



SYNOPSIS OF THE QUARTER 2 SCHOOL PLAN

SCHOOL: Columbia Elementary School

PRINCIPAL: DeShonda Payton, deshonda.payton@slps.org

INSTRUCTIONAL PLAN: Five-day-a-week in-person instruction or virtual learning, based on parent/guardian selection. Live-streaming model of hybrid instruction.

CLASSROOM CAPACITY: 12-15 students. Larger classes may be held in larger spaces, such as the library or gym. At all times, we will follow social distancing guidelines.

SCHOOL HOURS: 8:05AM – 2:02PM

ARRIVAL PROCEDURE: Door 13 will open at 7:40AM. Students will unload from the bus and wait on the playground/bus side (Garrison Street) in a line 6-feet apart along the fence. Two staff members will be at the entrance of the gate, one on either side, to conduct screenings. Students must have masks on prior to getting their temperature checked. If a student arrives without a mask, they will be given one by a staff member. Students will get their temperature checked prior to entering the gate. If the student's temperature is >100.4 and/or the student is exhibiting COVID-19 symptoms, he/she must return home with the parent/guardian. If the student rode the bus or was dropped off, he/she will be immediately escorted to a "safe area" where a monitor will be waiting to call parents/guardians pick up the student. If the student's temperature is <100.4 , there will be one staff member with hand sanitizer at the stairs to direct them where their line is to wait. The entire teaching staff will ensure students are in their correct lines and are socially distanced. Class lines will be designated and marked so that they are spread out appropriately on the blacktop. PK will enter Door 7. All other classes will be staggered and enter Door 13 in descending order based on floor, 3rd floor, 2nd floor, basement. Each class will use the designated stairwells closest to their classroom.

DAILY HEALTH PROCEDURE: All students (PK-5) are required to wear masks that cover their noses and mouths all day and on the bus, unless eating or actively engaging in

physical activities. Staff and students will have temperature checks upon arrival. If your child is experiencing any COVID-19 symptoms (i.e. fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea, or has been in contact with anyone who test positive for COVID-19), please keep him/her home. Call the school's main number (314) 533-2750 to inform the secretary.

MEALS: Breakfast and lunch will be in the classroom. All furniture will be wiped down after each use. Custodians will provide additional around-the-clock cleaning and sanitizing during lunch periods. Additional supplies, such as trash bags, wipes, and sanitizer, will be available in the hallway areas.

VISITOR PROCEDURES: Parents and guardians are not allowed in the building for pick-up and drop-off. Only "essential" visits will be allowed. Visitors are encouraged to call ahead to make an appointment. All visitors must enter at Door 1 and pass screening. Parents/guardians will not be able to visit classrooms.

DISMISSAL PROCEDURE: "All Hands on Deck" protocol, utilize a time-stamped dismissal schedule. Stagger dismissal times by grade level. Utilize additional spaces (café, music room, computer lab, Little Bit Boutique to host bus routes). Utilize the basement level and wings for remainder of bus routes. Assign staff to bus lines/rooms. Designated staff will radio in with bus numbers. Principal will use sound system to relay numbers to staff for dismissal. Only one bus will dismiss at a time with designated staff assigned to that bus route. Pick-ups will be supervised, seated and socially distanced on the main level floor until ride arrives then escorted to the front foyer.

WHERE CAN I FIND A MORE DETAILED PLAN: www.slps.org/columbia or Class Dojo