
**CIXI
TRANSITIONAL SCHOOL DISTRICT OF THE
SPECIAL ADMINISTRATIVE BOARD**

OFFICIAL REPORT

**REGULAR BOARD MEETING
ST. LOUIS, MO
DECEMBER 19, 2013**

M I N U T E S

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted above in Room 108 of the Administrative Building, 801 N. 11th Street, St. Louis, MO 63101.

CALL TO ORDER AND ROLL CALL

Mr. Sullivan called the meeting to order at 6:10PM on the following roll call.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

A quorum was present.

The Board and audience recited the Pledge of Allegiance.

APPROVAL OF MINUTES

Mr. Sullivan called for a motion and a second to approve the November 14, 2013 open minutes. On a motion by Ms. Adams, and seconded by Mr. Gaines, on the following roll call vote, the Board voted to approve November 14, 2013 open minutes.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

STUDENT/STAFF RECOGNITION(S)

DeAngelo McDowell, a Carr Lane Visual and Performing Arts 8th grade student was honored this meeting for being selected for the prestigious Metro District #8 Middle School Concert Band. The metropolitan band premiered some of the most talented students in the metropolitan area.

PUBLIC COMMENTS

Parents Norah Ryan, Maryanne Dersch, The Reverend Teresa Danieleley, 15 Ward Alderman Jennifer Florida and Andrew Wild of the Landmark Association all provided comments in support of keeping Shenandoah and Mann Schools open.

Andrew Trivers of Architect St. Louis provided comments in support of Kwame Building Group.

Page Lucks, Representative of the International Union of Painters and Allied Trades, District Council #2, read a prepared follow-up statement regarding his concerns about Kwame Building Group and other related matters.

David Jackson, President of the Elected Board read a prepared statement regarding several issues of concern. He asked that the SAB respond.

SUPERINTENDENT’S REPORT

Announcements

- Mrs. Nahed Chapman long-time principal of the Americans Preparatory Academy passed. Mrs. Chapman worked tirelessly to create an environment that not only supported immigrant children, but also their families. In honor of her memory a resolution will be presented at the next meeting to rename the New Americans Preparatory Academy to the Nahed Chapman New American Preparatory Academy.
- The Christmas Holidays and Winter Break will start Monday, December 23, 2013. Record Keeping day is Friday, December 20th for teachers. There will be no classes for students on Record Keeping day. District offices will be closed Monday, December 23rd and reopen for business on Thursday, January 2, 2014. Students and teachers will also return on January 2nd.

Information Items *(Due to the 90 day Audit Review held at 3PM, the Audit Report Update listed on the agenda was not necessary to repeat. The 3PM meeting was open to the public.)*

- Superintendent Dr. Kelvin Adams provided an updated report on Mann and Shenandoah Elementary Schools. Two follow-up sessions were held to share additional data and to solicit more feedback. One was held on Wednesday, November 6th and the other on Saturday November 9th *(The first round of public hearings was held Wednesday, October 2nd and October 5th respectively.)* The results of the follow-up sessions are below.

Proposal #1:	Renovate Shenandoah and build an addition at the Shenandoah site. Close Mann and merge students with Shenandoah.	2 of 14 groups indicated high favorability; 9 rated as low favorability
Proposal #2:	Construct a new school at the Shenandoah site. Once completed, existing Shenandoah building would be demolished. Close Mann and merge students with Shenandoah.	1 group indicated high favorability; 12 rated it as low favorability
Proposal #3:	Renovate Mann and Shenandoah and keep both schools open.	all 14 groups indicated “highest” favorability

It is Dr. Adams’ recommendation to keep both schools open. However, he noted the low enrollment for Shenandoah is a concern. How do we maximize it? Dr. Adams will formally request the use of Prop S dollars to complete the renovations at both schools. Any other schools that may

require renovations and/or updates will be inclusive in this request. The total cost to complete the entire project is estimated at \$1.3 to 1.5M per school.

- In light of reports that lead was found in Buder and Farragut Elementary Schools, Mr. Roger CayCe, Assistant Superintendent of Facilities Operation shared an excerpt of the District's procedures. He stated procedures dictate that a project be immediately halted when/if lead is revealed. The HAZMAT Team is immediately activated for corrective action. Any painted building constructed prior to the 1980's are assumed to contain lead within the paint. The District's RFP application also lists a clear statement of same to alert any prospective contractor. The RFP also states contractors should coordinate all proposed demolition work with the District's environmental consultants 60 days prior to the scheduled activity. He further reported the simplicity of a staff person wanting to hang a picture must be in accordance with the prescribed procedures because the penetration of a wall could yield lead. The District has made great strides to ensure the safety of its students and staff.

Members entertained questions and comments at the close of each report. The Superintendent's report can be reviewed in its entirety on the District's website. Mr. CayCe's report was verbally given.

BUSINESS ITEM(S): CONSENT AGENDA

Mr. Sullivan called for a motion and a second to approve Resolution Numbers 12-19-13-01 through 12-19-13-22 with the exception of 12-19-13-05 that presents a conflict of interest for Mr. Gaines.

