Analyst
Operations Department

NAME: KWAME BUILDING GROUP, INC.

BID SUMMARY FOR RFP# PS42-1112 -- Window Replacement at Multiple Schools											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Hankins Construction	\$2,388,800.00		67%								
Score	Max 40%	35	Max 30%	25	Max 10%	5	Max 10%	10	Max 10%	10	85
CBE Constructors	\$2,978,051.00		45%								
Score	Max 40%	20	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	65
Simms Building Group- Nonresponsive	\$2,821,393.00										
Score	Max 40%	15	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	60
Kozeny Wagner	\$4,394,000.00		0.0%								
Score	Max 40%	10	Max 30%	10	Max 10%	10	Max 10%	10	Max 10%	10	50
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Mike Dobbs

BID SUMMARY FOR RFP# PS42-1112 – Window Replacement at Multiple Schools											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Hankins Construction	\$2,388,800.00		67%								
Score	Max 40%	35	Max 30%	25	Max 10%	5	Max 10%	10	Max 10%	10	85
CBE Constructors	\$2,978,051.00		45%								
Score	Max 40%	20	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	65
Simms Building Group- Nonresponsive	\$2,821,393.00										
Score	Max 40%	15	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	60
Kozeny Wagner	\$4,394,000.00		0.0%								
Score	Max 40%	10	Max 30%	10	Max 10%	10	Max 10%	10	Max 10%	10	50
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Roger L. CayCe

BID SUMMARY FOR RFP# PS42-1112 – Window Replacement at Multiple Schools											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Hankins Construction	\$2,388,800.00										
Score	Max 40%	35	Max 30%	25	Max 10%	5	Max 10%	10	Max 10%	10	85
CBE Constructors	\$2,978,051.00		45%								
Score	Max 40%	20	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	65
Simms Building Group- Nonresponsive	\$2,821,393.00										
Score	Max 40%	15	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	60
Kozeny Wagner	\$4,394,000.00		0.0%								
Score	Max 40%	10	Max 30%	10	Max 10%	10	Max 10%	10	Max 10%	10	50
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-

NAME: Yvonne Green

BID SUMMARY FOR RFP# PS42-1112 – Window Replacement at Multiple Schools											
Contractor	Price	score	M/WBE Participation	score	SLPS Past Performance	score	Use of "p" Card Included in Pricing	score	Vendor's Experience	score	Total Score
Hankins Construction	\$2,388,800.00		67%								
Score	Max 40%	35	Max 30%	25	Max 10%	5	Max 10%	10	Max 10%	10	85
CBE Constructors	\$2,978,051.00		45%								
Score	Max 40%	20	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	65
Simms Building Group- Nonresponsive	\$2,821,393.00										
Score	Max 40%	15	Max 30%	15	Max 10%	10	Max 10%	10	Max 10%	10	60
Kozeny Wagner	\$4,394,000.00		0.0%								
Score	Max 40%	10	Max 30%	10	Max 10%	10	Max 10%	10	Max 10%	10	50
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-
Score	Max 40%	-	Max 30%	-	Max 10%	-	Max 10%	-	Max 10%	-	-



BID EVALUATION

PROJECT NAME: Window Replacement at Multiple Schools
PROJECT NUMBER: RFP# PS42-1112
EVALUATED BY: Prop S Construction Management Team
EVALUATION DATE: March 27, 2012

Bid Proposals

Four bid proposals were received and publically opened on March 20, 2012 at 10:00 a.m. from the following contractor for the project:

1. Hankins Construction:	
Dewey:	\$504,000
Sumner:	<u>\$1,268,000</u>
Total Base Bid	\$1,772,000
Lintel repair/replacement	\$214,000
Alternate 1 (Add)	\$402,800
Alternate 2 (Deduct)	\$14,100
Base bid + Alternate+ Lintel	\$2,388,800
2. CBE Constructors:	
Dewey:	\$560,343
Sumner:	<u>\$1,594,477</u>
Total Base Bid	\$2,154,820
Lintel repair/replacement	\$214,000
Alternate 1 (Add)	\$609,231
Alternate 2 (Deduct)	\$36,781
Base bid + Alternate+ Lintel	\$2,978,051
3. Simms Building Group:	
Dewey:	\$744,653
Sumner:	<u>\$1,862,740</u>
Total Base Bid:	\$2,607,393
Lintel repair/replacement	\$214,000
Alternate 1 (Add)	\$0
Alternate 2 (Deduct)	\$0
Base bid + Alternate+ Lintel	\$2,821,393 (Nonresponsive)
4. Kozeny Wagner:	
Dewey:	\$690,000
Sumner:	<u>\$2,830,000</u>
Total Base Bid	\$3,520,000
Lintel repair/replacement	\$214,000
Alternate 1 (Add)	\$660,000
Alternate 2 (Deduct)	\$62,000
Base bid + Alternate+ Lintel	\$4,394,000

Hankins Construction:

Hankins Construction is the apparent low and responsive bidder because they have complied with the bid requirements and their bid proposal is 18% lower than the second low bidder (CBE Constructors). They are not a MBE firm and plan to have a total of 67% M/WBE participation combined without any breakdown of how the percentage is distributed between M/WBE. They have acknowledged addenda 1 through 4. They have no exclusions and are in agreement with the schedule. They are willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 85%.

CBE Constructors

CBE Constructors is the second low and responsive bidder because they have complied with the bid requirements and their bid proposal is 18% higher than Hankins Construction's bid. They are not a M/WBE firm, but they plan to have a total of 45% M/WBE participation; 40% MBE and 5% WBE. They have noted that additional efforts will be made to increase the M/WBE percentage. They have no exclusions and are in agreement with the schedule. They are not willing to use "P" Card as part of their bid amount. Based on our evaluation criteria form, they have obtained a total score of 65%.

Recommendation

Therefore, we recommend awarding the contract to Hankins Construction for the amount of \$2,388,000 inclusive of the base bid and alternate #1.



Board Resolution

Date: April 24, 2012

Agenda Item: 05-17-12-16

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X Contract

SUBJECT:

To approve a contract with Huber & Associates for maintenance on the newly implemented virtualization hardware system. The Statement of Work includes monitoring and support on 100 servers with monthly reports and Tier 3 repair at a cost not to exceed \$64,500. The contract is for the period July 1, 2012 to June 30, 2013.

BACKGROUND:

This service will offer proactive support and maintenance on our newly installed virtualized environment. The service will be monitored 24/7 and will alert when specific issues arrive to accommodate the repair and/or modifications without downtime. We will receive monthly reports with issues and resolutions and also includes 30/60/90 day checkup on system throughout the year.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - L3 - 110 - 2223 - 6441

GOB

Requisition #:

Amount: \$ 64,500.00

Fund Source: - - - - -

Requisition #:

Amount:

Fund Source: - - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 64,500.00

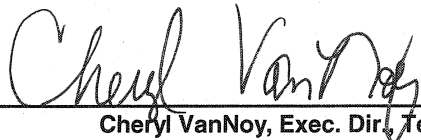
X

Pending Funding Availability

Vendor #:

600014630

Department: Information Technology Services


Cheryl VanNoy, Exec. Dir., Technology Services


Mary M. Houlihan, Dep. Supt., Operations



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: April 19, 2012

Agenda Item : 05-17-12-17

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract with Greg Tang Math, LLC to design and deliver a two-day training session addressing the academic mathematics needs of Saint Louis Public School students. One hundred and twenty teachers will participate on August 2-3, 2012 at a cost not to exceed \$17,200.

BACKGROUND: Mr. Tang's workshop will support district initiatives and the goals of the Math Success for ELLs Math Science Partnership (MSP) to orient MSP-participating teachers to the math skills required by the Common Core State Standards (CCSS) and the strategies teachers will need to address them. His work will be evaluated according to the MSP's "Eight Professional Development Principles" and additional MSP participant assessments, measuring MSP PD implementation.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 838-VU-292-1152-6319	Non-GOB	Requisition #:
Amount: 17,200		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$17,200.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600014685

Department: ESOL Program

Requestor: Nahed Chapman

Nahed Chapman, Exec. Dir., ESOL

Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Nahed Chapman	Date: April 12, 2012
Department / School: ESOL Program	Phone Number: (314) 664-1066
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Analysis of SLPS MAP math performance data, followed by 2 days of professional development for K-5 teachers addressing the new Common Core State Standards and specific problem areas indicated by SLPS MAP math performance data, particularly regarding SLPS English Language Learners (ELLs) in Math Success for ELLs Math-Science Partnership grant-participating schools.	
Vendor Name: Greg Tang Math, LLC	Email: gregtang@gregtang.com
Vendor Contact: Greg Tang	Phone Number (617) 710-7874
Justification Information	
1. Why the uniquely specified goods are required?	
MSP grant participants need math PD specifically targeted at the needs of their ELL students, in alignment with the grant's stated goals.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Greg Tang Math LLC is the sole source of his services.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
See attached letter.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	4/12/12
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

One-of-a-kind The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings.

