**Clyde C. Miller Career Academy**

***Every Student, Career and College Ready!***



**Sports medicine and Patient Assisting**

**Freshman Syllabus**

**2021-2022**

**INSTRUCTOR: Timothy Johnson, D.C. PLANNING PERIOD: 4**

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**COURSE DESCRIPTION:**

This rotation in the Introduction of Career Fields course will focus on health occupations. The students will be exposed to a broad overview of the industry and the career opportunities available within the industry.

To familiarize students with careers associated with health occupations. Enable students to identify basic skills, responsibilities and job duties within health occupations.

**COURSE OBJECTIVES/COMPETENCIES:**

* Introduce and familiarize students with various health occupations
* Introduce students to the organization of the human body
* Train students to when and how to perform hands only CPR

**COURSE OUTLINE:**

**Each ¼ credit per Quarter:**

**Credits: 1/2credit per semester**

**Course Description & Objectives:**

This rotation in the Introduction of Career Fields course will focus on the various industries. The students will be exposed to a broad overview of the industry and the career opportunities available within the industry.

To familiarize students with careers associated with the healthcare industry. Enable students to identify basic skills, responsibilities and job duties within the healthcare industry.

**Course Conceptual Outline/Course Scope & Sequence:**

|  |  |
| --- | --- |
| **Units/Contents in Brief & Topics/Objectives** | **Duration / Semester:****( 1/2 credit per semester)** |
| Syllabus, Pathway Rules | Week 1 |
| Start to learn locations and names of bones |  |
| Investigating the skeleton continues | Week 2 |
| Bone name review is daily |  |
| Hands only CPR  |  |
| Skeleton Test | Week 3 |
| Body cavity names, contents and locations |  |
|  Education and Goals needed for Careers within the Healthcare Industry |  |
| Career Opportunities and resources |  |
| Body cavity projects demonstrated | Week 4 |
| Health career research project |  |
| Review body cavities, Hands only CPR and health careers | Week 5 |
| Final |  |

**ASSESSMENTS:**

**- Class Participation:** Participation and class attendance in class and class related activities are important to the development of the course. Class participation will be part of your final grade. Lack of class participation and homework will result in a deduction of points. 5 points are possible a day. Points are be earned by listening, being on time, not having a cell phone out and using respectful manors and language.

 -**Activities/Projects/Presentations:** Demonstration, team projects and illustration of acquired knowledge and competencies are an integral part of this program and will account for a significant portion of the final grade.

**Reading on each of the topics in the course is expected.**

Grades will reflect the quantitative and qualitative completion of the assignment/projects as directed. The standards for Written English will also be used in evaluating all written work.

**- Quizzes, Labs, Unit Test and Finals:** Students will be responsible for reading and reviewing materials presented during this class for labs, quizzes, test and the final test.

**- Attendance and Professionalism (Ethic):** A positive attitude and business dress (school uniform). The Miller Career Academy enforces the dress code for all students in the school and classrooms; students that violate the uniform policy or code of conduct (*See Students Rights and Responsibility Handbook*) will result in a deduction of points. The Miller Career Academy’s class attendance, tardy and conduct standards must be met and maintained. Unexcused absences as well as a tardy or behavioral issues result in a deduction of points (*See Students Rights and Responsibility*

**REQUIRED TEXTS/RESOURCE MATERIALS:**

Medical Terminology

Introduction to Health Occupations

**REQUIRED SUPPLIES:**

All students are required to have the following:

* Paper
* Pens
* Pencils
* Journaling Notebook
* Lap Top Computer

**Classroom EXPECTATIONS/POLICIES:**

Students must be in Clyde C. Miller Career Academy school uniform(*See Students Rights and Responsibility Handbook*).

All computer and technology rules are strictly and seriously enforced. Violators of the computer and technology rules will result in swift and sure disciplinary actions. Any student caught destroying school equipment will receive disciplinary actions. The only way to ensure that our students have access to the computers is to ensure that they are used responsibly by the students.