On a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 12-19-13-01 through 12-19-13-22 with the exceptions of 12-19-13-05 which presents a conflict of interest for Mr. Gaines.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

The motion passed.

(12-19-13-01): To approve the acceptance of the Missouri Department of Elementary and Secondary Education (DESE) "K-6 Mathematics and Science Partnership" grant in the amount of \$422,998. The grant will be for a period of one year.

(12-19-13-02): To approve a ratification of a contract amendment with Schoolwires, Inc. to increase the cost of the contract to provide a mobile "app" for smart devices (i.e., iPhones, iPad, Android, etc.) which will be integrated with the District's website that they currently support and license. The contract will be increased by \$3,250.00 and the total cost of the contract

will now be \$55,576. This application is not available through the E-Rate contract.

(12-19-13-03): To ratify a contract with the Public Consulting Group to provide principal coaching and professional development in the area of instructional leadership to the District's Priority Schools in an amount not exceed \$40,000 for the period of December 20, 2013 through June 30, 2014.

(12-19-13-04): To approve the amendment of Board Resolution Number 05-09-13-44, a contract with Rubin Brown, LLP to increase the cost by \$5,000. The increase is to cover the cost of the auditing of one (1) additional federal grant program. If approved the total cost for this contract will now be \$198,000.

(12-19-13-06): To approve the amendment of Board Resolution Number 10-09-13-21, a contract extension with Development Resource Partners for real estate services. The amendment will be to extend the contract from January 1, 2014 through June 30, 2014. There will be no cost associated with this request.

(12-19-13-07): To approve the amendment of Board Resolution Number 01-17-13-08, a contract renewal with St. Louis Parking, to operate the 911 Garage and designated District-owned surface sites as a commercial parking garage and special events parking. The amendment will be to extend the contract from January 1, 2014 to June 30, 2014. All fees due to St. Louis Parking are paid from the gross revenues generated from the operation of the 911 Garage and special event parking on the District-owned surface lots.

(12-19-13-08): To approve the amendment of Board Resolution Number 05-09-13-20, a contract with Ricoh USA, Inc., to increase the cost by \$60,000. The increase is to cover the cost of the software and mechanisms to provide a SLPS "dropbox" concept for submission of assignments by students with iPads. If approved, the revised total cost of the contract will be \$900,000. This is still a 25% annual decrease in expenditures over the previous copier provider.

(12-19-13-09): To approve the amendment of Board Resolution Number 06-27-13-35, a contract with IPNS to increase the cost of the by \$100,000. The increase is to cover the cost of work not covered under the E-Rate requirements related to network maintenance, LAN support, classroom repairs, and iPad pickup at the end of school. If approved, the revised total cost of the contract will be \$170,000.

(12-19-13-10): To approve a Memorandum of Understanding with the City of St. Louis Department of Health to allow the use of up to 13 District schools as a local Point of Dispensing (POD) by the Department of Health in the event of a public health emergency/crisis for the period December 20, 2013 through June 30, 2018.

(12-19-13-11): To approve a Memorandum of Understanding with Communities First to provide remediation tutoring and character development activities (Gateway Learning Project) to local area K-12 students. These services will be performed at the Clay Elementary CEFSS. The period of the agreement is from December 20, 2013 through June 30, 2014 at no cost to the District.

(12-19-13-12): To approve a Memorandum of Understanding with Lutheran Family and Children's Services of Missouri to provide youth development and group mentoring services to students in the 6th, 7th, and 8th grades at Long Middle Community Education Full Service School. The period of the agreement is from December 20, 2013 through June 30, 2014 at no cost to the District.

(12-19-13-13): To approve a Memorandum of Understanding with Education Exchange Corps to provide volunteer teacher assistants to run an academic summer camp with volunteers at Clay Elementary Community Education Full Service School (CECEFSS). The period of the agreement is from December 20, 2013 through June 30, 2014 at no cost to the District.

(12-19-13-14): To approve a Memorandum of Understanding with the Higher Education Consortium to provide services designed to motivate and assist students in developing the skills they need to persist and succeed in graduating from high school and persisting to graduation in post-secondary education. These services will be performed at Gateway STEM, Beaumont, Vashon, Sumner, Soldan, Clyde C. Miller, Compton Drew, and Carr Lane. The period of the agreement is from December 20, 2013 through June 30, 2014 at no cost to the District.

(12-19-13-15): To approve a Memorandum of Understanding with Washington University's "Books & Basketball Program" to provide the District students with an enriched after-school academic and athletic environment where they will receive tutoring in reading and math along with supervised recreation and mentoring from Washington University's undergraduate student volunteers. Current sites include: Mullanphy-Botanical Garden ILC, Shaw VPA, and Hamilton eMINTS Academy. The period of the agreement is from December 20, 2013 through June 30, 2014 at no cost to the District.

(12-19-13-16): To approve a Memorandum of Understanding with Blash Counseling Associates to provide counseling services, parent information referrals, psycho-education workshops and related services at Clay Elementary Community Education Full Service School (CECEFSS). The period of the agreement is from December 20, 2013 through June 30, 2014 at no cost to the District.