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question.

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers.

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors.
- Document rationale in support of treating the delivery date as mission critical.

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption).

☒ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor).

☐ **Emergency** URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

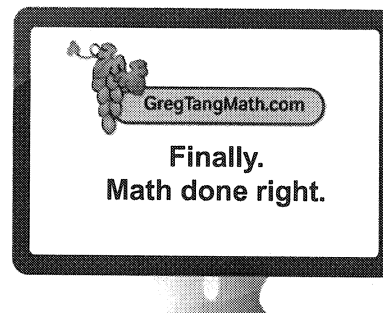
- Complete Emergency Purchase Form.

2. If the Sole Source Criteria is met, then complete the Sole Source Form;



March 14, 2012

Mr. Greg Tang
Greg Tang Math LLC
18 Hilliard Street
Cambridge, MA 02138
(617) 710-7874



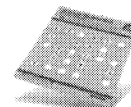
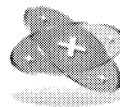
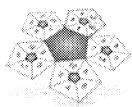
Ms. Nadina Robinson
Project Coordinator, SLPS Success for ELLs Initiative
ESOL/Bilingual/Migrant Program
St. Louis Public Schools
1530 S. Grand Blvd.
St. Louis, MO 63104
(314) 664-1066 x32112
(314) 244-1724 fax

Dear Nadina:

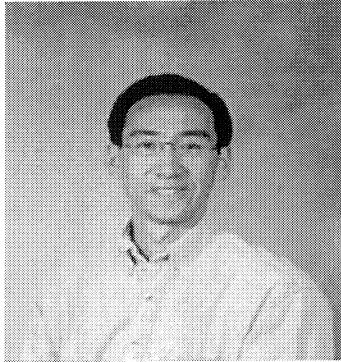
I am writing to confirm that my company Greg Tang Math LLC, is the sole source provider of my math consulting services. If you have any questions, please feel free to call me at: (617) 710-7874 or email me at gregtang@gregtang.com.

Sincerely,

Greg Tang
Greg Tang Math LLC



Greg Tang



For the past 11 years, Greg Tang has travelled across the United States doing more than 1,500 conferences, workshops and school visits. Along the way, he has taught more than 250,000 children and adults, helped write several math textbooks, authored 8 children's books including a NY Times best seller, and created a family of innovative math puzzles and games.

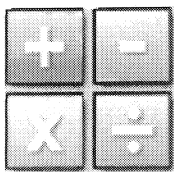
Now, Greg is putting everything he has learned and created on one website. It is an important part of his mission to help children and adults of all ages become better in math. Greg is working hard to create better teaching methods, shift the focus to more critical, abstract thinking skills, and make important mathematical concepts easier and more intuitive.

Philosophy. Greg believes that to be good in math, children need to learn to think abstractly at an early age. When kids learn to think abstractly and efficiently about numbers in groups rather than counting or memorizing, they can be taught common sense strategies that make calculations fast and easy. Being able to connect and generalize these strategies across problems and operations is the key to thinking algebraically and the secret to being smart.

It is a common misconception that people who are good in math are good at memorizing. Quite the contrary, they're abstract thinkers who are good at understanding and generalizing concepts, then applying them to different problems and situations.

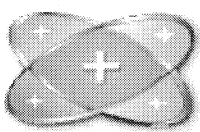
We ask kids to solve problems quickly in their heads, and to use specific strategies in order to develop specific skills. The result is kids who have great computational skills, strong mental math skills, and the abstract, algebraic thinking skills needed for higher math.

Our activities are not only packed with great math, they're also so fun they're addicting - in a good way! Each activity has a clever twist or compelling hook that grabs a kid's attention and makes them want to play more. For math activities to be effective, kids have to play them enough to get the repetition and practice needed for true mastery.

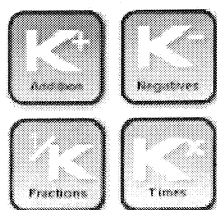


Break Apart

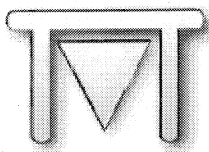
Break Apart. "I created BreakApart to teach kids the best strategies for adding, subtracting, multiplying and dividing. When kids learn the proper techniques, arithmetic is easy and more advanced concepts follow naturally. We've included strategies that develop great mental math skills and we've sequenced them to develop the algebraic thinking skills required for higher math."



Numskill. "With Numskill, my goal was to give kids a fun way to master their addition facts. But instead of giving kids a problem and asking them to figure out the answer, I realized it's more beneficial if they have to figure out both the problem and the answer. This increases the number of problems they have to solve, and adding color increases it even more. Lots of practice is the key to mastery."

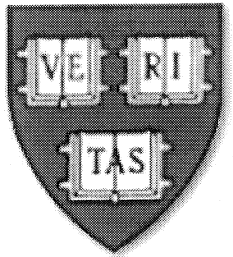


Kakooma. "Numskill gave me the idea for Kakooma. One day it occurred to me that a series of Numskill-type problems could be used to create one final problem. This "puzzle-in-a-puzzle" idea became the unique twist that makes Kakooma so compelling. Solve a series of mini-puzzles and their answers turn into another puzzle! We started with addition of positive whole numbers and now have negative numbers, fractions, and multiplication."



Math Limbo. "I created Math Limbo to help my own kids become better at math. The reason it's such an important game is that it gives kids practice in breaking numbers apart. There are many games that teach addition, but very few focus on decomposing numbers. Even fewer make a connection to subtraction as well. Together

with my other games, Math Limbo gives kids the practice they need to develop great computational skills."



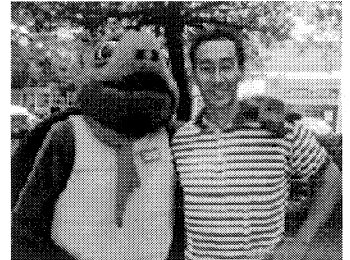
Background. Greg has both bachelor's and master's degrees in Economics from Harvard, and a master's degree in math education from NYU. He is a certified middle and high school math teacher and an adjunct Professor at Lesley University in Cambridge, Massachusetts.

Greg writes children's picture books as an author for Scholastic. He is also an author for Houghton Mifflin Harcourt's elementary math textbook program. His work has been included in many other major textbook programs in the United States as well, including Math Expressions, Go Math, Everyday Math and Investigations.

Greg Tang - Background

"I was inspired to begin writing by a basket of dominoes. One day while tutoring math in my daughter's first grade class, I noticed that every dot on the dominoes we were playing with had a pencil mark, which meant kids were counting them one at a time instead of adding them up quickly. It immediately struck me that working with patterns of dots would be a great visual way to teach arithmetic and an effective way to teach problem solving.

"My challenge was to figure out how to make this idea fun and instructive. Instead of dots, I thought about things kids would like - acorns, snowflakes, bugs and sea shells. I began designing problems, and by giving some thought to the arrangement, color and spacing of the objects I was able to add a little twist to each one. My goal was for kids to be able to work on their computational skills and at the same time become better problem solvers. I wanted them to see firsthand how far a little common sense and clever thinking went.



"I'm working on a series of books that I hope will give kids a better understanding of math, from counting all the way through calculus. I really enjoy writing these books because they combine my love of math, words, games, graphic design and teaching, and hope kids and adults have as much fun reading my books as I have creating them. "My first book ***The Grapes of Math*** was published in 2001, and since then I have written ***Math For All Seasons***, ***The Best of Times***, ***Math Appeal***, ***Math-terpieces***, ***Math Fables***, ***Math Potatoes***, and most recently, ***Math Fables Too***.

Greg Tang grew up in Ithaca, N.Y. with his two sisters. His father taught electrical engineering at Cornell University and his mother taught mathematics at Ithaca College. Greg earned B.A. and M.A. degrees in Economics from Harvard, and later earned an M.A. degree in Math Education from New York University. He is certified as a middle school and high school math teacher.

Greg began his business career at Pfizer in New York City. He worked in both their Systems Department and Strategic Planning Group, and served as the speech writer for the CEO. In 1989, Greg founded Technovations Inc, a multimedia and systems design company with offices in New York City and Boston, and in 1995 he created ***TopPresenter™***, a leading software product for the real estate industry. In 1997 Greg moved to Boston, where he opened a Tae Kwon-Do school and managed the health club *Fitness First* in Arlington.

Today, Greg is working to develop a more intuitive approach to teaching math, one that combines problem-solving and arithmetic and integrates math with language and art. To read a recent interview click [Boston Partners in Education](#) or [Teaching K-8 Magazine](#). In addition to writing his picture books, Greg is also an author for Houghton Mifflin Harcourt's new textbook programs in California, Texas, the Carolinas and Kentucky. He wrote the ***Go Fast Go Far™*** mental math series and is creating a line of teaching materials that includes flash cards, math games, and workbooks. His math games ***Numskill™*** and ***Numskill Jr™*** have been an instant hit with teachers and students, and his ***Smart Sums™*** and ***Great Times™*** flash cards have been widely praised by both teachers and parents alike. More supplemental materials will soon be available on this web site and through [Houghton Mifflin Harcourt](#). To watch a short video click [You Tube](#).

