



Board of Education of the City of St. Louis  
**CAREER OPPORTUNITY**

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<b><i>Position Title:</i></b>	Custodian
<b><i>Payroll/Personnel Type:</i></b>	11 Month
<b><i>Reports-to</i></b>	Custodian Supervisor

**Position Summary:**

Under the direction of the Custodian Supervisor and/or his/her designee, the custodian is responsible for performing manual custodial work to ensure the appearance of the schools and other buildings are clean. Employees in this class perform cleaning tasks in schools and other buildings. Primary responsibility is for the effective use of proper methods, use of chemicals and materials in maintaining the cleanliness, appearance and sanitation. Work is assigned and performed in accordance with established procedures or follows a well defined routine. Instructions from supervisors are specific in nature, and work is subject to close inspection in progress or upon completion to insure performance of work in accordance with established standards or specific instructions for housekeeping

**Essential Functions:**

- Cleans sweeps, mops and scrubs floors, stairways and hallways; dusts and cleans furniture, equipment, fixtures, window sills, railing, chalk rails and blackboards; polishes brass; gathers and removes waste paper from the building.
- Scrubs and disinfects toilets, wash bowls, urinals and washroom fixtures, and replenishes washroom supplies.
- Move and arrange furniture; replace fluorescent light bulbs, clean fixtures, receive supplies and transport to proper location.
- Removal of snow from walkways; cut and water grass; dispose of trash around school and other buildings.
- Clean windows inside and outside of building using high step ladder and safety equipment as required by regulation.
- Operate and maintain equipment such as scrubbing machine, wet/dry vacuum, lawn mower, snow blower, weed eater and yard vacuum.
- Must be able to lift a minimum of 60 pounds, (i.e., buckets of water, furniture, equipment). Must be able to safely climb ladders, much time is spent standing, walking and bending.
- Must be able to withstand extreme temperatures. Must be physically able to wear dust mask/respirator and face protection due to potentially hazardous environments.
- Some knowledge of the methods, materials and equipment ordinarily used in cleaning public buildings.
- Ability to read and understand safety issues related to the use of chemicals and Material Safety Data sheets (MSDS).
- Knowledge of floor care, proper usage of cleaning solution and safety equipment.
- Open and close buildings, by ensuring all doors, windows and offices are locked.



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**Experience:**

6 months to 1 year of experience in custodial/housekeeping or equivalent combination of training and experience

**Education:**

**Knowledge, Skills, Abilities:**

**Physical Requirements:**

- Standing, walking, sitting, climbing, stooping or crouching, kneeling, reaching, pushing, grasping, talking and hearing.
- Clarity of vision at 20 feet or more and 20 inches or less, bring objects into sharp focus and see up and down or to the right or left while fixed on a point.
- Medium work – exert up to 5 pounds of force continuously and/or over 60 pounds of force frequently to lift, carry, push, pull or otherwise move objects.
- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a significant degree

**Working Conditions and Environment:**

- Custodial/housekeeping work is performed both indoors and outdoors year round
- Must be able to withstand extreme temperatures as well as potentially hazardous environments.
- Must be physically able to wear dust mask/respirator and face protection

**Disclaimer:**

**The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.**