(12-19-13-17): To approve a contract with Automated Data Process, Inc. (ADP) to provide benefits administration services for the period January 1, 2014 through December 31, 2014. The cost of the services will not exceed \$225,000.00. This is the first year of a three-year contract that is subject to Board approval each year.

(12-19-13-18): To approve a contract with Studio X to provide a comprehensive marketing strategy utilizing purchased media and cost-free publicity that is designed to increase enrollment and improve the community's perception of the District. The contract will be for the period January 1, 2014 through June 30, 2014 at a cost not to exceed \$18,000.

(12-19-13-19): To approve a contract renewal with Emerald Data Solutions for the BoardDocs product to be used for Board document management system. The contract will be for the period February 1, 2014 through January 31, 2015 at a cost not to exceed \$9,000.

(12-19-13-20): To approve a contract renewal with GroupBasis, Inc. to provide SAP maintenance and implementation services for the period of January 1, 2014 through June 30, 2014 at a cost not to exceed \$40,500.

(12-19-13-21): To approve a contract renewal with BTU, LLC for E-Rate consulting services for the period February 1, 2014 through January 31, 2015 at a cost not to exceed \$86,184. This will be the second year of a three year contract.

(12-19-13-22): To approve a contract renewal with Follett Systems to provide centralized library, textbooks and the asset management system. The cost includes the annual license fees and support services. The contract will be for the period January 18, 2014 through January 17, 2015 at a cost not to exceed \$71,000.

Mr. Sullivan called for a motion and a second to approve Resolution Number 12-19-13-05.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 12-19-13-05

AYE: Ms. Adams, Mr. Sullivan

ABSTAINED: Mr. Gaines

(conflict of interest)

The motion passed.

(12-19-13-05): To approve an amendment to Board Resolution Number 06-27-13-39, with the three taxi cab providers (Metropolitan Taxicab Corporation, Express Medical Transporters, and Harris Taxicab Company), to increase the cost of the services by \$1,092,000. If approved, the total cost of the program will not exceed \$2,092,000. This request includes the reimbursement amount to the county (\$150,000).

Mr. Sullivan called for a motion and a second to approve Resolution Number 12-19-13-23.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 12-19-13-23

AYE: Ms. Adams, Mr. Sullivan

ABSTAINED: Mr. Gaines

(conflict of interest)

The motion passed.

(12-19-13-23): To approve the amendment of Board Resolution Number 10-28-10-10, a contract with Kwame Building Group, to increase the cost by \$261,000 and to extend the ending date to January 31, 2014. This increase will provide continued construction management services for Prop S projects. If approved, the total cost of the contract will now be \$6,411,000.

Mr. Sullivan called for a motion and a second to approve Resolution Number 12-19-13-24.

On a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to approve Resolution Numbers 12-19-13-24.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

The motion passed.

(12-19-13-24): To approve the amendment of Board Resolution Number 06-27-13-09, for renovation costs to reopen Carver Elementary School for the 2014-15 school year using multiple vendors. The amendment will increase the cost by \$345,926.00, which includes an additional 10% contingency of \$31,447.86. If approved, the revised total cost of the contract will be \$1,519,100.00. This increase will be funded through the Proposition S Bond Program.

Mr. Sullivan called for a motion and a second to approve Resolution Number 12-19-13-25.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 12-19-13-25

AYE: Ms. Adams, Mr. Sullivan

ABSTAINED: Mr. Gaines

(conflict of interest)

The motion passed.

(12-19-13-25): To approve the amendment of Board Resolution Number 09-26-13-25, for the re-commissioning costs to reopen Mitchell Elementary School for the 2014-15 school year using multiple vendors. The amendment will increase the Prop S cost by \$801,211.40, which includes an additional 10% contingency of \$72,837.36. If approved, the revised total cost of the Prop S portion of the contract will be \$1,921,814.40.

Mr. Sullivan called for a motion and a second to approve Resolution Number 12-19-13-26.

On a motion by Ms. Adams, and seconded by Mr. Sullivan on the following roll call vote, the Board voted to approve Resolution Numbers 12-19-13-26

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

The motion passed.

(12-19-13-26): To approve a contract with AllPhazze Hauling Group, LLC to install a new VCT floor at Central VPA/Cleveland NJROTC High School. The work should begin on December 20, 2013 and end on January 20, 2014 at a cost not to exceed \$26,140.40, which includes a 10% contingency of \$2,376.40. This project will be funded through the Proposition S Bond Program.

BOARD MEMBER UPDATE(S)

- Superintendent Adams apprised the Board of an email received from Elected Board President David Jackson requesting iPads for all elected board members and that consideration is given to elected board members to serve on one of the District's committees. Mr. Sullivan addressed both requests. No action was taken.
- Mr. Sullivan requested updated reports on the Superintendent's Zone/SIG Schools and the Reading Initiative to be presented at the January 15th meeting and/or February 5th meeting.

ADJOURNMENT

There being no further business before the Board in open session, on a motion by Ms. Adams, and seconded by Mr. Gaines on the following roll call vote, the Board voted to adjourn at 7:11PM.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

The motion passed.