Greg loves living in Harvard Square with his family and enjoys writing and running in Maine.



BOARD RESOLUTION

Date: April 23, 2012

Agenda Item : 05-17-12-18

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Nahed Chapman, Exec. Dir., ESOL

Action to be Approved: Contract

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a sole source contract for Scholastic Achievement Partners International to design and deliver professional development to address the Common Core State Standards (CCSS), to district administrators and 70 teachers, respectively, on July 24, 2012 and August 7, 2012 at a cost not to exceed \$18,000.

BACKGROUND: Dr. McNulty's presentation will support District initiatives and the goals of the Math Success for ELLs Math Science Partnership (MSP) to deepen SLPS administrators' understanding of the CCSS and its academic demands. Similarly, Dr. McNamara will deepen the understanding of MSP-participating teachers and SLPS teacher-leaders selected from other schools, to the CCSS-Math and the instructional and content adjustments teachers will need to make in order to address them. Their work will be evaluated according to the MSP's "Eight Professional Development Principles" (attached) and additional MSP participant assessments, yet to be developed, measuring MSP PD implementation.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 1.A.1, 1.A.2

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 838-VU-292-1152-6319	Non-GOB	Requisition #:
Amount: \$18,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$18,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600013873

Department: ESOL Program

Requestor: Nahed Chapman


Nahed Chapman, Exec. Dir., ESOL


Dr. Nicole Williams, Dep. Supt., Academics



Angela Banks, Budget Director



Enos Moss, CFO/Treasurer



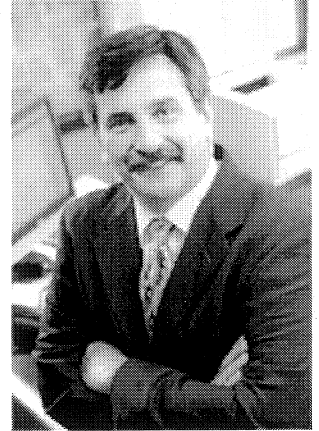
Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Nahed Chapman	Date: April 12, 2012
Department / School: ESOL Program	Phone Number: (314) 664-1066
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Scholastic presenters, Dr. Ray McNulty and Dr. Julie McNamara, will design and deliver two Keynote presentations to address the academic mathematics needs of district students, to district administrators and #70 teachers, respectively, on July 24 and August 7, 2012.	
Vendor Name: Scholastic	Email: kkemp@scholastic.com
Vendor Contact: Kathy McAlone	Phone Number: (314) 302-1274
Justification Information	
1. Why the uniquely specified goods are required?	
SLPS leadership has identified the need for district administrators to be oriented to the requirements of Common Core State Standards, in the context of academic leadership, Dr. Ray McNulty's area of specialty. Dr. McNulty was requested as Keynote speaker for the district's summer administrator academy by name. The need has been identified for MSP grant participants to receive professional development specifically targeted at the instructional and content adjustments requirements by CCSS implementation, to provide a balance between the concepts and skills outlined by the CCSS's eight Mathematical Practice standards; Dr. Julie McNamara will specifically address these.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Only Scholastic can provide the services of Dr. Ray McNulty, of Scholastic Achievement Partners' International Center for Leadership in Education, and Dr. Julie McNamara of Math Solutions.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
Scholastic is the sole source of services provided by Dr. Ray McNulty and Dr. Julie McNamara.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date

Raymond J. McNulty is President of the International Center for Leadership in Education, having previously served as Senior Vice President. Prior to joining the International Center, he was a senior fellow at the Bill & Melinda Gates Foundation, where he worked with leading educators from around the country on improving our nation's high schools. Ray also is a past president of the Association for Supervision and Curriculum Development (ASCD).



An educator since 1973, Ray has been a teacher, vice principal, principal, and superintendent. From 2001-03, he served as Vermont's education commissioner. During his tenure, Ray focused on aligning the Department of Education's work on three key issues: early education, educator quality, and secondary school reform.

Ray has presented at the state, national, and international levels on the need for school systems to accept the challenges that lie ahead. He is committed to raising performance standards for both teachers and students and to building solid connections between schools and their communities. Ray believes strongly that education systems cannot wait for the children and challenges to arrive at school; rather, schools need to reach out and help forge solutions.

Ray is the author of *It's Not Us Against Them – Creating the Schools We Need*, published in 2009 by the International Center.

Raymond J. McNulty

Raymond J. McNulty has joined the staff of the International Center for Leadership in Education as a Senior Consultant and Executive Director of the Successful Practices Network.

Prior to coming to the International Center, he was a Senior Fellow at the Bill & Melinda Gates Foundation, where he worked with leading educators from around the country to reinvent our nation's high schools. Ray also is a Past President of the Association for Supervision and Curriculum Development (ASCD).

An educator since 1973, Ray has been a teacher, vice principal, principal, and superintendent. From 2001-03, he served as Vermont's education commissioner. During his tenure, McNulty focused on aligning the Department of Education's work on three key issues: early education, educator quality, and secondary school reform.

Ray holds a Bachelor's degree in education from Bridgewater State College in Massachusetts (1973). In 1977, he completed a Master's degree in education administration at Vermont's Johnson State College. He also holds a certificate of advanced graduate study in administration and planning from the University of Vermont (1983), was a charter graduate of the American Association of School Administrators National Superintendents Academy (1984), and completed the Early Education Program at UCLA's Anderson School of Business (1996). Ray received an honorary Doctor of Humane Letters from Marlboro College in 2002.

Ray has been widely recognized for his work on behalf of early childhood education. During his 11-year tenure as a superintendent in southern Vermont, area schools received wide recognition for their successful work with families and children of all ages. In 1997, ABC's *Nightline* featured Ray in connection with a program on early childhood education and infant brain development. He was named Vermont Superintendent of the Year in 2000.

Ray has presented on the state, national, and international levels concerning the need for school systems to accept the challenges that lie ahead. He is committed to raising the performance standards for both teachers and students and building solid connections between school and communities. Ray believes strongly that educational systems cannot wait for children and challenges to arrive at school; rather, schools need to reach out and help forge solutions.



BOARD RESOLUTION

Date: April 20, 2012

Agenda Item : 05-17-12-19

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-20

Prior Year Cost \$322,953.00

SUBJECT: To approve a renewal of the contract with Automated Data Processing, Inc. (ADP) to provide benefits administration services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$322,953.00.

BACKGROUND: Under the contract ADP provides benefit administration services which include enrollment and eligibility services, FSA/Section 125 administration, and COBRA administration. ADP is responsible for all of the data feeds to and from the healthcare vendors, administration of the open enrollment for employees, and all of the services related to FSA/Section 125 administration and COBRA administration. This is the third year of the contract.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$322,953.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$322,953.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600011173

Department: Human Resources

Requestor: Patricia Canada

Sharonica Hardin, Chief Human Resource Officer

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>	Report Date: April 16, 2012	
Dept / School: Human Resources	Reported By: Patricia Canada	
Vendor: ADP	Vendor #: 600011173	
Contract # / P.O/ #: 4500159172	Contract Name: Benefits Administration System	
Contract Amount: \$ 322,953	Award Date: 6/16/11	
Purpose of Contract (Brief Description): License, maintenance and supports costs for the Benefits Administration System.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X 4 3 2 1	
Timeliness of Delivery or Performance	5 X 4 3 2 1	
Business Relations	5 X 4 3 2 1	
Customer Satisfaction	5 X 4 3 2 1	
Cost Control	5 4 X 3 2 1	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: April 17, 2012

Agenda Item : 05-17-12-20

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-19

Prior Year Cost \$14,800.00

SUBJECT: To approve a renewal of the contract with eSchool Solutions for the annual maintenance fee for the Substitute Employee Management System (Smart Find Express) beginning July 1, 2012 through June 30, 2013 at a cost not to exceed \$14,800.00.

BACKGROUND: eSchool Solutions, Inc. will provide support in maintaining, reforming and repairing existing capacities of the following products: eSchool Solutions installed proprietary software, eSchool solutions installed servers and workstations, eSchool installed cards, and eSchool Solution proprietary software updates, enhancements, and new releases.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$14,800.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$14,800.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600000249

Department: Human Resources

Requestor: Patricia Canada

Sharonica Hardin, Chief Human Resource Officer

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 16, 2012	
Dept / School: Human Resources		Reported By: Patricia Canada	
Vendor: eSchool Solutions		Vendor #: 600000249	
Contract # / P.O. #: 4500158121		Contract Name: Substitute Employee Management System	
Contract Amount: \$ 14,800		Award Date: 6/16/11	
Purpose of Contract (Brief Description): Annual maintenance fee for the Substitute Employee Management System (Smart Find Express).			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 4 X 3 2 1		
Timeliness of Delivery or Performance	5 X 4 3 2 1		
Business Relations	5 4 X 3 2 1		
Customer Satisfaction	5 4 X 3 2 1		
Cost Control	5 X 4 3 2 1		
Average Score	4.4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			



BOARD RESOLUTION

Date: April 20, 2012

Agenda Item : 05-17-12-21

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 06-30-11-16

Prior Year Cost \$141,700.00

SUBJECT: To approve a renewal of the contract with Holmes Murphy to provide benefits consulting services for the period of July 1, 2012 through June 30, 2013 at a cost not to exceed \$146,700.00.

