



## SYNOPSIS OF THE QUARTER 2 SCHOOL PLAN

**SCHOOL:** Nottingham CAJT High School

**PRINCIPAL:** Kimberly Long, [kimberly.long@slps.org](mailto:kimberly.long@slps.org)

**INSTRUCTIONAL PLAN:** Nottingham students will attend school 5 days per week for instruction in a self-contained environment focusing on ELA, math, and independent living skills. All staff and students will sit 6-feet away. Students have individual baskets at their workstation that will contain essential school supplies. These supplies will not be shared, and only a staff member will be allowed to replenish supplies.

**CLASSROOM CAPACITY:** Approximately 10 students. Larger classes may be held in larger spaces, such as the library or gym. At all times, we will follow social distancing guidelines.

**SCHOOL HOURS:** 7:10AM – 1:07PM

**ARRIVAL PROCEDURE:** Students will arrive on their buses at Door 1 and 7. The arrival door will depend on student needs.

**DAILY HEALTH PROCEDURE:** All students will have their temperature checked upon entrance, wear a mask the entire school day with scheduled mask breaks throughout the day, and must sit 6-feet away from one another. If students are late, they must use the front entrance and early pick-ups will exit at the front entrance with their parent signing them in or out in the front lobby area with parents wearing masks as well. All students will continue to go through the metal detector, pick up breakfast and report directly to their classroom. If students are exhibiting signs of illness (chills, shakes, muscle pain, sore throat, loss of taste, fever, shortness of breath, cough) or have been in contact with anyone diagnosed with COVID-19, they should not be sent to school.

**MEALS:** After students are cleared to come into the building (temperature check and metal detector), students will pick up their breakfast and report directly to their classroom. Lunch will be served in the classrooms. Students should refrain from bringing any food that needs

to be microwaved. Students will not have access to a microwave. Students will eat all meals in the classroom with staff supervision.

**VISITOR PROCEDURES:** There will be no visitors allowed in the building at this time. All IEP meetings and parent conferences will be held virtually. The school staff will host any meetings with outside agencies and partners virtually.

**DISMISSAL PROCEDURE:** Students will dismiss from the school building using Door 7 (back door) and Door 10 (north side). All early pick-ups will go through Door 1. Parents must come in to sign their child out in the front entrance lobby. All students will remain in their classrooms, and office staff will announce bus arrivals over the intercom. As buses are called, ICAs will walk students to the buses continuing to follow social distancing protocol.

**WHERE CAN I FIND A MORE DETAILED PLAN:** [www.slps.org/nottingham](http://www.slps.org/nottingham)