Students must comply with the technology agreement at all times and respect computer equipment. In addition to the technology agreement, students must comply with the following standing rules in the Hospitality Management classroom and lab.

**Missouri Health Laws do not allow the following in the Health Occupation classroom.**

The Clyde C. Miller Career Academy policy on **NO PHONES, CD PLAYERS, RADIOS,** **PAGERS, HEADSETS, DVDs,** and **GAMES**…in any classroom or lab will be strictly and seriously enforced. Violators of this rule will result in swift and sure disciplinary actions.

Any electronic device that is out during any testing or quizzing sections of class will result in a zero for that test or quiz.

Sleeping and Insubordination are unacceptable and will be addressed immediately.

Each student is responsible for cleaning up around his or her workstation before leaving the classroom and any lab clean up duties.

Field Trips;

 A signed field trip permission slip is required for every student participating in a field trip activity. All students are required to wear the school uniform on field trips, unless specifically stated otherwise on the permission form.

**GRADING POLICY/SCALE:**

**Class and Homework**

**Tests**

**Lab**

**Participation 5 points per day**

**End of Course Exam**

A= 100-90% The work is exemplary and has been completed in a timely and independent manner. The work shows the student’s high level of understanding.

B= 89-80% The student’s work is above average and has been completed in a timely manner. The work shows the student’s clear level of understanding.

C= 79-70% The student’s work is satisfactory and may or may not have been completed in a timely and/or independent manner.

D= 69-60% The student’s work barely meet the requirements and work was not completed in a timely and/or independent manner.

F= 59% and below, the student’s work does not meet the minimum standards of understanding.

**AttendancE:**

Students will observe all Clyde C. Miller Career Academy rules for attendance and behavior (*See Students Rights and Responsibility Handbook*).

If you cannot attend class, it is **YOUR** responsibility to obtain assignments and course notes.

The goal in class is to learn. Please respect yourself and your classmates at all times.

**Make-up Work:**

**All work is expected to be turned in when it is due.** Students will be allowed to make up most assignments (no labs) **if they have an** **excused absence** (*See Students Rights and Responsibility Handbook*). They will be given additional time equal to the number of days missed (example: missed 1 day = 1 extra day to turn in the assignment). Exceptions and/or special circumstances will be considered on a case by case basis. Remember if you have an **excused absence** it is **YOUR** responsibility to obtain assignments, make up test and course notes. An excused absence must be verified by your parent or guardian with the school. All unexcused absences will result in a zero for participation and a zero for the Do Now.

**ACADEMIC INTEGRITY/PLAGIARISM:**

Cheating is defined as using, submitting or attempting to obtain data or answers dishonestly by deceit or by means other than those authorized by a teacher.

Plagiarism is the act of presenting or turning in someone else’s ideas or work as your own. This form of cheating includes copying, cutting and pasting information from a text or website, copying a passage and changing only some words, paraphrasing, or using work prepared by someone else. When you fail to credit the source of your information, you are plagiarizing. To avoid plagiarizing material, you must be sure to cite sources of information. Keep notes and rough drafts to show the authenticity of your work. Any student caught cheating or plagiarizing will automatically receive an “F” on the assignment, test or project and will be subject to a disciplinary conference.

**MISCELLANEOUS COURSE INFORMATION:**

Students learn in different ways, therefore a variety of techniques will be used to support and encourage learning. These include:

 Guest Speakers Videos and Multi Media

 Group Work

**Important Note:**

Parents/Guardians are strongly encouraged to participate and monitor these processes as well. As the instructor, I welcome any questions, concerns, comments, encouragement, and/or feedback you have to offer.

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Student name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, I have read and commit to adhering to these policies. Additionally, I commit to respecting my peers and instructor in our classroom.

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I have read and commit to supporting “my” student in all ways possible. I commit to communicating with “my” student and his/her instructor in those ways necessary to make “my” student successful.

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