BACKGROUND: Holmes Murphy has been working for the District for four years. This is the second year of a three year contract after the services were competitively bid in 2011. Holmes Murphy is currently working on the 2013 benefit renewal as well as conducting the RFP for the PTO project. Holmes Murphy also serves on the wellness committee.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$146,700.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$146,700.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600012797


Department: Human Resources


Requestor: Patricia Canada


Sharonica Hardin, Chief Human Resource Officer


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 16, 2012
Dept / School: Human Resources		Reported By: Patricia Canada
Vendor: Holmes Murphy		Vendor #: 600012797
Contract # / P.O. #: 4500158118		Contract Name: Benefits Brokerage Services
Contract Amount: \$ 141,700		Award Date: 6/16/11
Purpose of Contract (Brief Description): Benefits Consulting and Brokerage Services.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 <input checked="" type="checkbox"/> 4 3 2 1	
Timeliness of Delivery or Performance	5 <input checked="" type="checkbox"/> 4 3 2 1	
Business Relations	5 <input checked="" type="checkbox"/> 4 3 2 1	
Customer Satisfaction	5 <input checked="" type="checkbox"/> 4 3 2 1	
Cost Control	5 <input checked="" type="checkbox"/> 4 3 2 1	
Average Score	5.0	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: April 20, 2012

Agenda Item : 05-17-12-22

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Sharonica Hardin, Chief Human Resource Officer

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-03-12-01

Prior Year Cost \$18,530.00

SUBJECT: To approve a contract renewal with Netchemia, LLC to provide the software license for the District's web-based recruiter application and SAP integration subscription fee for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$15,128.00.

BACKGROUND: This web-based and fully integrated software application has helped to streamline the employment application process within the District. The software currently saves the District countless man hours in the processing and tracking of employment applications.

Accountability Plan Goals: Goal II: Highly Qualified Staff

Objective/Strategy: II.A.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 990-00-110-2832-6319	GOB	Requisition #:
Amount: \$15,128.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$15,128.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600013650

Department: Human Resources

Requestor: Patricia Canada


Sharonica Hardin, Chief Human Resource Officer


Mary M. Houlihan, Dep. Supt., Operations


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer


Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 16, 2012
Dept / School: Human Resources		Reported By: Patricia Canada
Vendor: Netchemia		Vendor #: 600013650
Contract # / P.O. / #: 4500158120		Contract Name: Online Application System
Contract Amount: \$ 322,953		Award Date: 6/16/11
Purpose of Contract (Brief Description): Software license for the District's web-based recruiter application and SAP integration subscription fee.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 <input checked="" type="checkbox"/> 3 2 1	
Timeliness of Delivery or Performance	5 4 <input checked="" type="checkbox"/> 3 2 1	
Business Relations	5 4 <input checked="" type="checkbox"/> 3 2 1	
Customer Satisfaction	5 4 <input checked="" type="checkbox"/> 3 2 1	
Cost Control	5 <input checked="" type="checkbox"/> 4 3 2 1	
Average Score	4.2	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: April 25, 2012

Agenda Item: 05-17-12-23

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: _____

X

Contract Renewal

Previous Bd. Res. #

06-30-11-14

Previous Year Cost

\$ 116,500.00

SUBJECT:

To approve a contract renewal with Kronos for hardware and maintenance support services on the timeclock software application for the period July 1, 2012 to June 30, 2013 at a cost not to exceed \$110,000.00.

BACKGROUND:

This service is needed for appropriate tracking of employee time on a daily basis. The system is currently receiving an upgrade in the application and this price reflects maintenance on the current version once complete. The product will have additional features and is now on a more secure and newer hardware system through the virtualized environment.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - 75 - 110 - 2828 - 6319

GOB

Requisition #:

Amount: \$ 110,000.00

Fund Source: - - - - -

Requisition #:

Amount:

Fund Source: - - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 110,000.00

X

Pending Funding Availability Vendor #: 600012373

Department: Information Technology Services

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep. Supt., Operations

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>	Report Date: April 16, 2012	
Dept / School: Information Technology	Reported By: Cheryl VanNoy	
Vendor: SAP	Vendor #: 600012373	
Contract # / P.O. / #:	Contract Name: SAP Maintenance	
Contract Amount: \$100,168.90	Award Date: 05/04/2012	
Purpose of Contract (Brief Description): Kronos maintenance for the employee time clock monitoring system		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 X4 3 2 1	
Timeliness of Delivery or Performance	5 X4 3 2 1	
Business Relations	5 X4 3 2 1	
Customer Satisfaction	5 X4 3 2 1	
Cost Control	5 X4 3 2 1	
Average Score	4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: April 19, 2012

Agenda Item : 05-17-12-24

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action to be Approved: Contract Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 10-11-11-24

Prior Year Cost \$100,000

SUBJECT: To approve the contract renewals for the Virtual School program through Connections Academy, Aventa Learning, Missouri Council on Economic Education, Florida Virtual School, The North Kansas City School District, and any other DESE approved vendor in a total amount not to exceed \$100,000. The services are to be provided for St. Louis City resident students from September 1, 2012 through June 30, 2013.

BACKGROUND: MO Revised Statute 167.121 requires any unaccredited school district in Missouri to allow the option for parents to "enroll the parent's or guardian's child in the Missouri Virtual school created in section 161.670, RSMo." The virtual school curriculum providers listed have been selected and approved by DESE.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 13

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 981-QZ-110-2223-6319	GOB	Requisition #:
Amount: \$100,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$100,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Information Technology

Requestor: Cheryl L. VanNoy

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep. Supt., Operations

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 16, 2012	
Dept / School: Information Technology Services		Reported By: Cheryl VanNoy	
Vendor: Missouri Council of Economic Develop.		Vendor #: 600014216	
Contract # / P.O. #: 4500157963		Contract Name: MoVIP Virtual School Program	
Contract Amount: \$ 4,000		Award Date: 10-11-11-24	
Purpose of Contract (Brief Description): To allow students access to the MoVIP Virtual School Program through this DESE approved vendor.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 4 3 X 2 1		
Timeliness of Delivery or Performance	5 4 X 3 2 1		
Business Relations	5 4 3 X 2 1		
Customer Satisfaction	5 4 3 X 2 1		
Cost Control	5 4 X 3 2 1		
Average Score	3.4	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 16, 2012	
Dept / School: Information Technology Services		Reported By: Cheryl VanNoy	
Vendor: Aventa Learning		Vendor #: 600014212	
Contract # / P.O/ #: 4500159891		Contract Name: MoVIP Virtual School Program	
Contract Amount: \$ 35,000		Award Date: 10-11-11-24	
Purpose of Contract (Brief Description): To allow students access to the MoVIP Virtual School Program through this DESE approved vendor.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 4 X 3 2 1		
Timeliness of Delivery or Performance	5 4 X 3 2 1		
Business Relations	5 4 3 X 2 1		
Customer Satisfaction	5 4 3 X 2 1		
Cost Control	5 4 X 3 2 1		
Average Score	3.6	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
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Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 16, 2012
Dept / School: Information Technology Services		Reported By: Cheryl VanNoy
Vendor: North Kansas City School District		Vendor #: 600014214
Contract # / P.O. #: 4500157965		Contract Name: MoVIP Virtual School Program
Contract Amount: \$ 4,000		Award Date: 10-11-11-24
Purpose of Contract (Brief Description): To allow students access to the MoVIP Virtual School Program through this DESE approved vendor.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 <input checked="" type="checkbox"/> 2 1	
Timeliness of Delivery or Performance	5 4 <input checked="" type="checkbox"/> 3 2 1	
Business Relations	5 4 3 <input checked="" type="checkbox"/> 2 1	
Customer Satisfaction	5 4 3 <input checked="" type="checkbox"/> 2 1	
Cost Control	5 4 <input checked="" type="checkbox"/> 3 2 1	
Average Score	3.4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
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Department	Indicate the name of the reporting department
Reported By	Please sign your name
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Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 16, 2012	
Dept / School: Information Technology Services		Reported By: Cheryl VanNoy	
Vendor: Connections Academy		Vendor #: 600014215	
Contract # / P.O. #: 4500159892		Contract Name: MoVIP Virtual School Program	
Contract Amount: \$ 40,000		Award Date: 10-11-11-24	
Purpose of Contract (Brief Description): To allow students access to the MoVIP Virtual School Program through this DESE approved vendor.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5 4 <input checked="" type="checkbox"/> 3 2 1		
Timeliness of Delivery or Performance	5 4 <input checked="" type="checkbox"/> 3 2 1		
Business Relations	5 4 <input checked="" type="checkbox"/> 3 2 1		
Customer Satisfaction	5 4 3 <input checked="" type="checkbox"/> 2 1		
Cost Control	5 4 <input checked="" type="checkbox"/> 3 2 1		
Average Score	3.8	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.			
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

