



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

| | |
|--------------------------------|------------------------------------------------|
| Position Title: | Intervention Specialists-SIG Recipient Schools |
| Payroll/Personnel Type: | 10 Month (Exempt) |
| Reports to: | Principal |

Position Summary:

The Intervention Specialist will support the educational program in identified School Improvement Grant (SIG) recipient schools. The Intervention Specialist will implement effective behavior and social intervention strategies in order to maximize learning outcomes for students. Working in collaboration with the building principal, classroom teachers, and other school support staff, the Intervention Specialist will serve as a resource for the entire school community.

Essential Functions:

- Work closely with building principal, teachers, and identified support staff
- Work collaboratively with parents and generate parents' confidence in the teachers and the school community at large
- Promote good citizenship through actions as a positive role model
- Provide a school culture based on the principles of firm, fair, and consistent practices, respect for individual students, and development of responsible citizens
- Meet with students whose behavior warrants intervention to prevent behavior from escalating to a warranted office referral
- Track student discipline and submit monthly reports on school climate to principal
- Assist with/facilitate meetings relating to student discipline
- Assist teachers with working positively with student behavior and classroom management in order to better implement individual learning plans for students
- Utilize excellent communication skills
- Understand and utilize the District Student Code of Conduct
- Utilize instructions effectively for record keeping and other administrative tasks, and communication
- Exercise discretion and confidentiality when managing student discipline matters
- Performs other duties as assigned

Measurements of Success:

- Annual Goal for Years 1(2+3): Increase MAP scores by at least 10% in each tested area
- Annual Goal for Years 1(2+3): Increase attendance to the District goal of 98% for each school that has an attendance average that is lower than the goal
- Annual Goal for Years 1(2+3): Decrease the number of discipline events at each school by at least 10% a year
- Annual Goal for Years 1(2+3): Increase reading levels for each student by an average of 1/5 grade levels per year
- Quarterly Goal for Years 1(2+3): Increase benchmark scores for each grade level and core subject area by at least 5%

Education:

- Associate's College Degree (A. A.) or equivalent from a two-year college or technical school



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Preferred Education:

- Bachelor's Degree from an accredited college or university

Experience:

- Three years experience working with at-risk students and/or one year classroom management experience

Knowledge, Skills, and Abilities:

- Excellent oral and written communication skills
- Proficient in Microsoft Word, PowerPoint, Excel, Outlook, SIS/other district data systems and the Internet
- Demonstrate patience and compassion as well as stern leadership while helping students
- Maintain strong classroom management skills
- Possess general knowledge of academic subjects
- Have the ability to read and understand lesson plans
- Work effectively under pressure with changing work demands
- Ability to demonstrate positive thinking skills in critical situations
- Project a professional image
- Excellent organizational and time management skills
- Able to prioritize workload
- Ability to work independently or with a minimum of supervision
- Familiar with district procedure and general forms
- Ability to create a PowerPoint presentation using text, graphics, sounds and transitions that communicate and complement the information being shared
- Ability to create and manipulate text in an Excel spreadsheet
- Proficient in work processing applications

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The above statements are intended to describe the general nature and level of work being performed by individual(s) assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified.



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Review/Approvals:

Employee

Date

Immediate Supervisor

Date

Human Resources

Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.