

## **McKinley Classical Leadership Academy Student Identification Card Policy**

**Purpose:** To ensure the safety and security of all students and staff on campus, McKinley Classical Leadership Academy requires all students to possess and wear their student identification card (ID) upon entering and while in the building and at all school sponsored events and activities.

### **Requirements:**

1. **Mandatory Possession and Presentation:** All students must have their student ID in their possession and clearly visible while on school grounds and school sponsored events and activities.
2. **Check-In:** Students must present their ID to a designated staff member for check-in upon entering the building.
3. **Lost or Stolen IDs:** If a student loses or has their ID stolen, they must immediately report the incident to the school librarian.

### **Replacement Policy:**

1. **Initial Card and One Replacement:** The school will provide each student with one initial ID card and one replacement card (per school year) at no cost.
2. **Additional Replacements:** Students who require more than one ID replacements per school year, will be charged a \$5 fee for each replacement ID. This fee will be used to support the costs associated with the student ID program and student incentives. Families unable to pay for replacement IDs should contact the school social worker for support.

### **ID Card Usage:**

1. **Access Control:** The student ID may be used for various purposes, including access to school facilities, library resources, and other school-related activities.
2. **Identification:** The ID card serves as a form of identification for the student.

**Enforcement:** Failure to comply with the student ID policy may result in the student paying for multiple IDs and/or disciplinary consequences.

**Policy Review:** This policy will be reviewed annually to ensure its continued effectiveness and to address any necessary changes.

**Effective date: 1/6/2025**