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Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>	Report Date: April 16, 2012	
Dept / School: Information Technology Services	Reported By: Cheryl VanNoy	
Vendor: Florida Virtual Schools	Vendor #: 600014213	
Contract # / P.O/ #: 4500157964	Contract Name: MoVIP Virtual School Program	
Contract Amount: \$ 15,000	Award Date: 10-11-11-24	
Purpose of Contract (Brief Description): To allow students access to the MoVIP Virtual School Program through this DESE approved vendor.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 <input checked="" type="checkbox"/> 3 2 1	
Timeliness of Delivery or Performance	5 4 3 <input checked="" type="checkbox"/> 2 1	
Business Relations	5 4 3 <input checked="" type="checkbox"/> 2 1	
Customer Satisfaction	5 4 3 <input checked="" type="checkbox"/> 2 1	
Cost Control	5 4 <input checked="" type="checkbox"/> 3 2 1	
Average Score	3.4	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. <div style="text-align: right;"> Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> </div>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

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Report Date The date the report is prepared
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Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name The official name used when the contract was solicited
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Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



Board Resolution

Date: April 25, 2012

Agenda Item: 05-17-12-25

To: Dr. Kelvin R. Adams, Superintendent

From: Cheryl VanNoy, Exec. Dir., Technology Services

Action: X

Action to be Approved:

Other Transaction Descriptors: Sole Source

X

Contract Renewal

Previous Bd. Res. #

06-16-11-55

Previous Year Cost

\$ 355,000.00

SUBJECT:

To approve a sole source contract renewal with Tyler Technologies, Inc. (SIS K-12) for the annual license of the Student Information System to be provided July 1, 2012 to June 30, 2013 at a cost not to exceed \$345,000.00.

BACKGROUND:

The current Student Information System is a web-based application provided by Tyler Technologies, Inc. and was implemented District-wide in 2007. The student system serves as the authoritative data source for the collection and reporting of student data by providing enrollment, attendance, grades and various demographic information for all students. This system also assists in data driven decision making. The contract include the Pulse system (data warehouse), the auto dial system (School Reach), and the upgraded IEP module with new reporting features.

Accountability Plan Goal: Goal III: Facilities, Resources Support

Objective/Strategy:

III.B.

FUNDING SOURCE: (Location Code) - (Project Code) - (Fund Type) - (Function) - (Object Code)

Fund Source: 981 - L3 - 110 - 2223 - 6441

GOB

Requisition #:

Amount: \$ 345,000.00

Fund Source: - - - -

Requisition #:

Amount:

Fund Source: - - - -

Requisition #:

Amount:

Cost not to Exceed: \$ 345,000.00

X

Pending Funding Availability Vendor #: 600013770

Department: Information Technology Services

Cheryl VanNoy, Exec. Dir., Technology Services

Mary M. Houlihan, Dep. Supt., Operations

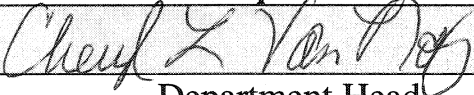
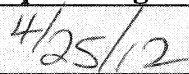
Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Cheryl VanNoy	Date: April 16, 2012
Department / School: Information Technology	Phone Number: 314-345-2366
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
To contract with Tyler Technologies for the SIS licenses, call notification system, customer programming and on-site training.	
Vendor Name: Tyler Technologies	Email: bob.fowler@tylertech.com
Vendor Contact: Bob Fowler	Phone Number:
Justification Information	
1. Why the uniquely specified goods are required?	
The SIS system is the authoritative source for the collection and reporting of student data for the District.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The SIS software is only available from Tyler Technologies.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
Not Applicable	
4. List the Names of other Vendors contacted & Price Quotes:	
No other vendors can provide the license or support for SIS.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

☒ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

☐ **Emergency** URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>	Report Date: April 16, 2012	
Dept / School: Information Technology	Reported By: Cheryl VanNoy	
Vendor: Tyler Technologies (SIS K-12)	Vendor #: 600013770	
Contract # / P.O. #:	Contract Name: Tyler Technologies (SIS K-12) Maintenance	
Contract Amount: \$345,000.00	Award Date: 05/17/2012	
Purpose of Contract (Brief Description): Software licenses and maintenance on Student Information System		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X 5 4 3 2 1	
Timeliness of Delivery or Performance	X 5 4 3 2 1	
Business Relations	X 5 4 3 2 1	
Customer Satisfaction	X 5 4 3 2 1	
Cost Control	X 5 4 3 2 1	
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. <div style="text-align: right;"> Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> </div>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report Identify if this is a final report or a quarterly report (3 months)
Report Date The date the report is prepared
Department Indicate the name of the reporting department
Reported By Please sign your name
Vendor Enter the vendor's name
Vendor Number Enter the vendor's assigned number
Contract # / PO # Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name The official name used when the contract was solicited
Contract Amount The total dollar value of the contract: the amount listed on the Board Resolution
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Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



BOARD RESOLUTION

Date: April 25, 2012

Agenda Item : 05-17-12-26

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-26-11-04

Prior Year Cost \$260,000.00

SUBJECT: To approve a renewal sole source contract with College Summit, a nonprofit corporation, for junior and senior year college access services. The contract is for the period July 1, 2012 through June 30, 2013 for an amount not to exceed \$260,000.00.

BACKGROUND: College Summit is designed to address MSIP standard "College Placement" 9.4.3. College Summit has assisted the district in meeting the college placement accreditation standards for the past 3 years (2008 graduates, 2009 graduates, and 2010 graduates). In the 2011-12 school year College Summit worked with more than 1,300 seniors and over 90% of the seniors have applied to at least one college. As of March 31, 2012 over 61% of seniors have completed a FAFSA (Free Application for Federal Student Aid). For the summer of 2012 College Summit will send approximately 170 SLPS students to the 4 day summer workshops held at Washington University, Ranken Technical College, and the University of Missouri-St. Louis.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: 10

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 110-2325-802-00-110-6319	GOB	Requisition #: TBD
Amount: 260,000		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$260,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600011386

Department: Academics

Requestor: Dr. Dan Edwards

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 9, 2012
Dept / School: Academics		Reported By: Dan Edwards
Vendor: College Summit		Vendor #: 600011386
Contract # / P.O. #: 4500153123		Contract Name: College Summit
Contract Amount: \$ 260,000		Award Date: July 1, 2008
Purpose of Contract (Brief Description): To continue services with College Summit, a college access provider that serves juniors and seniors with its post-secondary planning curriculum and on-line management system.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 4 3 2 1	College Summit has provided a high quality curriculum that has helped the district maintain its accreditation point in college placement for the past 3 years
Timeliness of Delivery or Performance	5 4 3 2 1	College Summit has delivered the curriculum and associated reports in a timely manner
Business Relations	5 4 3 2 1	The College Summit team is always responsive and willing to assist in any way they can.
Customer Satisfaction	5 4 3 2 1	We have enjoyed a strong relationship with College Summit. Their service is good and when there has been an issue they have worked to resolve it.
Cost Control	5 4 3 2 1	College Summit has charged the district the same amount for the past 3 years.
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this the final report or a quarterly report (3 months)
Report Date	the date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or Services being reported
Contract Name	This the official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give. Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

College Summit Longitudinal Data St. Louis Public Schools

SLPS COLLEGE PLACEMENT RATES

<i>2004 Pre- College Summit</i>	<i>2005 64 Students in College Summit</i>	<i>2006 400 Students in College Summit</i>	<i>2007 1050 Students in College Summit Full Implementation</i>	<i>2008 1,400 Students in College Summit Full Implementation</i>	<i>2009 1,400 Students in College Summit Full Implementation</i>	<i>2010 1,400 Students in College Summit Full Implementation</i>
38.4%	39.0%	62.2%	65.7%	64.9%	61%	64%

SLPS COLLEGE PLACEMENT ACCREDITATION STANDARD STATUS

<i>2004 Pre- College Summit</i>	<i>2005 64 Students in College Summit</i>	<i>2006 400 Students in College Summit</i>	<i>2007 1,050 Students in College Summit</i>	<i>2008 1,400 Students in College Summit Full Implementation</i>	<i>2009 1,380 Students in College Summit Full Implementation</i>	<i>2010 1,350 Students in College Summit Full Implementation</i>
Not Met	Not Met	Not Met	Not Met	Met	Met	Met

Academic Year 2011-2012 Data (as of 4/12/12)

- 91% of seniors served by College Summit have sent at least one application (College Summit serves over 95% of traditional seniors)
- 69% of seniors in St. Louis Public Schools have completed a FAFSA

April 2, 2012

Dr. Nicole Williams
Deputy Superintendent for Academics
St. Louis Public Schools
801 N. 11th Street
St. Louis, MO 63101

Dear Dr. Williams,

College Summit is a national non-profit providing a one-of-a kind college access curriculum and data tracking system (CS-NAV). College Summit will assist the district by providing a structured way for students to apply to college, complete the FAFSA and gain admission into college. In addition, College Summit will provide real time data to the district on how students are progressing toward their post-secondary goals.

