

# Mallinckrodt Academy

of St. Louis Public Schools | A 2017 National Blue Ribbon School  
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Dr. Shawn E. Williams, Principal  
Ms. Harriet Jackson, Secretary



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Greetings, Families!

We continue to get better. You have been a champion with virtual learning and we appreciate the support. While this has been no easy task, you have done it with extreme patience and sacrifice for our learners.

As we embark upon Third Quarter, we are committed to providing safety, while delivering great instruction and a great learning experience. This letter is an official communication regarding re-entry at Mallinckrodt Academy of Gifted Instruction. As we continue with this back to school model, all learners will remain with their current classroom teacher(s) whether the choice is in person or virtual.

You are receiving this communication because you chose **IN PERSON** instruction for your child via the most recent district survey. Your child will be permitted to come to school everyday school is in session, given there are no health and/or safety concerns. **This will remain true for the duration of the third quarter.** Per your transportation needs, you will receive a bus letter indicating your learner's route number and bus stop. Otherwise, please reach out to the transportation department at 314.389.1111 ext. 1.

Please see pertinent information below, which may answer some of your questions for the coming weeks:

- **Instruction will begin at 9:10am. Our dismissal time is now 3:07pm.**
  - Attendance will be taken at the beginning of each instructional day for students in person and virtually.
  - **In-person students will be permitted to enter the building at 8:55am.**
- Our hybrid-learning option considers **ALL** families who wish to keep their learner virtual and those who wish to send their children to school.
  - Design-standards based virtual/blended learning modules/units of study.
  - All lessons will be posted (website and Teams page) at the start of each week.
  - Teacher developed airtight instructional schedule, which includes synchronous and asynchronous time.
  - Interventions as needed based on individual student data.
- To accomplish social distancing the number of students per class is less than 14.
- Routine cleaning and disinfecting will take place to maintain a safe environment for all.
- Handwashing will take place before and after lunch and as students frequent the restroom.
- South City YMCA will provide before and after care.
- Our intention is to keep all students with their current classroom teacher.
- Students learning in person at Mallinckrodt Academy will adhere to physical distancing practices and mask mandates.

## **Return to School:**

- Students **must** come to school daily with their fully charged iPad and charger, along with needed supplies (textbooks, notebooks, etc.)
- Physical distancing and COVID-19 safety protocols will be in place.

- All students **MUST** wear a facemask. (Please send your child to school with three masks with the understanding that one will remain in the classroom, one on their person and the other on their face. Extras are in place as a precaution.
  - We will provide masks for students and teachers as needed.
- Students will be screened by providing answers to the following:
  - Do you have a cough?
  - Have you been around anyone sick?
  - Temperatures will be taken. (Those students who have a body index of more than 100.4 degrees Fahrenheit will be sent home. Please see the Student Symptom Decision Tree [here](#).)
- Students will eat breakfast in their classroom. Breakfast will be “grab and go” style as students enter the school building. They will report directly to their classroom. School personnel will be on hand to assist children in finding their respective classrooms.
  - To stay in the realms and procedures for social distancing, parents and visitors will not be allowed in the school building without an appointment.
- Lunch will be eaten in classrooms. Parents who opt to send lunch with their child are asked to limit general allergen foods such as nuts, shellfish and strawberries.
- Outside classroom space will be utilized, weather permitting.
- Recess and brain breaks will be scheduled.
  - Students will only mingle with their classmates.

**Arrival:**

- All students arriving via school bus will enter the building at door #1. There, they will be screened and given breakfast, to report to their classroom. **Masks must be worn to cover the nose and mouth.** Social distancing measures will be in place.
- Students arriving via car will enter the building at Door #3. There, they will be screened and given breakfast to report to their classroom. **Masks must be worn to cover the nose and mouth.** Social distancing measures will be in place.

**Dismissal:**

- Bus riders will remain in their classroom with their teacher. Teachers will have a bus manifest. Buses will be called over the intercom. Students will meet with the designated adult in the hallway to walk them to their bus.
- Students being picked up:
  - Students in Grades 1-5 will report to the school gym. Parents will use Door #5 to sign students out.
  - Students in Prekindergarten and Kindergarten will report to the cafeteria. Parents are asked to utilize Door #2 to sign students out.
- Students participating with the YMCA’s aftercare program will report to the library.

**Late Arrivals:**

- Please call the school to let us know that your child will be arriving late with the time to expect them.
- Late arrivals will need to sign in and be screened and received by school personnel.
- Students are to report directly to the main office to receive a tardy slip and then report directly to class.

**Early Dismissals:**

- We are aware that there are times when situations occur; however, we ask that you try to keep students at school for the duration of the school day unless it is an emergency. If such should occur, please contact the school secretary with the exact time of your arrival so that we can take the necessary precautions to ensure that you retrieve your child and that we are following our COVID norms.
- Early dismissals will not be honored after 2:30pm.

As we work to navigate our new realities, I commend our school community for its commitment to excellence. While our realities have changed, we remain committed to providing an education that allows your child to develop and ultimately reach their full intellectual potential.

The 3<sup>rd</sup> Quarter will be great because we remain in this together.

Educationally yours,

Dr. Shawn E. Williams  
Principal

