



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	Associate Superintendent, School Innovation, Turnaround and Charter Partnerships
Payroll/Personnel Type:	12 Month
Job #:	8816
Reports to:	Deputy Superintendent of Academics
Shift Length:	8 Hours a Day
Union Eligibility:	Not Eligible

Position Summary:

As the Associate Superintendent, School Innovation, Turnaround, and Charter Partnerships you will report to the Deputy Superintendent of Academic Services and be a senior leader in our Academic Office. You will lead the district's transformational work to ensure students have an excellent school option regardless of their zip code. We need an innovative leader who is able to not only think about the broader picture for our students but use data to create solutions that will improve our portfolio of schools.

As the leader of this office, you will be responsible for creating an exciting vision for we will incubate new school models, turnaround our lowest performing schools, and partnering with charter entities. Three offices, (all of which will be new and a task for you to build over the next two years) include the office of Charter Initiatives and Partnerships, the office of School Turnaround, and the office of new schools.

Essential Functions:

- Develop and implement an SLPS created school turnaround model
- Support School Network leaders through the turnaround model
- Use data to assess school support needs
- Coordinate and lead implementation of school supports, including analyzing progress, identifying service gaps in school needs and recommendations for improvement and portfolio realignment
- Use technology in new and creative ways (including electronic mails, essential user applications, web-based resources and data entry, and other venues) to increase communication
- Identifies qualitative and quantitative data to assess performance and drive goals and decision-making
- Collaborates with school leadership in the development, implementation, and revision of improving plans
- Engage in and manage relationships with school turnaround operators through established criteria and metrics aligned with the school districts, Excellent Schools Transformation Tool (ESTT)
- Create and support incubation of new school models
- Establish and manage relationships with potential charter operators
- Manage the department directly or through subordinate personnel, which includes training, analyzing and resolving work problems, or assisting in resolving work problems
- Approve personnel actions such as hiring, rate increases, performance evaluations, and position changes and disciplinary measures
- Perform other duties as assigned



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- Attend all board meetings and prepare reports deemed necessary for the superintendent and/or the board
- Direct the preparation and maintenance of a variety of narrative and statistical reports, records, and files
- Keep the Superintendent and the Executive Leadership Team informed of trends and changes
- Model district standards of ethics and professionalism
- Perform other related duties as may be assigned

Knowledge, Skills, and Abilities:

- We want talented people from diverse backgrounds and experiences, who are inspired by our mission steeped in equity, and who are motivated to unleash our children's potential
- We want people who are strong collaborators, skilled communicators, problem solvers and who are comfortable in a community of continuous learning
- We want people who come with a mindset that is open to a reflective, organizational change management unit who is working relentlessly to improve outcomes and service with and for schools

Experience:

- Minimum of five years of education experiences that promoted the success of students as a school and/or district leader
- Successful work in school turnaround, strategic planning, and/or charter management organizations highly preferred

Education:

- Master's Degree (Required)

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:



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Employee

Date

Immediate Supervisor

Date

Human Resources

Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.