College Summit offers a proprietary program offered by no other vendor. It includes, teacher training, a textbook for students and an on-line data tracking system. The implementation of College Summit is district wide in contrast to other college access programs.

Sincerely,



Stacy Clay
Executive Director-College Summit



BOARD RESOLUTION

Date: April 23, 2012

Agenda Item : 15-17-12-27

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Chip Jones, Assoc. Supt., Student Support Serv

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-26-11-03

Prior Year Cost \$65,000.00

SUBJECT: To approve a renewal of the sole source contract with the Twenty-Second Judicial Circuit Court of Missouri Family Court - Juvenile Division of the Truancy Initiative to work collaboratively with the District to provide services for the period July 1, 2012 through June 30, 2013 at a cost not to exceed \$47,293.00.

BACKGROUND: The program has been an ongoing initiative between the District and the Court for 12 years. The goal of the program is to improve the attendance of those students that are identified through the truancy/educational neglect referral process. This year approximately 365 students have been served and the program continues to be successful in improving the attendance rates for the students in the program.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.C.

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 880-BG-110-2124-6319	GOB	Requisition #:
Amount: \$47,293.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$47,293.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600007378

Department: Student Support Services

Requestor: Megan Marietta

Dr. Chip Jones, Assoc. Supt., Student Support Serv

Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: March 2, 2012	
Dept / School: Student Support Services		Reported By: Megan Marietta	
Vendor: Twenty-Second Judicial Circuit of Missouri Family Court – Juvenile Division		Vendor #: 600007378	
Contract # / P.O. #: 4500158617		Contract Name: Truancy Initiative	
Contract Amount: \$ 65,000		Award Date: 06-16-11	
Purpose of Contract (Brief Description): To work with the District to increase attendance of the students referred to Family Court for truancy.			
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5X 4 3 2 1	Attendance of the students is dramatically improved while in this program.	
Timeliness of Delivery or Performance	5 X 4 3 2 1	Identified students are entered into the program with no delays.	
Business Relations	5X 4 3 2 1	The administration is always willing to work with SLPS to handle issues.	
Customer Satisfaction	5 4X 3 2 1	The program is a benefit to the students it serves.	
Cost Control	5X 4 3 2 1	The cost of the program has declined over time.	
Average Score	4.8	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. <div style="text-align: right;">Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></div>			

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements

VENDOR PERFORMANCE REPORT INSTRUCTIONS

Type of report	Identify if this is a final report or a quarterly report (3 months)
Report Date	The date the report is prepared
Department	Indicate the name of the reporting department
Reported By	Please sign your name
Vendor	Enter the vendor's name
Vendor Number	Enter the vendor's assigned number
Contract # / PO #	Enter the assigned contract # or the purchase order # for the goods or services being reported
Contract Name	The official name used when the contract was solicited
Contract Amount	The total dollar value of the contract: the amount listed on the Board Resolution
Award Date	Enter the date that the Board approved this contract
Contract Description	Provide a brief description of the work being done under the contract
Performance Ratings	In the comment column provide the rationale for the rating you give Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

Performance Ratings Guidelines

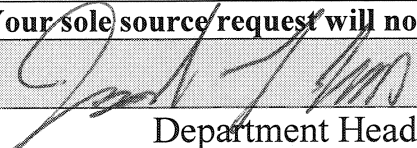
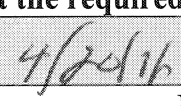
Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS' benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Megan Marietta	Date: March 15, 2012
Department / School: Professional Development	Phone Number: 314.345.2425
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
To work with the District to increase attendance of the students referred to Family Court for truancy.	
Vendor Name: Twenty-Second Judicial Circuit of Missouri Family Court – Juvenile Division	Email:
Vendor Contact: Joli Baker	Phone Number:
Justification Information	
1. Why the uniquely specified goods are required?	
The State of Missouri mandates that school age children attend school on a regular basis. The St. Louis Public Schools has an Accountability Plan goal to increase the attendance of its students.	
2. Why good or services available from other vendors /competitors are not acceptable?	
Twenty-Second Judicial Circuit of Missouri Family Court – Juvenile Division is the only vendor that has the power to hold both the students and parents accountable for compliance with mandatory school attendance.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
4. List the Names of other Vendors contacted & Price Quotes:	
No other vendors with like capabilities.	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
	
Department Head	Date
CFO	Date
Superintendent	Date

Sole Source Checklist

1. Check one of the following:

☒ **One-of-a-kind** The commodity or service has no competitive product and is available from only one supplier.

Prior to checking this box you must complete each of the following tasks:

- Search the internet for companies providing similar services.
- Search purchasing files to determine if district has a record of vendors(s) that have provided similar services.
- Document search activities and findings

☐ **Compatibility** The commodity or service must match existing brand of equipment for compatibility and is available from only one vendor.

Prior to checking this box you must complete the following task:

- Provide documentation from the provider of the original equipment/services that the equipment/services in question must be provided by the vendor in question

☐ **Replacement Part** The commodity is a replacement part for a specific brand of existing equipment and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document a search for additional suppliers

☐ **Delivery Date** Only one supplier can meet necessary delivery requirements.

Prior to checking this box you must complete each of the following tasks:

- Document delivery date and quotes from at least two other vendors
- Document rationale in support of treating the delivery date as mission critical

☐ **Research Continuity** The commodity or service must comply with established District standards and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Document district adoption of standard (i.e. Textbook adoption)

☐ **Unique Design** The commodity or service must meet physical design or quality requirements and is available from only one supplier.

Prior to checking this box you must complete the following task:

- Sole supplier (i.e. Regional Distributor)

☐ **Emergency** URGENT NEED for the item or service does not permit soliciting competitive bids, as in cases of emergencies, disasters, etc.

Prior to checking this box you must complete the following task:

- Complete Emergency Purchase Form

2. If the Sole Source Criteria is met, then complete the Sole Source Form;

3. If the Sole Source Criteria are not met, then the item must be bid.



BOARD RESOLUTION

Date: April 17, 2012

Agenda Item : 05-17-12-28

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved: Contract Renewal

Other Transaction Descriptors: Sole Source
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-05-11-14

Prior Year Cost \$50,000.00

SUBJECT: To approve a sole source renewal contract with Sharon Slane for consulting services and grant writing services to be provided from July 1, 2012 through June 30, 2013 at the cost not to exceed \$50,000.00.

BACKGROUND: The consultant will continue to work with the Development Office to design, develop, and submit grant proposals that specifically address District needs and Accountability Plan objectives. Current projects funded through grants: Teaching American History (elementary); Improving Literacy Through School Libraries (Superintendent's Book Club); High School Graduation Initiative; Smaller Learning Communities; Homeless Children and Youth; Success for ELLs; and Columbia Afterschool Reading Retreat. Proposals currently being written include: Missouri Foundation for Health; AT&T Foundation-Aspire Program; State Farm Youth Advisory Board; 21st Century Community Learning Centers Program; U.S. Department of Education-Innovative Approaches to Literacy.

