



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	Manager of Clinical Services
Payroll/Personnel Type:	11 Month
Job #:	8719
Reports to:	Student Support Services
Shift Length:	6.5 Hours a Day
Union Eligibility:	Not Eligible

Position Summary:

The Manager of Clinical Services works under the supervision of the Manager of Social Work Services and will support positive change in and intervention with students by organizing the implementation and monitoring of mental health services in schools. The Manager of Clinical Services provides services to support community partnerships targeting the social-emotional needs of students and families and school-based services. The Manager of Clinical Services utilizes their knowledge of the dynamics of human development and behavior and social, economic, and cultural considerations and the interaction of these factors.

Essential Functions:

- Provide supervision and consultation to school based staff implementing clinical services in the school environment
- Determine and use professionally sound procedures for referral, identification, diagnosis, caseload selection, treatment, and reevaluation
- Supervise clinicians implementing evidence-informed, trauma-informed interventions to treat psychosocial symptoms related to traumatic stress
- Provide clinical supervision under the rules and regulations set forth by the State Committee for Social Workers
- Perform additional professional responsibilities including parent conferences, attendance at in-services/professional development activities, eligibility meetings, classroom observation of students, and consultations with classroom teachers and other professional support personnel
- Conduct file reviews for clinical staff to ensure documentation compliance
- Maintain records as required by state and district requirements
- Remain cognizant of and comply with district, state and federal laws that govern delivery of special education services
- Provide professional development for clinical staff
- Attend workshops, in-services and staff meetings
- Perform all other duties as assigned by the Manager of Social Work Services

Knowledge, Skills, and Abilities:

- Working knowledge of mental health treatment modalities and services providers
- Ability to provide in-depth assessments and intervention options
- Ability to collaborate with school personnel and mental health professionals
- Knowledge of community/mental health resources
- Ability to work effectively as a member of a multi-disciplinary team
- Ability to apply principles of logical thinking to define a problem, collect data, draw a valid conclusion, develop and execute a treatment plan to achieve progress
- Ability to effectively express ideas orally and in writing
- Ability to collaborate and build relationships and understand what motivates others



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In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.