Accountability Plan Goals: Goal III: Facilities, Resources Support

Objective/Strategy: III.D

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code - 110 Fund Type - 2218 Function - 6411 Object Code)

Fund Source: 973-00-110-2518-6319	GOB	Requisition #:
Amount: \$50,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$50,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600006555

Department: Development Office

Requestor: Linda Riekes

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Blake Youde, Dep. Supt., Institutional Advancement

Dr. Kelvin R. Adams, Superintendent



REQUEST FOR SOLE SOURCE PURCHASE

Requestor: Linda Riekes	Date: April 16, 2012
Department / School: Development Office	Phone Number: 345-2465
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)	
Dr. Slane has written a number of grants that are still active as well as grant proposals that are currently being considered. Her services relative to both the active grants and the grants that she has submitted on behalf of SLPS is required. In addition, her familiarity with the District and its needs cannot be duplicated.	
Vendor Name: Sharon Slane	Email: sharonslane@charter.net
Vendor Contact:	Phone Number: 314-727-7987
Justification Information	
1. Why the uniquely specified goods are required?	
The award of outside funding is essential in order for the district to fully meet the requirements of the Comprehensive School Improvement Plan (CSIP) and Accountability Plan.	
2. Why good or services available from other vendors /competitors are not acceptable?	
The vendor has developed, over the last 25 years, a unique understanding of the needs of the district and a grasp of the district's internal policies and procedures, enabling extremely efficient turnaround time and outstanding results.	
3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)	
Attached is a list of funded proposals written by the vendor from 1986 through 2012 – more than \$83 million in awards to the district.	
4. List the Names of other Vendors contacted & Price Quotes:	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
Your sole source request will not be approved without the required signatures below:	
Department Head	Date
CFO	Date
Superintendent	Date



Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: April 5, 2012
Dept / School: Development Office		Reported By: Linda Riekes
Vendor: Dr. Sharon Slane		Vendor #: 600-00-6555
Contract # / P.O. #: 4500 157705		Contract Name: Agreement for Consulting Services
Contract Amount: \$ \$50,000		Award Date: 05-05-11
Purpose of Contract (Brief Description): Proposal planning and development services.		
Performance Ratings: Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	X5 4 3 2 1	The quality of this consultant's work has always been excellent.
Timeliness of Delivery or Performance	X5 4 3 2 1	Timeliness is extremely important in proposal development and submission, and the consultant always delivers on time.
Business Relations	X5 4 3 2 1	The consultant relates well to a broad and diverse range of district representatives with whom she works.
Customer Satisfaction	X5 4 3 2 1	The school district, as the customer, is extremely satisfied with the consultant's work.
Cost Control	X5 4 3 2 1	The cost for this consultant's services is extremely low compared with funds her work brings to the district.
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		



BOARD RESOLUTION

Date: April 25, 2012

Agenda Item : 05-17-12-29

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Action to be Approved:
Memorandum of Understanding

Other Transaction Descriptors: Renewal
(i.e.: Sole Source, Ratification)

SUBJECT: To approve renewal of the Memorandum of Understanding with the Curators of the University of Missouri on behalf of the University of Missouri to implement and evaluate the Missouri College Advising Corps Program at Gateway High School and Soldan High School. The MOU will be for the period July 1, 2012 to June 30, 2013.

BACKGROUND: The Missouri College Advising Corps Program is designed to advise students on how to prepare for college admission, choose a college that matches their interests, and complete admission and financial aid applications. The program has been very well received and both schools are requesting the renewal of the program.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.A.

Fund Source: NA		Requisition #:
Amount: N/A		
Fund Source: N/A		Requisition #:
Amount: N/A		
Fund Source: N/AN/A		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Secondary Education

Requestor:

Dr. Dan Edwards, Assoc. Supt., Secondary Schools

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BOARD RESOLUTION

Date: April 20, 2012

To: Special Administrative Board

From: Dr. Kelvin R. Adams

Agenda Item : 05-17-12-30

Information: ☐

Action: ☒

Action to be Approved: Membership Renewal

Other Transaction Descriptors:
(i.e.: Sole Source, Ratification)

SUBJECT: To approve a membership renewal with the Missouri School Boards' Association (MSBA) for the period July 1, 2012 through June 30, 2013 in an amount not to exceed \$15,000, pending the availability of funds.

BACKGROUND: MSBA is a non-profit organization that provides guidance in public school governance helping school boards to succeed.

Accountability Plan Goal(s): Goal V: Governance

Objective/Strategy: V.E

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type – 2218 Function– 6411 Object Code)

Fund Source: 800-00-110-2311-6381	GOB	Requisition #:
Amount: \$15,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$15,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600009315

Department: Superintendent's Office

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

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Dues Statement

Missouri School Boards' Association
2100 I-70 Drive Southwest
Columbia, MO 65203

(573) 445-9920 (800) 221-6722
Fax (573) 445-9933

Date	Invoice #
3/23/2012	27503

Bill To:

St. Louis City
801 N 11th St
Saint Louis, MO 63101-1015

Remit to: **MSBA, Lockbox 162, California, MO 65018**

Description							Amount
MSBA Membership Dues through 6/30/2013							\$15,000.00
Your annual dues for FY12-13 are calculated on your district's Current Expenditures as reported to DESE.							
Please return payment with copy of invoice by June 30, 2012.							
Line Item Total	Freight	Handling	Other	Tax	Subtotal	Amount Received	Amount Due
\$15,000.00					\$15,000.00	\$0.00	\$15,000.00

Contributions or gifts to the Missouri School Boards' Association are not deductible as charitable contributions for federal income tax purposes. (This statement is required by Section 10701, Revenue Act of 1987.)



BOARD RESOLUTION

Date: April 23, 2012

Agenda Item : 05-17-12-31

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Bid
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-05-11-36

Prior Year Cost \$100,300.00

SUBJECT: To approve the purchase of 616 backpacks containing school supplies for the 2011-2012 school-year from Backpack Gear Co. for students who are in transition with housing/homelessness, at a cost not to exceed \$9,979.40.

BACKGROUND: The backpacks will contain basic school supplies along with additional items (dictionary, thesaurus, flashcards, activity books and calculator) essential to learning and/or experiencing academic success. Backpack Gear Co. and Kits for Kidz were the two companies that responded to the bid request.

The Students-In-Transition (SIT) Office services more than 3,200 students throughout the school year including the summer months. Currently, the District's homeless/transition numbers reflect that 2,658 students live doubled up; 69 live in hotel/motels; 427 live in shelters and 56 live unsheltered.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.D.3.b & I.D.3.c

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: 822-RM-232-2336-6411	Non-GOB	Requisition #: 10129536
Amount: \$9,979.40		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$9,979.40	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014111

Department: Students-In-Transition

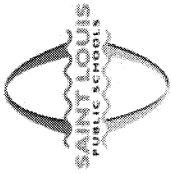
Requestor: Deidra C. Thomas-Murray

4/24/2012
Dr. Nicole Williams, Dep. Supt., Academics

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BID Evaluation Summary

Students in Transition - Backpacks

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
Backpack Gear Company	95	1	Backpack Gear Co. was able to package the supplies in the backpacks without extra cost. Additionally, they have provided excellent service to the SIT department in the past.
Kits for Kidz	72	2	Kits for Kidz was charging additional funds for the custom kits. The cost exceeds the current budget.

Evaluators:
 Deidra Thomas-Murray, Students in Transition
 Ketra Montgomery, Purchasing
 Derica Granger, Students in Transition

Backpack Gear, Inc.

4572 S. Orange Blossom Trail, PMB. #30
Orlando, Florida 32839
Phone: (407) 240-2343 Contact Toronto Liverpool
Fax: (407) 240-2342

Customer Quote

Date	Estimate #
4/16/2012	1996

Customer:
St. Louis Public School Deidra Thomas-Murray 801 N. 11th Street St. Louis, Missouri 63101

Req # 10127536

Payment Terms	Rep
Net 30	JD

Item#.	Description	Quote Qty	Unit Price
BPG325-S	600 Denier Backpack: Main/2Accessory Pockets, 2Padded Mesh Water Bottle Pockets, Contoured/Padded Arm Straps, Cell Phone/MP3 Pocket with Portal, Padded Back and I.D. Window. Measure: H16"xW11.5"xD6"	324	15.50
SSK-PreK-2nd Grade ...	Kindergarten Grade Kit: 1 -Ruler 2-Folders, 1-Blunt Scissors, 24PK Crayons, 10-#2 Pencils, Crayola Markers, 1-Large Glue Stick, 1-Pencil Sharpener, 100 Pg. Compositions book, Pencil Box, Flash Cards - Addition and Subtraction, Activity/Coloring Learning Book		
BPG-174	600 denier Backpack: 1Main/3Accessory Compartments, CD/MP3 Pocket, Headphone Portal, Support Buckles, 2/Mesh Pockets, Padded & Contoured Arm Straps. Colors: Black/Black, Red/Black, Gray/Black, Sky Blue/Black & Navy/Black.	292	15.95
SSK-3rd-5th Grade Sc...	Elementary School Supply Kit: 1-Ruler, 3-Folders, 1-Blunt Scissors, 24PK Crayons, 10-#2 Pencils, Crayola Markers, 1-Large Glue Stick, 1 Wedge Eraser, 1-Pencil Sharpener, Spiral Notebooks - 70 pg. & 150 ct. Notebook Filler Paper, Colored Pencils, Pencil Pouch		
SH	Shipping & Handling Charges - 6 pallets		300.00

Quote Accepted By: _____ Date _____

Total

\$9,979.40

Thank you for your interest in doing business with us.



BOARD RESOLUTION

Date: April 23, 2012

Agenda Item : 05-17-12-32

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Dr. Nicole Williams, Dep. Supt., Academics

Action to be Approved: Purchase of Good (s)

Other Transaction Descriptors: Bid
(i.e.: Sole Source, Ratification)

Previous Board Resolution # 05-05-11-06

Prior Year Cost \$61,850.00

SUBJECT: To approve the purchase of 500 hygiene and personal care kits, 920 backpacks containing school supplies and other essentials for the 2011-2012 school year from Backpack Gear Co. for students who are in transition with housing/homelessness, at a cost not to exceed \$27,967.75.

BACKGROUND: The Students-In-Transition (SIT) Office services more than 3,200 students throughout the school year including the summer months. Currently, the District's homeless/transition numbers reflect that 2,658 students live doubled up; 69 live in hotel/motels; 427 live in shelters and 56 live unsheltered. The SIT Office provides personal hygiene kits along with other cleaning essentials (bath towels, detergent and undergarments) and book bags with additional essentials to learning and/or experiencing academic success to its students and families. Backpack Gear Co., Kits for Kidz and Kristen Uniforms were the three companies that responded to the bid request.

Accountability Plan Goals: Goal I: Student Performance

Objective/Strategy: I.D.3.d.b & I.D.3.c

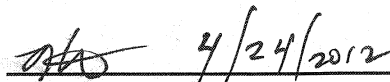
FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function-- 6411 Object Code)

Fund Source: 822-RM-292-2336-6411	Non-GOB	Requisition #: 10129542
Amount: \$23,642.98		
Fund Source: 822-RM-292-2336-6411	Non-GOB	Requisition #: 10129549
Amount: \$4,324.77		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$27,967.75	<input type="checkbox"/> Pending Funding Availability	Vendor #: 600014111

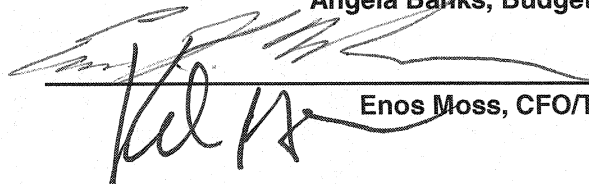
Department: Students-In-Transition

Requestor: Deidra C. Thomas-Murray

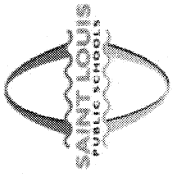



4/24/2012
Dr. Nicole Williams, Dep. Supt., Academics


Angela Banks, Budget Director


Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



BID Evaluation Summary

Students in Transition - Hygiene Kits and Backpacks

Name of Vendor	Evaluation Pts Total	Ranking (1,2,3, etc)	Comments
Backpack Gear Company	97	1	Backpack Gear Co. was the only company completely responsive to the request.
Kits for Kidz	73	2	Kits for Kidz was unable to fulfill the complete request.
Kristen Uniform Company	69	3	Kristen Uniform Company was unable to fulfill the complete request.

Evaluators:

Deidra Thomas-Murray, Students in Transition

Ketra Montgomery, Purchasing

Derica Granger, Students in Transition

Backpack Gear, Inc.

4572 S. Orange Blossom Trail, PMB. #30

Orlando, Florida 32839

Phone: (407) 240-2343 Contact Toronto Liverpool

Fax: (407) 240-2342

Customer Quote

Date	Estimate #
4/16/2012	2051

Customer:
St. Louis Public School Deidra Thomas-Murray 801 N. 11th Street St. Louis, Missouri 63101

Payment Terms	Rep
Net 30	JD

Item#.	Description	Quote Qty	Unit Price
BPG-174	600 denier Backpack: 1Main/3Accessory Compartments, CD/MP3 Pocket, Headphone Portal, Support Buckles, 2/Mesh Pockets, Padded & Contoured Arm Straps. Colors: Black/Black, Red/Black, Gray/Black, Sky Blue/Black & Navy/Black.	220	15.95
SSK-1st-5th Grade	Elementary School Supply Kit: 1-Ruler, 3-Folders, 1-Blunt Scissors, 24PK Crayons, 10-#2 Pencils, Crayola Markers, 1-Large Glue Stick, 1 Wedge Eraser, 1-Pencil Sharpener, 100 Pg. Compositions book or Spiral Notebooks - 70 pg. & 150 ct. Notebook Filler Paper		
BPG-274	600 Denier Backpack: 1Main/2Accessory Pockets, 2Padded Mesh Water Bottle Pockets, Contoured/Padded Arm Straps, Cell Phone/MP3 Pocket with Portal, Padded Back and I.D. Window.	325	15.95
SSK-6-8th	Elementary School Supply Kit: 1-Ruler, 3-Folders, 1-Blunt Scissors, 24PK Crayons, 10-#2 Pencils, Crayola Markers, 1-Large Glue Stick, 1 Wedge Eraser, 1-Pencil Sharpener, 100 Pg. Compositions book or Spiral Notebooks - 70 pg. & 150 ct. Notebook Filler Paper, Basic Calculator, Dictionary and Thesaurus		
BPG-274	600 Denier Backpack: 1Main/2Accessory Pockets, 2Padded Mesh Water Bottle Pockets, Contoured/Padded Arm Straps, Cell Phone/MP3 Pocket with Portal, Padded Back and I.D. Window.	375	17.50
SSK-9th-12th	Elementary School Supply Kit: 1-Ruler, 3-Folders, 1-Blunt Scissors, 24PK Crayons, 10-#2 Pencils, Crayola Markers, 1-Large Glue Stick, 1 Wedge Eraser, 1-Pencil Sharpener, 100 Pg. Compositions book or Spiral Notebooks - 70 pg. & 150 ct. Notebook Filler Paper, Basic Calculator, Dictionary and Thesaurus		

Quote Accepted By: _____ Date _____

Total

Backpack Gear, Inc.

4572 S. Orange Blossom Trail, PMB. #30

Orlando, Florida 32839

Phone: (407) 240-2343 Contact Toronto Liverpool

Fax: (407) 240-2342

Customer Quote

Date	Estimate #
4/16/2012	2051

Customer:
St. Louis Public School Deidra Thomas-Murray 801 N. 11th Street St. Louis, Missouri 63101

Payment Terms	Rep
Net 30	JD

Item#.	Description	Quote Qty	Unit Price
KCK-0008	Kids Personal Care Kit: Toothpaste Toothbrush Dental floss First Aid Kit Shampoo Trial Size Wipes 1 Hand Sanitizer	275	7.75
PHK-008	Personal Hygiene Kit: Toothbrush Toothpaste Shampoo 3pk soap Wet wipes First aid kit Lotion Hand Sanitizer Deodorant Comb & Brush	275	10.75
BHW3PK	3pk Bath/Hand/ & Wash Cloth Set.	200	7.00
BLK7290	Plymouth Blankets	100	7.00
BPG-Tshirts	3pk T-shirts -Undergarment Adults	100	3.75
BPG-SocAnk	White anklet socks-4pk Assorted Sizes 6-8, 9-11, 10-13	200	3.50
BPG-Deter	Tide Powder Detergent 260gr-9.2 oz - Imported	100	1.00
BPG-DishDet	Dish Detergent	100	1.25
MD4004	Sleeping Bag: 4 Lbs Comfortable fabrics, Nylon Cover, Cotton Flannel lining; size 33" x 75", temperature rating 30 degrees F.	100	20.00
BPG-PTOW1	PAPER TOWELS BY DAISY 2 PLY 80 SHEET	100	0.95
Misc.	Pillows - Standard	200	6.50
SH	Shipping & Handling Charges -		830.00

Quote Accepted By: _____ Date _____

Total

\$27,967.75



BOARD RESOLUTION

Date: April 25, 2012

Agenda Item: 05-17-12-33

To: Dr. Kelvin R. Adams, Superintendent

Action: ☒

From: Blake Youde, Dep. Supt., Institutional Advancement

Action to be Approved:

Name Change

Other Transaction Descriptors: Approval
(i.e.: Sole Source, Ratification)

SUBJECT: To approve name changes for the attached schools:

BACKGROUND: The proposed name changes are intended to better reflect the academic programs of the schools while still preserving the reference to their current location. The pilot school names (Froebel, Jefferson, Herzog, Hodgen and Mason) have already been in use for two years.

Accountability Plan Goals:

Objective/Strategy:

FUNDING SOURCE: (ex: 111 Location Code - 00 Project Code -110 Fund Type - 2218 Function- 6411 Object Code)

Fund Source: NA		Requisition #:
Amount: N/A		
Fund Source: N/A		Requisition #:
Amount: N/A		
Fund Source: N/AN/A		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Institutional Advancement

Requestor:

Blake Youde, Dep. Supt., Institutional Advancement

Angela Banks, Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

<u>SCHOOL NAME</u>	<u>PROPOSED NEW SCHOOL NAME</u>
Froebel Elementary	Froebel Literacy Academy
Hodgen Elementary	Hodgen Elementary College Bound Academy
Herzog Elementary	Herzog Academy
Jefferson Elementary	Jefferson School
Patrick Henry eMINTS Academy	Patrick Henry Downtown Academy
Gateway Institute of Technology	Gateway STEM Academy
Busch AAA	Busch School of Character and Athletics
Lyon Academy of Basic Instruction at Blow	Lyon Academy at Blow
Mason Elementary	Mason School of Academic & Cultural Literacy